

# Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



Completejanuary2011

27<sup>th</sup> December 2010

## To Chairman and Members of Melbourne Parish Council

Cllr Boston Carroll Collyer Crawford Dunnicliff Earp Freeman Hicklin Howard Jackson Moore Parker Sharp Smith and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on Tuesday Jan 4<sup>th</sup> 2011** at the Council Room, Bill Shone Leisure Centre, High Street, Melbourne

Yours faithfully

Norman Hill Clerk to Parish Council

## PARISH COUNCIL MEETING AGENDA

### Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 Public Question Time 15 minutes maximum
- 4 District and County Councillor reports maximum 15 minutes
- 5 To confirm the Non-Exempt Minutes of the Meeting held on 7<sup>th</sup> Dec 2010
- 6 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.  
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms: that under Sec 100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 7 Reports of the Committees - Dec 2010  
Burial  
Highways and Street Lighting  
Recreation and Amenities  
Leisure Centre

# Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



## 8 Financial Matters – note receipts of £and approve payments for December 2010

Request by Cllr Jackson that in view of the District Council freeze on Section 136 grant and the likely expenses to be incurred with the proposed Leisure Centre and Sporting projects Council puts a further £5000 in the budget and the Precept for 2011/12 making the budget £99601 and fixing the Parish Precept at £25668

## 9 Chairman's Remarks

### 10 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infants School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Lothian Gardens	Cllr Jackson
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson
Kings Newton Storage Depot	Cllr Collyer

### 11 Clerk's Report

### 12 The Power of Well Being – Cllr Freeman

### 13 Members items for information report and consideration

### 14 Plans for consideration

1077FH loft conversion with the insertion of roof light and gable window at Blackwell House Blackwell Lane

1143U use of land for siting 4 log cabins at Riding Bank Farm Riding Bank Lane

### 15 Planning decisions

892FM erection of a dwelling at 7 Station Road

906L replacement front door and three rooflights at Chantry Stables Main St KN

919U change of use to touring caravan pitches at Dovesite Caravan Park The Common

945TC felling and pruning of trees at 6 The Mews Potter Street

946TC felling of a beech tree at 15 The Thatched Cottage High Street

989FH painting of the brickwork and timbers externally at 56 Potter Street

Refusals – none

966B to permit opening hours of 17:30-23:00 Monday to Sunday including Bank Holidays at 61 Derby Road

Part 2 Exempt information

None

# Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



## Minutes of the Ordinary Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 2<sup>nd</sup> Nov 2010 at the Bill Shone Leisure Centre High Street Melbourne

No.	Minute	Action
565	Present: Cllr N Collyer (Chairman) Cllr Carroll Earp Hicklin Howard Minifie Parker Sharp Smith the Clerk, Cllr Harrison DCC & SDDC Cllr Hewlett SDDC two Members of the Public and two Press	
566	Apologies –Cllr Crawford Dunnicliff Freeman Jackson Moore & Willmore	
567	Declaration of Member's interests – none	
568	Public Question Time Mrs Eileen Hardy - the overhanging trees from KN Hall grounds have been trimmed – request grit be put at the junctions of Commerce St and Hope St with Cockshut Lane  Miss Hannah Borkett from EM Airport reported the airport will be holding a series of outreach events commencing in April – suggested the Carnival could be suitable €€for one	Highways
569	District and County Council  Cllr Hewlett SDDC SDDC proposes cutting costs not services as part of comprehensive spending review Hope to have kerbside collection of plastic in near future An application for 61 Derby Road to be open weekends and Bank Holidays and half an hour later at night has been turned down SDDC will be getting expert advice on the suitability of the Bill Shone Leisure Centre for Capital Investment Parking of cars at Queensway The area of land between the tops of Grange and Coronation is neither suitable nor large enough to take a skate park – Cllr Hicklin thanked Cllr Hicklin for pursuing this matter	SDDC

# Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



	<p>Cllr Harrison DCC</p> <p>The need for a Free School is being considered –the County Council agrees the need for a 600 pupil secondary school in the south of the County</p> <p>Poor kerbing at corner of Blackwell Lane and Castle Street will be considered by Ms Hallard the Conservation Officer</p> <p>Poor kerbing outside the Baytree has not been remedied</p> <p>Kerbing outside The Baytree at Potter Street still needs work</p> <p>The re surfacing of the carriageway at the Market Place has been completed</p> <p>Mrs Hardy congratulated the lengthman on an excellent gritting job in the Market Place - Cllr Harrison reported DCC will be advocating Parish Snow Patrols - a team of local volunteers who the DCC will provide with salt and grit</p> <p>A major breakthrough has taken place with SDDC agreeing to concentrate on a £1.5 million sport and arts scheme in Melbourne now the work at Etwall is complete – the Parish Council supported this</p>	DCC
570	Confirmed and signed the Non-Exempt Minutes of the Meeting held on 7 <sup>th</sup> December 2010	
571	To determine which items if any from Part 1 of the agenda should be taken with the Public excluded - none	
572	<p>Reports of the Committees for November 2010</p> <p>Burial approved</p> <p>Highways and Street Lighting approved</p> <p>Recreation and Amenities approved</p> <p>Leisure Centre approved</p>	
573	<p>Financial Matters</p> <p>Note Receipts of £31512.56 and Payments of £9471.87 for November 2010</p> <p>Precept and Committee estimates for 2011/12 to be considered at December committee meetings for conclusion in January</p>	
574	<p>Chairman,s Remarks</p> <p>The gritting of the Market Place had been successful and helped towards a successful Shopping Event– thanks to the length man Alan Bexon</p> <p>The Chairman had attended the site meeting with the Civic Society at the lamp/monument in Castle Square</p> <p>The Christmas Shopping Event had gone well</p> <p>Cllr Jackson requests Parish Council calls Public Meeting at the Leisure Centre in February to form a committee to manage the Towns Diamond Jubilee celebrations in 2012 - suggest</p>	
575	Model Standing Orders – to be put into the form of a booklet and	

# Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



	distributed	
576	<p>Reports from representatives on outside organisations</p> <p>Senior Citizens Centre – ongoing improvements are being made to the fabric of the building</p> <p>Infants School Governors - no meeting</p> <p>Safer Neighbourhood – Cllr Smith had attended the Annual Police Meeting with Parish Councils at Ripley and had met with the Safer Neighbourhood reps to consider upgrading CCTV in the Parish the next meeting is Dec 1<sup>st</sup> in Barrow on Trent</p> <p>Lothian Gardens – Cllr Jackson - a number of minor items are to be worked on</p> <p>Festival – no report</p> <p>Sporting Partnership- moving forward with draft Development Plan draft Construction Plan and deciding on consultant to engage</p> <p>KN Storage Depot – no meeting</p>	
577	<p>Clerk's Report</p> <p>DALC Training Partnership “Power of Well Being” training course at Melbourne 24<sup>th</sup> January – Clerk to obtain information - Cllrs Collyer Carroll Earp Minifie Sharp and Smith will attend</p> <p>DCC – advice on applying for your child infant/primary school place for 2011/12</p> <p>Campaign to Protect Rural England “ Fieldwork” and Countryside Voice magazines</p> <p>Rural Action for Derbyshire newsletter</p> <p>Next Safer Neighbourhood Meeting 7pm Wed 12<sup>th</sup> January at Weston on Trent Village Hall</p>	
578	<p>Members items for information report and consideration</p> <p>Cllr Smith – the gritted pavements in the Market Place had gone along way to making the Christmas Shopping event a success – thanks to Alan Bexon – the event had been well attended considering the weather Road – refer to Highways</p> <p>Obtain best price for copy paper from Melbourne Print and Design before placing future orders</p>	
579	<p>Plans considered No Objection</p> <p>1062FH extensions at 9 Melton Avenue</p> <p>1034 1036 1038 Davidsons Station Road – material minor amendment – moving of house types between the phases – the total mix remains the same</p> <p>1060TC pruning of a silver birch at 5 Castle Mews</p> <p>1078FH extension at Derby Hills House Farm The Common</p> <p>1074B change of opening hours at Budgens Monday to Saturday to 7am to 8pm</p>	

# Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



## Committee Minutes

### Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7.30pm Monday the 13th December 2010 at the Council Room

Present Cllr B Freeman (Chairman) Cllr Collyer Earp Hicklin Howard Jackson Minifie Parker Willmore & The Clerk

Apologies Cllr Carroll Crawford Dunnicliff Moore Sharp & Smith

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

### Matters to report

No.	Minute	Action
216	Wall repairs – next stage to start immediately – remaining work to be phased over remainder of financial year	A Walker
217	Health & Safety – 11 headstones to be re checked Cemetery records to be stored in the Leisure Centre once all on computer and on disk– copy at the cemetery – computer kept off sight	Chairman Sexton
218	Budget for 2011/2012 £12792	Clerk
219	Cold water supply at the back of the chapel – during winter Sexton to put in line from existing tap - estimated cost including plumbing £150	Clerk
220	Copy of purchase plot document to Members for next meeting	Clerk

Date of next meeting 7.30 pm Monday 10<sup>th</sup> January 2011 at the Council Chamber

Committee 1 Burial Grounds  
Cllr B Freeman Chairman

# Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



## Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm  
Monday 13<sup>th</sup> Dec 2010 at the Council Room

Present – Cllr P Willmore (Chairman) Collyer Earp Freeman Hicklin Howard Jackson  
Minifie Parker and the Clerk.

Apologies Cllr Carroll Crawford Dunicliff Moore Sharp & Smith

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

### Matters to report

No.	Minute	Action
541	Request to DCC for dropped kerbs at Kings Newton with officers - request for new kerbs at High St being put to consultants by DCC to decide	DCC
542	Stanton by Bridge by-pass route – establish a preferred route  Write DCC and Cllr Harrison with Council views and concerns and request a meeting with a representative from Scott Wilson the consulting engineers	Cllr Willmore  Clerk
543	Dog fouling posters still not received from SDDC Jack Toomey	Cllr Hewlett
544	Lamp No 59968 on stone monument at Castle Square – DCC Street Lighting Dept will produce a scheme and costs to get lamp working	Clerk
545	Waiting reply from DCC to suggestion of only one HGV route to the Industrial Estate coming into the town from Isley Walton via Station Road and Castle Street and removal of sign at top of Potter St which directs HGV traffic down Potter St being considered by DCC	DCC
546	Request DCC check speed bumps at Packhorse Rd following damage to the underneath of a vehicle	Clerk
547	Dog Fouling notices – stickers for metal notices not received from SDDC Jack Toomey	Jack Toomey
548	Obtain 3 quotations for grass cutting for next year	Clerk
549	No Health and Safety Matters	Clerk



# Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



550	Request reply from DCC to request to return the former bus lay by in the Market Place outside Birds car parking but ensure a 20 minutes maximum waiting time is applied	Clerk
551	Budget for 2011/12 £20289 confirmed	Clerk
552	Obtain details of DCC Volunteer Grit Scheme from Cllr Harrison	Clerk
553	Request SDDC provide a litter/ dog bin at The Common	Clerk
554	Request Arriva remove the bus stop opposite the Cemetery at Packhorse Road outbound of the town as buses no longer service this route	Clerk
	Date of next meeting 8pm Monday 10 <sup>th</sup> Jan 2011 at the Council Chamber  Committee 2 Highways and Street Lighting Cllr P Willmore – Chairman	

## Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 8.30pm Monday 13<sup>th</sup> December 2010 at the Council Chamber.

Present – Cllr A Jackson (Chairman) Collyer Earp Freeman Hicklin Howard Minifie Parker Willmore and the Clerk.

Apologies Cllr Carroll Crawford Dunnicliff Moore Sharp & Smith

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

### Matters to report

No.	Minute	Action
266	Lothian Gardens –still no reply with suppliers of ground cover netting – consider turf  If funds allow at end of this financial year acquire a Glasdon zone shelter type ss8 £1090	Clerk



# Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



267	Old Burial Ground Melbourne Tree Services to carry out work on trees and remove ivy from wall to prevent further damage Awaiting quotation from Andy Walker for making safe coping stones on side wall	Clerk
268	Damaged pavilion fence – continue court action	Clerk
269	Cricket Club new nets – advise on VAT - hold site meeting	Cllr Jackson
270	SDDC Summer Holiday Provision 2011 – to be considered	Cllr Jackson
271	Health & Safety – no issues	Clerk
272	Sporting Partnership – Cllr Collyer Jackson and Clerk to meet with consultants to put Parish Council view	Cllr Jackson Cllr Collyer Clerk
273	Budget for 2011/12 £8917 confirmed	Clerk

Date of next meeting 8.30pm Monday 10<sup>th</sup> Jan 2011 at the Council Chamber  
Committee 3 - Recreation and Amenities.  
Cllr A Jackson – Chairman

## Leisure Centre

Minutes of a meeting of the Leisure Centre Committee held at 9.00 pm Monday 13<sup>th</sup> December 2010 at the Council Chamber.

Present – Cllr C Howard (Chairman) Collyer Earp Freeman Hicklin Minifie Jackson Parker Willmore and the Clerk.  
Apologies Cllr Crawford Dunnicliff Moore Parker Sharp and Smith

### Matters to report

No.	Minute	Action
224	Managers report – November was another busy month –Centre will be closed 24 <sup>th</sup> Dec to 5 <sup>th</sup> Jan when employees will take remaining holidays	Chairman
225	Lease – contact SDDC to clear schedule of condition, deal with the Library recharge and the Derry £941 quote for repairs to the heating system	Clerk
226	A formal proposal is required to work with any interested party to work together to raise funds for a new stage	Cllr Jackson
227	Budget for 2011/12 confirmed at £29465	Clerk

# Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



229	Health and Safety - the crack in the wall of the shed attached to the perimeter wall will be repaired SDDC checking the condition of the perimeter wall next to footpath to Penn Lane	Clerk
-----	--	-------

Date of next meeting – 9.00pm Monday 10<sup>th</sup> Jan 2011 at The Council Chamber  
Committee 4 - Leisure Centre.  
Cllr C Howard Chairman