

# Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



File Jan 2012 v1

## To Chairman and Members of Melbourne Parish Council

Cllr Carpenter Carroll Collyer Crawford Dunnicliff Earp Freeman Hicklin Howard Jackson  
Minifie Parker Sharp and Smith

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7:30pm on  
Tuesday January 3<sup>rd</sup> 2012** at the Council Room, Bill Shone Leisure Centre,  
High Street, Melbourne

Yours faithfully

Norman Hill Clerk to Parish Council

## AGENDA

### Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 Public Question Time maximum 15 minutes
- 4 District and County Councillor reports maximum 15 minutes
- 5 To confirm the Non-Exempt Minutes of the Meeting held on 6<sup>th</sup> Dec 2011
- 6 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.  
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms: that under Sec 100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 7 Reports of the Committees- Dec 2011  
Burial  
Highways and Street Lighting  
Recreation and Amenities  
Leisure Centre
- 8 Financial Matters– note receipts and approve payments for December 2011

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- 9 Chairman's Remarks
- 10 Reports from representatives on outside organisations
 

Senior Citizens Centre	Cllr Freeman
Infants School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Lothian Gardens	Cllr Minifie
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson
NWLDC Donington Park Liaison	Cllr Carroll
Youth Club at Athenaeum	Cllr Dunnicliff
- 11 Clerk's Report
- 12 Members items for information report and consideration
- 13 Plans for consideration
- 14 Exempt item Minutes regarding correspondence from the Standards Board without the Press and Public present

## Minutes of the Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 6<sup>th</sup> December 2011 at the Bill Shone Leisure Centre High Street Melbourne

No.	Minute	Action
99	Present: Cllr N Collyer (Chairman) Cllr Carpenter Carroll Dunnicliff Earp Freeman Hicklin Howard Jackson Parker Sharp Smith Clerk Cllr Harrison & Hewlett three members of the Public, two members of the Press, Chris Smith South Derbys Safer Communities Manager Inspector Cannon and PC Newman	
100	Apologies Cllr Crawford & Minifie	
101	CCTV Chris Smith assisted by Inspector Cannon and PC Newman put forward the case for a system costing approx £7k with a £2.5 grant which would cover not just the Lothian Gardens but also the town centre Modern CCTV is of sufficient quality as to be used as evidence in a court of law Inspector Cannon and PC Newman confirmed that in their experience the installation of CCTV had resulted in reductions of crime and nuisance Cllr Collyer thanked Chris Smith - Council will consider the suggestion	

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	<p>Public Question Time</p> <p>Mr Spear expressed concern that the proposed 9 properties at 55 Derby Road would mean an increase of 25 vehicles parked on the streets and the application should be opposed – Council has already objected to this – there should be a strategic review of car parking</p> <p>Mrs Hardy complained of traffic speeding through Kings Newton at night – DCC records show one accident in the last three years which is insufficient to warrant a VAS -the Chairman suggested Mrs Hardy obtains the support of KNRA with persons using hand held cameras to obtain strong data from the people in the village to make DCC reconsider</p> <p>Mrs Hardy complained of the smell in Kings Newton – referred to Highways Committee</p>	
102	<p>DCC &amp; SDDC matters</p> <p>Cllr Harrison</p> <p>CCTV technology has moved on – local authorities have a duty of care – the youths are jumping up and down on the skips at night at High St car park</p> <p>The PC could fund a VAS for Kings Newton</p> <p>One Off and Williams Yard have aggravated the traffic problems</p> <p>Cllr Earp has the Derby Road accident statistics</p> <p>Castle St is being resurfaced</p> <p>Has donated £1000 from community leadership fund towards cost of new staging</p> <p>DCC is looking at making savings without compulsory redundancies</p> <p>The request by Mrs Messer for a pedestrian crossing at the Market Place will not happen because it will result in lost parking spaces not just because of the crossing itself but by parking restrictions either side</p> <p>Cllr Freeman asked of progress of devolution of power to Parish Councils on Public Health</p> <p>PCT will be wound up in 2013 when duties go to DCC</p> <p>Cllr Earp expressed concern that the road through the village will not be gritted overnight and have to wait until the following day</p> <p>Weight restriction violations at Swarkestone Bridge are being monitored</p> <p>Cllr Hewlett</p> <p>Work is progressing with the lamp on the monument at Castle Square</p> <p>Not putting cardboard in recycling will reduce output by 2%</p> <p>The High Street car park has been re lined to reflect the changes</p> <p>Access to the rear of the recycling bins is now clear – Cllr Carroll asked there be a sign making users aware</p> <p>Will establish why the plastic bin at High St is regularly overflowing</p>	

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103	Confirm the amended Non-Exempt Minutes of the Meeting held on 1 <sup>st</sup> November 2011.	
104	To determine which items if any from Part 1 of the agenda should be taken with the Public excluded – agenda item 14 Notification from Standards Board	
105	Report of the Committees for November 2011 Burial approved Highways approved Recreation approved Leisure Centre approved	
106	Financial Matters Note Receipts of £31981.28 and approve Payments of £20127.10 for November 2011	
107	Chairman's Remarks Remembrance Sunday March and Service had seen Melbourne at its best The Late Night Shopping had been a great success Christmas lights and the trees are very good Reminder to councillors that the agenda item" members items for information" are subject to all the normal requirements for confidentiality and must not be abused as happened last month	
108	Reports from representatives on outside organisations Senior Citizens Centre – Cllr Freeman reported security of tenure despite dwindling numbers  NWLDC Donington Park Liaison Forum Cllr Collyer had attended the meeting on 22 <sup>nd</sup> November – Cllrs have copy of minutes containing plans for the future of racing and other ventures to ensure the future of the site – the next meeting will be March 2012  Youth Club- Cllr Dunnicliff reported plans are being prepared to re open in the near future	
109	Clerks Report Budgets in December Correspondence CPRE Countryside Voice Magazine SDDC Tuesday 21 <sup>st</sup> February 5.30pm for 6.00pm Community and Planning briefing Thursday 15 Dec 6.30pm Calke Abbey Restaurant Rural Action Derbyshire magazine Came & Co Insurance – Parish Matters DCC – Parish and Council newsletter	

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110	<p>Members items for information report and consideration</p> <p>Cllr Freeman- the Council should have an office at the Leisure Centre</p> <p>Cllr Carroll – to arrange a presentation by Melbourne Area Transition Group (Graham Truscott) lasting 15 minutes before a Council Meeting</p> <p>Cllr Jackson – form a sub committee to bulk purchase electricity gas and heating oil for homes and businesses in the town at a preferential price - this is already happening in Lincolnshire</p> <p>Cllr Earp – times for Christmas lights should be set from 8.00am until 11.00 pm and some of lights are not working</p>	
111	<p>Plans considered no objection</p> <p>790 erection of an extension to the side and tiled roof veranda to rear at 10 Smith Avenue</p> <p>886 erection of a dwelling at 29 Church Street</p> <p>917 internal and external alterations to existing garage to form living accommodation, internal and external alterations to main dwelling, external alterations to form private courtyard alterations to conservatory roof to form roof terrace and replacerment of existing external steps at Watch Trees Robinsons Hill</p> <p>928 replacement of existing garden room at Shaw House Robinsons Hill</p>	
112		
113		

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## Committee Minutes

### Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7.30pm Monday the 12<sup>th</sup> December 2011 at the Council Chamber

Present Cllr B Freeman (Chairman) Cllr Carpenter Carroll Collyer Earp Hicklin Howard Jackson Parker Sharp Smith Willmore & The Clerk

Apologies Cllrs Crawford Dunnicliff Minifie and Sharp

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

### Matters to report

No.	Minute	Action
36	The cedar tree had lost a branch in the gale causing damage to a headstone – a fir tree in the hedge to 118 Packhorse Road had been blown over – Chair and Clerk to meet with householder concerning ownership of the tree and damage caused by tree roots to paved drive and gate post The branch and the fir tree have been removed by Melbourne Tree Services	Chair & Clerk
37	Health & Safety – the Sexton will attend to the leaning headstone	Sexton
38	The Advisory Committee will meet in January	
39	Cemetery records – waiting quotes to put records on national web site, possible source of income for MPC	Chairman
40	A site map of the cemetery was presented and given to all councillors - it was pointed out that in section 15 twelve plots were available for re use an in section19 there are forty plots in virgin land and genealogical data would be available in due course	Chairman
41	The soil heap will be levelled next year when conditions allow	
42	Andy Walker to complete work to wall at entrance in January	

Date of next meeting 7:30 pm Monday 9<sup>th</sup> January 2012 at the Council Chamber

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Committee 1 Burial Grounds  
Cllr B Freeman Chairman

## Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm  
Monday 12<sup>th</sup> December 2011 at the Council Room

Present – Cllr Earp (Chairman) Carpenter Carroll Collyer Crawford Freeman Howard  
Jackson Parker Sharp Smith Willmore and the Clerk  
Apologies Cllr Dunnicliff Hicklin & Minifie

### Matters to report

No.	Minute	Action
100	Spread sheet to track DCC matters	Clerk
101	CCTV – waiting for proposal from Chris Smith Safer Neighbourhood manager and Salt Solutions for a scheme of five cameras including one at Lothian Gardens - involve the Neighbourhood Watch	Clerk
102	Dog Fouling Group – will arrange a poster competition with the schools after Christmas	Cllr Carpenter
103	Lamp No 59968 on stone monument at Castle Square – Electricity disconnected enabling work to progress	Clerk
104	Health and Safety – no issues Get length man on DCC Snow Warden training course	Clerk
105	Late Night Shopping 25 <sup>th</sup> November– considered a great success	Clerk
106	Phone box at Nettlefold Crescent – waiting DCC regulations on moving phone boxes	Clerk
107	DCC will monitor trees and overgrowth at Robinsons Hill	
108	Match up the paint on the posts round the Cenotaph	Tim Cole
109	Tidy site at bottom of Cockshut Lane left by seat demolished by a vehicle	Tim Cole
110	Litter bin for Williams Yard – request SDDC replace the bin lost from the site during building to the top of the twitchell at Derby Rd to Chapel Street	Clerk

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111	Car Parking – a sub committee consisting of Cllrs Earp Freeman Howard Jackson & Parker to create a Car Parking strategy identifying available land as near as possible to the town centre Cllr Carroll noted that vehicles speed through the Market Place despite the on street parking	
112	Check if pavement at Castle Street near the bowling green is wide enough to take a new street lamp	
113	Write Severn Trent concerning sewer smells at Main Street Kings Newton	Clerk

Date of next meeting 8:00pm Monday 9<sup>th</sup> January 2012 at the Council Chamber

Committee 2 Highways and Street Lighting  
Cllr W Earp – Chairman



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## Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 8.45pm  
Monday 12<sup>th</sup> December 2011 at the Council Chamber.

Present – Cllr Jackson (Chairman) Carpenter Carroll Collyer Crawford Dunnicliff Earp  
Hicklin Howard Parker Sharp Smith and the Clerk

Apologies Cllr Dunnicliff Hicklin & Minifie

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

### Matters to report

No.	Minute	Action
38	Lothian Gardens ROSPA report received Andy Walker not yet returned seat at shelter to original location Paint Equipment during the Autumn and Winter as conditions allow	T Cole
39	Old Burial Ground - 5 marked stems of the lime tree and the conifer outside the Hancocks back door to be removed by Melbourne Tree Services in January	Clerk
40	Resolved to take SDDC Summer Sports in 2012 with increased advertising at schools	Cllr Jackson
41	Health& Safety – no issues	Clerk
42	Soccer Club Fixtures on MPC website –fixtures received from 2 teams so far	Clerk

Date of next meeting 8.30pm Monday 9<sup>th</sup> January 2012 at the Council Chamber  
Committee 3 - Recreation and Amenities.

Cllr A Jackson – Chairman

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## Leisure Centre

Minutes of a meeting of the Leisure Centre Committee held at 9:00 pm Monday 12<sup>th</sup> December 2011 at the Council Chamber

Present – Cllr Howard (Chairman) Carpenter Collyer Crawford Dunnicliff Earp Freeman Hicklin Jackson Parker Sharp Smith and the Clerk.

Apologies Dunnicliff Hicklin and Minifie

### Matters to report

No.	Minute	Action
30	Managers report – no report while manager has been off Clerk will be in charge of centre from 1 <sup>st</sup> January 2012	
31	Lease – signed copy received from Fishers	Clerk
32	Stage in use	Clerk
33	Health and safety – place order with Derry for repair to gas heater £358	Clerk

Date of next meeting – 9.00pm Monday 9<sup>th</sup> January 2012 at The Council Chamber

Committee 4 - Leisure Centre.

Cllr C Howard

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## Planning

Minutes of a Planning Meeting held at 9.30pm Monday 12<sup>th</sup> December 2011 at the Council Chamber

Present Cllr Collyer (Chairman) Carpenter Carroll Crawford Earp Freeman Howard Jackson Parker Sharp Smith Willmore and the Clerk  
Apologies Cllr Dunnicliff Hicklin & Minifie

Plan considered no objection

971	An extension and conversion of the garage into living accommodation at 20 Acacia Drive

Committee 5 Planning Cllr N Collyer Chairman

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## Finance

Minutes of a Finance Meeting held at 9.45 pm Monday 12<sup>th</sup> December 2011 at the Council Chamber

Present Cllr Collyer (Chairman) Carpenter Carroll Crawford Earp Freeman Howard Jackson Parker Sharp Smith Willmore and the Clerk

The Estimates for 2012/2013 were approved 10 votes for with 1 (Cllr Crawford) against

Burial	12792
Highways	21089
Recreation	16192
Leisure Centre	29465
General	23148
Jubilee	1000

TOTAL 102676

Funded by

SDDC Sec 136	42363
SDDC leisure centre	29465
DCC footpath maint	430
General	22138
Jubilee	1000

TOTAL 102676

The Estimates include no increase for inflation but an increase of 3075 made up of 275 Pavilion Water Rates 800 Christmas Lights and 2000 Lothian Gardens

The overall increase is 3% but will have to be borne wholly by the Parish Precept which be increased by 12%