

Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



Minutes of the Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 4th Sept 2012 at the Shone Lounge Room Melbourne Assembly Rooms High Street Melbourne

No.	Minute	Action
246	Present: Cllr Ms J Carroll (Chairman) Cllr Carpenter Collyer Crawford Earp Hicklin Howard Jackson Minifie Sharp Smith Stockill the Clerk Cllrs Harrison and Hewlett P Heath of MCGL eight members of the Public and one Press	
247	Apologies –Cllr Dunnicliff Parker & Willmore	
248	Declarations of Members interests - none	
249	Public Question Time Mrs Hardy wished the Clerk best wishes for his forthcoming retirement Mrs Heather Bainbrigge having been broken into on nine separate occasions expressed dissatisfaction with the Police – Cllr Smith suggested attending the Neighbourhood Meeting on 3 rd of October when senior members of the Force will be present Council to write to the Police matters of this kind undermine Public confidence in the Police Mrs Christine Kempay complained about the state of the pavements and wheel chair access in the Market Place	
250	Presentation by Philip Heath of the MCGL planned changes to the Assembly Rooms building - write to DCC supporting the proposals	
251	DCC and SDDC matters Cllr Harrison Church Square has been re metalled by DCC Melbourne Sporting Partnership is now registered as a company limited by guarantee There will be a site meeting 3 rd September at the earthworks at the Recreation Grounds and Sport England is providing £50,000 for the drainage scheme Cllr Harrison presented a cheque for £1000 from his Community Fund towards the cost of the new CCTV scheme Ad hoc repairs have taken place in the Market Place – he will ask DCC to improve the dropped kerbs but the switchback on the pavement is insoluble The idea of yellow lines in the turning circle at the bottom of Dunnicliff Lane has been put to DCC Highways DCC and PC had met on 13 th Aug to consider traffic problems in the town as a result of which DCC are to consider making Chapel Street and Potter Street one way The Power of Well Being is now called the General Power of Competence	

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	<p>The next SDDC Liaison Meeting is Thursday 25th October at Swadlincote Best wishes to Norman Hill from DCC for his retirement</p> <p>Cllr Hewlett Thanks to Norman Hill and best wishes for his retirement SDDC will reduce the Disabled parking spaces at High Street car park from 6 to 4 The bollard at Coronation Close is now secured</p>	
252	Confirm the Non- Exempt Minutes of the Meeting held on 3 rd July 2012	
253	To determine which items if any from Part 1 of the agenda should be taken with the Public excluded - confidential Recreation Minutes	
254	<p>Reports of the Committees for July 2012 Burial approved Highways approved Recreation and Amenities approved</p>	
255	<p>Financial Matters Note Receipts of £7358.74 and approve payments of £20151.06 for July and August 2012 The accounts for 2011/ 2012 have been approved by the Audit Commission – noted</p>	
256	<p>Chairmans remarks Woodhouses pavement is badly overgrown and the railings are damaged –needs to be checked The recent concert at Melbourne Hall had been a huge success – letter of thaks to Mrs Gildea Write to SDDC complain about the grass cutting on the verges – Stanton Gutter has not been cut back enough and is a mess and a disgrace The ride on mower is not fit for the job- a flail on a tractor would be more suitable</p>	
257	<p>Reports from representatives on outside organisations Infants School Governors Cllr Smith – new classroom up and running and school full Safer Neighbourhood – Cllr Smith suggested Mrs Bainbridge attends the Safer Neighbourhood meeting on 3rd October at Barrow on Trent Festival – Cllr Carroll reported plans in hand</p>	
258	<p>Clerks Report and Correspondence Cockshut Lane earthworks report – site meeting Wed 5th September Area 3 Forum and next meeting 3rd October at Barrow Letters from residents of 14 and 15 The Pingle disassociating</p>	

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	<p>themselves with any kerbing proposed for the entrance from Commerce Street to the Allotments</p> <p>SDDC Flood Liaison meeting 27th September at Swadlincote</p> <p>Letter from Grahame Hewitt concerning the removal of the soil mound</p> <p>Items for circulation</p> <p>CPRE Summer 2012 magazine</p> <p>EMA news and 2011/2012 annual report</p> <p>Rural Action Derbyshire magazine</p> <p>DALC 2011/2012 Annual Report</p>	
259	<p>Members items for information report and consideration</p> <p>Cllr Crawford – when wet the blue bricks at the sloping pavement at Victoria Mews make the footpath dangerous</p> <p>Numbers for reporting defective street lamps to DCC are 01629 585306 and 01629 585825</p> <p>Cllr Jackson – consider in time closing the Market Place Toilets in favour of the Assembly Rooms</p> <p>Cllr Minifie – investigate if it is too late to comment on the plan for 440 houses at Chellaston</p> <p>Cllr Earp – request SDDC provide a street sign at Elms Farm Court off Trent Lane KN</p> <p>Cllr Hicklin – Rugby Club hedge at Cockshut Lane needs cutting</p> <p>Cllr Collyer – the Shone Lounge is not suitable for Council meetings when there is noise from the Hall</p> <p>Write to SDDC complain the cutting of the verges is a disgrace The ride on mower is not fit for purpose- it requires a flail mower on a tractor</p>	
260	<p>Plans considered no objection</p> <p>0652 extension to the existing building to form an agricultural store at Coppice Farm Ashby Road</p> <p>0678 alterations and extensions to roof to facilitate loft conversion at 228 Station Road</p> <p>0671 extension at 118 Station Road</p> <p>0702 storeroom extension brick wall to outdoor amenity space and two pedestrian gates at Melbourne Assembly Rooms</p> <p>0703 storeroom extension and minor internal/external alterations including creation of improved entrance lobbies, foyer /bar and bar store new kitchen and outdoor amenity space at Melbourne Assembly Rooms</p> <p>0715 dwelling and associated parking on land adjacent BT exchange Chapel Street – no objection provided there is parking provided for two vehicles within the property at all times</p> <p>0744 erection of a barn at Elms Stables Trent Lane Kings Newton</p> <p>0745 retrospective application for the erection of a domestic outbuilding at 74 Victoria Street</p> <p>0696 part change of use from dwelling to fixed use of dwelling and farm produce retail outlet at Ivy House The Common</p> <p>0762 retention of signage at Ivy House The Common</p>	

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261	<p>SDDC Planning decisions</p> <p>Granted</p> <p>0605 felling of 5 apple trees and 4 conifers at 16 Church Street</p> <p>0584 insertion of a roof light to each of the north and south facing roofslopes at 67 Penn Lane</p> <p>0557 erection of an extension and external alterations at Pool Farm Cottage Woodhouses</p> <p>0543 extension and alterations including balcony at Derby Hills Cottage The Common</p> <p>0539 replacement single storey extension at the Coach House 69 Derby Road</p> <p>0521 remove 2 conifers at 14 Potter Street</p> <p>0514 amendments to 9/2011/0954/ incorporating a two storey rear extension at 5 Windsor Ave</p> <p>0475 erection of a DAF building at Severn Trent Compound Ashby Road</p> <p>0442 works to a walnut tree at Melbourne Hall</p> <p>0434 demolition of flat roof garage and erection of detached double garage with studio above at 49 Church Street</p> <p>0420 replacement of existing timber windows and doors at the Coach House Church Square</p> <p>0419 variation of 9/2011/1016 erection of a dwelling in the garden of 41 Station Road</p> <p>0372 extension to the changing rooms at Staunton Harold Sailing Club</p> <p>Refusals</p> <p>0431 retention of replacement ground and first floor windows and canopy over the front door and ground floor window at 17 Chapel Street</p> <p>0402 conversion of loft space to bedroom with insertion of single dormer at 73 Castle Street</p> <p>0390 conversion and extension of an existing building to form 8 residential units at 55 Derby Road</p> <p>262 Memorial to Dr Freeman</p> <p>It was resolved that an award for Selfless Work for the Community of Melbourne be made at the Annual Parish Meeting on the first Tuesday in March each year</p> <p>The recipient to be a Body Club or Individual picked by the Parish Council</p> <p>Nominations to be in by end of December</p>	

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Committee Minutes

Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7.30pm Monday 10th September 2012 at the Shone Lounge

Present Cllr Hicklin (Chairman) Carpenter Carroll Collyer Crawford Dunnicliff Howard Jackson Minifie Sharp Smith Stockill & The Clerk
Apologies Cllr Earp Parker and Willmore

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

No.	Minute	Action
91	Grounds Inform Andy Walker if rendering at front entrance is not completed by end of October the order is cancelled Place order with Coll Groundworks to remove soil heap £700	A Walker

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	Note complaints regarding the quality of mowing and maintenance during the period of the Sextons absence Waiting prices for current tree works from Melbourne Tree Services	
92	Health & Safety – nothing to report	
93	Cemetery records –contact Paul Cooper to establish why Ancestry UK refused file to take cemetery records Cllr Carpenter and Hicklin to discuss a way forward involving Philip Heath and the Civic Society to set up a web site	Cllr Hicklin
94	Place order to remove soil heap for £700 with Coll Groundworks	Clerk
95	Confirm location and ownership of plots 4181 and 4196 in order to resolve request to erect headstone for an interment made in 1939 in plot 4181(not purchased)	Cllr Hicklin
96	Agree wording for a slab in front of tree in memory of Dr Freeman then place order with Fishers stonemasons	Cllr Carroll
97	Chapel door damaged by break in – door secured, crime number from police obtained - obtain quotes for insurers from Toons and Heaths –note policy has £250 excess	Clerk

Date of next meeting 7.30pm Monday 8th October 2012 at the Melbourne Room
Melbourne Assembly Rooms
Committee 1 Burial Grounds

Cllr S Hicklin Chairman

Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm
Monday 10th Sept 2012 at the Shone Lounge

Present – Cllr Smith (Chairman) Carpenter Carroll Collyer Crawford Dunnicliff Hicklin
Howard Jackson Parker Sharp Smith Stockill and the Clerk.

Apologies Cllr Earp Parker and Willmore

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Matters to report

No.	Minute	Action
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224	<p>DCC matters</p> <p>Faded sign outside The Lamb will be replaced</p> <p>Damaged kerbs at Potter Street near The Baytree will be repaired</p> <p>Hedge from 1 George Street growing over the pavement at Victoria Street has been trimmed but still obstructs the pavement – rest DCC to have cut back</p> <p>Road signs for slippery road at the bend outside the former Sir Francis Burdett promised by DCC</p> <p>Request DCC provide signs at Derby Road and top of Church Street and a finger sign to the car parks</p> <p>Provision of No Parking / Turning Area sign and double yellow lines at the bottom of Dunnicliff Lane also being pursued by Cllr Harrison</p> <p>DCC to erect deer warning signs at Ashby Road near Sir Henrys Lane</p> <p>Request footpath at Woodhouses is cleared and damaged railings are replaced</p>	DCC
225	CCTV - obtaining permissions from owners of properties affected	Clerk
226	Civic Society offer of a new bin for Castle Square	Cllr Carroll
227	<p>Bins</p> <p>Obtain SDDC schedule of all bins in the parish</p> <p>SDCC agree to site a dog bin at the lay bye/ car park Poppy Wood ,Breach Lane</p> <p>Noted a bin is missing at the twitchell at the top of Victoria Street to Cockshut Lane</p>	Clerk
228	Footpath Group are not covered by PC insurance for work on footpaths	Clerk
229	Request DCC make all speed bumps at Packhorse Road safe or take them away altogether	Clerk
230	Waiting installation of new litter bin at Derby Rd twitchell to Chapel Street	SDDC
231	One way proposals for Chapel Street and Potter Street	DCC
232	Request from Promote Melbourne for better signage in the town – involve the Civic Society	Philip Heath
233	Public toilets – Wallgate unit in Ladies repaired – order replacement for the Gents	Clerk
234	Schedule of overgrown footpaths from Mrs Penny Medland of 4 Quaker Close	
235	DCC will not put a pedestrian crossing in the Market Place nor at the bottom of High Street	

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236	Cllr Hicklin reported SDDC and Bloomtime both mow the grassed areas at end of Queensway and at top of Melton Avenue – obtain mowing schedules	Clerk
237	Flags and hanging baskets in Market Place to be removed at same time	

Date of next meeting 8pm Monday 8th October 2012 at the Melbourne Room Melbourne Assembly Rooms

Committee 2 Highways and Street Lighting
Cllr D Smith – Vice Chairman

Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 8.30pm Monday 10th Sept 2012 at the Lothian Gardens and Shone Lounge

Present – Cllr Jackson (Chairman) Carpenter Carroll Collyer Crawford Dunnicliff Hicklin Howard Minifie Sharp Smith Willmore and the Clerk.

Apologies Cllr Earp Parker and Willmore

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

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Matters to report

No.	Minute	Action
82	Lothian Gardens – obtain Playdale prices for metal fencing and gates for kiddies play areas and replacing ground cover matting Prioritise recommendations in ROSPA report Glasdon will replace broken shelter free of charge	Cllr Minifie Cllr Minifie Clerk
83	Steve Williams Soccer School has not used the facilities in the school holidays but Scott Parsons has used the facility and will require need invoicing for use of the pavilion	Clerk
84	Grounds Consulting engineers report on SDDC ground levelling received and a site meeting called by SDDC had taken place with a view of moving matters forward Noted Rugby Club hedge is over the pavement at Cockshut Lane Request T H Heath Ltd cut Hilly Field hedge as a matter of urgency	SDDC Rugby Club
85	Request by Fete and Carnival Committee to hold November 5 th Bonfire on grounds agreed – items for the fire will need to be stored off site and will not include pallets	Cllr Minifie
86	Old Burial Ground - waiting prices from Melbourne Tree Services for future works needed on trees Specification for pointing up wall to Castle Street received from Richard Heath Advise Mr & Mrs Hancock that the bill for repairs to wall at OBG is their responsibility enclose £20 to cover cost of slabs	Clerk
87	Cllr Jackson and the Clerk to review and obtain advice from Fishers solicitors on the documents in connection with transfer of land to Melbourne Sporting Partnership	
88	Advise SDDC the Parish Council is very unhappy with the revised plans/proposals for the facilities at Cockshut Lane Copy Cllr Carroll Harrison Hewlett and Douglas Keith secretary of the Melbourne Sporting Partnership	Clerk

Date of next meeting 8.30pm Monday 8th October 2012 at the Melbourne Room
Melbourne Assembly Rooms

Committee 3 - Recreation and Amenities.
Cllr A Jackson – Chairman

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Planning

Minutes of a Planning Meeting held at 9pm Monday 10th September 2012 at the Shone Lounge

Present Cllr Carroll(Chairman) Carpenter Collyer Crawford Dunicliff Hicklin Howard Jackson Minifie Sharp Smith Stockill and the Clerk

Apologies Cllr Earp Parker and Willmore

Plans considered

0568 outline permission (except for access) for up to 450 dwellings, a supermarket, no more than 5 units, day nursery, sports pavilion, sports pitch and petrol station on land off Swarkestone Road Chellaston

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Object on grounds there is no provision for schooling which may affect the intake of Melbourne children to Chellaston School

0775 demolition of existing dwelling and industrial workshop buildings and the erection of a dwelling at Westview The Common – no objection

0779 change of use of the Liberal Club and Public Hall 50 Derby Road to form a 14 room hotel with bar and restaurant – object on grounds there is no on site car parking

NWLDC a 250 acre distribution centre at Castle Donington Lockington and Hemington-
Cllr Collyer declared an interest and took no part in the discussion

- No objection 10 votes to 1

Committee 5 Planning

Cllr Ms J Carroll Chairman