

# MELBOURNE PARISH COUNCIL

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30th Sept 2008

## To Chairman and Members of Melbourne Parish Council

Cllr Carroll Collyer Crawford Dunningcliff Earp Freeman Hicklin Howard Jackson Moore  
Parker Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on  
Tuesday October 7th 2008** at the Council Room, Bill Shone Leisure Centre,  
High Street, Melbourne

Yours faithfully

Norman Hill      Clerk to Parish Council

## PARISH COUNCIL MEETING

### AGENDA

Part 1 Non- exempt information

- 1 Public question time 15 minutes maximum
- 2 District and County Councillor reports maximum 15 minutes
- 3 To receive apologies for absence
- 4 Declaration of Members interest
- 5 To confirm the Non-Exempt Minutes of the Meeting held on 2<sup>nd</sup> Sept 2008
- 6 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.  
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms: that under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 7 Reports of the Committees - Sept 2008  
Burial  
Highways and Street Lighting  
Recreation and Amenities  
Leisure Centre

- 8 Financial Matters – note receipts of £ and approve payments of £ September 2008
- 9 Chairman's Remarks
- 10 Reports from representatives on outside organisations
 

Senior Citizens Centre	Cllr Sharp
Infants School Governors	Cllr Smith
Airport Related Parish Councils	Cllr Freeman
NWLDC Racetrack	Cllr Statham
Safer Neighbourhood	Cllr Carroll
Lothian Gardens	Cllr Moore
Festival	Cllr Carroll
Parish Plan	Cllr Jackson
- 11 Clerks Report
- 12 Members items for information report and consideration.
- 13 Plans for consideration
  - 916A display of a fascia sign at pharmacy 1 Potter Street
  - 935FH extension at 34 Queensway
  - NWLDC Donington Park Race Circuit

#### Approvals

- 698FH & 699L rear single storey extension , detached garden studio/store and the renovation and refurbishment of 45 Derby Road
- 739FH conservatory at 31 Station Road
- 796TC felling of a sycamore at Castle Farm

Appeal extension of caravan storage facility at KN scheduled for 25 November

Part2 Exempt information.

None

Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 2<sup>nd</sup> Sept 2008 at the Bill Shone Leisure Centre High Street Melbourne

189 Present: Cllr D Smith (Chairman) Cllr Crawford Dunnicliff Earp Freeman Hicklin Howard Jackson Parker Sharp Statham Willmore the Clerk, Cllr Harrison & Hewlett, 6 Members of the Public and 2 Press

190 Apologies – Cllr Carroll Collyer Moore

191 Public question time

Mrs Hardy concerned about dead wood in trees adjacent to Main St and overgrown hedges at Main St KN. There are weeds in the gutters.

Mr Dollamore asked the Council ensures the Leisure Centre is tidied up for the Festival weekend and unnecessary signage and notices are removed and road gutters in the Parish are cleared of soil prevent the weeds growing

Mrs Hough requested the Council supports a request for a Children Playing awareness signs at Woodlands Way

Cllr Harrison

DCC confirm the need for a de-restriction sign at the Breach Lane Derby Rd junction is necessary

SDDC have put aside funds for the Leisure Centre repairs and decoration have funds to engage an independent consultant to report on the sporting leisure and cultural needs in the parish

Arriva changes to timetable and routeing of buses between Derby and Swadlincote

DCC is aware of the urgent need to employ a crossing warden outside the schools at Packhorse Road

SDDC is to carry out a feasibility study of the causeway at Swarkestone in an effort to press the Government into action

Note Castle Donington is calling public meetings concerning the future effect of Formula 1

SDDC has made representations to BT about the closing of phone boxes in the area

DCC has been requested the clear and repair the footway to Woodhouses

DCC with SDDC now has an over 60 handy van network

Cllr Hewlett

SDDC annual report now issued in hard back

Opposition to the planning application for 10-14 Derby Road was undermined by Highways

Local council estates have been checked for repair needs

Cllr Freeman asked if a written report could be made available in future- Cllr Harrison agreed to provide if possible

Cllr Jackson requested information on the changes by SDDC to the local heat loss map

192 Confirmed and signed the Non-Exempt Minutes of the Meeting held on Tuesday 1st July 2008

193 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

194 Reports of the Committees for July 2008

Burial approved

Highways and Street Lighting approved

Recreation and Amenities approved

Leisure Centre approved

195 Financial Matters – note receipts of £20045.82 and approve payments of £22166.10 for July & August 2008. Approve Chairmans Allowance for 2008/9 of £462  
Accounts for 2007/08 approved by Audit Commission without qualification

196 Chairmans Remarks

Had attended High Sheriffs "at home"

Hope the successful Blast From The Past outdoor concert will be repeated next year

Looking forward to the Festival and the opening of the High Street Gardens

197 Reports from reps to outside organisations

Senior Citizens Centre- no meeting

Infants School Governors- full intake for next year

AARPC no meeting

Racetrack – no meeting

Safer Neighbourhood – next meeting Sept 11 at Weston

Lothian Gardens- fence slats damaged

Festival – plans in place

Parish Plan – results of questionnaire expected soon

198 Clerks report

Council resolved not to proceed with additional CCTV in Potter Street and Market Place  
Request from Blinco family that memorial bench at Pool Road is refurbished refer to Highways

Resolved not to make donation to Sherwood Foresters Western Front memorial fund  
Note letter from Civic Society regarding the split of costs of replacing the damaged Lombardy Poplars at the Recreation Ground

Changes to bus service. Forward copy of letter from Paul Dixon regarding bus overcrowding at peak time resulting in persons left standing at Allenton to Arriva

199 Members items for information, report and consideration

Cllr Crawford – Council should consider the future of the whale bones at Jawbone Lane

Cllr Earp –noting signage at Trent Lane

Cllr Hicklin reported– Motor bike in Lothian Gardens, Lothian Garden not adequate for Summer Sports skateboard, dog mess, parking of vehicles on pavements Behaviour of children on evening of Aug 15 at Queensway / Derby Road junction will be reported at Weston Neighbourhood Meeting

Cllr Freeman –suggests setting up working parties to resolve long standing issues

Cllr Freeman- invite Inspector Sandeman to meet the Council

200 Plans considered no objection

0860F replacement conservatory at Pool Cottage

0844L replacement conservatory shower room and disabled toilet at Pool Cottage

691FH conversion into living accommodation of garage at 72 Queensway

305M approval of reserved matters for the erection of 55 residential units on land to the east of Station Road

-would like to see bungalows and starter homes included in the house types

- ensure agreements to maintain the front hedge, green areas and open spaces

## **Committee Minutes**

### **Burial Grounds**

Minutes of a meeting of the Burial Grounds Committee held at 7:30 pm Monday 8<sup>th</sup> Sept 2008 at the Cemetery Chapel

Present – Cllr Statham (Chairman) Collyer Dunccliff Earp Hicklin Howard Parker Sharp Smith Statham Willmore and the Clerk.

Apologies Cllr Carroll Crawford Freeman & Moore

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

81 Chapel roof repairs – obtaining price from Bieleberger for production of 25 crestings and ridge tiles

82 Grounds in good order, Sexton to paint the railings

83 Derelict graves – scheme to fill and make safe collapsed graves

Date of next meeting 7.30 pm Monday 13<sup>th</sup> Oct 2008 at the Cemetery Chapel

Committee 1 Burial Grounds  
Cllr Freeman - Chairman

### **Highways and Street Lighting**

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.pm  
Monday 8th Sept 2008 at the Council Chamber.

Present – Cllr Willmore (Chairman)Carroll Dunnicliff Earp Freeman Hicklin Howard  
Jackson Parker Sharp Smith Statham and the Clerk  
Apologies Cllr Crawford Freeman Moore

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

191High Street outside URC – site meeting with DCC Sept 19<sup>th</sup> 2008

192 Request for litter bin at Station Road – SDDC say there is already a bin close by and suggest Sustrans are asked to provide a bin on the footpath

193JubileeClose – Taylor Wimpey acknowledge responsibility for maintenance for open areas and hedge, are looking to local contractor to carry out works

194 Request for white line at entrance Palmerston Court – site meeting with DCC Sept 19<sup>th</sup>

195 High Street Gardens opening Sunday Sept14

196 Request No Ball Games sign at Market Place to SDDC Conservation Officer no reply - obtain legal position over carking overnight of vehicles on the paved area

197 Request for a Child Awareness sign at entrance to The Woodlands – consider one sign at the entrance to the estate sufficient for both The Woodlands and Woodlands Way- refer matter to DCC Highways

198 Investigate repairs requested to Blinco Memorial Seat at Pool Road

199 Place order with Ian Earl to clear growth round lime trees at the Washpit and Main Street Kings Newton and trim the hedge at the bottom of The Crescent and the overgrowth round the KN notice board

Date of next meeting 8:00pm Monday 13<sup>h</sup> Oct 2008 at the Council Chamber

Committee 2 - Highways and Street Lighting  
Cllr Willmore - Chairman.

### **Recreation and Amenities**

Minutes of a meeting of the Recreation and Amenities Committee held at 8.30pm  
Monday 8<sup>th</sup> Sep 2008 at the Council Chamber.

Present - Cllr Jackson( Chairman) Cllr Carroll Dunncliff Earp Freeman Hicklin Howard Moore Parker Sharp Smith Willmore and the Clerk  
Apologies Cllr Crawford Freeman Moore

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

95 Pavilion- internal repairs completed by Woltat – commence internal decoration - obtain estimate from Woltat for exterior works prior to external painting

96Lothian Gardens- maintenance recommended by Rospa carried out by Playdale- replace vandalised fence slats

97 Obtain poplar trees to replace those damaged

98 Pitch drainage scheme appears to be successful

99 Put 6 flagstones at entrance to pavilion fence

100 Obtain advice from T H Heath on lime tree at Old Burial Ground

Date of next meeting 8.30pm Monday 13<sup>th</sup> Oct 2008 at the Council Chamber

Committee 3 Recreation and Amenities.  
Cllr Willmore Vice-Chairman

### **Leisure Centre**

Minutes of a meeting of the Leisure Centre Committee held at 9.00 pm Monday 8<sup>th</sup> Sept 2008 at the Council Chamber.

Present- Cllr Collyer (Chairman) Cllr Carroll Dunncliff Earp Hicklin Howard Jackson Parker Sharp Statham Smith Willmore and the Clerk

Apologies Cllr Crawford Freeman and Moore

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

67 Tenancy agreement – close to completion

68 Managers report – noted

69 Health and Safety -SDDC funding maintenance work on heating equipment  
Obtain details of testing for legionnaire disease in water at Centre and pavilion  
New curtains will be needed after decoration is completed  
Accept SDDC offer of free PAT testing for Centre and pavilion

Date of next meeting – 9.00pm Monday 13<sup>th</sup> Oct 2008 at The Council Chamber

Committee 4-Leisure Centre.  
Cllr Collyer - Chairman

## Planning

Minutes of a Planning meeting held at 8.00pm Monday 8<sup>th</sup> Sep 2008 at the Council Room

Present Cllr Smith (Chairman) Cllr Carroll Collyer Dunnicliff Earp Hicklin Howard Jackson Parker Sharp Statham Willmore and the Clerk

Apologies Cllr Crawford Freeman and Moore

Plans considered –no objection

0874TC felling of a sycamore tree at 1Castle Mews

0899FH extension 23 Station Road

0896FH loft conversion/extension/ internal modifications 50 Packhorse Road

Committee 5 - Planning

Cllr Smith – Chairman