

Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



Completeoct2011

14th September 2011

To Chairman and Members of Melbourne Parish Council

Cllr Carpenter Carroll Collyer Crawford Dunnicliff Earp Freeman Hicklin Howard Jackson
Minifie Parker Sharp and Smith

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7:30pm on
Tuesday October 4th 2011** at the Council Room, Bill Shone Leisure Centre,
High Street, Melbourne

Yours faithfully

Norman Hill Clerk to Parish Council

AGENDA

Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 Public Question Time maximum 15 minutes
- 4 District and County Councillor reports maximum 15 minutes
- 5 To confirm the Non-Exempt Minutes of the Meeting held on 6th Sept 2011
- 6 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms: that under Sec 100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 7 Reports of the Committees- Sept 2011
Burial
Highways and Street Lighting
Recreation and Amenities
Leisure Centre
- 8 Financial Matters – note receipts of £and approve £payments for September

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- 9 Chairman's Remarks
- 10 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Freeman
Infants School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Lothian Gardens	Cllr Minifie
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson
NWLDC Donington Park Liaison	Cllr Carroll
- 11 Clerk's Report
- 12 Key projects update
- 13 CCTV update and resolution
- 14 Members items for information report and consideration
- 15 Plans for consideration
- 16 Planning decisions

Minutes of the Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 6th September 2011 at the Bill Shone Leisure Centre High Street Melbourne

No.	Minute	Action
53	<p>Present: Cllr N Collyer (Chairman) Cllr Carpenter Carroll Crawford Dunicliff Earp Freeman Hicklin Howard Jackson Parker Smith the Clerk, Cllr Harrison DCC and Cllr Hewlett SDDC Police Sgt Todd and PC Newman two Members of the Public and two members of the Press</p> <p>All persons present stood for one Minute Silence in memory of Reg Moore who had died recently after serving on the Parish Council for 28 years</p> <p>Apologies – Cllr Minifie & Sharp</p> <p>Note letter of resignation from Andrew Heafield due to work commitments – advise SDDC</p> <p>New local Police Officers Sgt Todd and PC Newman gave a resumé of their careers in the Force and looked forward to working in area and hope to be able to attend Council Meeting in the future Sgt Todd answered members questions on staffing and accountability – cuts of 20% over the next five years will not involve front line policing</p>	Clerk

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	<p>– suggests Members attend the quarterly Safer Neighbourhood meeting if they have issues with the Police or phone or email in</p> <p>Cllr Smith felt a visual presence in the Market Place particularly at night would give confidence</p> <p>Mrs Hardy was concerned about gangs of youths who congregate in the High Street car park and asked if speeding could be monitored at Main Street KN on Saturday nights</p> <p>Cllr Hicklin complained of a delivery lorry parking on the pavement at Derby Road outside Budgens forcing mothers with young children out of the way</p> <p>PC Newman's work in Chellaston will help in identifying those coming into Melbourne on Friday and Saturday nights</p>	
54	Declaration of Members Interests – none	
55	<p>Public question time</p> <p>Mrs Hardy- thanked the Council for getting overhanging bushes at Jawbone Lane cut</p> <p>It was noted the blocked sewer at Chantry Field causing water in the road near The Packhorse at KN had been cleared by Severn Trent</p>	
56	<p>District Council matters Cllr Hewlett</p> <p>Cardboard not allowed in brown bins from October 1st in order to uphold the quality of the compost – cardboard should be taken to the recycling centre</p> <p>A weekly organised walk starts from outside the Schools at Packhorse Road on Wednesday mornings</p> <p>A letter has been sent to SDDC supporting the PC application to fell trees at the Old Burial Ground</p> <p>Marilyn Hallard has left SDDC her job has been Philip Heath who will be Conservation and Heritage Officer</p> <p>Jack Toomey the officer concerned with dog fouling has left SDDC – a replacement has yet to be appointed hence the lack of replies</p> <p>SDDC dog control consultation replies by Sept 26th</p> <p>County Council Cllr Harrison</p> <p>Derby Road at the junction with Cockshut Lane and Castle Street at the junction with Station Road are both to be remetalled</p> <p>The problem speed pad at Packhorse Road has had remedial work round it</p> <p>A deal has been brokered with shop keepers to have a blue brick pavement at Derby Road outside Williams Yard but with normal hard kerbs</p> <p>A survey of the practicalities of a one way system will take place prior to going to consultation – Cllr Earp was assured there would be full consultation for residents</p> <p>Cllr Carroll and Carroll urged for a pedestrian crossing at High Street –Cllr Harrison stated this is not possible because the zigzag lines either side of the crossing would prevent funeral vehicles from</p>	

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	<p>parking outside the United Reformed Church Cllr Freeman asked about future responsibility for Public Health – Acute Care remains but Public Health is returning to County Councils (in the process of being defined) The EMA Master Plan Review five years on from 2006 is taking place – the SDDC view is that there is too much headroom in the noise arrangement since it was set when aircraft were considerably noisier than present and should therefore be pegged then reduced year by year. Need to investigate opportunity for MPC to respond.</p>	Clerk
57	<p>To confirm the Non-Exempt Minutes of the Meeting held on 5th of July 2011 Cllr Crawford stated that the last paragraph of Minute 52 was incorrect The matter was put to the vote Resolved; the Minutes are accurate - confirmed ten votes for with two against (Cllr Crawford and Hicklin)</p>	
58	<p>To determine which items if any from Part 1 of the agenda should be taken with the Public excluded – none</p>	
59	<p>Report of the Committees for July 2011 Burial approved Highways and Street Lighting approved Recreation and Amenities approved Leisure Centre approved</p>	
60	<p>Financial Matters Note Receipts of £45417.16 and approve Payments of £44880.26 for July & August 2011 Audit Commission report for year ended 31 March 2011- signed off without comment or qualification Find a cheaper Broadband supply</p>	Clerk
61	<p>Chairman's Remarks Will be attending installation of new Vicar of Melbourne on afternoon of September 10th Had spent a day of his recent visit to the USA with Harry Goode the Mayor of Melbourne Florida, a city of 80,000 people. Attended city council meeting where one item was to agree to spend \$4.8million on a water reclamation plant. Presented with the 'Key to the City of Melbourne' in televised meeting. Mayor Goode said he had once driven through Melbourne UK on a trip to the UK but had not stopped Chairman is unable to attend the installation of the new URC vicar on Oct 8th</p>	
62	<p>Reports from representatives on outside organisations Senior Citizens Centre Cllr Freeman – no meeting</p>	

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	<p>Infants School Governors Cllr Smith– looking forward to the new school year. New classroom under construction.</p> <p>Safer Neighbourhood – next meeting Barrow on Trent Sep 7th – Clerk to attend</p> <p>Lothian Gardens – Cllr Jackson reported repairs to equipment are ongoing</p> <p>Melbourne Festival – Cllr Carroll reported plans on course despite the Liberal Club no longer being available</p> <p>Sporting Partnership - Cllr Jackson reported he and the Clerk had met with reps of the football clubs when it was resolved the two seats on the committee allotted to football will be filled by a rep from Melbourne Dynamo and a rep from Melbourne United</p> <p>NWLDC Donington Park Liaison Cllr Carroll – discussion surrounded around the application by Donington Park for an additional 20 racedays – it was resolved to consider the matter in Committee on Sept 12th to enable Members time to consider before replying to NWLDC</p>	
63	<p>Clerks Report Correspondence Clerk and Council Direct Countryside Voice CPRE magazine DALC Annual Report SDDC Sept 8th to 10th chance to explore hidden architectural treasures locally Repton Park Calke, Swarkestone Old Hall and a local history exhibition at Swarkestone Church</p>	
64	<p>Key projects update Monument lamp at Castle Square – waiting details from Philip Heath on his proposal that the pillar for the supply should be part of a new waste bin</p> <p>Dog Fouling – Jack Toomey has left SDDC – resolved to set up a working group of Cllr Carpenter Freeman and Hicklin</p>	Report at next meeting
65	<p>Minutes of Extraordinary meeting 8th August 2011 – approved proposed by Cllr Jackson and seconded by Cllr Parker</p>	
66	<p>Discussion of CCTV proposal The cost of a system with six mobile cameras from Salt Solutions less a £2500 grant from Safer Neighbourhood and funded by PWLB including £900 annual maintenance is £3272 each of the next five years - to be discussed at the October Meeting</p>	

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67	<p>Members items for information report and consideration</p> <p>Late Night Shopping 4:30 -9:00pm Friday 25th November – Cllr Hicklin to obtain Promote Melbourne road closure requirements and Clerk to advise SDDC in order to obtain Road Closure Order - supply additional Christmas tree for the brackets situated beyond the scheme at Derby Road -place order with Ian Earl £245 to replace 7 brackets no longer fit for purpose but obtain owners' permission first -Lord Ralph Kerr and Miss to perform switch on of lights -a lantern procession with the children is planned to take place - ensure sufficient road closure signs</p> <p>Obtain advice on Clerk's computer and copier being fit for purpose</p> <p>Cllr Jackson – light still not working in Market Place clock also driers in both Market Place toilets not working</p> <p>Cllr Smith- congratulate Fete and Carnival Committee over Carnival note Cockshut Lane is being kept clean by the contractors taking infill to the Recreation Grounds</p> <p>Cllr Carroll – turning at the bottom of Dunncliffe Lane is being made difficult by vehicles parked in the turning area –request no parking sign from DCC</p> <p>Cllr Hicklin – sign at Derby Road of Queensway has not been replaced</p> <p>Cllr Earp – seat at the bottom of Cockshut Lane has been badly damaged</p> <p>Cllr Hicklin – a member of the Public had tripped and fallen due to uneven pavement outside No7 Penn Lane - report to DCC</p>	
68	<p>Plans for consideration – all approved</p> <p>SDDC 0702 erection of a general purpose agricultural building and new access at The Common 0731 erection of an extension at 26 Chambers Row Blanch Croft 0712 retention of the conversion of large agricultural unit into a radio control car race track at Cross House Yard Main Street Kings Newton DCC Planning consultation CD9/0811/ 66 single level extension at Infants School Packhorse Road</p>	

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Committee Minutes

Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7.15pm Monday the 12th September 2011 at the Cemetery Chapel

Present Cllr B Freeman (Chairman) Cllr Carpenter Carroll Collyer Dunicliff Earp Hicklin Howard Jackson Minifie Parker Sharp Smith & The Clerk
Apologies

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

No.	Minute	Action
13	Chapel – gaps between roof and end walls marked to measure future movement Remind Melbourne Glass to replace two leaded lights in Chapel	Sexton Clerk
14	Health & Safety – 11 headstones re checked June 22 nd -one requires action	Chairman
15	The Advisory Committee will meet from time to time as issues arise	Chairman
16	Grounds in good order – War Graves in good order -one headstone requires attention Repair to damaged spire on front fence to be considered	Chairman
17	Chairman and Sexton to visit cemetery near Leicester to investigate Green and Natural Burials	Chairman
18	Complete paperwork re ownership of graves by the Lakin family	Sexton
19	List next 10 plots to be used	Sexton
20	Consider getting cemetery records on Ancestry.com	Chairman

Date of next meeting 7.30 pm Monday 10th October 2011 at the Council Chamber

Committee 1 Burial Grounds
Cllr B Freeman Chairman

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Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm
Monday 12th September 2011 at the Council Room

Present – Cllr Earp (Chairman) Carpenter Carroll Collyer Crawford Dunnington Freeman
Hicklin Howard Jackson Minifie Parker Sharp Smith and the Clerk

Cllr Minifie was unanimously elected Vice Chairman

Matters to report

No.	Minute	Action
72	Spread sheet to track DCC - review and update monthly	Clerk
73	Holy Well – Judge has decided no action shall be taken over selling the site whilst Mr Pascoe remains alive – Civic Society made aware	Clerk
74	Cllr Earp had surveyed and scheduled all 51 dog fouling notices of different types – Jack Twomey at SDDC is leaving - Dog Wardens should have brought all signs up to date Waiting reply from Mark Alflat at SDDC to request for procedure to combat dog fouling and enquire if a £100 reward for obtaining a conviction is lawful	Clerk
75	Lamp No 59968 on stone monument at Castle Square – waiting for Philip Heath to sort Electricity pillar inside litter bin	Clerk
76	Health and Safety – no issues	
77	Light in Market Place Clock – will be repaired before Sept 17 th	Melbourne Tree Services
78	Phone box at Nettlefold Crescent – obtain price for moving to Leisure Centre from David Stanley Haulage at Coalville 01530-510550 – obtain cost of reinstatement from DCC	Clerk
79	Clerk had contacted Arriva at Luton who are now dealing with the request to review the service following complaints about routing the service only one way through Kings Newton	Clerk
80	Replacement Queensway sign will be included in next batch ordered from manufacturer	Clerk
81	Jubilee Close gardens and grassed area are owned and maintained by Taylor Wimpey Leicester	Clerk

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82	Remove suckers at High Street Gardens	Bloomtime
83	Overgrowth at Robinsons Hill –not considered a problem by owner	Cllr Earp
84	Cllr Earp to join group considering action to combat dog fouling problem	Cllr Earp
85	Peter West resigns September 21 st from unlocking and locking ladies and gents toilets - resolved to utilise Tim Cole as replacement at same rate of pay	Clerk
86	War memorial – spend up to £800 with Fishers stonemasons to replace missing letters, and clean and replace all the letters Wash down memorial prior to commencing work Straighten post and wire brush and repaint chains All to completed in time for Remembrance Sunday	Fishers Masons Robert Holman Tim Cole
87	Purchase box hedging for round the War Memorial from Staunton Harold Nurseries £175 – for planting by Bloomtime	Clerk
88	Christmas Late Night Shopping event 4:30 pm until 9:00pm Friday 25th November – apply to SDDC for road closures to all of Potter Street, all of Chapel Street, Derby Road from the Market Place side of South Street to the Market Place, and the Market Place but leaving access for vehicles between Church Street and High Street	Clerk
89	Resolved to join DCC Snow Warden Scheme nominating Sexton and Lengthman as Snow Wardens	Clerk
90	Members issued with cards for reporting overhanging hedges and trees	Clerk
91	Request DCC treat Derby Road through the town as top priority for gritting	Clerk

Date of next meeting 8pm Monday 10th October 2011 at the Council Chamber
Committee 2 Highways and Street Lighting
Cllr W Earp – Chairman

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Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 9.20pm Monday 12th September 2011 at the Council Chamber.

Present – Cllr A Jackson (Chairman) Carpenter Carroll Collyer Crawford Dunicliff Earp Freeman Hicklin Howard Minifie Parker Sharp Smith and the Clerk.

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

No.	Minute	Action
21	Lothian Gardens ROSPA report received – make schedule of repair items for pricing by Playdale Andy Walker not yet returned seat at shelter to original location Repair fence to Earps land and to tennis court and check metal gate posts reported in dangerous condition – concerned about persons gaining access to the land - repair fence and fence and gate to tennis court Paint Equipment during the Autumn Tim Cole to open and close gates from Sept 22 nd following the resignation of Peter West	Cllr Minifie Clerk
22	Old Burial Ground - waiting SDDC planners to arrange a site meeting regarding request to remove trees	Clerk
23	Sporting Partnership – request presentation from Douglas Keith or Zoe Sowter SDDC is in favour of putting its land in the Queen Elizabeth 11 Fields Trust – situation to be monitored	Clerk
24	Health& Safety – no issues	Clerk
25	Summer Sports –again successful – make £25 donation to Scouts and Guides for use of the Packhorse Road facility – request from SDDC figures from over the District to compare	Clerk

Date of next meeting 8.30pm Monday 10th October 2011 at the Council Chamber
Committee 3 - Recreation and Amenities.

Cllr A Jackson – Chairman

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Leisure Centre

Minutes of a meeting of the Leisure Centre Committee held at 9:40 pm Monday 12th September 2011 at the Council Chamber.

Present – Cllr Howard (Chairman) Carpenter Carroll Collyer Crawford Dunnicliff Earp Freeman Hicklin Jackson Minifie Parker Sharp Smith and the Clerk.

Matters to report

No.	Minute	Action
16	Managers report - lettings are picking up after a slow August	Report
17	Lease –Cllr Collyer to contact SDDC	Cllr Collyer
18	New stage to be purchased before Christmas - £9000 already collected– waiting to establish if the remaining £2000 will be funded with SDDC Growthpoint money	Cllr Howard
19	Health and safety – SDDC bricks at back of open fronted shed - repair hole in fence at rear of squash court A light cover had fallen out of its fitting in the Double Room when decorations were being removed – no one injured – replacement from Harold Goodman	Manager
20	Improve acoustics in Council Room – Expression Media state a loop system is only used by persons with hearing aids and that a microphone system would cost between £4000 and £7000 Philip Heath states that the SDDC decision not to provide a suspended ceiling remains – suggests Council considers acoustic panels from Soundsorba who successfully performed the desired function at Frank Wickham Hall at Etwall or a local supplier	Clerk

Date of next meeting – 9.00pm Monday 10th October 2011 at The Council Chamber
Committee 4 - Leisure Centre.
Cllr C Howard

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Planning

Minutes of a Planning Meeting held at 10:00pm Monday 12th September 2011 at the Council Chamber

Present Cllr Carroll (Chairman) Carpenter Crawford Dunnicliff Earp Freeman Hicklin
Howard Jackson Parker Sharp Smith and the Clerk
Apologies Cllr Collyer & Minifie

Plans considered no objection

0742	extensions at 10 Dunnicliffe Lane
0745	extensions at Meadow Side Wards Lane Stanton By Bridge

Other matters

EMA 2006 Master Plan

No comment since the five year review has been deferred for 18 months because of the current economic climate

Planning application by Donington Park Ltd for additional 20 days of racing annually
Write to NWLDC planners that the view of Melbourne Parish Council is:-

1. That the current planning application be treated on a temporary basis with a 12 or 18 months trial period so that neighbours can voice any concerns that they may have on 60 day racing calendar
2. During this trial period the drive-by noise measurement figures that are recorded continually whenever cars are on the circuit should be streamed live on the race track website so that any resident can check the noise levels on any given day – live
3. There should also be linked on the race track website a diary of when each Quiet /108Db/118Db and un-silenced day is scheduled so that neighbours can be informed in advance as to the noise levels that they are experiencing
4. Only after a full monitored trial period should the application be considered to be made permanent having considered the feedback from local residents

Resolved to make a donation of £250 to the KNRA Jubilee Fund

Committee 5 Planning
Cllr J Carroll Vice Chairman