

MELBOURNE PARISH COUNCIL

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24th May 2010

To Chairman and Members of Melbourne Parish Council

Cllr Boston Carroll Collyer Crawford Dunnicliff Earp Freeman Hicklin Howard Jackson
Moore Parker Sharp Smith and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on
Tuesday June 1st 2010** at the Council Room, Bill Shone Leisure Centre, High
Street, Melbourne

Yours faithfully

Norman Hill Clerk to Parish Council

PARISH COUNCIL MEETING

AGENDA

Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 Public Question Time 15 minutes maximum
- 4 District and County Councillor reports maximum 15 minutes
- 5 To confirm the Non-Exempt Minutes of the Meeting held on 4th May 2010
- 6 To determine which items if any from Part 1 of the agenda should be taken with
Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a
resolution in the following terms: that under Sec 100A(4) of the Local
Government Act 1972, the Public be excluded from the meeting during
consideration of the business set out in the likely disclosure of exempt
information as defined in the report(s) or otherwise indicated at the meeting
- 7 Reports of the Committees - May 2010
Burial
Highways and Street Lighting
Recreation and Amenities
Leisure Centre

- 8 SDDC Core Strategy Cllr Collyer
- 9 Financial Matters – note receipts of £4379.60 and approve payments of £9070.44 for May 2010
- 10 Adoption of new Model Standing Orders – the Clerk
- 11 Chairman's Remarks
- 12 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infants School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Lothian Gardens	Cllr Jackson
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson
- 13 Clerks Report – Annual Return to the Audit Commission for the year ended 31st March 2010
- 14 Members items for information report and consideration
- 15 Plans for consideration
 - 0339U and 0340L retrospective application for the change of use of outbuildings from ancillary living accommodation to self contained unit for dependant relatives at 11-19 High Street
 - 0277L installation of secondary glazing to 22 windows at 49 Church Street
 - 0422L raising of the boundary wall at Shaw Croft Robinsons Hill
 - 0454FH erection of extensions at 46 Blanch Croft
- 16 Planning decisions - none

Part 2 Exempt information
None

**Minutes of the Annual Meeting of the Melbourne Parish Council held at 7:30pm
Tuesday 4th May 2010 at the Bill Shone Leisure Centre High Street Melbourne**

468 Present: Cllr D Smith (Chairman) Cllr Boston Carroll Collyer Crawford Earp Freeman Hicklin Howard Jackson Parker Sharp Willmore the Clerk, Cllr Harrison two Members of the Public two Press and PCSO Guest

469 Apologies – Cllr Dunicliff Moore and SDDC Cllr Hewlett

470 Before asking for nominations for a Chairman for the ensuing year the retiring chairman Cllr Smith thanked the Members and Staff for their support during his term of office which had been an honour and a privilege and had contained both “high” and “interesting” moments During the past month he had attended with his wife Melbourne Operatic production of Trial by Jury and HMS Pinafore at Castle Donington – the Clerk was asked to send a letter of thanks

Election of a Chairman for the ensuing year
Cllr Collyer proposed by Cllr Freeman seconded by Cllr Sharp

There being no other proposal Cllr Collyer was duly elected Chairman of the Parish Council. Cllr Collyer thanked Cllr Smith for his two years in office and the Members for their confidence in electing him with the honour of being Chairman and pledged to serve the Council and signed the Declaration of Acceptance of Office.

Cllr Collyer took over the chairmanship of the meeting

471 Election of a Vice-Chairman Cllr Carroll proposed by Cllr Jackson seconded by Cllr Freeman

There being no other proposal Cllr Carroll was duly elected Vice Chairman and signed the Declaration of Acceptance of Office

472 Election to Committees – all Members are members of the Burial Grounds, Highways, Recreation, Leisure Centre Committees which elect Chairman and Vice – Chairman for the year

473 Election of representatives to outside organisations

Senior Citizens Centre Cllr Sharp

Infants School Governors Cllr Smith

Safer Neighbourhood Cllr Smith

Lothian Gardens Cllr Jackson

Festival Cllr Carroll

Sporting Partnership Cllr Jackson

474 Public question time

Mr Charles Robey asked if pictures of large vehicles using Trent Lane could be put on a website

475 District and County Council reports

Cllr Harrison

SDDC Dog Fouling posters for putting up in the Village

Arrangements are in hand to obtain land to change the junction of Derby Road and Kings Newton Lane Members expressed the hope that the change would not be like that the changes at the Robinsons Hill / Cockshut Lane junction which force vehicles towards the middle of the road making the junction more dangerous than before

There is now a battery recycling bin at the High Street car park

The long awaited consultants report on sports, arts and leisure facilities is now published and disappointing- Members asked if Cllr Harrison could obtain more than just the one copy supplied by SDDC

Disappointed about the lack of progress with heavy vehicles using Trent Lane - Speedy Hire have been asked to the number and size of vehicles using the road

Cllr Jackson asked for SDDC to ensure their maintenance supplier makes good the illumination in the Market Place clock

DCC are waiting SDDC Heritage Officers permission to replace damaged sandstone kerbs in Potter Street and Market Place with granite

DCC is seeking SDDC advice on leaning heritage lamp at Castle Square

Noted some potholes at the top of Robinsons Hill and at Derby Road have been repaired

476 Declaration of Interest -none

477 Confirmed and signed the Non-Exempt Minutes of the Meeting held on Tuesday 6th April 2010

478 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

479 Reports of the Committees for April 2010

Burial approved

Highways and Street Lighting approved

Recreation and Amenities approved

Leisure Centre approved

Planning approved

480 SDDC Core Strategy - Cllr Collyer,s report – forward copy to SDDC

481 Financial Matters – note receipts of £45313.30 and approve payments of £14163.65 for April 2010.

Commencing this year SDDC will contribute £1675 annually towards the cost of maintaining the Public Toilets at the Market Place

482 Chairman Remarks

The Chairman had attended the recent DCC Liaison Meeting at Matlock

483 Reports from reps to outside organisations

Senior Citizens Centre Cllr Sharp– no meeting

Infant school Governors Cllr Smith- car parking facilities have been increased on the campus

Safer Neighbourhood Cll Smith- next meeting 16th June at Ticknall

Lothian Gardens Cllr Jackson – maintenance is ongoing

Festival Cllr Carroll- no meeting

Sporting Partnership – no meeting

484 Clerks Report

Clerk had attended a DALC training day at Hulland Ward concerning the new recommended standing orders – copy for each member for discussion at next meeting – and a seminar by the Audit Commission on the Annual Return and a presentation by Came & Co insurance brokers offering to quote for the business from June 1st 2010

485 PCSO reported on crime in April including the apprehension of persons accused of attacking and seriously injuring an elderly lady on her way home

Cllr Freeman asked for comparative figures for the rest of S Derbyshire in future

486 Members items for information, report and consideration

Cllr Earp- question -is a £40k, four month late, “disappointing” consultants report really good value for money – Cllr Jackson questioned the way forward

Cllr Crawford – danger to pedestrians from vehicles bound for the storage yard being so large as to mount the pavement at Trent Lane /Main Street KN junction to gain access to Trent Lane

Cllr Parker- request urgent site meeting with Terry Hayes DCC Highways Safety Officer and Cllr Harrison at KN Lane/ Derby Road corner to prevent a repeat of Robinsons Hill/Cockshut Lane junction

487 Plans – no objection

0348FH renewal of planning permission for the erection of a conservatory at 6 The Stackyard Castle Street

0359L relaying of internal brick floor at Melbourne Hall Tea Rooms

0370TC felling of a Lawson Cypress tree at The Stone House Church Square

0374TC pruning of a yew tree at land south of Melbourne Hall

488 SDDC permissions- none

Committee Minutes

Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7:30 pm Monday 10th May 2010 at the Council Room

Present – Cllr Boston Carroll Collyer Crawford Dunnicliff Earp Freeman Howard Jackson Parker Sharp Smith Willmore and the Clerk.
Apologies Cllr Hicklin & Moore

Election of officers

Chairman Cllr Freeman proposed by Cllr Sharp seconded by Cllr Smith
Vice Chairman Cllr Hicklin proposed by Cllr Collyer seconded by Cllr Sharp

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

191 Grounds in excellent condition – thanks to the Sexton

192 Headstone Safety- nothing further

193 Crestings and ridge tiles – nothing further

194 Cemetery records – meet with Paul Cooper 11th May

195 Wall at entrance in need of repair – three quotations received – resolved to place order for repair to the posterior of the wall with Andy Walker £520 – ensure insurance is in order

196 Health and Safety matters - nothing

Date of next meeting 7.15 pm Monday 7th June 2010 at the Cemetery Chapel

Committee 1 Burial Grounds
Cllr B Freeman - Chairman

Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 7.45pm Monday 10th March 2010 at the Council Chamber

Present – Cllr Boston Carroll Collyer Crawford Dunnicliff Earp Freeman Howard Jackson Parker Sharp Smith Willmore and the Clerk.
Apologies Cllr Hicklin & Moore

Election of officers

Chairman Cllr Willmore proposed by Cllr Sharp seconded by Cllr Smith
Vice Chairman Cllr Earp proposed by Cllr Freeman seconded by Cllr Sharp

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

- 427 High Street Gardens – to be monitored
- 428 Vehicles parked over night at Market Place paved area –write to owners that vehicles are no allowed on the paved area
- 429 Red telephone kiosk at Packhorse Road – resolved purchase from BT for £1
- 430 Market Place clock – SDDC to repair light
- 431 Dropped kerbs at KN – Cllr Harrison pursuing this matter
- 432 DCC putting request for new kerbs at High Street to the consultants who decide priority
- 433 Drainage problem bottom of Robinsons Hill – Cllr Dunicliff reports that DCC will do in next few month
- 434 Grass verges at Queensway damaged by vehicles reported to DCC
- 435 Dog fouling – put article in Village Voice and obtain supply of latest posters from SDDC – Jack Twoomey
- 436 Fair 2010- meet with Hollands to agree site for new rides at Castle Street
- 437 Castle Square lamp on stone plinth – waiting action by DCC - Cllr Harrison
- 438 Potter Street signage to Industrial Estate – sign needs relocating to direct heavy traffic away from Potter Street – letter to DCC on 22 April asking DCC review the problem
- 440 DCC have requested Severn Trent reinstate railings at Robinsons Hill – DCC agree to clear pavement of vegetation
- 441 Sign at Potter Street be removed as it blocks off a nice feature of the street request
- 442 Dog fouling notices- request SDDC make uniform the costs of fines on notices
- 443 Request made 22 April to DCC to remove redundant bus stop signs at Station Road
- 444 Mowing Contract 2011/12– obtains quotations in October
- 445 Establish with DCC the maximum size for wagons and trailers using Trent Lane
- 446 Land Registry – resolved not to register PC land
- 447 Advise Mr Robey that the Melbourne Website would be better than the Mpc website to highlight the problems caused by vehicles at Trent Lane to and from the storage facility
- 448 Grit bins requested from DCC for seven locations –
Commerce St with Cockshut Lane junction
Hope St with Cockshut Lane junction
Spinney Hill with Derby Road junction
Union St where it joins The Pingle
Alma St where it joins North St

South St junction with Moira St and George St
Queensway with Packhorse Rd junction

Consider grit bins for pedestrian use at the Market Place and a bin for the bend at Sleepy Lane KN

449 Overhanging tree at Stanton gutter- DCC waiting report from tree expert

450 Obtain hanging basket bracket for Walls garage

451 Litter bin - Cllr Harrison has agreed to arrange for a litter bin at entrance to Sustrans cycle track

452 Health and Safety matters – none

453 Request for a sign at Potter Street warning motorists of children exiting the Wesley Hall made to DCC on April 22nd

454 Ask DCC Highways Terry Flintham for meeting to discuss his plans changes to the junction of Derby Rd and KN Lane

455 Report to Severn Trent sewer smells at Main Street Kings Newton

Date of next meeting 8.00 pm Monday 7th June 2010 at the Council Chamber

Committee 2 - Highways and Street Lighting
Cllr P Willmore – Chairman.

Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 8.30pm Monday 7th May 2010 at the Council Chamber.

Present – Cllr Boston Carroll Collyer Crawford Dunnicliff Earp Freeman Howard Jackson Parker Sharp Statham Smith and the Clerk.
Apologies Cllr Hicklin & Moore

Election of officers

Chairman Cllr Jackson proposed by Cllr Sharp seconded by Cllr Freeman
Vice Chairman Cllr Parker proposed by Cllr Freeman seconded by Cllr Smith

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

216 Lothian Gardens – schedule of work agreed with contractor, need to review the netting ROSPA inspection in May – ask swings at Recreation Grounds are checked at same time

217 Blocking of light to apartments to side of OBG by multi stemmed lime and self set hollies in OBG to be reviewed by Cllrs Smith and Willmore – obtain advice from Ian Earl

218 Levelling of pitches – copy of SDDC planners letter to all Members

219 Matter of local residents fence and gate damaged by footballers retrieving ball to be resolved

220 Pavilion fence damaged– resolved to take legal action to obtain damages

221 Lettings – meeting with Clubs May 24th

222 Swings removed by SDDC – write strong letter to SDDC copy Cllr Harrison

223 Health and Safety – no issues

Date of next meeting 8.30pm Monday 7th June 2010 at the Council Chamber

Committee 3 - Recreation and Amenities.
Cllr A Jackson -Chairman

Leisure Centre

Minutes of a meeting of the Leisure Centre Committee held at 9.00 pm Monday 10th May 2010 at the Council Chamber.

Present – Cllr Boston Carroll Collyer Crawford Dunnicliff Earp Freeman Howard Jackson Parker Sharp Smith Willmore and the Clerk.
Apologies Cllr Hicklin and Moore

Election of officers

Chairman Cllr Howard proposed by Cllr Willmore seconded by Cllr Smith
Vice Chairman Cllr Boston proposed by Cllr Smith seconded by Cllr Jackson

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

185 Managers report for April noted

186 Signing off works in connection with lease

187 SDDC in discussion with community group over future of centre

188 Recharge of services to SDDC from 1st April

189 Locking of Market Place toilets and Lothian Gardens locking – Clerk had met with Miss Stubbs to find current arrangements for unlocking the toilets

190 Health and Safety – investigate the staging safety

Date of next meeting – 9.00pm Monday 7th June 2010 at The Council Chamber

Committee 4 - Leisure Centre.
Cllr N Collyer - Chairman

Planning

Minutes of a Planning Meeting held at 9.30pm Monday 10th May 2010 at the Council Chamber

Present- Cllr N Collyer (Chairman) Boston Carroll Crawford Dunnicliff Earp Freeman Howard Jackson Parker Sharp Smith Willmore and the Clerk
Apologies Cllr Hicklin & Moore

Plans considered no objection

0390FH extension and loft conversion at 7 Alma Street

0401TC felling of a sycamore tree at 4Church Street

0402FH bricking up of a door and retention of door fanlight at Blackwell House Blackwell Lane

Planning consents

0155L replacement windows and doors at 56 Potter Street

0209FH erection of an extension at Park Lodge Sleepy Lane KN

0222L & 0222FH installation of replacement gates at the Dower House Church Square

0156L variation to work permitted 0924L in respect of chimney, windows, and wall vent on the southern and western elevations of the Tithe Barn at Church Square

0163NO installation of a wind turbine and photovoltaic panels on an agricultural unit at Broadstone, Broadstone Lane

0192FH extension at 77 Castle Street

0196FH extension at 113 Derby Road

Planning refusal

Retention of timber effect sash windows at 55 Castle Street

Other matters

Noted SDDC are taking action over the items of concern in the PC letter regarding request 0220SSA importation of inert soils and drainage improvements at Melbourne Sports Club Cockshut Lane

Report to SDDC Planners that containers are still being sprayed outside in the open air

