

MELBOURNE PARISH COUNCIL

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29th September 2009

To Chairman and Members of Melbourne Parish Council

Cllr Carroll Collyer Crawford Dunicliff Earp Freeman Hicklin Howard Jackson Moore
Parker Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on
Tuesday October 6th 2009** at the Council Room, Bill Shone Leisure Centre,
High Street, Melbourne

Yours faithfully

Norman Hill Clerk to Parish Council

PARISH COUNCIL MEETING

AGENDA

Part 1 Non- exempt information

- 1 Public question time
- 2 District and County Councillor reports maximum 15 minutes
- 3 To receive apologies for absence
- 4 Declaration of Members interest
- 5 To confirm the Non-Exempt Minutes of the Meeting held on 1st September 2009
- 6 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms: that under Sec 100A (4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 7 Reports of the Committees - September 2009
Burial

Highways and Street Lighting
Recreation and Amenities
Leisure Centre

8 Financial Matters – note receipts of £ and approve payments of £ for September 2009

9 Chairman's Remarks

10 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infants School Governors	Cllr Smith
NWLDC Racetrack	Cllr Statham
Safer Neighbourhood	Cllr Carroll
Lothian Gardens	Cllr Moore
Festival	Cllr Carroll
Parish Plan	Cllr Jackson

11 Clerks Report

12 EMA Noise Action Plan – comments by October 21st

13 Members items for report and consideration

14 Plans for consideration

066FH amendment to roof extension and conversion to that approved under 9/2007/0887 Surfs Up, The Common

685FM conversion of the existing office and letting bedrooms to two self contained apartments at the Training Centre Chapel Street

724HR removal and replacement of a hedgerow at land to the east of Melbourne Hall

725FH replacement windows at 81 Castle Street

728TC pruning of a copper beech at The Hermitage Penn Lane

731FO erection of a detached dwelling at 14 Grange Close

749FH change of use from offices to a dental surgery and the erection of an extension at Castle Street

763TP pruning of yew trees covered by SDDC preservation order 96 and the pruning of a holly tree at the Baptist Church Chapel Street

Plans permitted by SDDC

461FM demolition of an existing bungalow and garage and the erection of two dwellings at 29 Church Street

561FH retention of agate at 81 Spinney Hill

563FH amendment to existing planning permission 9/2009/0012 showing a hipped roof at 6 Penn Lane

569FH erection of a conservatory and additional hardstanding area to the front garden at 35 Melton Avenue

615TC felling of eleven lime trees at Melbourne Hall

628NO formation of an embankment at Melbourne View Ramsley Fields

630FH extension at 201 Station Road

656TC felling and pruning of ornamental trees at 18 Market Place

672NO erection of stable block at Ramsley House Station Road

**Minutes of the Meeting of the Melbourne Parish Council held at 7:30pm Tuesday
1st September 2009 at the Bill Shone Leisure Centre High Street Melbourne**

335 Present: Cllr D Smith (Chairman) Cllr Collyer Crawford Dunnicliff Earp Freeman
Hicklin Jackson Moore Parker Statham the Clerk, Cllr Harrison, Cllr Hewlett three
Members of the Public and 2 Press

336 Public question time

Mrs Hardy – requested Council check for trees bushes and hedges overhanging
pavements in Kings Newton – the smell has returned at Main Street

Mrs Hardy queried the non attendance of Police. The Clerk stated Sgt Andy Sutherland
will be present at the October Meeting

Miss Stubbs requested an information on the future management of the Leisure Centre –
the Chairman explained all Members will have a copy of a proposal for discussion by
Council

337 District and County Council reports

Cllr Harrison

The resurfacing of Swarkestone Causeway had been carried out because the surface
was considered unsafe following a fatal accident

A speed activated sign will be rotated between Cockshut Lane, Station Road and
Robinsons Hill from the end of September – Mrs Hardy asked for a sign for Main Street
Kings Newton

DCC will not be increasing the parking restrictions following pressure from the Public
locally

The Robinsons Hill/ Cockshut Lane junction is soon to undergo major carriageway repair
A feasibility study is planned for alternatives to Swarkestone Causeway

Cllr Harrison explained the budget process used by DCC to prioritise highway works

SDDC do not recycle plastics as the estimated cost is £300,000 which is equivalent to a
6% rise in Council Tax

SDDC has a log of empty housing stock

Cllr Hewlett

It is expected a handrail will be installed at the footpath at Jubilee Close in the near
future

338 Apologies Cllr Carroll Dunnicliff Howard and Willmore

339 Declaration of Members interest – none

340 Confirmed and signed the Non-Exempt Minutes of the Meeting held on Tuesday 7th
July 2009

341 Determine which items if any from Part 1 of the Agenda should be taken with the
Public excluded – none

342 Reports of the Committees for July 2009

Burial approved

Highways and Street Lighting approved

Recreation and Amenities approved

Leisure Centre approved

343 Financial Matters – note receipts of £12232.67 and approve payments of £14780.60
for July and August 2009

344 Chairman Remarks

Pleased Cllr Sharp is back and on the road to recovery Cllr Sharp thanked the Council for the flowers and the card and the messages from Members
Trust the Police apprehend those responsible for the parked vehicles vandalised in the Market Place in July Cllr Parker hopes to be able will attend the Safer Neighbourhood Meeting at Shardlow on Sept 8th when information may be forthcoming
Chairman had attended the SDDC Civic Service
The Chairman had attended the SDDC Civic Service

345 Reports from reps to outside organisations

Senior Citizens Centre – a new kitchen has been fitted in the Centre along with other repairs to the building
Infants School Governors- the new head teacher Jo Sadler takes charge at the start of the new term
Race Track –Cllr Smith and Statham will attend the SDDC F1 2010 meeting on Sept 8th
Lothian Gardens- Cllr Moore reported on kind remarks made by visitors about the area and facilities Cllr Freeman suggested a programme be formulated to improve the equipment
Safer Neighbourhood – next meeting Sept 8th
Festival – a comprehensive programme of events is planned
Parish plan results will be published in the near future

346 Clerks Report

Quality Council Status – Council resolved Quality Status be renewed in May 2010
Arrange a site visit to Davidsons development at Station Road for morning- Oct 10th to be confirmed
SDDC has not yet investigated illuminated signs at Melbourne Arms
Copy to Members of SDDC letter to NWLDC regarding Second Submission of the Traffic Management Plans for 2010 F1 Grand Prix at Donington Park urging Swarkestone Causeway is not used as a spectator route to the event
SDDC proposal to obtain planning permission then sell land off Grange Close noted – request proceeds are ring fenced to be spent in the Parish
Sgt Andy Sutherland will attend October Meeting - copy to Members of area crime figures for the last 3 months and for Melbourne for the last 6 weeks
EMA Noise Action Plan copy to Members for consultation of Paul Grimley,s draft response from Civic Society to assist Council
Letter from Melbourne Town Cricket Club asking permission to erect two all weather practice nets referred to Recreation and Amenities
DALC AGM Matlock Sept 5th
DCC has taken back footpath responsibility from SDDC
CPRE Fieldwork magazine

347 CCTV maintenance Cllr - Collyer stated it would be worthwhile renewing the maintenance on the existing equipment –it was agreed to consider this suggestion but also look at a replacement Cllr Hicklin suggested money from the SDDC sale of land could be used

348 Leisure Centre future strategy – resolved each Member be given a copy of the proposal to take over the Centre and the Committee night of Sept 7th be given over entirely to this matter and the Committee Meetings scheduled for Sept 7th moved to Wednesday Sept 9th

349 Members items for information, report and consideration

Cllr Moore reported on a large load escorted by the Police having trouble negotiating the Festival bunting across the Market Place

350 Plans considered no objection

656TC felling and pruning of ornamental trees at 18 Market Place

660FDH roof extension and conversion at Surfs Up The Common

563FH hipped roof amendments at 6 Penn Lane

672NO stable block at Ramsley House Station Road

Plan considered objection

631FH extension at 7 Potter Street – object on grounds that the proposed extension will be 2 ft higher than the existing fence to no9 and will be built up to the boundary forming an overbearing structure close to the kitchen window of no 9 cutting off light to the kitchen – it will only leave a path between the proposed extension and no9 and the owners of no 9 will be unable to maintain their fence with the extension being flush to the boundary

Committee Minutes

Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7:15 pm Wednesday 9th September 2009 at the Council Room

Present – Cllr Statham (Chairman) Cllr Crawford Parker Smith and the Clerk.
Apologies Cllr Carroll Collyer Dunnicliff Earp Freeman Hicklin Howard Jackson Moore Sharp and Willmore

Matters to report

133 Crestings and ridges tiles – Philip Heath has agreed to provide details of suppliers
Cllr Freeman to investigate use of the building as vernacular museum

134 Headstone Safety- hand testing of headstones during November in line with latest recommendations – in the first instance attempts will be made to contact relations before going to Press – a minimum period of three months will allowed to find relations

135 Grounds in good order

136 Resolved to measure areas of the wall in need of repair and make a specification of the work

Date of next meeting 7.30 pm Monday 12th October 2009 at the Council Room

Committee 1 Burial Grounds

Cllr T Statham - Chairman

Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm Wednesday 9th September 2009 at the Council Chamber

Present – Cllr Smith (Chairman) Cllr Crawford Moore Parker Statham and the Clerk.
Apologies Cllr Carroll Collyer Dunnicliff Earp Freeman Hicklin Howard Jackson Sharp and Willmore

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

305 High Street outside URC – obtain acknowledgment of letter to DCC insisting the work is included in next years program

306 High Street Gardens - prune the bushes and clear the debris near the back wall in the Autumn and Spring

307 Market Place area paved with York stone – DCC advise the area is footway is footway and that waiting restrictions surrounding apply. DCC will erect additional parking and suggest the Parish Council put bollards at the top and the bottom to prevent parking. Clerk has already asked SDDC for surplus bollards from works at Swadlincote

308 No reply from Home Housing to repair the fence at the top of Huntingdon Court – check again who is responsible

309 J Jackson has agreed to cut back hedge at Derby Road making visibility difficult when exiting Melton Avenue

310 DCC propose to improve the junction at the top of Robinsons Hill in October and carry out an improvement scheme at Derby Road / Kings Newton Lane corner in the current year

Date of next meeting 8.00 pm Monday 12th October 2009 at the Council Chamber

Committee 2 - Highways and Street Lighting
Cllr D Smith – Chairman.

Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 8.30pm Wednesday 9th September 2009 at the Council Chamber.

Present – Cllr Statham (Chairman) Cllr Crawford Moore Parker Smith and the Clerk.
Apologies Cllr Carroll Collyer Dunnicliff Earp Freeman Hicklin Howard Jackson Sharp and Willmore

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

166 Lothian Gardens – order placed for ground netting– repair netting on boundary with tennis court and replacement rope on equipment in kiddies play area in near future

167 Damaged Pavilion fence – Police report suspects now refuse to pay costs meet with Police set up Restorative Justice

168 Lettings – Clerk reported at the meeting with the football clubs all wanted to use the main pitch – it was agreed Melbourne Wanderers and Blue Bell FC would use the far pitch to avoid the main pitch being overplayed – the clubs asked for a meeting in January Council to review charging criteria at budget time in November

169 Summer Sports – there will be no charge for Sept 1st because SDDC was unable tow the Skate Park to the school due the driver reporting in ill

Date of next meeting 8.30pm Monday 12th October 2009 at the Council Chamber

Committee 3 - Recreation and Amenities.
Cllr T Statham -Chairman

Leisure Centre

Minutes of a meeting of the Leisure Centre Committee held at 8.45 pm Wednesday 9th September 2009 at the Council Chamber.

Present – Cllr Smith (Chairman) Crawford Moore Parker Statham and the Clerk.
Apologies Cllr Earp Moore Sharp Statham & Willmore

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

119 Managers report – lettings are expected to be good in September – a request by the manager for a new vacuum cleaner was agreed by Council

120 Letter from WI to discuss complaints about Centre forwarded to Cllr Collyert

121 Letter from SDDC the signing off of works agreed as part of the new lease forwarded to Cllr Collyer

122 Following the cancellation of the Leisure Strategy Meeting scheduled for Sept 8th on the advice of DALC and SDDC it was resolved to hold a meeting of Council at 7.30pm Tuesday October 20th 2009 at the Council Room at which the Chairman will move that the Public and Press be excluded from the meeting in view of the financial, contractual and personnel matters to be discussed – in the event of the meeting not being completed by 10.00pm the meeting would be adjourned to resume at a future date It is hoped all Members will be able to attend

Date of next meeting – 9.00pm Monday 12th October 2009 at The Council Chamber

Committee 4 - Leisure Centre.
Cllr N Collyer - Chairman

Planning

Minutes of a Planning Meeting held at 7.50 pm Wednesday 9th September 2009 at the Council Chamber

Present Cllr Smith (Chairman) Cllr Crawford Moore Parker Statham and the Clerk

Apologies Cllr Carroll Collyer Dunnicliff Earp Freeman Hicklin Howard Jackson Sharp & Willmore

Plan Considered no objection

637FH installation of replacement sash windows 1 Chapel Street

715FH extension and replacement side window at first floor level 11 Castle Mews

708A display of signage at Budgens Store Derby Road

Note Site meeting Davidsons Station Road 10.30am Saturday Oct 10th

Committee 5 – Planning
Cllr D Smith – Chairman