

# Melbourne Parish Council



F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ

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## To Chairman and Members of Melbourne Parish Council

Cllr Carpenter Carroll Collyer Crawford Dunnicliff Earp Hicklin Howard Jackson Minifie Parker Sharp Smith Stockill and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at 7.30pm Tuesday Sept 4<sup>th</sup> 2012 at the Shone Lounge, Melbourne Assembly Rooms High Street, Melbourne

Yours faithfully

Norman Hill Clerk to Parish Council

## AGENDA

### Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 Public Question Time 15 minutes maximum
- 4 District and County Councillor reports maximum 15 minutes
- 5 To confirm the Non-Exempt Minutes of the Meeting held on 3<sup>rd</sup> July 2012
- 6 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.  
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms: that under Sec 100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 7 Reports of the Committees- July 2012  
Burial  
Highways and Street Lighting  
Recreation and Amenities  
Leisure Centre
- 8 Financial Matters – note receipts of £ and approve payments of £ for July and August 2012
- 9 Chairman's Remarks

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- 10 Reports from representatives on outside organisations
 

Senior Citizens Centre	Cllr Sharp
Infants School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Lothian Gardens	Cllr Jackson
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson
Kings Newton Storage Depot	Cllr Collyer
- 11 Clerk's Report and Correspondence
- 12 Members items for information report and consideration
- 13 Plans for consideration
- 14 Planning decisions
- 15 Memorial for Cllr Freeman

## Minutes of the Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 3rd July 2012 at the Melbourne Room Melbourne Assembly Rooms High Street Melbourne

No.	Minute	Action
230	Present: Cllr Ms J Carroll (Chairman) Cllr Carpenter Crawford Dunicliff Earp Hicklin Howard Jackson Parker Sharp Stockill Willmore the Clerk three Public and two Press	
231	Apologies –Cllr Collyer Minifie Smith Harrison & Hewlett	
232	Declarations of Members interests Cllr Carroll – plan 225 and 360 conversion and alterations to outbuildings at The Vicarage	
233	Public Question Time Adam Seal of MBW reported on 4 vehicle crimes and two garage break ins Cllr Willmore had reported to the Police damage to the wing mirror of his car Annie Dowell made a presentation on her proposals for animal welfare in the Parish	
234	Cllr Crawford complained that Cllr Carpenter and Howard should declare an interest as Directors of the Melbourne Assembly and take no part in discussions on the subject The Chairman they act as representatives of the Council and are expected to report to Council	

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235	District and County Councillors Apologies Cllrs Harrison and Hewlett	
236	Confirm the Non- Exempt Minutes of the Meeting held on 6 <sup>th</sup> June 2012	
237	To determine which items if any from Part 1 of the agenda should be taken with the Public excluded - confidential Recreation Minutes	
238	Reports of the Committees for June 2012 Burial approved Highways approved Recreation and Amenities approved	
239	Financial Matters Note Receipts of £19309.47 and approve payments of £13178.83 for June 2012	
240	Chairmans remarks June has been a quiet month The Clerk has given notice to retire on 30 <sup>th</sup> September	
241	Reports from representatives on outside organisations Festival Cllr Carroll – plans are going ahead Sporting Partnership – Cllr Jackson - copy to each Member of new licensing agreement of grounds from solicitors to Melbourne Estates Assembly Rooms – refurbishment of the house should be completed in July Cllr Howard requested the names and addresses of directors be put in a notice board together with opening times and times the manager is in attendance and a phone number on which the manager could be contacted Athenaeum Cafe- Cllr Dunicliff reported on proposals for a youth worker provided by a national Christian youth organisation and a proposal to employ a part –time café manager	
242	Clerks Report and Correspondence Correspondence DALC election of a new president general power of competence training neighbourhood plan training localism act seminar 23 July at Trowell right to building fund grants SDDC whats on in S Derbys make sure you are eligible to vote now have three neighbourhood wardens sd neighbourhood partnership joining with police sports stars invited to apply for grants sports awards	

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	<p>DCC  excellence in the community awards  changes to waiting restrictions at High Street Church Street and Market Place  damaged kerbs outside The Baytree will be replaced  Glasdons looking at replacing shelter at Lothian Gardens  community safety project  thanks from Alice Dunnicliff for providing Jubilee bunting and flags  Safer Neighbourhood and Melbourne Area Forum meeting 11 July at Shardlow  Resolved to place order £258 for wiring in connection with CCTV scheme</p>	
243	<p>Members items for information report and consideration  Cllr Earp – state of wall of OBG at Church Street – obtain report from Richard Heath  Cllr Hewlett – request to SDDC the six disabled parking places in the High Street car park be reduced to four  Cllr Crawford – obtain report from David Bonner on Wallgate units at Market Place toilets  Cllr Hicklin – Recreation Grounds hedge needs cutting – it is over the pavement and a seat has holly growing through it - the seat at The Common needs clearing round  Cllr Carroll – Bucks Orchard path is overgrown-write to Richard Jackson at Hawthorn House Derby Road  Items for Highways agenda Walkers are Welcome and letter from Annie Dowell regarding animal rescue refer to Highways  Cllr Parker request DCC sweep chippings from pavement at Cockshut Lane and note problems caused  Parking of vehicles at High St outside the Chinese and Doves Garage</p>	
244	<p>Plans considered no objection  225and 360 conversion and alterations to outbuildings at The Vicarage – Cllr Carroll left the meeting having declared an interest    475 erection of a DAF building at Severn Trent Compound Ashby Road  521 removal of 2 conifers at 14 Potter Street  539 replacement single storey extension at the Coach House 69 Derby Road  543 erection of an extension and alterations including balcony at Derby Hills Cottage The Common  557 extensions at Pool Farm Cottage Woodhouses</p>	

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245	Planning decisions granted 387 orangery at 1 Bourne Court 374 extension at Warren Barn Robinsons Hill 335 conservatory and detached car port 16 Church Street 297 detached garage at Derby Hills Farm 268 pruning of cherry tree 32 Penn Lane 262 Extensions and boundary wall 52 George Street	
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## Committee Minutes

### Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7.15pm Monday 9<sup>th</sup> July 2012 at the Cemetery Chapel

Present Cllr Hicklin (Chairman) Carpenter Carroll Crawford Dunnicliff Jackson Minifie Parker Smith & The Clerk

Apologies Cllr Collyer Earp Howard Sharp Stockill and Willmore

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

#### Matters to report

No.	Minute	Action
83	Walls at front entrance to be rendered when weather improves	A Walker
84	Health & Safety – nothing to report	Sexton/ Council
85	Cemetery records –contact Paul Cooper find why Ancestry UK refused file to take cemetery records - he will correct first 100 errors on file to establish cost Cllr Carpenter and Hicklin to discuss a way forward involving Philip Heath and the Civic Society set up a web site	Chairman
86	Soil heap – spread when dry	
87	Report on trees received - waiting prices from Melbourne Tree Services	Clerk
88	Obtain price for plaque at front of tree in memory of Dr Freeman	Clerk
90	Resolved to sell half plot in corner nearest gates to Pat Dolman	Clerk

Date of next meeting 8.00pm Monday 10<sup>th</sup> September 2012 at the Shone Lounge

Committee 1 Burial Grounds  
Cllr S Hicklin Chairman

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## Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm  
Monday 9<sup>th</sup> July 2012 at the Shone Lounge

Present – Cllr Smith (Chairman) Carpenter Carroll Crawford Dunnicliff Hicklin Howard  
Jackson Parker Smith Willmore and the Clerk.

Apologies Cllr Collyer Earp Sharp and Stockill

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

### Matters to report

No.	Minute	Action
209	DCC matters awaiting replies Faded sign outside The Lamb will be replaced Damaged kerbs at Potter Street near The Baytree will be repaired DCC writing Savinder Johal concerning overgrown hedge at Derby Road Austin Property Services advised DCC hedge from 1 George Street growing over the pavement at Victoria Street would be cut June 23 <sup>rd</sup> – DCC will write again as this has not happened DCC to investigate steep sided dropped outside 68 Station Road Slippery road signs to be placed at the bend outside the former Sir Francis Burdett Request DCC provide signs at Derby Road and top of Church Street a finger sign to the car parks Request DCC provide No Parking / Turning Area sign and double yellow lines at the bottom of Dunnicliff Lane DCC will erect deer warning signs at Ashby Road near Sir Henrys Lane	DCC
210	CCTV - obtaining permissions from owners of properties affected	Clerk
211	Castle Square Lamp 59968 and monument completed –accept Civic Society offer of a new bin	Clerk Cllr Carroll
212	Dog fouling sub – invite Annie Dowell to join the sub committee Request to SDCC to site a dog bin at the lay bye/ car park Poppy Wood Breach Lane agreed	Clerk
214	Footpath Group no action at present needed endorsing Walkers are Welcome Check with insurers cover for working on footpath maintenance Copy Cllrs with DCC footpath maintenance scheme grant offer	Clerk
215	Report to DCC speed bump at Packhorse Road near junction is again dangerous	Clerk

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216	Waiting installation of new litter bin at Derby Rd twitchell to Chapel Street	SDDC
217	Strim round bench at The Common	Tree Services
218	Request from Promote Melbourne for better signage in the town – involve the Civic Society	Philip Heath
219	Cllr Dunicliff reported overhanging trees and bushes at footpath rear of school	Tree Services
220	Request owner of trees and bushes overhanging pavement and roadway at Robinsons Hill to arrange they are cut back	Clerk Mrs Ottewell
221	Trim hedge over footpath at rear entrance to school	Clerk
222	Market Place toilets Wallgate units - plumber considers unit in Gents not repairable and problem with unit in Ladies is electrical –request electrician to investigate Repair outer door and paint all doors at gents	Goodmans Clerk Tim Cole
223	One way scheme for Melbourne –waiting DCC to arrange meeting	Cllr Harrison

Date of next meeting 8pm Monday 10<sup>th</sup> September 2012 at the Shone Lounge

Committee 2 Highways and Street Lighting  
Cllr Mrs W Earp – Chairman



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## Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 8.30pm  
Monday 9<sup>th</sup> July 2012 at the Lothian Gardens and Shone Lounge

Present – Cllr Jackson (Chairman) Carpenter Carroll Crawford Dunnicliff Hicklin Howard  
Minifie Parker Smith Willmore and the Clerk.

Apologies Cllr Collyer Earp Sharp and Stockill

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

### Matters to report

No.	Minute	Action
75	Lothian Gardens – fence to kiddies area repaired – investigate how other councils gate the area Graffiti removed from equipment Prioritise recommendations in ROSPA report Pressure wash the ground cover matting - Andrew Harris Clerk meeting with suppliers of broken shelter over a replacement	Cllr Minifie Clerk
76	Charge Steve Williams £10 per day for use of facilities in school holidays	Clerk
77	Grounds Waiting consulting engineers report on SSDC ground levelling Meet with Crane and Walton concerning ownership of the land Advise Michael Fitchew that Council is not prepared to sell strip of grounds at boundary with 29 Hope Street Side up hedge to Cockshut Lane	SDDC Clerk
78	Request by Fete and Carnival Committee to hold November 5 <sup>th</sup> Bonfire on grounds agreed	Cllr Minifie
79	Health and Safety - waiting prices from Melbourne Tree Services for work on trees at OBG Meet with Mr & Mrs Hancock regarding invoice for cost of repairs to wall at OBG	Melbourne Tree Services Cllr Jackson & the Clerk
80	Meet with soccer clubs Monday July 16 <sup>th</sup>	
81	Clear seat of holly on grounds	

Date of next meeting 8.30pm Monday 10<sup>th</sup> September 2012 at the Shone Lounge

Committee 3 - Recreation and Amenities.

Cllr A Jackson – Chairman

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