

Melbourne Parish Council

Mrs J Storer - Parish Clerk, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



Committee Minutes

It was agreed that as Cllr Jackson had another meeting to attend, the order of the business of the Committees would be altered and the Recreation and Amenities Committee would be taken first.

Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 7.30pm
Monday 8th October 2012 at Shone Lounge

Present – Cllr Jackson (Chairman) Carpenter, Collyer, Crawford, Dunnicliff, Earp, Hicklin, Minifie, Parker, Sharp, Smith, Stockwell, Willmore and the Clerk.

Apologies Cllr Carroll

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

No.	Minute	Action
89	Lothian Gardens – Cllr Minifie met with the representative of Playdale this morning and will obtain a quote for the metal fencing and gates for kiddies play areas and replacing ground cover matting, this will be provided later.	Cllr Minifie
90	Scott Parsons has used the facility and has been invoiced	
91	Grounds Cllr Smith advised that the Rugby Club has cut the hedge which was over the pavement at Cockshut Lane	
92	Cllr Minifie reported that the arrangements for the bonfire event are progressing smoothly	
93	Old Burial Ground - waiting prices from Melbourne Tree Services for future works needed on trees	Clerk

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94	<p>Sporting Partnership Cllr Willmore has reviewed the licence and stated that it represents what the Parish Council understands it to be whilst at the same time it will allow the Sporting Partnership to do what it wishes.</p> <p>The Clerk was requested to instruct Crane & Walton Solicitors to draft a document, which the Parish Council can adopt, and sign. Once this is in place the Parish Council will address the matter of the lease.</p> <p>Cllr Jackson also added that he and Cllr Smith has met with Tony Burdett (SDDC) about the latest drawing which does not show a full size football pitch. To pursue the installation of a full sized pitch, may include the submission of another planning application. If additional material is required to fill the site so that a full sized pitch can be installed, then a further planning application will be necessary.</p> <p>Cllr Smith advocated that a full size pitch is pursued, as this will prevent problems at a later date. In addition some funding will be available from the FA for the construction of a full sized pitch. RESOLVED to pursue the commitment for a full sized football pitch.</p> <p>Norman Hill and Cllr Jackson visited the Solicitor for some advice; the initial consultation was free of charge. However, all the information that was required was obtained at this meeting, and no further advice/work is required from the Solicitor. Cllr Jackson asked the Parish Council whether some contribution should be given to the solicitor for the advice already given. RESOLVED to leave the matter to the discretion of the solicitor as to whether the Parish Council is to be invoiced or not.</p>	Clerk
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Date of next meeting 8.30pm Monday 12th November 2012 at the Melbourne Room
Melbourne Assembly Rooms

Committee 3 - Recreation and Amenities.
Cllr A Jackson – Chairman

7.47pm Cllr Jackson left the meeting

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Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7.50pm Monday 8th October 2012 at the Shone Lounge

Present – Cllr Hicklin (Chairman) Carpenter, Collyer, Crawford, Dunnicliff, Earp, Minifie, Parker, Sharp, Smith, Stockwell, Willmore and the Clerk.

Apologies Cllr Carroll, Jackson

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

No.	Minute	Action
98	Grounds No information has been received from Andy Walker, the Clerk will pursue The soil heap should be removed this week, weather permitting Awaiting prices for current tree works from Melbourne Tree Services The Clerk will pursue	Clerk Clerk
99	Health & Safety There are two toilets at the Cemetery, which are used by visitors to the Cemetery, but these have no wash facilities. A discussion took place regarding the provision of wash facilities, in light of the closure of the Gentlemen's public toilets. The Clerk was requested to enquire as to the cost of providing hand sanitiser and whether it is appropriate to use	Clerk
100	Cemetery records –Paul Cooper has not replied as to why Ancestry UK has refused the cemetery records. Cllr Carpenter suggested that the refusal might be as there is some transposition of surnames and forenames within the records. Cllr Carpenter offered to rectify this problem, but added that he was unable to do this immediately. RESOLVED to accept the offer made by Cllr Carpenter	Cllr Carpenter
101	Cllr Hicklin reported that plots 4181 & 4196 contain babies and infants; all buried before 1940. These plots have been purchased by a couple. The Sexton will be asked to check the area in front of the plots to see if they are vacant and have not been purchased. If these plots are clear Cllr Hicklin will visit the couple who have purchased the above plots to explain the situation and to enquire if they would be willing to move their purchased plots slightly.	Cllr Hicklin
102	Agree wording for a slab in front of tree in memory of Dr Freeman then place order with Fishers stonemasons	Cllr Carroll
103	Chapel door damaged by break in – the quotes are still awaited from T Cole, Toons and Heaths –note policy has £250 excess	Clerk

Date of next meeting 7.30pm Monday 12th November 2012 at the Melbourne Room
Melbourne Assembly Rooms

Committee 1 Burial Grounds -Cllr S Hicklin Chairman

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Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.10pm
Monday 8th October 2012 at the Shone Lounge

Present – Cllr Earp (Chairman) Carpenter, Collyer, Crawford, Dunnicliff, Hicklin, Minifie, Parker, Sharp, Smith, Stockwell, Willmore and the Clerk.

Apologies Cllr Carroll and Jackson

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

No.	Minute	Action
238	<p>DCC matters</p> <p>Faded sign outside The Lamb has been replaced</p> <p>Damaged kerbs at Potter Street near The Baytree will be repaired – this is still in progress</p> <p>Hedge from 1 George Street growing over the pavement at Victoria Street has been trimmed but still obstructs the pavement – a request has been made to DCC to cut back. The Clerk is to follow up</p> <p>Road signs for slippery road at the bend outside the former Sir Francis Burdett promised by DCC have been installed</p> <p>Signs at Derby Road and top of Church Street and a finger sign to the car parks are still awaited</p> <p>Provision of No Parking / Turning Area sign and double yellow lines at the bottom of Dunnicliff Lane also being pursued by Cllr Harrison</p> <p>Deer warning signs at Ashby Road near Sir Henrys Lane are still waiting to be installed. The Clerk will pursue</p> <p>The railings at the footpath at Woodhouses are unsightly but the railings are there, and no further action is to be taken</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
239	<p>CCTV -There is now two shop owners whose permission is required. Cllr Earp will speak with the newsagents. The Clerk will pursue the post office and whether planning permission is required</p> <p>The Assembly Rooms is to clarify where the monitoring station should be located.</p>	<p>Cllr Earp</p> <p>Clerk</p> <p>Cllr Carpenter</p>
240	<p>Civic Society offer of a new bin for Castle Square – none has been provided yet</p>	<p>Cllr Carroll</p>

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241	<p>The SDDC schedule of all bins in the parish has been provided and Cllr Minifie agreed to carry out an audit of the bins, which are in situ.</p> <p>SDDC agreed to site a dog bin at the lay bye/ car park Poppy Wood ,Breach Lane but has not been installed.</p>	Cllr Minifie
242	<p>Footpath Group is not covered by PC insurance for work on footpaths. The Clerk will advise them of this</p>	Clerk
243	<p>Requests had previously been made to DCC to make all speed bumps at Packhorse Road safe or to take them away altogether. A reply is still awaited.</p>	Clerk
244	<p>Awaiting installation of new litter bin at Derby Rd twitchell to Chapel Street</p>	SDDC
245	<p>The Promote Melbourne signs are still required. Cllr Carpenter will liase with Philip Heath about the design</p>	Cllr Carpenter
246	<p>Public toilets – Wallgate unit in Ladies repaired and a quotation in excess of £3000 has been received for a replacement unit for the Gents. The Councillors considered this to be too expensive to pursue. The Clerk was requested to obtain quotes about installing a stainless steel sink and sanitiser.</p>	Clerk
247	<p>It was reported that a section of stone wall bordering the twitchell between the top of Victoria Street and Cockshut Lane has crumbled and fallen into the twitchell. RESOLVED to report the matter to DCC</p>	Clerk
248	<p>SDDC has advised that the mowing schedule will be available in February/March 2012. RESOLVED to wait until the schedule is available and then the matter will be reviewed with regards to the possible duplication of mowing by Bloomtime & SDDC.</p>	Clerk
249	<p>The flags are still in situ The Clerk will liase with the Sexton about the flag removal. Cllr Minifie advised that the Carnival Committee were still in possession of some flags that they had borrowed and arrangements should be made to ensure that these are picked up when the other flags are removed.</p>	Clerk
250	<p>Any other business Cllr Earp reported that Severn Trent have dug a large hole in Castle Square and expressed concern as the Wakes are coming soon. RESOLVED to leave the matter.</p> <p>Cllr Wilmore reported that an overgrown plant at the back of the Budgens carpark is making the area dark. RESOLVED that the plant needs to be cut down</p>	Clerk

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251	<p>Brambles at the back of the recycling bins are restricting access. RESOLVED the Clerk will make arrangements for the brambles to be cut back</p> <p>A lamppost at the junction of Main Street (Kings Newton) and Station Road, has been damaged by a vehicle and is now badly bent. The matter will be reported to DCC</p> <p>Cllr Hicklin expressed dissatisfaction that the evidence of dog fouling previously sent to SDDC has not been used and no prosecution is to be brought.</p> <p>Cllr Hicklin enquired if the cenotaph will be cleaned this year. RESOLVED as the names on the cenotaph were repainted last year, it was considered that pressure washing this year, would damage the new lettering. However, the Lengthsman will ensure that the area around the cenotaph will be clean, clear and tidy</p> <p>The Christmas trees require ordering. The Clerk will obtain quotes. Cllr Earp declared a pecuniary interest as she is connected to one of the businesses who would be contacted to provide a quote.</p> <p>The Clerk enquired if the Christmas lights require PAT testing. This was unknown and Cllr Stockwell agreed to make enquiries Cllr Willmore enquired whether the bulbs would be changed from coloured to white. The Committee decided that funds did not permit this change. Cllr Earp enquired as to whether there would be an increase in the number of Christmas trees. Again the Committee considered that funds did not permit any extension to the number of trees, but the matter will be considered next year.</p> <p>Cllr Crawford enquired as to who had cut the hedges on Hollywell Lane. It was not known who had carried out the work and as it was not a Parish Council matter it will not be pursued.</p> <p>A sapling is growing out of the cement in the Gentlemen's public toilets. The Clerk will make arrangements for its removal The notice of closure required relocating, the Clerk will arrange this.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk and Lengthsman</p> <p>Cllr Stockwell</p> <p>Clerk</p>
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Date of next meeting 8pm Monday 12th November 2012 at the Melbourne Room
Melbourne Assembly Rooms

Committee 2 Highways and Street Lighting
Cllr W Earp – Chairman

Melbourne Parish Council

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Planning

Minutes of a Planning Meeting held at 8.50pm Monday 8th October 2012 at the Shone Lounge

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.10pm Monday 8th October 2012 at the Shone Lounge

Present – Cllr Earp (Chairman) Carpenter, Collyer, Crawford, Dunnicliff, Hicklin, Jackson, Minifie, Parker, Sharp, Smith, Stockwell, Willmore and the Clerk.

Apologies Cllr Carroll and Jackson

Plans considered

9 2012 0831 – The erection of an extension and alterations at Breachlands, Breach Lane, Melbourne
NO OBJECTIONS

A section of hedge has been opened up and a gate inserted at Stanton Gutter, Derby Road.

The Committee queried whether planning permission was required. The Clerk will raise the matter with the Enforcement Officer.

Committee 5 Planning
Cllr W Earp