

## MELBOURNE PARISH COUNCIL

Clerk  
F N Hill  
4 Beaumont Close  
Barrow on Trent  
Derby DE73 1HQ

01332 703745 home  
01283 493809 office

[normanh@hodgsonfabrication.co.uk](mailto:normanh@hodgsonfabrication.co.uk)

24th February 2009

### To Chairman and Members of Melbourne Parish Council

Cllr Carroll Collyer Crawford Dunicliff Earp Freeman Hicklin Howard Jackson Moore  
Parker Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on  
Tuesday March 3<sup>rd</sup> 2009** at the Council Room, Bill Shone Leisure Centre, High  
Street, Melbourne

Yours faithfully

Norman Hill      Clerk to Parish Council

## PARISH COUNCIL MEETING

### AGENDA

Part 1 Non- exempt information

- 1    Public question time
- 2    District and County Councillor reports maximum 15 minutes
- 3    To receive apologies for absence
- 4    Declaration of Members interest
- 5    To confirm the Non-Exempt Minutes of the Meeting held on 3<sup>rd</sup> Feb 2009
- 6    To determine which items if any from Part 1 of the agenda should be taken with  
Public excluded.  
If the Council decides to exclude the Public it will be necessary to pass a  
resolution in the following terms: that under Sec 100A(4) of the Local  
Government Act 1972, the Public be excluded from the meeting during  
consideration of the business set out in the likely disclosure of exempt  
information as defined in the report(s) or otherwise indicated at the meeting
- 7    Reports of the Committees - February 2009  
Burial

Highways and Street Lighting  
Recreation and Amenities  
Leisure Centre

- 8 Financial Matters – note receipts of £ and approve payments of £ for February 2009
- 9 Chairman's Remarks
- 10 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infants School Governors	Cllr Smith
NWLDC Racetrack	Cllr Statham
Safer Neighbourhood	Cllr Carroll
Lothian Gardens	Cllr Moore
Festival	Cllr Carroll
Parish Plan	Cllr Jackson
- 11 Clerk Report
- 12 Members items for information report and consideration.
- 13 Plans for consideration
  - 0060FM erection of a detached dwelling on land at the rear of 56-58 High Street
  - 0078B variation of a condition 6 of planning permission 9/2006/0305/M on land to the east of Station Road
  - 0083F renewal of permission 9/2003/1509/F for the erection of a two storey extension to provide 11 bedrooms to the rear of The Melbourne Arms Ashby Road
  - 0097U change of use of existing office space to bedrooms at The Training Centre Chapel Street
  - 0072 amended address from Derby Hills House to Derby Hills House Farm
  - 0015FH amend plan to erect detached garage at The Stables Robinsons Hill

Plans approved

Part 2 Exempt information - none.

Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 3rd February 2009 at the Bill Shone Leisure Centre High Street Melbourne

252 Present: Cllr D Smith (Chairman) Cllrl Collyer Crawford Dunnicliff Earp Freeman Hicklin Howard Moore Parker Sharp Statham Willmore the Clerk, Cllr Harrison Cllr Hewlett, 1 Member of the Public and 2 Press

253 Apologies – Cllr Carroll & Jackson

254 Public question time

Mrs Hardy -the halt sign at Trent Lane is not repaired Roads and pavements in the parish are in a very poor state of repair and a number of street lights are faulty Speed cameras are needed in Kings Newton

District and County Council reports

Cllr J Harrison

The start time for the Safer Neighbourhood Meeting needs to be changed to 7.30pm to enable more to attend

The Safer Neighbourhood Group will be responsible for CCTV cameras from March 2nd

The Advance Vehicle Activated signs should be installed early in the next financial year

A meeting of interested parties is to be called to consider the problems caused by vehicles using Trent Lane

The potholes reported by Mrs Hardy have been reported to DCC Highways

The opinion of the Parish Council on the adequacy of pedestrian lighting at Robinsons Hill is welcomed

The Scrutiny Committee welcomes the help of the Parish Council in locating drains in the Parish in order for DCC to map the drains to improve the cleaning service

Arriva proposal to increase the frequency of the buses from Derby at busy times in the morning and evening- the Parish Council resolved to support this proposal

SDDC in reasonable order- it is hoped to receive a refund in the order of £500k from the bus service regarding the free bus scheme

Cllr Hewlett

SDDC is looking at the land between 10&12 Grange Close as part of plans throughout the District to maximise income from surplus assets – the Clerk has a letter to this effect  
Graffiti on litter bins has been cleared by SDDC- the Parish Council is now in receipt of a cleaning kit

The 50+ Activity Survey is now available from SDDC

Parish Councils view on the noise from young people using the seats under the slide in the park at Coronation Close is welcome

255 Confirmed and signed the Non-Exempt Minutes of the Meeting held on Tuesday 5<sup>th</sup> January 2009

256 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

257 Reports of the Committees for January 2009

Burial approved

Highways and Street Lighting approved

Recreation and Amenities approved

Leisure Centre approved

258 Financial Matters – note receipts of £3307.95 and approve payments of £11954.41 for January 2009.

259 Chairmans Remarks

The Chairman had attended the SDDC Liaison at Swadlincote

Suggestions for street names for land off Station Road referred to Committee

The recent anti social behaviour problem is being dealt with by senior police officers

Resolved to write to Chief Constable request local police are not taken out of the Parish to police Derby County matches

260 Reports from reps to outside organisations

Senior Citizens Centre – no meeting

Infants School Governors- advertising for Head Teacher

Race Track –no meeting

Safer Neighbourhood – no report

Lothian Gardens- in good order

Festival –no report

Parish Plan – open day April 4

261 Clerks Report  
Planning Seminar Thursday April 23 at Leisure Centre  
SDDC Environmental Forum Meeting Notes  
SDDC results of 50+ Needs Survey  
SD Area Forum at Stenson Fields same night as Committee meetings  
Correspondence  
DRCC 2007/8 Annual Report  
Sacre Annual Report  
Clerks and Councils Direct  
EMA quarterly report  
Neighbourhood Watch Meeting Feb 18 at Leisure Centre

262 Members items for information, report and consideration  
Cllr Collyer- confirmation by the Clerk that items on pink paper are strictly confidential for Members only  
Cllr Parker –Clerk confirm Council has been advised of the road works in Ticknall closing the road  
Cllr Freeman –proceeds of sale of assets within the Parish by SDDC should remain in the Parish  
Cllr Moore- ensure the picture of the Queen in the Council Room is put on the wall behind the Chairman  
Cllr Hicklin- concern over the outbreak of anti-social behaviour – complaints of dog muck in eight separate locations – get a Safer Neighbourhood Warden to patrol the area to obtain a conviction against the owner of a dog fouling

263 Plans considered no objection  
1202 Westview The Common – outline application for B1/B8 mixed employment building to replacing glasshouse office building and employment building  
0012 extension 6 Penn Lane  
0028FH conversion of garage at 39a Station Road to living accommodation  
1171FH conservatory at 34 The Woodlands  
0015FH erection of a detached garage at The Stables Robinsons Hill

## **Committee Minutes**

### **Burial Grounds**

Minutes of a meeting of the Burial Grounds Committee held at 7:30 pm Monday 9<sup>th</sup> Feb 2009 at the Council room

Present – Cllr Freeman(Chairman) Carroll Collyer Crawford Dunicliff Earp Hicklin Jackson Moore Parker Sharp Smith Statham Willmore and the Clerk.  
Apologies Cllr Howard

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

102 Chapel repairs  
Crestings and ridges tiles – obtain price from Redbank PLC  
Cllr Freeman to investigate potential use of the building

103 Review of headstones at the end of August in a structured manner applying the latest protocols, well publicised and advertised in the Village Voice to maximise public participation - copy Cllrs Ministry of Justice advice for dealing with unstable memorials

104 Charges 2009/2010 to be reviewed at next meeting

105 Resolved to obtain trees and bushes available free from DCC

Date of next meeting 7.30 pm Monday 9<sup>th</sup> March 2009 at the Council Room

Committee 1 Burial Grounds  
Cllr Freeman - Chairman

### **Highways and Street Lighting**

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm Monday 9<sup>th</sup> Feb 2009 at the Council Chamber.

Present – Cllr Willmore(Chairman) Carroll Collyer Crawford Dunnicliff Earp Freeman Hicklin Jackson Moore Parker Sharp Smith Statham and the Clerk.  
Apologies Cllr Howard

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

237 High Street outside URC –reply from DCC detailing services- letter from DCC stating no kerbing will be undertaken until details of building works between the Market Place and URC are firmed up – reply this totally unacceptable and just delaying tactics

238 High Street Gardens – donation from Thomas Cook Ltd expected this month - made this month decide on trees to rear of site in the Spring – urge stonemason completes monument

239 Request for No Ball Games sign at Market Place - authorisation from SDDC Conservation Officer required for a sign but waiting DCC to clarify position concerning the legality of overnight parking of vehicles on the paved area Clerk to again write to DCC

240 Waiting reply from owner of Russell Yard regarding trees overhanging the pavement

241 Corner of Church Street and Castle Street- in Spring put heathers in store, grass area down – apply for DCC Cultivation Licence

242 Request DCC look again at the state of Russell Street the length of Derby Rd from Chapel St to Potter Street

243 Thorn bush over pavement between Cockshut Lane and The Hollies to be trimmed by PC

244 Area at top of Huntington Close made tidy- waiting for Home Housing to repair the fence

245 Graffiti – some cleared by SDDC- PC to clear the remainder with the graffiti kit provided by SDDC

246 Advise Cllr Harrison lighting at Robinsons Hill is inadequate and needs at least two additional street lights

247 Report to Cllr Harrison surface repairs needed urgently Market Place to Chapel Street and Castle Street from Castle Lane to The Washpit and at Derby Road at the junction with Cockshut Lane also clarify area being considered for repair at Church Street / Castle Street junction

248 Request SDDC Clean Team clear dog muck

Date of next meeting 8.00 pm Monday 9<sup>th</sup> Mar 2009 at the Council Chamber  
Committee 2 - Highways and Street Lighting  
Cllr Willmore - Chairman.

### **Recreation and Amenities**

Minutes of a meeting of the Recreation and Amenities Committee held at 8.30pm Monday 9<sup>th</sup> Feb 2009 at the Council Chamber.

Present – Cllr Jackson(Chairman) Carroll Collyer Crawford Dunnicliff Earp Freeman Hicklin Moore Parker Sharp Smith Statham Willmore and the Clerk.  
Apologies Cllr Howard

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

123 Pavilion- Weston interior decorating and Woltat exterior works scheduled to commence Feb 9

124 Lothian Gardens- seats will be treated once conditions allow

125 Car Park maintenance deferred the weather is better in the Spring

126 Review slabs and water collecting at area in front of pavilion in the Spring

127 SDDC Summer Sports – order two sessions in August of Climbing Wall at Recreation Ground and two sessions of mobile Skate Park at Schools at Packhorse Road

128 Investigate standing water in bottom corner of grounds near Commerce Street

129 Request SDDC two seats attached to the slide at Coronation Close play area

Date of next meeting 8.30pm Monday 9<sup>th</sup> Mar 2009 at the Council Chamber

Committee 3 Recreation and Amenities.  
Cllr Jackson-Chairman

### **Leisure Centre**

Minutes of a meeting of the Leisure Centre Committee held at 8.30 pm Monday 9<sup>th</sup> Feb 2009 at the Council Chamber.

Present – Cllr Collyer (Chairman) Carroll Crawford Dunnicliff Earp Freeman Hicklin Jackson Moore Parker Sharp Smith Statham Willmore and the Clerk.  
Apologies Cllr Howard

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

86 Managers report – January lettings adversely affecting the painting of the building

87 Shed used to store wheelchairs made secure

88 SDDC Renovation Works – internal decoration almost complete by SDDC – fix boards in Council Room together with remaining repairs  
SDDC reply suspended ceiling will not fitted in the Council Room as agreed by order of Conservation Officer. Reply insist this must be provided as it is an integral part of the agreement to sign the lease and that there is precedent as a suspended ceiling is already fitted in the Jubilee Lounge

89 Charges to be reviewed at next meeting

Date of next meeting – 9.00pm Monday 9<sup>th</sup> Mar 2009 at The Council Chamber

Committee 4 Leisure Centre.  
Cllr Collyer - Chairman

### **Planning**

Minutes of a Planning meeting held at 9.30pm Monday 9<sup>th</sup> Feb 2009 at the Council Room

Present – Cllr Smith (Chairman) Carroll Collyer Crawford Dunnicliff Earp Freeman Hicklin Jackson Moore Parker Sharp Statham Willmore and the Clerk.  
Apologies Cllr Howard

Plans considered –no objection

0021U conversion and alteration of the outbuildings at The Vicarage to accommodate additional function space for the church and its user

0072FH erection of an extension and garage with alterations to Derby Hills House The Common

1207 NGF erection of 4 industrial units B1,B2,B8 uses with car parking and loading facilities at land off Castle Street

0016NGF erection of a steel framed industrial unit at Unit A Castle Lane

0075B Plan recommended SDDC refer to County Highways in order that protocols and rules to ensure road safety relating to access nears bends on busy roads are strictly applied at 0075B removal of planning condition 6 to permission 9/1198/0692 at Melbourne View Ramsley

Street names for development off Station Road

Recommend SDDC amends the names to  
Haimes  
Pound  
Carr Brook Way  
The Cut Through  
Hemsley  
Tivey  
Jackson  
Collyer  
Earp

Committee 5 - Planning  
Cllr Smith – Chairman