

MELBOURNE PARISH COUNCIL

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25 January 2009

To Chairman and Members of Melbourne Parish Council

Cllr Carroll Collyer Crawford Dunnicliff Earp Freeman Hicklin Howard Jackson Moore
Parker Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on
Tuesday February 3rd 2009** at the Council Room, Bill Shone Leisure Centre,
High Street, Melbourne

Yours faithfully

Norman Hill Clerk to Parish Council

PARISH COUNCIL MEETING

AGENDA

Part 1 Non- exempt information

- 1 Public question time
- 2 District and County Councillor reports maximum 15 minutes
- 3 To receive apologies for absence
- 4 Declaration of Members interest
- 5 To confirm the Non-Exempt Minutes of the Meeting held on 6th Jan 2009
- 6 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms: that under Sec 100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 7 Reports of the Committees - January 2009
Burial

- 8 Financial Matters – note receipts of £ and approve payments of £ for January 2009
- 9 Chairman's Remarks
- 10 Reports from representatives on outside organisations
- | | |
|--------------------------|--------------|
| Senior Citizens Centre | Cllr Sharp |
| Infants School Governors | Cllr Smith |
| NWLDC Racetrack | Cllr Statham |
| Safer Neighbourhood | Cllr Carroll |
| Lothian Gardens | Cllr Moore |
| Festival | Cllr Carroll |
| Parish Plan | Cllr Jackson |

12 Members items for information report and consideration.

13 Plans for consideration

1202 Westview The Common – outline application all matters reserved-
demolition of glasshouse, office building and employment building replace with
B1B8mixed employment building –improved access to highway,onsite parking
and landscaping

0012 extension at 6 Penn Lane

028FH conversion of garage 39a Station Road into living accommodation

021U conversion and alteration of the outbuilding at TheVicarage Church Square

SDDC street naming and numbering land at Station Road

Plans withdrawn

414L&1478U conversion of the Tithe Barn at Church Square to provide a
dwelling and exhibition space

1187TP pruning of cedar trees at Chantry House Church Street

Plans approved

1079L removal of defective render from front elevation plinth 12 Church Street

1118FH &1119L demolition & rebuilding of a section of outbuilding to form part of
dwelling and replacement of existing gates at Shaw House Robinsons Hill

1165TC pruning of robinia tree 10 The Mews Potters Yard

935FH extension 34Queensway

1067FH satellite dish at 4The Stackyard

1005L installation of a rooflight at The Stables Robinsons Hill

905FH replacement of two windows at 153 Castle Street

985FM dwelling in the side garden of 31Hope Street

Part 2 Exempt information - none.

Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 6th
January 2009 at the Bill Shone Leisure Centre High Street Melbourne

241 Present: Cllr D Smith (Chairman) Cllr Carroll Collyer Crawford Earp Freeman Hicklin Howard Jackson Moore Parker Sharp Statham Willmore the Clerk, Cllr Hewlett, 6 Members of the Public and 2 Press

242 Apologies – Cllr Collyer Jackson Willmore

243 Public question time

**Mrs Hardy asked if rumours the Recreation Grounds at Cockshut Lane are to be built on are correct – the Chairman stated the Parish Council has no knowledge of this
The halt sign at Trent Lane needs attention following a hit by a lorry**

District and County Council reports

Cllr J Harrison

**Waiting reply from Arriva to issues raised at the November meeting
Waiting response from inspector to the KN Storage site appeal meeting
Waiting detail of DCC Highways maintenance spend / budget for the area
BT will keep the public phone at High Street if the Parish Council pays £500 pa towards upkeep – a resident has suggested the red phone box at Nettlefold Crescent/ Packhorse Rd is moved to High Street - has any action been taken
DCC 200 trees and shrubs on free offer
On Jan 8th NWLDC is expected to approve plans for F1 at Donington Park for building within the footprint– 75 lorry movements per day during the 69 week construction period will be required to avoid Melbourne and Castle Donington
For the event DCC as Highways authority will be consulted who will consult with SDDC who will in turn consult with the parishes – a marker has already been laid down that there should be no event traffic over Swarkestone Bridge or through Kings Newton**

Cllr Hewlett

**Bus signs in Station Road are for new service to Burton
SDDC to obtain planning permission for the land to the rear of 56&58 High Street before putting it on the market
SDDC has £20k for matched funding on security schemes
Crime in South Derbyshire is down 6.5% year to date
Cllr Hewlett read to the meeting the SDDC protocol for noise monitoring at the racetrack
The next meeting between SDDC and the Parishes is Jan 14
SDDC Sustainable Strategy Meeting Feb 4 at Toyota**

245 Confirmed and signed the Non-Exempt Minutes of the Meeting held on Tuesday 2nd December 2008

246 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

247 Reports of the Committees for December 2008

**Burial approved
Highways and Street Lighting approved
Recreation and Amenities approved
Leisure Centre approved**

234 Financial Matters – note receipts of £3675.06 and approve payments of £12625.29 for December 2008.

248 Chairmans Remarks

The Christmas trees and lights have been excellent this year

The Carols round tree was a very well attended and successful evening

Cllr Smith had attended a very well supported Senior Citizens Christmas Party – congratulations to the Cllr Sharp and the Committee

A positive meeting had taken place with the management of the Internet Café and the Police concerning the behaviour of young people at Potter Street outside the Athenaeum
Chair proposes to attend the police Annual Parish Councils Evening at Ripley 7th January

249 Reports from reps to outside organisations

Senior Citizens Centre – Cllr Sharp reported on a very successful the Christmas Party

Infants School Governors- the Head Teacher will be leaving to take up a new appointment – a successor will be appointed for the start of the Autumn Term

Race Track –no meeting

Safer Neighbourhood – £20k is available for safer neighbourhood projects with matched funding

Lothian Gardens- in good order

Festival –no report

Parish Plan – no report

250 Members items for information, report and consideration

Cllr Freeman was assured both schools have a strictly enforced policy with regard to sexual bullying

Thorn bush growing over the pavement at Derby Road between The Hollies and Cockshut Lane to be investigated

Request SDDC Clean Team tidies up area at the top of Huntington Court behind the school and Clerk to ascertain responsibility for broken panel fence

The Clerk to obtain from SDDC Housing Dept plans for the future of the parcel of land within its ownership at Grange Close - Cllr Hewlett was also asked to obtain details of any SDDC proposals for the future of the area

Cllr Hewlett to ask SDDC to clean graffiti from litter bins and bus stops in the Parish

251 Plans considered no objection

1187TP pruning of cedar trees covered by SDDC TPO 139 at Chantry House Church St

935FH reconsultation extension 34Queensway

Cultivation Licence Application to plant a Laurel or Privet hedge on the verge along the side of the boundary wall of Shaw Croft Robinsons Hill – resolved no objection -Cllr Crawford requested his opposition be minuted

Committee Minutes

Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7:30 pm Monday 12th Jan 2009 at the Council room

Present – Cllr Freeman(Chairman)Collyer Crawford Earp Howard Jackson Moore Sharp Smith Statham Willmore and the Clerk.

Apologies Cllr Carroll Dunnicliff Hicklin Parker

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

98 Chapel repairs

Crestings and ridges tiles – obtain price from Redbank as other suppliers have not replied

Interior plastering and decoration completed - Sexton the tidy the pews

Cllr Freeman to investigate potential use of the building

99 Stile repaired

100 Review of headstones will take place this year

101 Sexton to attend to moss on the paths

Date of next meeting 7.30 pm Monday 9th Feb 2009 at the Council Room

Committee 1 Burial Grounds

Cllr Freeman - Chairman

Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm Monday 12th Jan 2009 at the Council Chamber.

Present – Cllr Willmore (Chairman) Collyer Crawford Earp Freeman Howard Jackson Moore Sharp Smith Statham and the Clerk.

Apologies Cllr Carroll Dunnicliff Hicklin Parker

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

228 High Street outside URC – waiting DCC reply to proposals – Cllr Harrison has pledged support to the Councils suggestion - Cllr Crawford has deposited with the Clerk a copy of the letter from URC to DCC regarding this problem

229 High Street Gardens – Thomas Cook Ltd still promising donation- obtain advice from Kim Jackson on suitable trees being offered by DCC – stonemason will complete the monument now that he has recovered from illness

230 Request for No Ball Games sign at Market Place - authorisation from SDDC Conservation Officer required for a sign but waiting DCC to clarify position concerning the legality of overnight parking of vehicles on the paved area

231 Clerk has written to the owner of Russell Yard regarding trees overhanging the pavement

232 Corner of Church Street and Castle Street- in Spring put heathers in store, grass area down – DCC now require a Cultivation Licence and are unlikely to allow large stones being placed to prevent parking

233 Request DCC look at the state of Russell Street the length of Derby Rd from Chapel St to Potter Street

234 Thorn bush over pavement at Derby Road between Cockshut Lane and The Hollies to be investigated

235 SDDC Clean Team to clean up area at top of Huntington Close at the back of the school – investigate ownership the broken panel fence

236 Graffiti - SDDC require details of locations requiring cleaning – report problem to local police, ask they photograph and identify the culprit from the "tag"

Date of next meeting 8.00 pm Monday 9th Feb 2009 at the Council Chamber
Committee 2 - Highways and Street Lighting
Cllr Willmore - Chairman.

Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 8.30pm
Monday 12th Jan 2009 at the Council Chamber.

Present – Cllr Jackson (Chairman) Collyer Crawford Earp Freeman Howard Moore
Sharp Smith Statham Willmore and the Clerk.
Apologies Cllr Carroll Dunnicliff Hicklin and Parker

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

117 Pavilion- decorate interior in the Spring - Woltat to commence exterior works £2073
Feb 9 – lastly demolish outside toilets and tidy area to rear

118 Lothian Gardens- seats will be treated once condition allow

119 Obtain alternative quotation to re stone the Car Park

120 Review slabs and water collecting at area in front of pavilion in the Spring

121 SDDC Summer Sports – meet with SDDC to agree suitable locations

122 Resolved Melbourne Wanderers are offered use of the facility until the end of the season and then review the letting

Date of next meeting 8.30pm Monday 9th Feb 2009 at the Council Chamber

Committee 3 Recreation and Amenities.
Cllr Jackson-Chairman

Leisure Centre

Minutes of a meeting of the Leisure Centre Committee held at 8.30 pm Monday 10th Jan
2009 at the Council Chamber.

Present- Cllr Collyer (Chairman) Crawford Earp Freeman Howard Jackson Moore Sharp
Smith Statham Willmore and the Clerk

Apologies Cllr Carroll Dunnicliff Hicklin and Parker

Minutes of the previous meeting which had been approved by Council were signed by
the Chairman as a true record.

Matters to report

80 Managers report – December lettings best for many years

81 Future development -Mrs Stubbs made aware of the approach made by the Village Plan Committee/ Phil Dobby reference the proposal of future involvement of the Leisure Centre

82 Mr Cheshire will have trimmed the overhanging trees and ivy

83 Wooden shed used to store wheelchairs to be made secure

**84 SDDC Renovation Works commenced – remove chalk board, wall cabinet, water heater and sink unit from Council Room prior to decorating
Write to SDDC insist a suspended ceiling is fitted in the Council Room as agreed, since this is an integral part of the agreement to sign the lease**

85 Reply to WI letter regarding their move from the Centre to alternative premises

Date of next meeting – 9.00pm Monday 9th Feb 2009 at The Council Chamber

Committee 4 Leisure Centre.

Cllr Collyer - Chairman

Planning

Minutes of a Planning meeting held at 9.30pm Monday 12th Jan 2009 at the Council Room

Present Cllr Smith (Chairman) Cllr Collyer Crawford Earp Freeman Howard Jackson Moore Sharp Statham Willmore and the Clerk

Apologies Cllr Carroll Dunnicliff Hicklin and Parker

Plans considered –no objection

1206FH extension at 83 Packhorse Road to form accommodation for dependant relatives

Committee 5 - Planning

Cllr Smith – Chairman