

Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



File Feb 2012 v1

To Chairman and Members of Melbourne Parish Council

Cllr Carpenter Carroll Collyer Crawford Dunnicliff Earp Freeman Hicklin Howard Jackson
Minifie Parker Sharp and Smith

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7:30pm on
Tuesday February 7th 2012** at the Council Room, Bill Shone Leisure Centre,
High Street, Melbourne

Yours faithfully

Norman Hill Clerk to Parish Council

AGENDA

Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 Public Question Time maximum 15 minutes
- 4 CCTV
- 5 District and County Councillor reports maximum 15 minutes
- 6 To confirm the Non-Exempt Minutes of the Meeting held on 3rd Jan 2012
- 7 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms: that under Sec 100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 8 Reports of the Committees- Jan 2012
Burial
Highways and Street Lighting
Recreation and Amenities
Leisure Centre

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- 9 Financial Matters– note receipts and approve payments for January 2012
- 10 Chairman’s Remarks
- 11 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Freeman
Infants School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Lothian Gardens	Cllr Minifie
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson
NWLDC Donington Park Liaison	Cllr Carroll
Youth Club at Athenaeum	Cllr Dunicliff
Late Night Shopping	Cllr Hicklin
Jubilee Celebrations	Cllr Collyer
- 12 Clerk’s Report
- 13 Members items for information report and consideration
- 14 Plans for consideration
 - 0025 erection of a conservatory and double garage at Windy Ridge Breach Lane
 - 0030 felling of a leylandii at 21 Blanchcroft
 - 0051 variation of condition 16 of condition of 0060 2009 land at the rear of 56-58 High Street

Minutes of the Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 3rd January 2012 at the Bill Shone Leisure Centre High Street Melbourne

No.	Minute	Action
112	Present: Cllr N Collyer (Chairman) Cllr Carpenter Carroll Dunicliff Earp Hicklin Howard Minifie Parker Sharp Smith Willmore Clerk Cllr Harrison two members of the Public two members of the Press, two Public	
113	Apologies Cllr Crawford Freeman Jackson & Cllr Hewlett SDDC	
114	Public Question Time Mrs Hardy asked that a water leak from the Lily Pool across Station Road be reported to Severn Trent – noted Castle St has been resurfaced and repairs have been carried out at Station Road but	

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	<p>there are holes remaining – Cllr Collyer suggested these are reported to the DCC pothole line</p> <p>Mr Steve Spear suggested the PC organise a census of parking needs with a house to house survey in order to quantify the problem by establishing where cars are parked and how many</p> <p>Cllr Earp noted a sub committee had been set up to look at getting additional parking – it was resolved to obtain from DCC a copy of the latest traffic survey carried for Melbourne as a start</p> <p>Request BT about improved Broadband access for the community</p>	
115	<p>DCC & SDDC matters</p> <p>Cllr Harrison</p> <p>DCC is looking at improving the kerbing at Station Road</p> <p>Pothole advice is good – response is generally between 24 and 48 hours</p> <p>Car parking is a national problem</p> <p>No date has been set for repairs to Derby Road at the junction with Cockshut Lane</p> <p>DCC will monitor gritting arrangements throughout the Winter</p> <p>DCC will continue to make savings through without reducing services</p> <p>DCC are currently undertaking a traffic consultation exercise on Melbourne looking at traffic flow and parking issues</p> <p>Work is progressing on the lamp and monument at Castle Square</p> <p>SDDC is currently going through the budget process to make savings through efficiencies</p> <p>Noted Chellaston Fields Housing Consultation for 500 houses makes no mention of additional schools for the area</p>	
116	<p>Confirm the amended Non-Exempt Minutes of the Meeting held on 6th December 2011.</p>	
117	<p>To determine which items if any from Part 1 of the agenda should be taken with the Public excluded – agenda item 14 Notification from Standards Board</p>	
118	<p>Report of the Committees for December 2011</p> <p>Burial approved</p> <p>Highways approved</p> <p>Recreation approved</p> <p>Leisure Centre approved</p>	
119	<p>Financial Matters</p> <p>Note Receipts of £15688.69 and approve Payments of £15143.32 for December 2011</p> <p>The Parish Precept for £2012/13 was set at £28743</p> <p>A budget for 2012/13 totalling £102676 was agreed</p>	T
120	<p>Chairman's Remarks</p> <p>The Christmas trees and lights have been excellent this year</p>	

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	<p>CCTV will be considered at the February Meeting Model Standing Orders are being tidied up for presentation at the March Meeting Note Mrs Stubbs has retired after over thirty years service at the Leisure Centre Welcome back to the Council to Cllr Willmore</p>	
121	<p>Reports from representatives on outside organisations Infants School Governors Cllr Smith – work will soon be starting on the new classroom Lothian Gardens Cllr Minifie – painting of equipment – Cllr Hicklin offered to contact Cllr Hewlett with a view of using a SDDC source of free labour NWLDC Donington Park Liaison Forum Cllr Carroll – next meeting in March – noted two planning applications Late Night Shopping Cllr Hicklin – will report feedback from Promote Melbourne to the next meeting</p>	
122	<p>Clerks Report - nothing to report</p>	
123	<p>Members items for information report and consideration Cllr Carpenter – put up a curtain in the Council Room to reduce noise from the Hall Cllr Hicklin – obtain Information from Spondon PC regarding signage combating dog fouling Cllr Carroll to arrange for / offer Melbourne Transition opportunity to address Council Graham Truscott 730 pm Tuesday 6th March for 15 minutes Neighbourhood Watch 15 minutes at start of Feb meeting</p>	
124	<p>Plans considered no objection</p> <p>0975 retrospective application for replacement /repair to existing garage roof at 61 Derby Road 1016 erection of a dwelling in garden of 41 Station Road –the 2 car parking spaces must only be used for the stated purpose and nothing else</p> <p>Plan withdrawn 0859 conversion and extension of an existing building to form 9 residential units at 55 Derby Road</p>	

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Committee Minutes

Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7.30pm Monday the 9th January 2012 at the Council Chamber

Present Cllr B Freeman (Chairman) Cllr Carpenter Carroll Collyer Crawford Dunicliff Earp Hicklin Howard Jackson Minifie Parker Sharp Smith Willmore & The Clerk

Apologies Cllrs

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

No.	Minute	Action
43	Agreed with the owner of 118 Packhorse Rd to split the cost of damage to the block paved drive caused by a fir tree blowing over 50/50 Melbourne tree Services will report on the state of all trees in the Cemetery and tidy up the damaged cedar	Chairman and Clerk
44	Health & Safety – the Sexton will attend to the leaning headstone	Sexton
45	The Advisory Committee will meet in January	Chairman
46	Cemetery records – waiting quotes to put records on national web site	Chairman
47	The Sexton and Chairman will ascertain burials already in plots currently being used	Chairman and Sexton
48	Spread the soil heap when conditions allow	Clerk
49	Andy Walker to complete work to wall at entrance Fill in depression at pedestrian gate	Sexton

Date of next meeting 7:30 pm Monday 13th February 2012 at the Council Chamber

Committee 1 Burial Grounds
Cllr B Freeman Chairman

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Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm
Monday 9th January 2012 at the Council Room

Present – Cllr Earp (Chairman) Carpenter Carroll Collyer Crawford Dunicliff Freeman
Hicklin Howard Jackson Minifie Parker Sharp Smith Willmore and the Clerk

Apologies Cllr

Matters to report

No.	Minute	Action
114	Highways Tracker spread sheet being amended to make easier to read DCC matters Date for resurfacing Derby Road at junction with Cockshut Lane not yet fixed Dulled sign at bottom of Packhorse Road with Station Road Former bus lay by in Market Place to be made a parking area Resurface Cockshut Lane once infill at Recreation Grounds is complete Obtain supply of Highways Help line cards for reporting potholes Report pothole in road between High Street and the car park entrance Report faded DCC sign outside The Lamb	Clerk Clerk Clerk
115	CCTV – Chris Smith Safer Neighbourhood manager and Inspector Cannon to attend February Meeting	Clerk
116	Dog Fouling Group – will arrange a poster competition with the schools after Christmas Contact Derby City re dog fouling notices painted on the ground at Spondon Report to SDDC dog wardens grassed area in front of 15 to 21 George Street being used for dog fouling	Cllr Carpenter Clerk Clerk
117	Lamp No 59968 on stone monument at Castle Square – work completed ready to set up and connect lamp	Clerk
118	Health and Safety –length man has acquired protective clothing	Clerk
119	Late Night Shopping - Cllr Collyer to deputise for Cllr Hicklin at next Promote Melbourne meeting	
120	Phone box at Nettlefold Crescent – waiting DCC regulations on moving phone boxes	Clerk

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121	Derby Road litter bin – request SDDC resite at entrance of twitchell to Chapel Street	Malcolm Chell
122	Match up the colour of the stain on the posts round the Cenotaph and tidy site at bottom of Cockshut Lane left by seat	Tim Cole
123	Queensway - report to DCC holes in road and report to DCC and SDDC green area being damaged by vehicles and mud on pavement caused by vehicles gaining access to the area now that a dropped kerb has been put into to gain vehicular access to no10	
124	Place order with Bloomtime plant box hedging along the back of the Cenotaph to match existing	Clerk
125	Car Parking – sub committee consisting of Cllrs Earp Freeman Howard Jackson & Parker to create a Car Parking strategy identifying available land as near as possible to the town centre Cllr Earp to arrange a meeting of the sub committee	
126	Check if pavement at Castle Street near the bowling green is wide enough to take a new street lamp	
127	Severn Trent will investigate sewer smells at Main Street Kings Newton	Clerk
128	Report to Leics CC chevron sign on road to Melbourne from Lount crossroads reversed - ref 4701410	
129	Report to the Police and to Ginsters one of their delivery vans regularly parked on the pavement at Derby Road outside Budgens	
130	Grit bins to be sited at North Street/ Alma Street ; Commerce Street/ Cockshut Lane and Packhorse Road/Queensway junctions	

Date of next meeting 8:00pm Monday 13th February 2012 at the Council Chamber

Committee 2 Highways and Street Lighting
Cllr W Earp – Chairman

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Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 8.45pm
Monday 9th January 2012 at the Council Chamber.

Present – Cllr Jackson (Chairman) Carpenter Carroll Collyer Crawford Dunnicliff Earp
Freeman Hicklin Howard Minifie Parker Sharp Smith Willmore and the Clerk

Apologies Cllr

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

No.	Minute	Action
43	Lothian Gardens ROSPA report noted Fix seat in shelter Tim Cole to paint equipment when weather allows	T Cole T Cole
44	Resolved that Sec 136 money earmarked for items other than the grounds and pavilion at Cockshut Lane will be retained by the Parish Council and not be included in any grant to the Sporting Partnership in future	Cllr Freeman
45	Resolved to take SDDC Summer Sports in 2012 up to £850 Council advertise the event with 500 flyers printed and advert in the Village Voice	Cllr Jackson
46	Health & Safety – no issues Noted SDDC controlling infill at Grounds	Clerk
47	Soccer Club Fixtures on MPC website – fixtures received from 2 teams so far	Clerk

Date of next meeting 8.30pm Monday 13th February 2012 at the Council Chamber
Committee 3 - Recreation and Amenities.
Cllr A Jackson – Chairman

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Leisure Centre

Minutes of a meeting of the Leisure Centre Committee held at 9:00 pm Monday 9th January 2012 at the Council Chamber

Present – Cllr Howard (Chairman) Carpenter Carroll Collyer Crawford Dunnicliff Earp Freeman Hicklin Jackson Minifie Parker Sharp Smith Willmore and the Clerk.

Apologies

Matters to report

No.	Minute	Action
34	Thanks to Norman Hill for taking over the administration	
35	The target date for handing over the Centre to Melbourne Community Group is March 1 st 2012 – Parish Council to retain free use of facilities it currently uses	
36	Risk assessment on stacking of the new stage in the Hall – thought not to be a hazard – the Operatic Society will take the old stage	
37	Health and safety –Derry to repair gas heater January 13 th	

Date of next meeting – 9.00pm Monday 13th February 2012 at The Council Chamber

Committee 4 - Leisure Centre.
Cllr C Howard

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Planning

Minutes of a Planning Meeting held at 9.15pm Monday 9th January 2012 at the Council Chamber

Present Cllr Collyer (Chairman) Carpenter Carroll Crawford Dunnicliff Earp Freeman Hicklin Howard Jackson Minifie Parker Sharp Smith Willmore and the Clerk
Apologies

Plan considered no objection

993	Amended scheme for the erection of an extension at Coppice Farm House Ashby Road
1029	Variation of condition 2 of planning permission 2010/ 0672FM for replacement drawings at 29 Church Street
0004	Retention of 3 security cameras and the installation of a further 3 at Melbourne Hall

Committee 5 Planning
Cllr N Collyer Chairman

Additional item:

Letter from Cllr Crawford to all Councillors - to be added as agenda item at February main meeting.