

## MELBOURNE PARISH COUNCIL

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22th August 2009

### To Chairman and Members of Melbourne Parish Council

Cllr Carroll Collyer Crawford Dunicliff Earp Freeman Hicklin Howard Jackson Moore  
Parker Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on  
Tuesday September 1<sup>st</sup> 2009** at the Council Room, Bill Shone Leisure  
Centre, High Street, Melbourne

Yours faithfully

Norman Hill      Clerk to Parish Council

## PARISH COUNCIL MEETING

### AGENDA

Part 1 Non- exempt information

- 1    Public question time
- 2    District and County Councillor reports maximum 15 minutes
- 3    To receive apologies for absence
- 4    Declaration of Members interest
- 5    To confirm the Non-Exempt Minutes of the Meeting held on 7th July 2009
- 6    To determine which items if any from Part 1 of the agenda should be taken with  
Public excluded.  
If the Council decides to exclude the Public it will be necessary to pass a  
resolution in the following terms: that under Sec 100A (4) of the Local  
Government Act 1972, the Public be excluded from the meeting during  
consideration of the business set out in the likely disclosure of exempt  
information as defined in the report(s) or otherwise indicated at the meeting
- 7    Reports of the Committees - July 2009  
Burial

Highways and Street Lighting  
Recreation and Amenities  
Leisure Centre

8 Financial Matters – note receipts of £ and approve payments of £ for July and August 2009

9 Chairman's Remarks

10 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infants School Governors	Cllr Smith
NWLDC Racetrack	Cllr Statham
Safer Neighbourhood	Cllr Carroll
Lothian Gardens	Cllr Moore
Festival	Cllr Carroll
Parish Plan	Cllr Jackson

11 Clerks Report

12 CCTV maintenance ( Cllr Collyer)

13 Leisure Centre future strategy (Cllr Collyer)

14 Members items for report and consideration

15 Plans for consideration

631FH extension at 7 Potter Street

656TC felling and pruning of ornamental trees at 18 Market Place

660FH roof extension and conversion, amendment to 9/2007/0887 at Surfs Up The Common

Plans permitted by SDDC

156FH retention of a support for ornamental trees at Mount House Commerce Street

357NO replacement steps and disabled access ramp at St Marys Church Hall Church Street

363U siting of a caravan on land south of Sir Henrys Lane

364FO outline application for erection of a dwelling to be occupied by a person employed in agriculture on land south of Sir Henrys Lane

367NO extension to existing agricultural building on land south of Sir Henrys Lane

372F retention of an agricultural livestock building on land south of Sir Henrys Lane

388NO 3 hotel rooms and garaging at Melbourne View Hotel Ramsley

389NO erection of an extension to form new reception area and toilets at Melbourne View Hotel

390 OX outline application for a building to create 5 hotel rooms at Melbourne View Hotel

428FH demolition and rebuilding of railings and wall at 21 Castle Street

452NGF B1, B2, and B8 units at Unit 2 Castle Lane

502NGF erection of a storage building at Station Yard

538NO siting of 5 portacabins and floodlight of main road at Rugby Ground Cockshut Lane

**Minutes of the Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 7th July 2009 at the Bill Shone Leisure Centre High Street Melbourne**

321 Present: Cllr D Smith (Chairman) Cllr Carroll Collyer Crawford Dunnicliff Freeman Howard Jackson Parker Statham Willmore the Clerk, Cllr Harrison, one Member of the Public and 2 Press

322 Public question time – Mrs Hardy

EMA Noise Action Plan

Why 10 mph signs at Stanton by Bridge- in preparation of DCC resurfacing Swarkestone Bridge three days during July

The road surface at the top of Robinsons Hill is breaking up

323 District and County Council reports -Cllr Harrison

EMA – noise monitoring by SDDC – levels are averaged rather than highlighting the worst cases, this is not acceptable. Passenger numbers are down 22% but freight levels remain as before

Noted that Kings Newton does not qualify for secondary glazing grants

Parking Officers will be spending more time in rural areas in South Derbyshire especially Melbourne to stop unlawful parking

SDDC raised £72000 from the sale of land at Thomas Cook Close – request PC suggest ways this money could be spent in the Parish otherwise 50% will go to central government and 50% in the SDDC Housing Account

SDDC is about to instruct consultants to report on meeting facilities, sports, leisure and arts facilities in the Parish

The Parish Plan Committee proposes to call a meeting with County, District and Parish Councils and other interested parties - consider it preferable to publish the plan before calling a meeting – PC agrees with this approach, Clerk to write to Parish Plan Committee supporting this way forward

DCC plan to improve front line services in County and Melbourne in particular

Cllr Collyer stated an outreach provision of Youth Services would be better than none at all- Cllr Harrison agreed this would be a good for the DCC Improvement and Scrutiny Committee to consider reinstating Youth Clubs

324 Apologies Cllr Carroll Collyer Earp and Freeman

325 Declaration of Members interest – none

326 Confirmed and signed the Non-Exempt Minutes of the Meeting held on Tuesday 2<sup>nd</sup> June 2009

327 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded – confidential Minutes regarding the Leisure Centre

328 Reports of the Committees for June 2009

Burial approved

Highways and Street Lighting approved

Recreation and Amenities approved

Leisure Centre approved

329 Financial Matters – note receipts of £4482.94 and approve payments of £16162.11 for June 2009 including Chairman Allowance of £485

330 Chairman Remarks – Cllr Smith had attended the Armed Forces service in the Parish Church, the Safer Neighbourhood Meeting when the problem of nuisance youths was discussed, and will be attending the SDDC Civic Service as well as judging the Fete and Carnival Best Shop Window Competition

A "Highly Recommended" certificate has been received from the Civic Society for the High Street Garden project

Resolved to wish Cllr Sharp speedy recovery with card and flowers

331 Reports from reps to outside organisations

Senior Citizens Centre – no report

Infants School Governors- building repairs will be carried out during the holidays

Race Track –Cllr Smith and Statham reported on the meeting called by SDDC with

Donington Ventures on 9<sup>th</sup> June – new draft traffic plan made public – noted Download had no traffic plan but there were no problems

Safer Neighbourhood – June 17<sup>th</sup> at Ticknall meeting discussed nuisance youths

Lothian Gardens- in good order

Parish Plan – results will be published in near future

332 Clerks Report

Power of Well Being legislation – copy to each Member – Clerk has obtained Cilca pass

DCC reply re High Street meeting

Resolved to subscribe to Historic Research

EMA – public consultation of Draft Noise Action Plan reply by 21 October

EM Regional Assembly Regional Plan Partial Review- replies by 6 October – open day in

Derby Wed 15 July

SD Area Forum 15 July at Aston

EMA Community and Environment report 2008/2009

EMDA News

SDDC Corporate Plan 2009/2014

Clerks and Councils Direct magazine

Police meeting with local councils 15 Sept at Police HQ Ripley Cllr Smith Collyer

Freeman and Parker

333 Members items for information, report and consideration

Request Rugby Club cut hedge at Cockshut Lane

Cllr Jackson and Clerk to ensure Photographic Society is able to obtain a good photograph of the Market Place to head the PC web site

Ensure SDDC not reducing number of recycling skips at car park

Request from Police reports for Council Meeting and PC Crerar attends September

Meeting – request meeting with Inspector Sandeman to discuss issues relating to Melbourne

Agreed to obtain concrete proposals for future of Leisure Centre – only personnel matters to be on pink paper

334 Plans considered no objection

357NO replacement hand rails and disabled access ramp at St Marys Church Hall

428FH demolition and rebuilding of railings and wall at 21 Castle Street

502NGF B1 B2 and B8 units at Unit 2 Castle Lane

498FH extension 21 Station Road

502NGF storage building at Station Yard

515L alteration and repairs to front elevation 63 Castle Street

Amended plan

413FH detached workshop, raising original house roof and formation of hard standing at 11 Windsor Avenue – no objection the detached workshop is not for commercial use

SDDC planning approvals

197FH roof lights Blackwell House Blackwell Lane

217FH extension 70 Victoria Street  
231FH extension 83 Packhorse Road  
242FH and 243L extension and internal alterations at 55 Penn Lane  
259FH conservatory and porch at rear and front porch and extension to driveway at 27Oaklands Way  
264L replacement window at rear of 16 Market Place  
266FH and 268L extension 56 Potter Street  
277L detached garage at The Stables Robinsons Hill  
284FM alterations and extension of Ramsley House to form a dwelling  
311L repair and minor alteration of outbuildings at 45 Blanchcroft  
320N revised vehicular access to Melbourne View Ramsley  
379TC pruning of 4 cherry trees at Telephone Exchange 26a Chapel Street

Request tour of Davidson site at Station Road now work has commenced

Check with SDDC for permission for illuminated signs at Melbourne Arms Ashby Road

334 There will be no meetings in August except in emergency  
Chairman and Vice to deal with planning matters

## **Committee Minutes**

### **Burial Grounds**

Minutes of a meeting of the Burial Grounds Committee held at 7:15 pm Monday 13<sup>th</sup> July 2009 at the Council Room

Present – Cllr Freeman (Chairman) Cllr Crawford Dunicliff Hicklin Jackson Parker Smith and the Clerk.

Apologies Cllr Carroll Collyer Earp Howard Moore Sharp Statham & Willmore

Matters to report

126 Crestings and ridges tiles – Philip Heath has agreed to provide details of suppliers  
Cllr Freeman to investigate use of the building as vernacular museum

127 Headstone Safety- hand testing of headstones at the end of August in line with latest recommendations – in the first instance attempts will be made to contact relations before going to Press – a minimum period of three months will allowed to find relations

128 Order for trees and bushes too late for this year– being carried over by DCC to next year

129 Grounds in good order

130 Resolved to remove damaged pews from the chapel and wait to see if replacements become available

131 Obtain two further quotes for repairs to the front wall

132 Clear blocked down spout at the Chapel

Date of next meeting 7.15 pm Monday 7<sup>th</sup> September 2009 at the Cemetery Chapel

### **Highways and Street Lighting**

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm  
Monday 13<sup>th</sup> July 2009 at the Council Chamber

Present – Cllr Howard (Vice Chairman) Cllr Carroll Collyer Crawford Dunicliff Freeman  
Hicklin Jackson Parker Smith and the Clerk.  
Apologies Cllr Earp Moore Sharp Statham and Willmore

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

296 High Street outside URC – following a meeting with Steve Smith the local Highways Manager DCC agree to include a scheme for new kerbs and pavement will be included in future schemes – write insist the work is included in next years program

297 High Street Gardens – bushes trimmed and weeds removed - prune the bushes and clear the debris near the wall in the Autumn and Spring

298 Area next to the Market Place shelter – DCC write the area next to the shelter is highway and essentially footway. The existing waiting restrictions that apply to the adjacent carriageway also apply to the footway. DCC will be arranging for a further waiting restriction plate on the wall beneath the bus timetable to reinforce or clarify this, and once the Bus Stop Clearway in the Church Street Lay-By is amended to At Any Time, those restrictions will apply to the southern part of the Market Place area. The Parking Enforcement Manager will be advised and asked to take action. DCC are to suggest to SDDC Conservation that consideration should be given to an appropriate item of street furniture such as two bollards be placed at the southern end of the area to prevent vehicle incursion and thus retain the structure and condition of the expensive paving.

Since the area is highway and footway the playing of ball games is illegal.

Resolved to write to Mr Rost with the DCC reply and suggest he contacts to the SDDC for a No Ball Games sign for the area then the Parish Council will support this.

299 No reply from Home Housing to repair the fence at the top of Huntingdon Court

300 SDDC has fixed a litter bin next to the new seat at Station Road

301 J Jackson has agreed to cut back hedge at Derby Road making visibility difficult when exiting Melton Avenue

302 DCC propose to improve the junction at the top of Robinsons Hill in October and carry out an improvement scheme at Derby Road / Kings Newton Lane corner in the current year

303 Request Police and Parking Enforcement Manager take action against vehicles parking on the pavement at Derby Road outside Budgens

304 Rugby Club agree to cut back their hedge overhanging the pavement at Cockshut Lane

Date of next meeting 8.00 pm Monday 7<sup>th</sup> September 2009 at the Council Chamber

Committee 2 - Highways and Street Lighting  
Cllr C Howard – Vice Chairman.

### **Recreation and Amenities**

Minutes of a meeting of the Recreation and Amenities Committee held at 8.30pm  
Monday 13<sup>th</sup> July 2009 at the Council Chamber.

Present – Cllr Jackson (Chairman) Cllr Carroll Collyer Crawford Dunnicliff Freeman  
Hicklin Howard Parker Smith and the Clerk.

Apologies Cllr Earp Moore Sharp Statham and Willmore

Minutes of the previous meeting approved by Council were signed by the Chairman as a  
true record.

Matters to report

159 Lothian Gardens – ROSPA report on equipment being considered– difficulty  
obtaining ground netting – repair netting on boundary with tennis court – put stronger  
latch on gate and replace rope on equipment in kiddies play area - clear away brambles  
growing through fence

160 Damaged Pavilion fence – Police expect to recover costs by end of July

161 Grounds – car park barrier repaired

162 Lettings – requirements being acted on – request from Blue Bell FC for Sunday  
afternoons under consideration

163 Summers Sports – well advertised

164 Coronation Close Play Area – equipment under review

165 Army Cadets advised the tennis court is owned by Melbourne Tennis Club

Date of next meeting 8.30pm Monday 7<sup>th</sup> September 2009 at the Council Chamber

Committee 3 - Recreation and Amenities.  
Cllr A Jackson -Chairman

### **Leisure Centre**

Minutes of a meeting of the Leisure Centre Committee held at 8.30 pm Monday 13<sup>th</sup> July  
2009 at the Council Chamber.

Present – Cllr Collyer (Chairman) Carroll Crawford Dunnicliff Freeman Howard Hicklin  
Jackson Parker Smith and the Clerk.

Apologies Cllr Earp Moore Sharp Statham & Willmore

Minutes of the previous meeting which had been approved by Council were signed by  
the Chairman as a true record.

Matters to report

114 Managers report – no report - Manager expected to resume July 21<sup>st</sup>

115 New concrete ramp put in by SDDC at side entrance

116 WI to meet with Cllr Collyer to discuss complaints about Centre

117 Council resolved any handover of the Centre would be everything including employees and Parish Council will not fund the Leisure Centre out of the Parish Precept – Cllr Collyer and the Clerk to write to Mr Dobby to advise him of the resolution of the Council and arrange a meeting

118 Place order with Derry for heating system contract for next 12 months £1484

Date of next meeting – 9.00pm Monday 7<sup>th</sup> September 2009 at The Council Chamber

Committee 4 - Leisure Centre.

Cllr N Collyer - Chairman

### **Planning**

Minutes of a Planning Meeting held at 7.50 pm Monday 7<sup>th</sup> July 2009 at the Council Chamber

Present Cllr Smith (Chairman) Cllr Carroll Collyer Crawford Dunnicliff Freeman Hicklin Howard Jackson Parker

Apologies Cllr Earp Moore Sharp Statham & Willmore

Plan Considered

461FM demolition of an existing bungalow and garage and the erection of a new dwelling, bungalow and single bedroom studio at 29 Church Street  
oppose on grounds the proposed buildings are totally out of keeping with any of the existing properties in Church Street and the structure is far taller than the adjacent buildings

538NO sighting of 5 portacabins and flood lights for main pitch at Rugby Ground  
Cockshut Lane and Robinsons Hill

object unless conditions are placed that permission is for a maximum of three years and the buildings are painted green to blend in with the surroundings

Committee 5 – Planning

Cllr D Smith – Chairman