

MELBOURNE PARISH COUNCIL

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29th June 2009

To Chairman and Members of Melbourne Parish Council

Cllr Carroll Collyer Crawford Dunicliff Earp Freeman Hicklin Howard Jackson Moore
Parker Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on
Tuesday July 7th 2009** at the Council Room, Bill Shone Leisure Centre, High
Street, Melbourne

Yours faithfully

Norman Hill Clerk to Parish Council

PARISH COUNCIL MEETING

AGENDA

Part 1 Non- exempt information

- 1 Public question time
- 2 District and County Councillor reports maximum 15 minutes
- 3 To receive apologies for absence
- 4 Declaration of Members interest
- 5 To confirm the Non-Exempt Minutes of the Meeting held on 2nd June 2009
- 6 To determine which items if any from Part 1 of the agenda should be taken with
Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a
resolution in the following terms: that under Sec 100A (4) of the Local
Government Act 1972, the Public be excluded from the meeting during
consideration of the business set out in the likely disclosure of exempt
information as defined in the report(s) or otherwise indicated at the meeting

Report of sub committee on meeting with regard to the future of the Leisure
Centre
- 7 Reports of the Committees - June 2009

Burial
Highways and Street Lighting
Recreation and Amenities
Leisure Centre

- 8 Financial Matters – note receipts of £ and approve payments of £ for June 2009
Internal Audit report for 2008/2009 – there are no matters which need to be brought to the attention of the Council
- 9 Chairman's Remarks
- 10 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infants School Governors	Cllr Smith
NWLDC Racetrack	Cllr Statham
Safer Neighbourhood	Cllr Carroll
Lothian Gardens	Cllr Moore
Festival	Cllr Carroll
Parish Plan	Cllr Jackson
- 11 Clerks Report
Internal Audit report for 2008 / 9
Melbourne Historical Research Group Annual Report and invitation of patronage
East Midlands Regional Assembly Region Plan Partial Review Options
Consultation Launch dates and venues
EMDA News
DCC Local Transport Plan Questionnaire for completion by 31 July
- 12 Members items for report and consideration
- 13 Plans for consideration
 - 0357 NO replacement incorporating handrails and a disabled access ramp at St Marys Church Hall Church Street
 - 428 FH demolition and rebuilding of railings and wall at 21 Castle Street
 - 452 NGF proposed B1 B2 and B8 units with car parking and loading facilities at Unit 2 Castle Lane
 - 498 FH extension 21 Station Road
 - 502 NGF storage building at Station Yard Station Road

Plans permitted by SDDC

 - 197 FH roof lights at Blackwell House Blackwell Lane
 - 217 FH extension 70 Victoria Street
 - 231 FH extension 83 Packhorse Road
 - 242 FH and 243L extension and internal alterations at 55 Penn Lane
 - 252 TC pruning of a birch tree at 4 Station Road
 - 259 FH conservatory and porch at rear and front porch and extension to driveway at 27 Oaklands Way
 - 264 L replacement window at the rear of 16 Market Place
 - 266FH and 268L extension at 56 Potter Street
 - 277 L detached garage at The Stables Robinsons Hill
 - 284 FM alterations and extension of Ramsley House to form a new dwelling
 - 311L repair and minor alteration of outbuildings at 45 Blanchcroft

Minutes of the Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 2nd June 2009 at the Bill Shone Leisure Centre High Street Melbourne

306 Present: Cllr D Smith (Chairman) Cllrs Crawford Hicklin Howard Jackson Moore Parker Sharp Statham Willmore the Clerk, Cllr Harrison, Cllr Hewlett one Member of the Public and 2 Press

307 Public question time – there were no questions from the Public

308 District and County Council reports

Cllr Harrison - District and County matters

Congratulations to Cllr Smith on an excellent Civic Service

Armed Forces Day Friday June 26th service in Church 7.00pm

Will obtain from DCC details of ownership of the Market Place paved area

The stone steps Selina Street to Orchard Close will be repaired

Next NE Group Safer Neighbourhood Meeting is 7pm Wed 17th June at Ticknall

Joint Highways Forum will be held at SDDC offices 10am Thursday 25th June

Police and Fire Service are visiting schools to talk about their work to the children

Cllr Crawford reported he had received an assurance from the Junior School that no

asbestos would be disturbed. Cllr Smith reported the Infants School has the location of asbestos within the school logged

Cllr Smith asked on behalf of local residents that DCC does not alter the parking restrictions at Church Street

Cllr Hewlett – SDDC matters

The Corporate Plan includes a budget item for an investigation into the needs for Leisure and Recreation in Melbourne

There were no attendees to the meeting to the recent Housing Benefits Meeting at the Leisure Centre

Confirm the Melbourne Messenger newspaper is not delivered to all properties in the Parish

SDDC propose maintenance of the gardens at the High Street car park – before work commences PC requests time to investigate and report what is needed

Coronation Close play equipment matters are progressing

The provision of a handrail at Jubilee Close is in hand

309 Apologies Cllr Carroll Collyer Earp and Freeman

311 Declaration of Members interest – Cllr Parker declared an interest in plans 363U, 364FO, 367NO, and 372F all relating to plans in connection with agriculture on land to the south of Sir Henrys Lane

312 Confirmed and signed the Non-Exempt Minutes of the Meeting held on Tuesday 5th May 2009

313 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded – Cllr Hicklin requested an item be discussed at the end of the meeting with the Public excluded – this was agreed

314 Reports of the Committees for May 2009

Burial approved

Highways and Street Lighting approved

Recreation and Amenities approved

Leisure Centre approved

315 Financial Matters – note receipts of £2902-12 and approve payments of £12729-93 for May 2009.

316 Chairman Remarks

Thanks to the Army Cadets, the Town Band, the Church and local organisations and all the people who had helped make the Civic Service such a success
Chairman had attended the installation of the Chairman of the SDDC Cllr Pat Murray

317 Reports from reps to outside organisations

Senior Citizens Centre – the Centre has new lighting and a new kitchen is planned
Infants School Governors- work will be carried out on the building during the summer recess – a new Head Teacher has been appointed to start work in September
Race Track –Cllr Smith and Statham to attend meeting called by SDDC with Donington Ventures on 9th June
Safer Neighbourhood – next meeting June 17th at Ticknall
Lothian Gardens- in tidy order – goal nets ordered from original manufacturer as these are the only suitable replacements
Parish Plan – results will be published in near future

318 Clerks Report

Report on requirements needed of Clerk and Councillors in order for the Council to qualify for the benefits of Power of Well Being legislation
Council resolved to become a member of the Derbyshire Rural Community Council
SDDC intention to sell surplus land off Grange Close noted
Police annual Parish Councils meeting Sept 15 at Ripley – two to attend
DRCC newsletter
Notice of auction of SDDC land at Thomas Cook Close
National Forest magazine
Police – Have Your Say
The DALC planning seminar at the Leisure Centre had been well received

319 Members items for information, report and consideration

Resolved that Cllr Hicklin joins and Cllr Statham remains on the Leisure Centre sub committee

320 Plans considered no objection

311L repair and minor alteration to outbuildings at 45 Blanchcroft
379TC pruning of four cherry trees at the Telephone Exchange 26a Chapel Street
388NO erection of a structure to form 3 hotel bedrooms and garaging at Melbourne View Hotel Ramsley Fields
389NO erection of an extension to form a new reception area and toilets at Melbourne View Ramsley
390 OX outline application for the erection of a building to create 5 hotel rooms at Melbourne View Hotel Ramsley Fields
Cllr Parker left the meeting whilst the following plans were considered
363U change of use of land for the siting of a caravan at land to the south of Sir Henrys Lane
364FO outline application for a dwelling for a person to be employed in agriculture on land to the south of Sir Henrys Lane
367NO erection of an extension to existing agricultural building to form a livestock building at land to the south of Sir Henrys Lane
372F retrospective application for the retention of an agricultural livestock building on land to the south of Sir Henrys Lane

Committee Minutes

Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7:15 pm Monday 8th June 2009 at the Council Room

Present – Cllr Statham (Chairman) Cllr Crawford Dunnicliff Earp Hicklin Howard Jackson Moore Parker Sharp Smith and the Clerk.

Apologies Cllr Carroll Collyer Freeman & Willmore

Matters to report

120 Crestings and ridges tiles – Philip Heath has agreed to provide details of suppliers
Cllr Freeman to investigate use of the building as vernacular museum

121 Headstone Safety- a protocol will be completed in June for the hand testing of headstones at the end of August in line with latest recommendations

122 Order for trees and bushes too late for this year– being carried over by DCC to next year

123 Grounds in good order

124 Two quotations obtained for the repair of the pews and work to point up the boundary wall – wait to see if Heaths are able to offer replacements

125 Resolved to acquire a leaf blower

Date of next meeting 7.15 pm Monday 13th July 2009 at the Cemetery Chapel

Committee 1 Burial Grounds

Cllr B Freeman - Chairman

Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm Monday 8th June 2009 at the Council Chamber

Present – Cllr Howard (Chairman) Cllr Carroll Crawford Dunnicliff Earp Hicklin Jackson Moore Parker Sharp Smith Statham and the Clerk.

Apologies Cllr Collyer Parker and Willmore

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

282 High Street outside URC – waiting reply from DCC Traffic - Steve Smith DCC
Highways manager will meet with Council on site

283 High Street Gardens – resolved to trim bushes and remove weeds then prune the bushes and clear the debris near the wall in the Autumn and Spring

284 Request for No Ball Games sign at Market Place and cars are parked at night on the paved area – Cllr Harrison investigating the DCC lack of action

285 Waiting reply from Home Housing to repair the fence at the top of Huntingdon Court

286 Check if SDDC has fixed a litter bin next to the new seat at Station Road

287 Zig zag markings on the carriageway outside the schools at Packhorse Road – reply DCC support Order making the no parking enforceable in law

288 Report to police poorly lit skip outside Melbourne Arms for a number of week considered a danger

289 Write tenants of car park at end of Queensway to cut hedge

290 Request J Jackson to cut back hedge at Derby Road making visibility difficult when exiting Melton Avenue

291 Write DCC over dangers at KN corner

292 Road to Isley Walton will be closed June 26 and July 28 for motor cycle events at Donington Park

293 High Street Car Park garden maintenance– need to check before SDDC commence work

294 Letters of thanks from Mr and Mrs Harnden for grassing down the corner of Castle Street and Church Street

295 Clerk has contacted Taylor Wimpey at request of residents to get hedge cut between Jubilee Close and Station Road

Date of next meeting 8.00 pm Monday 13th July 2009 at the Council Chamber

Committee 2 - Highways and Street Lighting
Cllr C Howard – Vice Chairman.

Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 8.30pm Monday 8th June 2009 at the Council Chamber.

Present – Cllr Jackson (Chairman) Cllr Carroll Crawford Dunicliff Earp Hicklin Howard Jackson Moore Sharp Statham Smith and the Clerk.
Apologies Cllr Collyer Freeman and Willmore

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

149 Lothian Gardens –waiting ROSPA report on equipment – goal nets ordered from original manufacturer as best value -ground netting on order – inspect damaged fence at boundary to tennis court for action – gate latch again broken

150 Pavilion –resolved to convert outside toilets to storage for clubs and tidy the area at the rear

151 Pavilion fence – stripped and used for firewood- Police action to recover £520 costs from three young persons apprehended on site

152 Grounds – T H Heath to vertidrain to ensure drainage and treat pitches with seed, fertiliser and weed killer - 14 Dragons teeth replaced at car park, barrier needs repair

153 Lettings – requirements being acted on – request from Blue Bell FC for Sunday afternoons under consideration

154 Summers Sports – arrangements being advertised

155 Coronation Close Play Area – equipment under review

156 Live Nation – no reply to request for donation towards cost of an outside boot changing area

157 Multi stemmed lime in OBG pruned by T H Heath Ltd

158 Tennis Club – noted Army Cadets wish to tidy up the area as a project then use the Court for drill practice

Date of next meeting 8.30pm Monday 13th July 2009 at the Council Chamber

Committee 3 - Recreation and Amenities.

Cllr A Jackson -Chairman

Leisure Centre

Minutes of a meeting of the Leisure Centre Committee held at 8.30 pm Monday 8th June 2009 at the Council Chamber.

Present – Cllr Hicklin (Chairman) Carroll Dunnicliff Earp Howard Jackson Moore Parker Smith Statham and the Clerk.

Apologies Cllr Collyer Freeman & Willmore

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

108 Managers report – no report - Manager is indisposed

109 Arrangements made with Miss Stubbs to cover the period the Manager is away from work

110 Renovation Works– SDDC to replace ramp at side entrance

105 Letter of complaint from WI being dealt with by Cllr Collyer

106 Advertising – SDDC have visited the Centre to take photographs for the District Council website

107 Waiting proposals from Phil Dobby on the future running of the Centre

Date of next meeting – 9.00pm Monday 13th July 2009 at The Council Chamber

Committee 4 - Leisure Centre.
Cllr N Collyer - Chairman

Planning

Minutes of a Planning Meeting held at 7.50 pm Monday 8th June 2009 at the Council Chamber

Present Cllr Smith (Chairman) Cllr Carroll Crawford Dunncliffe Earp Hicklin Howard Jackson Moore Parker Sharp and Statham
Apologies Cllr Collyer Freeman & Willmore

Plan Considered

413FH erection of a detached workshop, raising of the dwelling house roof to accommodate a loft conversion and solar panels, and formation of hard standing at 11 Windsor Avenue

No objection providing a condition is imposed that the workshop is not used for a commercial purpose

Committee 5 – Planning
Cllr D Smith – Chairman