

Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



Completeoctober2010

28th September 2010

To Chairman and Members of Melbourne Parish Council

Cllr Boston Carroll Collyer Crawford Dunnicliff Earp Freeman Hicklin Howard Jackson Moore Parker Sharp Smith and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on Tuesday Oct 5th 2010** at the Council Room, Bill Shone Leisure Centre, High Street, Melbourne

Yours faithfully

Norman Hill Clerk to Parish Council

PARISH COUNCIL MEETING AGENDA

Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 Public Question Time 15 minutes maximum
- 4 District and County Councillor reports maximum 15 minutes
- 5 To confirm the Non-Exempt Minutes of the Meeting held on 7th Sept 2010
- 6 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms: that under Sec 100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 7 Reports of the Committees - Sept 2010
 - Burial
 - Highways and Street Lighting
 - Recreation and Amenities
 - Leisure Centre

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- 8 Financial Matters – note receipts of £ and approve payments of £ for September 2010
- 9 Adoption of new Model Standing Orders – the Clerk and Chairman
- 10 Chairman's Remarks
- 11 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infants School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Lothian Gardens	Cllr Jackson
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson
Kings Newton Storage Depot	Cllr Collyer
- 12 Clerks Report
- 13 Members items for information report and consideration
- 14 Plans for consideration
 - 802 FH erection of extension and external alterations at 6 Potter Street
 - 816 FH erection of an extension and alterations at 18 Woodlands Way
 - 847FH erection of an extension and increase in roof height to incorporate loft conversion at 80 Ashby Road
 - 850 FM erection of a detached dwelling at 14 Grange Close
 - 854 FH erection of an extension at 67 Victoria Street
 - 892FM erection of a dwelling at 7 Station Road
- 15 Planning decisions
 - Approvals
 - 484FH erection of extensions at 41 Hope Street
 - 511FH replacement of windows and brickwork at 21 High Street
 - 536L blue bricks in courtyard of Elms Farm Trent Lane
 - 553FM retrospective app for change of use of stable block to dwelling at 22 Victoria Street
 - 564FH retention of replacement windows at 51 Derby Road
 - 574NO external flue at 61 Derby Road
 - 579FR approval of reserved matters for the erection of adwelling on land to the south of Sir Henrys Lane
 - 595TC crown raising of two silver birches at 11 Potter Street Mews
 - 599U change of use from garage to single dwellinghouse at 63 Main Street KN
 - 611TP crown raising of trees covered by TPO 30 at Church Square/Pool Road
 - 613TC crown raising of three lime trees at Church Square/ Pool Road
 - 615TC removal and crown raising of trees at the Graveyard Castle Street
 - 616TC pruning of trees at Castle Mills
 - 639FH extensions at 26 Hope Street
 - 645U change of use 24 Potter St from dental surgery to a dwelling
 - 651TC felling of one and crown raising of two silver birches at 40 Penn Lane
 - 664L replacement window and internal alterations at 24 Potter Street
 - 669FH erection of an extension at Palmerston Court

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677FH first floor extension to rear alteration to existing windows and removal of render at 7 Penn Lane

694TC felling of a holly tree at the Baptist Church

710TC felling of two trees at communal gardens Castle Mews

764CL certificate of lawfulness for the erection of a log cabin at 14 Windsor Avenue

Refusals

633FH erection of an extension and increase in roof height to incorporate loft conversion at 80 Ashby Road

Part 2 Exempt information

None

Minutes of the Ordinary Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 7th Sept 2010 at the Bill Shone Leisure Centre High Street Melbourne

No.	Minute	Action
519	<p>Present: Cllr N Collyer (Chairman) Cllr Boston Crawford Dunnicliff Freeman Hicklin Howard Moore Parker Sharp Smith Willmore the Clerk, Cllr Harrison Cllr Hewlett Derek Orchard from NALC Brian Wood secretary and treasurer of DALC five Members of the Public and two Press</p> <p>Cllr Collyer welcomed back Cllr Moore after a period of absence due to illness then welcomed guests Brian Wood and Derek Orchard</p> <p>Brian Wood introduced Derek Orchard from NALC to present the Quality Council re accreditation award for the next four years</p> <p>Mr Orchard congratulated the Parish Council on achieving the award and presented the certificate on behalf of NALC to Cllr Collyer</p> <p>Cllr Collyer responded on behalf of the Parish Council</p>	
520	Apologies –Cllr Carroll Earp and Jackson	
521	Declaration of Members interests – none	
522	<p>Public Question Time</p> <p>Mr Brian Hardy KNRA request DCC provide new Kings Newton signs at the entrances to the village – to be dealt with by the Highways Committee</p> <p>Mr Brian Dollamore – stone plinth at Castle Square car park is in a dangerous condition needs re assembling and rebuilding but no-one will take responsibility for ownership</p>	<p>Refer to Highways committee</p> <p>Refer</p>

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	Resolved PC will obtain a cost for re assembly and rebuilding	Clerk
523	<p>District and County Council and Police Reports Cllr Hewlett SDDC have moved the swings at the Recreation Ground away from the poplars There is a concessionary rate for swimming at Swadlincote for under 16s and over 60s The summer play scheme had been well attended – alternate equipment had been used on the occasion the climbing wall was not working Dogs fouling posters at still not available because of copyright – a new dogs fouling campaign starts 23rd September SDCC flyer for reporting owners with dogs fouling- resolved to put advert in Village Voice Cllr Harrison DCC have carried out surface dressing The danger of vehicles skidding at the junction of Castle St and Church St has been addressed by DCC Take advantage of DCC site meeting when Ms Hallard may be present to consider if English Heritage could fund the repairs required to the monument in Castle Square KN Lane / Derby Rd junction sit meeting - DCC plans agreed go ahead Childs Car Seat Check took place at Budgens Car Park on 25th Aug Request for litter bin at Sustrans Trent Lane – waiting letter from SDDC DCC officers considering dropped kerbs for Kings Newton The question of the provision of more yellow lines at Church Street has again been brought up for consideration Plans are being considered for a bypass for Swarkestone Bridge and causeway The Clerk will again receive e-mails of correspondence relating to Melbourne in future</p>	Clerk
524	Confirmed and signed the Non-Exempt Minutes of the Meeting held on 7 th Sept 2010	
525	To determine which items if any from Part 1 of the agenda should be taken with the Public excluded-none	
526	<p>Reports of the Committees for September 2010 Burial approved Highways and Street Lighting approved Recreation and Amenities approved Leisure Centre approved Planning approved</p>	
527	<p>Chairmans remarks Delighted Cllr Reg Moore is back</p>	

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	<p>SDDC has engaged a consultant to produce a business plan for the Leisure Centre Has invited Graham Truscott and his group to respond to the SDDC invitation to join in with the low carbon village project Need to re create a relationship with Donington Park now that racing has returned</p>	Clerk to write
528	<p>Financial Matters Note Receipts of £15668.44 and approve Payments of £21970.41 for September 2010</p>	
529	<p>Adoption of Model Standing Orders To be worked on by Chair and Clerk prior to presentation to Members</p>	Clerk/NC
530	<p>Reports from representatives on outside organisations Senior Citizens Centre - no meeting Infants School Governors - no meeting Safer Neighbourhood - no meeting Lothian Gardens – new picnic tables installed Festival – no meeting Sporting Partnership- no report KN Storage Depot – no meeting</p>	
531	<p>Clerks Report Audit Return for year ended 31st March 2010 approved by Audit Commission without comment The light in the Market Place clock is now working The papers for the action to obtain payment for the damaged pavilion fence have been accepted and issued by the Court SDDC to go ahead with scheme to level rugby pitch Council to pay pavilion electricity and recharge clubs at end of season in future SDDC thanks for using Summer Sports Scheme SDDC proposals to computerise planning application notification – refer to committee Correspondence Campaign to protect rural England quarterly magazine Derbyshire NHS needs assessment for completion by Cllr Freeman</p>	Cllr Freeman
532	<p>Members items for information report and consideration Cllr Smith – obtain new Melbourne signs at same time as KN Cllr Sharp –Rotary have 2500 bulbs by planting by volunteers</p> <p>Cllr Freeman – correspondence be left in Council Room weekly Cllr Hicklin – enquire if SDDC Summer Playscheme activities for younger children around the age of 5 or 6</p>	Refer to Highways

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534	<p>Plans considered No objection 696L vehicular access and entrance gates 19 Church Street</p> <p>Objection 785U change of use of 61 Derby Road from a call centre to a restaurant and hot food take away - concerned about lack of off street parking and additional parking on Derby Road and South Street by persons collecting food takeaways causing a traffic hazard</p> <p>Survey from SDDC on equipment held by PC to enable the transmission of planning application by computer – advise SDDC a projector would be required as the Council already has e.mail (may require telephone socket to be installed in Council room)</p>	
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Committee Minutes

Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7.15pm Monday the 13th September 2010 at the Cemetery Chapel

Present Cllr Freeman (Chairman) Cllrs Boston Collyer Crawford Dunicliff Hicklin
Howard Parker Sharp & Smith
Apologies Cllr Carroll Earp Jackson Moore & Willmore

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

No.	Minute	Action
203	Grounds in good order and wall repair completed – remaining wall needs minor repairs and coping stones need re pointing	
204	Health & Safety – 11 headstones to be re checked	
205	Advisory Committee recommendations Members to be given list of charges in order to consider of non internment charges and triple fees The possibility of a natural burial area and a Cemetery Open Day will be considered Consider uses for the cemetery chapel	Cllr Freeman
206	Cllr Hicklin - consideration to put in a cold water supply at the back of the cemetery	

Date of next meeting 7.30 pm Monday 11th October 2010 at the Council Chamber

Committee 1 Burial Grounds

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Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm
Monday 13th Sept 2010 at the Council Chamber

Present – Cllr Mrs W Earp (Chairman) Boston Carroll Collyer Crawford Dunicliff
Freeman Hicklin Howard Parker Sharp Smith and the Clerk.
Apologies Cllr Jackson Moore & Willmore

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

No.	Minute	Action
501	Request to DCC for dropped kerbs at Kings Newton being considered by officers	DCC
502	DCC putting request for new kerbs at High St to consultants who decide priorities	DCC
503	Dog fouling posters from SDDC delayed due to copyright issue	Jack Toomey
504	Lamp on stone monument at Castle Square –advise DCC this is a DCC responsibility since they are the Street Lighting Authority and have maintained the lamp in the past	Clerk
505	Suggested HGV route to the Industrial Estate being considered by DCC	DCC
506	Suggest to DCC the one grit bin is sited at the top of Moira Street on the grassed area behind the site	Clerk
507	Dog Fouling notices – stickers not received from SDDC	Jack Toomey
508	Need for litter bin at Trent Lane / Sustrans being monitored	SDDC
509	Request SDDC put “ NO BALL GAMES” signs at High Street car park as balls are going into the gardens of Blanchcroft	Clerk
510	Peter West has taken over the locking up of the toilets . Clerk to write to both P West and R Stubbs to confirm No Health and Safety Matters	Clerk

Date of next meeting 8.00 pm Monday 11th Oct 2010 at the Council Chamber

Committee 2 - Highways and Street Lighting
Cllr P Willmore Chairman.

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Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 8.30pm Monday 13th September 2010 at the Council Chamber.

Present – Cllr R Parker (Chairman) Boston Carroll Collyer Crawford Dunnicliff Earp Freeman Hicklin Howard Sharp Smith and the Clerk.

Apologies Cllr Jackson Moore & Willmore

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

No.	Minute	Action
243	Lothian Gardens - renew the ground cover netting and schedule out work in Rospa report for contractor Provision of a shelter to be considered at next meeting	Clerk
244	Old Burial Ground Problem of multi stemmed lime blocking light to apartments Agree to request by Rotary to plant crocus bulbs to be planted Check safety of stones on top of wall with Castle Mills	Cllrs Smith/Willmore Cllr Sharp
245	Papers accepted by court to try to recoup costs of burnt pavilion fence	Clerk
246	Letting fees Advise Melbourne Wanderers Council is not prepared to waive rent on pitch for this year because they have installed new posts	Clerk
247	Swings re sited nearer car park by SDDC- obtain quote from Ian Earl to clear and dispose of foundation of demolished shelter and ground cover matting from under swings and return area to grass	Clerk
248	Health & Safety - no issues SDDC to manage levelling of rugby pitch	SDDC
249	Cllr Hicklin - request a skateboard park be included in plans for the Recreation Ground Write to SDDC for a skate board park at the area to the rear of and between Coronation Close and Grange Close	Clerk

Date of next meeting 8.30pm Monday 11th Oct 2010 at the Council Chamber

Committee 3 - Recreation and Amenities.
Cllr R Parker –Chairman

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Leisure Centre

Minutes of a meeting of the Leisure Centre Committee held at 9.00 pm Monday 13^h September 2010 at the Council Chamber.

Present – Cllr C Howard (Chairman) Boston Carroll Collyer Crawford Dunnicliff Earp
Freeman Hicklin Parker Sharp Smith and the Clerk.
Apologies Cllr Jackson Moore and Willmore

Matters to report

No.	Minute	Action
209	Managers report - July & August had been slow with the holidays but is picking up in September with a number of new customers	Manager
210	Lease – Cllr Collyer and Howard to check off the latest schedule of condition items and advise SDDC	Cllr Collyer and Howard
211	Cllr Howard made a verbal report on an SDDC working party meeting held on July 22 nd regarding the future of the centre Cllr Crawford maintained the report should be in the form of printed minutes - this was refuted – Cllr Crawford said he will ask SDDC if they are correct by not producing full minutes. A meeting is being arranged for Cllrs Collyer and Howard and the Clerk to meet with Mrs and Miss Stubbs and their union rep regarding the future of the Centre	
206	Recharge made to SDDC of cost services relating to library for period 1st April to August	Clerk
207	Lettings -Cllr Howard to hold meeting with the Manager and Mr Tom Mills of St Michaels Players to resolve issues arising from a future let	Cllr Howard
208	Health and Safety – staging – Tim Cole is prepared to erect and dismantle the staging for lets in the future – the staging has been checked over and repaired and set screws put in the floor at the end of the hall to anchor the stage – screws have yet to be put in to the floor to anchor the stage when required to be sideways on	Clerk

Date of next meeting – 9.00pm Monday 11th Oct 2010 at The Council Chamber

Committee 4 - Leisure Centre.