

# Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



File Mar 2012

## To Chairman and Members of Melbourne Parish Council

Cllr Carpenter Carroll Collyer Crawford Dunnicliff Earp Hicklin Howard Jackson Minifie Parker Sharp Smith and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at 8.00pm on Tuesday March 6th 2012 at the Council Room, Bill Shone Leisure Centre, High Street, Melbourne, which will follow the **Annual Parish meeting at 19.30**

Yours faithfully

Norman Hill Clerk to Parish Council

## AGENDA

### Part 1 Non-exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 Public Question Time maximum 15 minutes
- 4 CCTV
- 5 District and County Councillor reports maximum 15 minutes
- 6 To confirm the Non-Exempt Minutes of the Meeting held on 7<sup>th</sup> Feb 2012
- 7 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.  
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms: that under Sec 100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 8 Reports of the Committees - Feb 2012  
Burial  
Highways and Street Lighting  
Recreation and Amenities  
Leisure Centre
- 9 Financial Matters– note receipts and approve payments for February 2012

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## 10 Chairman's Remarks

## 11 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Freeman
Infants School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Lothian Gardens	Cllr Minifie
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson
NWLDC Donington Park Liaison	Cllr Carroll
Youth Club at Athenaeum	Cllr Dunnicliff
Late Night Shopping	Cllr Hicklin
Jubilee Celebrations	Cllr Collyer

## 12 Clerk's Report and correspondence

## 13 Members items for information report and consideration

## 14 Plans for consideration

### **Minutes of the Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 7<sup>th</sup> February 2012 at the Bill Shone Leisure Centre High Street Melbourne**

No.	Minute	Action
125	Present: Cllr N Collyer (Chairman) Cllr Carpenter Carroll Crawford Earp Freeman Hicklin Howard Jackson Minifie Parker Sharp Smith Clerk Cllr Harrison Cllr Hewlett Adam Seal Melbourne Neighbourhood Watch Chris Smith South Derbyshire Safer Communities Manager PC Jane Newman Nigel Welland of Harpurs four members of the Public and two members of the Press Apologies Cllr Dunnicliff and Willmore	
126	Declaration of Members interests Cllr Jackson plan 0061 extension at Highfields Sleepy Lane KN	
127	Public Question Time Mrs Hardy – holes reported in the carriageway at Main Street and Station Road have been repaired Derby Road / Cockshut Lane Lorries over the 7.5tonne limit at Swarkestone Bridge PC Newman reported police are checking for vehicles using the bridge unlawfully PC Newman reported damage to parked vehicles is prevalent at present with two vehicles attacked with paint stripper also young	

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	<p>people from Chellaston at night are being turned back by the Police. Request that the Public report any groups of youths to the Police. Mr Welland explained that Harpurs are considering the installation of a parking ticket system to ensure parking is available for customers. Mr Welland also asked for permission to place advertising within the PC notice board on Chapel St. This was politely refused.</p>	
128	<p><b>CCTV for Melbourne</b></p> <p>Chris Smith the Safer Communities Manager presented two systems from Salt Solutions suitable for the town centre - a High Definition costing £8000 and a Standard for £7000 – a grant of £2500 is available from Safer Communities and Cllr Harrison has offered £1000 from his Discretionary Fund - Adam Seal of Melbourne Neighbourhood Watch thought the NW may be able to assist with funding</p> <p>The Landlord and Landlady of The Lamb Inn handed in a 325 signature petition supporting CCTV for the town. Mr Welland expressed support for the scheme.</p> <p>The Clerk advised the Council has balances available to fund any shortfall</p> <p>After a lengthy discussion involving the Council and the persons present the Parish Council voted unanimously to go ahead with the scheme.</p>	
129	<p><b>DCC &amp; SDDC matters</b></p> <p>Cllr Harrison</p> <p>SDDC has made available £1million from the Capital Budget towards the Sporting Partnership plans for land at Cockshut Lane – The remaining £1.5million will be sought from Sport England and the national governing bodies for cricket football and rugby and Planning Permission has been granted</p> <p>SDDC has agreed to spend £125K on the Leisure Centre</p> <p>Requests the Parish Council talks to the SDDC to name the grounds in honour of the Queens Jubilee</p> <p>Stealing grit from bins is a criminal act</p> <p>Additional signage will be put on the A50 advising of the weight limit on Swarkstone Bridge</p> <p>Cllr Earp asked if warning of road works could be made available – not at present</p> <p>Copy of DCC draft plan for a one-way system for comment</p> <p>Cllr Collyer thanked Cllr Harrison for his efforts on the Cockshut Lane scheme, stating he has the full support of the Parish Council</p> <p>Cllr Hewlett</p> <p>The SDDC is purchasing the housing stock for £57.4 million with a 30 year loan from Public Works Loan Board which means a considerable saving on the £4 million annual charged by central government</p>	

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	<p>Shardlow PC has acquired a £250 projector which attached to a laptop enables plans from SDDC be projected on the wall                  Cllr Carroll request for SDDC have notices on the recycling bins in the High Street car park advising bin access is available from the back are being actioned</p>	
	<p>Confirmed the Non-Exempt Minutes of the Meeting held on 3<sup>rd</sup> January 2012</p>	
131	<p>Report of the Committees for January 2012                  Burial approved                  Highways approved                  Recreation approved                  Leisure Centre approved</p>	
132	<p>Financial Matters                  Note Receipts of £7180.34 and approve Payments of £19007.55 for January 2012</p>	
133	<p>Chairman's Remarks                  Performed opening ceremony at newly-opened Paddock restaurant                  Leisure Centre is working well with the temporary arrangements, plans to resite the MPC meeting to a quieter room were welcomed.</p>	
134	<p>Reports from representatives on outside organisations                  Infants School Governors Cllr Smith – work will soon be starting on the new classroom                  Lothian Gardens Cllr Minifie – painting of equipment and a swing seat needs replacing                  NWLDC Donington Park Liaison Forum Cllr Carroll – next meeting in March – noted two planning applications                  Late Night Shopping Cllr Hicklin –will be November 23<sup>rd</sup> 2012– Cllr Collyer had attended the last meeting of Promote Melbourne when the results of the event November last were evaluated</p>	
135	<p>Clerks Report – the administration of the Centre is going well</p> <p>Correspondence for circulation                  Rural Action Derbyshire 2010-11 Annual Report and The Playing Field magazine                  DCC Moving Forward – a healthy future for local transport                  DCC - champion your communities case for better broadband                  DALC Law and Good Practice Willington 16<sup>th</sup> April                  Clerks and Councils Direct magazine                  ROSPA reporting                  CPRE – guide to neighbourhood planning                  SDDC meeting with councils Swad 5.30pm 7<sup>th</sup> March                  DCC Liaison Forum 6 to 8 pm Matlock April 29<sup>th</sup></p>	

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	Police – have your say	
136	<p>Members items for information report and consideration</p> <p>Cllr Carroll to arrange for / offer Melbourne Transition opportunity to address Council: Graham Truscott 7.30 pm Tuesday 6<sup>th</sup> March for 15 minutes</p> <p>Cllr Crawford - Melbourne Blood donors has been switched to Chellaston causing difficulty for donors to attend. 'Angela' at Blood Donors cited changes to rules which make BSLC unsuitable. Cllr Crawford to provide contact details.</p> <p>Cllr Crawford – new disabled parking spaces should to be restricted to Blue Badge Holders</p> <p>Cllr Howard read a prepared statement criticising a MPC Cllr for reporting three Councillors to the Standards Board of England for acting unlawfully over an employment matter which the Standards Board has rejected. A subsequent appeal was also rejected.</p> <p>Councillor Howard statement: The purpose was to make Councillors aware of the experience of 3 Councillors being reported to the Local Authority Standards Board in late 2011. Stated that he fully supported the ability for anyone to make such a complaint and have it investigated. In this situation serious accusations were made by a colleague where their honesty and integrity was called into question. The detail of the complaint was explained. The decision of the Standards Board was that there was <u>no case to answer</u>.</p> <p>Cllr Howard then continued, that even a brief analysis of these accusations show them to lack substance and were factually incorrect. Any Councillor who had participated in the Council over the past two years would have been able to conclude that these accusations were spurious and did not reflect the discussions and decisions that had taken place. However, the person who has raised these accusations would appear to operate to double standards. What followed was a brief summary of some examples of where the Councillor in question operated under different rules:</p> <ul style="list-style-type: none"> <li>• In May 2010 there was a vote of no confidence in the Councillor that he would carry out his responsibilities fully and completely.</li> <li>• The Councillor made an announcement in Council that he "was not going to be bound by any decisions that he disagreed with", in effect abdicating himself from the collective responsibility held by all Councillors.</li> <li>• At the last Council Meeting, the Councillor presented the Parish Clerk with a letter which accused a number of Councillors as having lied and having conducted a number of illegal actions, the Councillor subsequently withdrew the letter.</li> </ul> <p>Cllr Howard then summarised, that this situation was brought before the Council not only for information but also to point out that when a Councillor acts in such a way then it is appropriate that his actions should be discussed and debated openly. He stated that when a Councillor is elected they undertake to abide by a set of rules. This Councillor has demonstrated by his actions a complete insincerity in the application of these rules. He makes strong accusations yet at the same time he has demonstrated and stated that he will not be bound by the rules if he disagrees with them and his actions have demonstrated this. This approach is termed double standards and it is customary to conclude that someone who operates like this is a hypocrite.</p> <p>Cllr Crawford admitted that he was the Councillor who made the allegations.</p>	

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	<p>Cllr Hicklin –path to Health Centre made dangerous by snow - is Health Service responsibility, but thanks to Norman Hill for clearing last weekend.</p> <p>Cllr Earp - Ashby Road manhole cover between Robinsons Hill and Calke Road still noisy</p>	
137	<p>Plans considered no objection</p> <p>0923 felling of a leylandii at Four Gables Castle Mews</p> <p>0016 replacement of two existing windows at 55 Potter Street</p> <p>0025 conservatory and garage at Windy Ridge Breach Lane</p> <p>0030 felling of a leylandii at 21 Blanchcroft</p> <p>0045 formation of hard standing at 14 Coronation Close</p> <p>0051 variation of condition 16 on 56/58 High Street to remove a lamp post</p> <p>0061 extension at Highfields Sleepy Lane KN – Cllr Jackson took no part in the discussion</p> <p>0077 change of use of existing barn from agricultural to ancillary residential use at Forest View Cockshut Lane</p> <p>0079 crown reduction of oak tree at Melbourne Gardens</p> <p>0082 alteration from flat to pitched roof on outbuildings at 12 Smith Avenue</p> <p>DCC CW9/0112/156 new motor control kiosk related to the operation of the Severn Trent Water inlet works at Blackwell Lane</p>	

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## **Committee Minutes**

### **Burial Grounds**

Cllr Collyer, held a minute's silence as a mark of respect to Committee Chairman, and past Chairman of the Parish Council, Cllr Dr. Brendan Freeman who passed away on the morning of the meeting. The meeting of the Burial Grounds Committee scheduled for 7.30pm Monday the 13<sup>th</sup> February 2012 at the Council Chamber was cancelled as a further mark of respect.

Date of next meeting 7:30 pm Monday 12<sup>th</sup> March 2012 at the Council Chamber

Committee 1 Burial Grounds

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## Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm  
Monday 13<sup>th</sup> February 2012 at the Council Room

Present – Cllr Earp (Chairman) Carpenter Carroll Collyer Crawford Hicklin  
Jackson Parker Sharp Willmore and the Clerk

Apologies Cllr Dunicliff Howard Minifie Smith

### Matters to report

No.	Minute	Action
131	DCC Highways Tracker spread sheet circulated Resurfacing of Derby Road at junction with Cockshut Lane expected before 31 <sup>st</sup> March Dulled sign at bottom of Packhorse Road with Station Road Former bus lay by in Market Place to be made a parking area Resurface Cockshut Lane once infill at Recreation Grounds is complete Report faded DCC sign outside The Lamb Report damaged kerbstone at Potter St near The Baytree Noisy manhole cover at Ashby Road reported to DCC	Clerk to send copy of sheet to Cllr Harrison and DCC
132	CCTV – resolved at February Meeting to pick one of two schemes proposed by Salt Solutions sub comm. of Cllr Earp Carpenter Jackson and Parker to decide on camera locations and whether HD camera scheme	
133	Dog Fouling Group – will arrange a poster competition with the schools contact Derby City re dog fouling notices painted on the ground at Spondon by Councillors	Cllr Carpenter
134	Lamp No 59968 on stone monument at Castle Square – Civic Society working to complete the work in order to provide a cover for the box -cost to be shared	
135	Write SDDC complain of mud on pavement caused by vehicles using new dropped kerb at Queensway accessing and damaging the grassed area	Clerk
136	Late Night Shopping - suggested Promote Melbourne to use Fire Service is used to put up strings of lights across Derby Road Consider extending scheme out along Derby Road	
137	Phone box at Nettlefold Crescent – DCC will issue licence for removal and reinstatement – price quoted from Hornsby Plant £650	Clerk



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138	Derby Road litter bin – SDDC has agreed to site bin at entrance of twitchell to Chapel Street	SDDC Malcolm Chell
139	Report vehicles parking on the pavement at Potter St junction with Derby Rd and request traffic warden attends on Fridays	Clerk to write to SDDC
140	Queensway - write to SDDC the green area is being damaged and mud on pavement caused by vehicles gaining access now that a dropped kerb has been put into to gain vehicular access to no10	Clerk
141	Place order with Bloomtime to plant box hedging at end of March along the back of the Cenotaph to match existing - ground works £100 plants £36 Match up the colour of the stain on the surrounding posts	Clerk Tim Cole
142	Car Parking – sub committee consisting of Cllrs Earp Freeman Howard Jackson & Parker to comment on the DCC plan for a one way system Write to SDDC suggest the area of land behind the Public Toilets at the Market Place should be made into a car park – scheme required	
143	Health and Safety – poor Street lighting at Castle St /Church St junction - pavement at Castle Street near the bowling green is not wide enough to take a new street lamp – enquire if DCC energy saving bulbs are now in use which accounts for the poor street lighting	
144	Severn Trent investigating sewer smells at Main Street Kings Newton	
145	Leics CC has arranged to make safe the chevron sign reversed on road to Lount - ref 4701410	
146	Hanging basket scheme – place order with Tony Salt for same as this year but with a red white and blue theme and re - site basket away from the chip shop	
147	Grit bins sited at North Street/ Alma Street; Commerce Street/ Cockshut Lane and Packhorse Road/Queensway junctions Remaining bin to be located at South St /Moirra St junction Check contents of bin at Commerce St / Cockshut Lane junction	Clerk
148	One-way scheme, as presented by Cllr Harrison was considered, and thought to need further work. Working group to be set-up.	

Date of next meeting 8:00pm Monday 12<sup>th</sup> March 2012 at the Council Chamber

Committee 2 Highways and Street Lighting

Cllr W Earp – Chairman

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## Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 9.30pm  
Monday 13<sup>th</sup> February 2012 at the Council Chamber.

Present – Cllr Jackson (Chairman) Carpenter Carroll Collyer Crawford Earp Hicklin  
Parker Sharp Willmore and the Clerk

Apologies Cllr Dunnicliff Howard Minifie Smith

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

### Matters to report

No.	Minute	Action
48	Lothian Gardens Fix seat in shelter, paint equipment as weather allows and replace broken swing	T Cole
49	Obtain copy of deeds for ground from bank for Sporting Partnership, to check if it is legally possible to designate under the Jubilee Scheme, then debate by Council.	Clerk
50	SDDC Summer Sports 2012 ordered	Cllr Jackson
51	Health& Safety – no issues Noted SDDC controlling infill at Grounds – request sweep of pavement at Cockshut Lane	SDDC Zoe Sewter
52	Fix site meeting to consider request by Michael Fitchew to acquire strip of land to rear of 39 Commerce Street	Cllr Jackson

Date of next meeting 8.30pm Monday 12<sup>th</sup> March 2012 at the Council Chamber

Committee 3 - Recreation and Amenities.  
Cllr A Jackson – Chairman

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## Leisure Centre

Minutes of a meeting of the Leisure Centre Committee held at 10:00 pm Monday 13<sup>th</sup> February 2012 at the Council Chamber

Present – Cllr Carpenter (Chairman) Carroll Collyer Crawford Earp Hicklin Jackson Parker Sharp Willmore and the Clerk.

Apologies Dunnicliff Howard Minifie Smith

### Matters to report

No.	Minute	Action
38	Push SDDC for 1 <sup>st</sup> April transfer of Centre to Community Group – Action on lease transfer required.	Clerk
39	If 1 <sup>st</sup> April is looking unlikely, arrange with MCC Community Group to employ their preferred candidate as an interim measure	Cllr Collyer
40	Obtain advice from Northgate over TUPE transfer	Clerk
40	Lettings and Squash income very strong in January	
41	Nuisance youths in the Centre – reported to Police. Noted that the group who disturbed Council meetings were identified, and were from Melbourne	
42	Health and safety – no issues	

Date of next meeting – 9.00pm Monday 12<sup>th</sup> March 2012 at The Council Chamber

Committee 4 - Leisure Centre.  
Cllr C Howard

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## Planning

Minutes of a Planning Meeting held at 7.30pm Monday 13<sup>th</sup> February 2012 at the Council Chamber

Present Cllr Collyer (Chairman) Carpenter Carroll Crawford Earp Hicklin Jackson Parker Sharp Willmore and the Clerk

Apologies Cllr Dunnicliff Howard Minifie Smith

Plan considered no objection

0112	Retention and alterations to lean to canopy at the rear of The Old Coach House Church Square
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Committee 5 Planning  
Cllr N Collyer Chairman