

# Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



Completefebruary2011

17<sup>th</sup> January 2011

## To Chairman and Members of Melbourne Parish Council

Cllr Carroll Collyer Crawford Dunicliff Earp Freeman Hicklin Howard Jackson Minifie Moore Parker Sharp Smith and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on Tuesday Feb 1<sup>st</sup> 2011** at the Council Room, Bill Shone Leisure Centre, High Street, Melbourne

Yours faithfully

Norman Hill Clerk to Parish Council

## AGENDA

### Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 Public Question Time 15 minutes maximum
- 4 District and County Councillor reports maximum 15 minutes
- 5 To confirm the Non-Exempt Minutes of the Meeting held on 4<sup>th</sup> Jan 2011
- 6 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.  
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms: that under Sec 100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 7 Reports of the Committees - Jan 2011  
Burial  
Highways and Street Lighting  
Recreation and Amenities  
Leisure Centre

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8 Financial Matters – note receipts of £and approve payments for January 2011

9 Chairman's Remarks

10 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infants School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Lothian Gardens	Cllr Jackson
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson
Kings Newton Storage Depot	Cllr Collyer

11 Clerk's Report

12 Members items for information report and consideration

13 Plans for consideration

14 Planning decisions

951FH new windows at 4 Castle Mews

1060TC pruning of a tree at 5 Castle Mews

1034B 1036B 1038B Davidsons Station Road material minor amendments

moving house types between the 3 phases

Part 2 Exempt information

None

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## Minutes of the Ordinary Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 4<sup>th</sup> Jan 2011 at the Bill Shone Leisure Centre High Street Melbourne

No.	Minute	Action
580	Present: Cllr N Collyer (Chairman) Cllr Carroll Crawford Dunicliff Freeman Hicklin Howard Minifie Parker Sharp Smith the Clerk, Cllr Harrison DCC & SDDC three Members of the Public and two Press	
581	Apologies –Cllr Earp Jackson Moore & Willmore Cllr Hewlett SDDC	
582	Declaration of Member’s interests – none	
583	<p>Public Question Time</p> <p>Mrs Eileen Hardy –matters for Highways grit bin for junction of Commerce St and Cockshut Lane road surface at Derby Rd near junction with Cockshut Lane breaking up question why do DCC leave works at Derby Rd junction at 2:30pm each day question is training given to electric wheelchair users</p> <p>Mr Blatch – untidy Eon reinstatement to grassed area at Derby Road</p>	
584	<p>District and County Council Cllr Harrison DCC</p> <p>No increase in County or District rate for next year Will find why DCC leave works at Derby Road at 2:30pm Next black bin collection will be Jan 5<sup>th</sup> – dangerous working conditions have disrupted bins being emptied Melbourne Sporting Partnership has received £90k Govt Growth Point Money of which £8.5k will go towards Cricket Club practice nets Intention is to develop the Cockshut Lane site at a cost of £1.5 million with grants from third parties The parish council will be expected to contribute to the annual costs but not to the capital costs Waiting decision from DCC on funding repairs to light and monument at Castle Square The DCC Handyvan service to the elderly and vulnerable has been increased Will watch to see if Eon make good repairs on grass verge at Derby Road Will report to DCC damaged lamp at Sleepy Lane /Trent Lane junction The Sporting Partnership had viewed a facility at Dronfield as part of the vision for Melbourne Sec 136 money to Melbourne will be frozen until other parishes are funded at the same rate per household DCC agree a cost before commencing work on jobs such as KN Lane corner</p>	T

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	<p>South Derbys CVS has a new enhanced web site</p> <p>Cllr Freeman expressed concern the Sporting Partnership as yet did not have a management structure or a business plan</p>																									
585	Confirmed and signed the Non-Exempt Minutes of the Meeting held on 7 <sup>th</sup> December 2010																									
586	To determine which items if any from Part 1 of the agenda should be taken with the Public excluded - none																									
587	<p>Reports of the Committees for December 2010</p> <p>Burial approved</p> <p>Highways and Street Lighting approved</p> <p>Recreation and Amenities approved</p> <p>Leisure Centre approved</p>																									
588	<p>Financial Matters</p> <p>Note Receipts of £2396.59 and Payments of £9498.03 for December 2010</p> <p>Precept and Committee estimates for 2011/12</p> <p>Resolved unanimously to set the Parish Precept at £25,668 to include an additional amount of £5,000; set aside to be spent only on council non capital costs incurred in connection with the Sporting Partnership and the Melbourne Community Fund. In the event of the scheme not going ahead, the accrued fund will only be used for other projects upon special resolution of the council.</p> <p>The Budget summary for 2011/12 net</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Burial</td> <td style="text-align: right;">£12792</td> </tr> <tr> <td>Highways and Street Lighting</td> <td style="text-align: right;">20289</td> </tr> <tr> <td>Recreation and Amenities</td> <td style="text-align: right;">13917</td> </tr> <tr> <td>Leisure Centre</td> <td style="text-align: right;">29465</td> </tr> <tr> <td>General</td> <td style="text-align: right;">23138</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">99601</td> </tr> </table> <p>funded by</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Precept</td> <td style="text-align: right;">£25668</td> </tr> <tr> <td>SDDC Leisure Centre grant cash fixed by SDDC</td> <td style="text-align: right;">29465</td> </tr> <tr> <td>SDDC Sec 136 Concurrent Expenditure and Lengthman Costs – Agency Fee cash fixed</td> <td style="text-align: right;">42363</td> </tr> <tr> <td>DCC Foopath Grant cash fixed</td> <td style="text-align: right;">430</td> </tr> <tr> <td>SDDC Toilets maintenance grant</td> <td style="text-align: right;">1675</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">99601</td> </tr> </table>	Burial	£12792	Highways and Street Lighting	20289	Recreation and Amenities	13917	Leisure Centre	29465	General	23138	TOTAL	99601	Precept	£25668	SDDC Leisure Centre grant cash fixed by SDDC	29465	SDDC Sec 136 Concurrent Expenditure and Lengthman Costs – Agency Fee cash fixed	42363	DCC Foopath Grant cash fixed	430	SDDC Toilets maintenance grant	1675	TOTAL	99601	
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589	<p>Chairman's Remarks</p> <p>Arrange a Public Meeting at the Leisure Centre to gauge opinion of the Public to celebrate the Diamond Jubilee in 2012 and Royal Wedding in 2011, and to establish Public committee to co-ordinate events.</p>	
590	<p>Model Standing Orders – to be put into the form of a booklet</p>	<p>Clerk and Chairman</p>
591	<p>Reports from representatives on outside organisations</p> <p>Senior Citizens Centre – no meeting</p> <p>Infants School Governors - no meeting</p> <p>Safer Neighbourhood – next meeting Jan 12th</p> <p>Lothian Gardens – Cllr Jackson – maintenance of the equipment increases as it gets older</p> <p>Festival – no report</p> <p>Sporting Partnership-consultant appointed</p> <p>KN Storage Depot – no meeting</p>	
592	<p>Clerk's Report</p> <p>DALC Training Partnership "Power of Well Being" training course 24<sup>th</sup> January – 80% Council attendance required</p> <p>KN Lane will be closed from the The Packhorse to the junction with Derby Road any two days between February 7<sup>th</sup> and 11<sup>th</sup> to allow for alterations to be made to the Derby Road junction</p> <p>DALC reports for information</p> <ul style="list-style-type: none"> <li>Standards Board changes</li> <li>The Localism Bill</li> <li>Power of Wellbeing</li> <li>Police Authority Report</li> </ul>	
593	<p>The Power of Wellbeing- Cllr Freeman stressed the advantages of attaining the Power of Wellbeing</p>	
594	<p>Members items for information report and consideration</p> <p>Cllr Hicklin – dog mess is as bad as ever – refer to Highways – consider another advert in the Village Voice</p> <p>Cllr Dunicliff – frost stats should be fitted in the Public Toilets</p>	
595	<p>Plan considered no objection</p> <p>1007FH loft conversion with the insertion of a roof light and gable window at Blackwell House Blackwell Lane</p>	
596	<p>Plan considered strong objection</p> <p>1143U use of land to site 4 log cabins (mobile homes) at Riding Bank Farm Riding Bank Lane</p> <ul style="list-style-type: none"> <li>– could be the thin end of the wedge for a housing development</li> <li>–</li> </ul>	

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## Committee Minutes

### Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7.30pm Monday the 10<sup>th</sup> Jan 2011 at the Council Room

Present Cllr B Freeman (Chairman) Cllr Carroll Collyer Crawford Dunnicliff Earp Hicklin Howard Jackson Minifie Parker Sharp Smith Willmore & The Clerk  
Apologies Cllr Moore

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

#### Matters to report

No.	Minute	Action
221	Wall repairs – remaining work to be phased over remainder of financial year	Chairman
222	Health & Safety – 11 headstones to be re checked Cemetery records to be stored at Leisure Centre now that all on computer and on disk– copy at the cemetery – computer kept off site	Chairman Sexton
223	Resolved not to amend purchase plot document Report annually the number of plots available split between previously buried on and not buried on Identify the next ten plots to be used excluding purchased plots Obtain copy of any regulations available	Chairman & Vice
224	Cold water supply to back of the chapel being put in by Sexton. Noted that pipe should be to a depth of 30 inches	Clerk
225	Chairman to provide report detailing activity in previous year, such as number of interments, number of cremations, number of plots purchased etc	Chairman

Date of next meeting 7.30 pm Monday 7<sup>th</sup> February 2011 at the Council Chamber

Committee 1 Burial Grounds  
Cllr B Freeman Chairman

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## Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm  
Monday 10<sup>th</sup> Jan 2011 at the Council Room

Present – Cllr P Willmore (Chairman) Carroll Collyer Crawford Dunnicliff Earp Freeman  
Hicklin Howard Jackson Minifie Parker Sharp Smith and the Clerk.  
Apologies Cllr Moore

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

### Matters to report

No.	Minute	Action
554	Request to DCC for dropped kerbs at Kings Newton reported by Cllr Harrison with officers – check progress as Karen Hair not aware of this	Cllr Harrison
555	Stanton by Bridge by-pass route – letter with preferred route sent to Cllr Harrison who had requested replies be sent to him as he had sent out the original letter	Clerk
556	Dog fouling posters still not received from SDDC - Environmental Health Manager Peter McEvoy	Peter McEvoy
557	Lamp No 59968 on stone monument at Castle Square – DCC Street Lighting Dept costs to get lamp working £1653 – copy Civic Society and ask EMA for contribution	Clerk
558	DCC Volunteer Grit Scheme meeting Matlock Jan 11 <sup>th</sup> –unable to attend – request meeting minutes	Clerk
559	Holy Well for sale – offer £50 plus £500 towards legal – to be funded by donation from Civic Society	Clerk
560	Dog Fouling notices – stickers for metal notices from SDDC-check if already supplied	Peter McEvoy
561	Obtain 3 quotations for grass cutting for next year	Clerk
562	No Health and Safety Matters –the burst pipes in the Public Toilets were being repaired	Clerk
563	Request SDDC provide dog bin at The Common –original cost and cost of emptying would have to be financed by Parish – no action	Clerk

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564	<p>Reply by DCC Mrs Karen Hair to PC letter Footway High Street since June 2009 – scheme now submitted to consultants who decide priority – waiting reply Dropped kerbs – unaware of this enquiry Request for Industrial Estate Sign to be removed from Potter Street- refused Revocation of waiting restrictions in bus lay by at Market Place as there is no longer a bus service –refused</p> <p>Copy letter to complain to Ian Stephenson DCC Strategic Director Environmental Services Department Matlock of tone and contents of the letter - copy Cllr John Harrison local County Councillor</p>	Clerk
565	<p>Large stones placed on verges at Trent Lane – concern expressed these are dangerous especially to cyclists when overgrown</p>	
566	<p>Matters from Main Meeting Request for grit bin at Commerce St / Cockshut Lane junction – a bin has recently been requested at this site but turned down by DCC Report surface of Derby Road breaking up at junction with Cockshut Lane Safe use of Electric wheelchairs Question why DCC finish work at 2:30pm at KN /Derby Rd junction each day.</p>	Reported to Cllr Harrison
567	<p>Phone box at Packhorse Rd now disconnected and property of Parish Council</p>	
	<p>Date of next meeting 8pm Monday 7<sup>th</sup> Feb 2011 at the Council Chamber</p> <p>Committee 2 Highways and Street Lighting Cllr P Willmore – Chairman</p>	



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## Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 8.30pm  
Monday 10<sup>th</sup> Jan 2010 at the Council Chamber.

Present – Cllr A Jackson (Chairman) Carroll Collyer Crawford Dunnicliff Earp Freeman  
Hicklin Howard Minifie Parker Sharp Smith Willmore and the Clerk.  
Apologies Cllr Moore

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

### Matters to report

No.	Minute	Action
274	Lothian Gardens –still no reply with suppliers of ground cover netting – consider turf Acquire a Glasdon zone shelter type ss8 £1090 – write to EMA to ask for contribution	Clerk
275	Old Burial Ground Melbourne Tree Services to carry out work on trees and remove ivy from wall to prevent further damage Awaiting Andy Walker to make safe coping stones on side wall Establish responsibility for maintenance of grounds and surrounding walls	Clerk Clerk
276	Damaged pavilion fence – CCJ,s taken out – action by bailiffs if no reply	Clerk
277	Cricket Club new nets – planning application with SDDC – brash and waste being cleared – resolve location of sump	Cllr Jackson
278	SDDC Summer Holiday Provision 2011 being worked on	Cllr Jackson
279	Health & Safety – no issues Damage caused by burst pipes –bursts repaired and electrician checking for faults- repair damaged ceiling A number of minor repairs will be undertaken	Clerk
280	Sporting Partnership – Cllr Collyer Jackson and Clerk to meet with consultants to put Parish Council view	Cllr Jackson Cllr Collyer Clerk
281	Resolved to take no action at car park until pitch levelling is completed	No action

Date of next meeting 8.30pm Monday 7<sup>th</sup> Feb 2011 at the Council Chamber  
Committee 3 - Recreation and Amenities.  
Cllr A Jackson – Chairman

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## Leisure Centre

Minutes of a meeting of the Leisure Centre Committee held at 9.00 pm Monday 10<sup>th</sup> January 2010 at the Council Chamber.

Present – Cllr C Howard (Chairman) Carroll Collyer Crawford Dunnicliff Earp Freeman Hicklin Minifie Jackson Parker Sharp Smith Willmore and the Clerk.

Apologies Cllr Moore

Matters to report

No.	Minute	Action
230	Managers report- December had been a short month because of Christmas but things are picking up	Chairman
231	Lease –schedule of condition cleared with SDDC – waiting lease to go ahead with Library recharge and the Derry £941 quote for repairs to the heating system	Clerk
232	A formal proposal is required to work with any interested party to work together to raise funds for a new stage	Cllr Jackson
233	Put advert in Village Voice for a Public Meeting at Leisure Centre on Feb 28 <sup>th</sup> to consider plans for the Royal Wedding in April and the Diamond Jubilee in 2012	Cllr Jackson
234	Lead stolen from roof on two occasions – being dealt with by SDDC	SDDC
235	Health and Safety - the crack in the wall of the shed attached to the perimeter wall has been repaired Urge SDDC to provide assurances that the perimeter wall next to footpath to Penn Lane is safe - MPC is sufficiently concerned as to consider closing the twitchell between Penn Lane and Derby Road and the Lothian Gardens	Clerk

Date of next meeting – 9.00pm Monday 7<sup>th</sup> Feb 2011 at The Council Chamber  
Committee 4 - Leisure Centre.

Cllr C Howard Chairman

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## Planning

Minutes of Planning Meeting held at 9:30pm Monday 10<sup>th</sup> January 2011 at the Council Chamber

Present Cllr N Collyer (Chairman) Carroll Crawford Dunnicliff Earp Freeman Hicklin Howard Jackson Minifie Parker Sharp Smith Willmore and the Clerk

Plans considered no objection

1152FH erection of an extension, garage with living accommodation above and stable block at Broom Lea Breach Lane

DCC – assessing surface water flooding in Derbyshire

Potential areas marked on map by Members and returned to DCC

Committee 5 Planning  
N Collyer Chairman