

MELBOURNE PARISH COUNCIL

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26th May 2009

To Chairman and Members of Melbourne Parish Council

Cllr Carroll Collyer Crawford Dunicliff Earp Freeman Hicklin Howard Jackson Moore
Parker Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on
Tuesday June 2nd 2009** at the Council Room, Bill Shone Leisure Centre, High
Street, Melbourne

Yours faithfully

Norman Hill Clerk to Parish Council

PARISH COUNCIL MEETING

AGENDA

Part 1 Non- exempt information

- 1 Public question time
- 2 District and County Councillor reports maximum 15 minutes
- 3 To receive apologies for absence
- 4 Declaration of Members interest
- 5 To confirm the Non-Exempt Minutes of the Meeting held on 5th May 2009
- 6 To determine which items if any from Part 1 of the agenda should be taken with
Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a
resolution in the following terms: that under Sec 100A(4) of the Local
Government Act 1972, the Public be excluded from the meeting during
consideration of the business set out in the likely disclosure of exempt
information as defined in the report(s) or otherwise indicated at the meeting
- 7 Reports of the Committees - May 2009
Burial

Highways and Street Lighting
Recreation and Amenities
Leisure Centre

8 Financial Matters – note receipts of £ and approve payments of £ for May 2009

9 Chairman's Remarks

10 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infants School Governors	Cllr Smith
NWLDC Racetrack	Cllr Statham
Safer Neighbourhood	Cllr Carroll
Lothian Gardens	Cllr Moore
Festival	Cllr Carroll
Parish Plan	Cllr Jackson

11 Clerks Report

DRCC membership

DALC – possible changes to the administration of Concessionary travel

DALC – Police annual parish councils meeting Sept 15 at Ripley- 2 representatives

SDDC- potential surplus land off Grange Close

Derbyshire Police –Have Your Say report for 2008

National Forest Summer 09 magazine

DRCC newsletter

Bagshaws – notice of sale by auction of a building plot to the north of 56-58 High Street

12 Members items for report and consideration

13 Plans for consideration

311L repair and minor alteration to outbuildings at 45 Blanchcroft

363U change of use of land for the siting of a caravan at land to the south of Sir Henrys Lane

372F retrospective application for the retention of an agricultural livestock building at land to the south of Sir Henrys Lane

Part 2 Exempt information - none.

Minutes of the Annual Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 5th May 2009 at the Bill Shone Leisure Centre High Street Melbourne

290 Present: Cllr D Smith (Chairman) Cllr Carroll Collyer Crawford Dunnicliff Freeman Hicklin Jackson Moore Sharp Statham the Clerk, Cllr Harrison, Cllr Hewlett 2 Members of the Public and 2 Press

291 Apologies – Cllr Earp Howard & Willmore

292 Election of a Chairman for the ensuing year

Cllr Smith proposed by Cllr Sharp seconded by Cllr Hicklin

There being no other proposal Cllr Smith was duly elected Chairman of the Parish Council. Cllr Smith thanked the Members for their support over the last year and pledged to serve the Council and signed the Declaration of Acceptance of Office.

293 Election of a Vice Chairman for the ensuing year

Cllr Hicklin proposed by Cllr Freeman – Cllr Hicklin declined

Cllr Collyer proposed by Cllr Dunnicliff seconded by Cllr Sharp
There being no other proposal Cllr Collyer was duly elected Vice Chairman and signed the Declaration of Acceptance of Office

294 Election to Committees – all Members are members of the Burial Grounds, Highways, Recreation, Leisure Centre Committees

295 Election of representatives to outside organisations

Senior Citizens Centre Cllr Sharp
Infants School Governors Cllr Smith
NWLDC Racetrack Cllr Statham
Safer Neighbourhood Cllr Carroll
Lothian Gardens Cllr Moore
Festival Cllr Carroll
Parish Plan Cllr Jackson

296 Public question time

Mrs Hardy commented on the quality of carriageway repairs and how some work was left unfinished over night and asked an overhanging prickly hedge at Queensway be cut
It was agreed report a trailer at Queensway parked partly on the pavement to the Police

District and County Council reports

Cllr Harrison

Armed Forces Day Friday June 26th service in Church 7.00pm

Waiting for clarification from DCC over fly posting of local events

The application for a safety rail at Jubilee Close is with the County Surveyor

DCC has promised report on Trent Lane site meeting

Potholes in Derby Road have been repaired

NWLDC has given Donington Ventures until June 30th to sign up to Sec 106 agreement

Asks PC writes to schools direct concerning asbestos certificates

Will report to SDDC /DCC steps Orchard Close to Selina Street in need of attention

Cllr Dunnicliff thanks for mile post at Cuttle Bridge

Cllr Statham request for DCC safety policy for carriageway repairs and report that repairs were left overnight at Ramsley without lights – Cllr Statham to put matter in writing to Cllr Harrison

Cllr Crawford referred to his previous request for details of the asbestos certificates held by the local schools. Cllr Harrison asked the schools are contacted direct

Cllr Hewlett

Request from SDDC to report fly tippers

SDDC Housing Benefits Officer in Melbourne May 12th

Coronation Close equipment matters are progressing

297 Confirmed and signed the Non-Exempt Minutes of the Meeting held on Tuesday 7th April 2009

298 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

299 Reports of the Committees for April 2009

Burial approved

Highways and Street Lighting approved

Recreation and Amenities approved

Leisure Centre approved

300 Financial Matters – note receipts of £44961.13 and approve payments of £17335.89 for April 2009. Approve the Audit Commission Local Councils in England Annual return for Melbourne for the year ended 31 March 2009 – Chairman and Clerk signed the return

301 Chairman Remarks

The Chairman had attended the DCC site meeting at Trent Lane concerning problems caused by traffic using the storage depot and the Operatic Society presentation of the Yeoman of the Guard at Castle Donington

The Civic Service will be held May 31 in the Parish Church

302 Reports from reps to outside organisations

Senior Citizens Centre – no meeting

Infants School Governors- an evacuation of the school to escape smoke caused by a fault with the heating system had taken place without problem and the school is again functioning normally – Mrs Wiltshire is Acting Head this term

Race Track –track will be closed from Sept to enable F1 works

Safer Neighbourhood – no meeting

Lothian Gardens- in tidy order – contractor is working to a schedule of works agreed by Cllr Jackson

Parish Plan – waiting results to be published

303 Clerks Report

A sponsored bike ride will pass through the town between 3pm and 4pm on Saturday May 30th

Thanks from DALC for hosting planning seminar

Information for Council-the Power of Well Being

304 Members items for information, report and consideration

Cllr Hicklin asked if the sloping soccer pitch might be levelled- will be considered as part of proposed major changes

Cllr Freeman asked council looks at the logic of passing the management of sporting facilities over to the community

305 Plans – no objection

242FH&243L extensions and alterations at 55 Penn Lane

320FH revised vehicular access to Melbourne View Ramsley-is an improvement

SDDC permissions

175FH replacement extension at Riding Bank Farm

057NO remove roller shutter and insertion of glazed screen and windows at land adjacent Unit 9 Castle Lane

139FH extension 23 The Crescent

194TC prune lime tree at Old Burial Ground

158L conversion and alteration of an outbuilding at The Vicarage Church Square

Committee Minutes

Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7:30 pm Monday 11th May 2009 at the Council Room

Present – Cllr Collyer Dunnicliff Earp Freeman Hicklin Howard Jackson Moore Sharp Smith Statham and the Clerk.

Apologies Cllr Carroll Crawford Parker Willmore

Election of officers

Chairman Cllr Freeman proposed by Cllr Sharp seconded by Cllr Jackson

Vice Chairman Cllr Statham proposed by Cllr Sharp seconded by Cllr Moore

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

115 Crestings and ridges tiles – Philip Heath has agreed to provide details of suppliers
Cllr Freeman to investigate use of the building as vernacular museum

116 Headstone Safety- a protocol will be completed in June for the hand testing of headstones at the end of August in line with latest recommendations

117 Trees and bushes ordered from DCC

118 Grounds in good order

119 Quotations being obtained for the repair of the pews and work to point up the boundary wall

Date of next meeting 7.15 pm Monday 8th June 2009 at the Cemetery Chapel

Committee 1 Burial Grounds

Cllr B Freeman - Chairman

Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm
Monday 11th March 2009 at the Council Chamber

Present – Cllr Collyer Dunnicliff Earp Freeman Hicklin Howard Jackson Moore Sharp
Smith Statham and the Clerk.

Apologies Cllr Carroll Crawford Parker and Willmore

Election of officers

Chairman Cllr Willmore proposed by Cllr Howard seconded by Cllr Smith

Vice Chairman Cllr Howard proposed by Cllr Smith seconded by Cllr Collyer

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

274 High Street outside URC –reply from DCC considered totally inadequate – write for protocol on pavement kerbs- enclose photographs to illustrate problem – again point out there is a real possibility of a member of the public coming out of the URC being crushed by a car travelling with two wheels on the pavement

275 High Street Gardens – following a site it was resolved to trim bushes and remove weeds then prune the bushes and clear the debris near the wall in the Autumn and Spring –keep dog fouling signs in store- replace stone in front wall

276 Request for No Ball Games sign at Market Place and cars are parked at night on the slabbed area – ask Cllr Harrison,s help to obtain reply

277 Cultivation licence received for the cultivated areas at the corner of Church Street and Castle Street- Melbourne Tree Services to lay turf

278 Write again to Home Housing to repair the fence at the top of Huntingdon Court

279 SDDC has agreed to supply the litter bin next to the new seat at Station Road

280 Accept quotation from C A Salt to supply 32 hanging baskets at £27 each and cost of watering £1 per basket per visit

281 Christmas Shopping event- Clerk has applied for a Road Closure order for Saturday December 5th for Market Place Derby Road and Potter Street as last year

Date of next meeting 8.00 pm Monday 9th June 2009 at the Council Chamber

Committee 2 - Highways and Street Lighting
Cllr C Howard – Vice Chairman.

Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 8.30pm Monday 11th May 2009 at the Council Chamber.

Present – Cllr Collyer Dunnicliff Earp Freeman Hicklin Howard Jackson Moore Sharp Statham Smith and the Clerk.

Apologies Cllr Carroll Crawford Parker and Willmore

Election of officers

Chairman Cllr Jackson proposed by Cllr Sharp seconded by Cllr Statham

Vice Chairman Cllr Willmore proposed by Cllr Collyer seconded by Cllr Howard

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

145 Lothian Gardens – schedule of work agreed with contractor, Clerk looking for cheaper costs of nets for goal posts – a ROSPA inspection is due in May

146 Establish which clubs are storing equipment in the pavilion – suggest outside toilets could used for storage

147 Summer Sports- advertise in June and July editions of the Village Voice

145 Obtain requirements of Clubs to maximise use of pitches

146 Coronation Close Play Area – litter bin made secure – Cllr Hewlett in contact with Cllr Hicklin concerning provision of equipment

147 Live Nation – send photos of pavilion works, copy of Village Voice and a ask for donation towards cost of an outside boot changing area

148 Multi stemmed lime in OBG to be pruned in line with planning permission

Date of next meeting 8.30pm Monday 9th June 2009 at the Council Chamber

Committee 3 - Recreation and Amenities.
Cllr A Jackson -Chairman

Leisure Centre

Minutes of a meeting of the Leisure Centre Committee held at 8.30 pm Monday 9th March 2009 at the Council Chamber.

Present – Cllr Carroll Dunnicliff Earp Freeman Hicklin Moore Parker Smith and the Clerk.

Apologies Cllr Collyer Crawford Howard Jackson Sharp Willmore

Election of officers

Chairman Cllr Collyer proposed by Cllr Sharp seconded by Cllr Statham

Vice Chairman Cllr Hicklin proposed by Cllr Freeman seconded by Cllr Statham

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

103 Managers report for May noted – income expected to improve – Cllr Collyer and the Clerk to make arrangements with Miss Stubbs to cover the period the Manager is away from work

104 Renovation Works near completion– ensure light fittings in Double Room and Woodwork Room are secure- sign writer to update board of names of Chairmen of the Council – SDDC agree to replace ramp at side entrance

105 Letter of complaint from WI being dealt with by Cllr Collyer

106 Advertising – SDDC have visited the Centre to take photographs for the District Council website

107 Waiting proposals from Phil Dobby on the future running of the Centre

Date of next meeting – 9.00pm Monday 8th June 2009 at The Council Chamber

Committee 4 - Leisure Centre.

Cllr N Collyer - Chairman