

MELBOURNE PARISH COUNCIL

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27th May 2008

To Chairman and Members of Melbourne Parish Council

Cllr Carroll Collyer Crawford Dunnicliff Freeman Hicklin Howard Jackson Moore Parker Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on Tuesday June 3rd 2008** at the Council Room, Bill Shone Leisure Centre, High Street, Melbourne

Yours faithfully

Norman Hill Clerk to Parish Council

PARISH COUNCIL MEETING

AGENDA

Part 1 Non- exempt information

- 1 Public question time 15 minutes maximum
- 2 District and County Councillor reports maximum 15 minutes
- 3 To receive apologies for absence
- 4 Declaration of Members interest
- 5 To confirm the Non-Exempt Minutes of the Meeting held on 6th May 2008
- 6 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms: that under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 7 Reports of the Committees- May 2008
 - Burial
 - Highways and Street Lighting
 - Recreation and Amenities
 - Leisure Centre

8 Financial Matters – note receipts of £ and approve payments of £ for May 2008

9 Chairman's Remarks

10 Reports from representatives on outside organisations

| | |
|---------------------------------|--------------|
| Senior Citizens Centre | Cllr Sharp |
| Infants School Governors | Cllr Smith |
| Airport Related Parish Councils | Cllr Freeman |
| NWLDC Racetrack | Cllr Statham |
| Safer Neighbourhood | Cllr Carroll |
| Lothian Gardens | Cllr Moore |
| Festival | Cllr Carroll |
| Parish Plan | Cllr Jackson |

11 Clerks Report -

12 Members items for information report and consideration.

13 Plans for consideration

0450A the retention of an illuminated sign at 48 Derby Road

0485FH the replacement of wall to the south boundary Chambers Row 14
Blanchcroft

0495FH replacement windows 38,40,42,44,46 Potter Street

0513FH conservatory at 28 Spinney Hill

Plan withdrawn

0094O outline application for the erection of a dwelling on land adjacent
Melbourne Plantation Ashby Road

Part2 Exempt information.

None

Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 6th 2008
at the Bill Shone Leisure Centre High Street Melbourne

146 Present: Cllr T Statham Carroll Collyer Crawford Dunnicliff Hicklin Howard Jackson
Moore Parker Sharp Smith Willmore, the Clerk, Cllr Harrison & Hewlett , The Vicar the
Reverend Dr John Davies and two Press

147 Apologies – Cllr Freeman

148 Cllr Statham opened the meeting, reported that in the last month he had attended
the 100th birthday of Mrs Olive Lunn, the Melbourne Operatic presentation of G & S at
Castle Donington and the investiture at Melbourne Hall of Lord Ralph Kerr as High
Sheriff of the County of Derbyshire. He thanked the Council for its support over the last
years. The Council applauded Cllr Statham, thanked him for two tremendous years with
his sense of duty to the Parish and the people

Election of a Chairman for the ensuing year

Cllr Smith was proposed by Cllr Jackson seconded by Cllr Sharp

There being no other proposal Cllr Smith was duly elected. Cllr Smith thanked the
Council for having the confidence to bestow the honour and privilege on him and
promised to serve the Council to his utmost ability and signed the Declaration of
Acceptance

149 Election of a Vice Chairman for the ensuing year
Cllr Collyer proposed by Cllr Dunnicliff seconded by Cllr Jackson
Cllr Collyer thanked the Council for its confidence in him and signed the Declaration of Acceptance

150 Membership of all Committees – open to all Councillors- Members elect Chairman and Vice- Chairman of Committees on Monday May 12th

151 Election of representatives to outside committees
Senior Citizens Centre Cllr Sharp
Infants School Governors Cllr Smith
Airport Related Parish Councils Cllr Freeman
NWLDC Racetrack Cllr Statham
Safer Neighbourhood Cllr Carroll
Lothian Gardens Cllr Moore
Festival Cllr Carroll
Parish Plan Cllr Jackson

152 Public question time

The Vicar Dr John Davies asked that

urgent attention be given to the garden at the corner of Castle Street as it is 8 weeks since it was cleared and is now growing weeds

Replies for the Civic Service on May 18th to celebrate the appointment of Lord Ralph as High Sheriff of the County

the Parish Council reviews cemetery charges in particular the right to erect a plaque £125, and the placing a Vase as a Memorial £105, plus looks at a flexibility/softening of the strict practice of triple fees for persons from outside the Parish in special circumstances

the Chairman promised a reply by Thursday May 15th

153 County & District Council matters

Cllr Hewlett

The SDDC pitch drainage scheme at Cockshut Lane is completed and looking well

Looking forward to the official opening of High Street Gardens later in the year

There is a change in the allocation of social housing

Cllr Harrison

the 40mph limit around the town for areas not already 30mph will soon be implemented including two permanent and on mobile vehicle activated signs – thanks and congratulations from PC to Cllr Harrison for getting this through

The no waiting in Blanchcroft will go as far as no23

Arriva wish to re establish bus stopping places in the lay byes outside Birds and at the top of Church Street

Cllr Jackson said the next traffic black spot which should be tackled is the Derby Road / Kings Newton Lane junction, the scene of most of the accidents in the parish

Cllr Crawford expressed concern as to how the new speed limits will be enforced

154 Confirm and sign the Non-Exempt Minutes of the Meeting held on Tuesday 1st April 2008

155 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

156 Reports of the Committees for April 2008

Burial approved
Highways and Street Lighting approved
Recreation and Amenities approved
Leisure Centre approved

157 Financial Matters – note receipts of £51656.72 and approve payments of £37561.49 for April 2008.

It was resolved to approve Accounts and the Annual Return to the Audit Commission for 2007/08 every Cllr having received had a photocopy prior to the Meeting The Chairman and Clerk signed accordingly

The Clerk presented the completed Local Council Risk System printouts using DMH Solutions Ltd software, signed off by the retiring Chairman Cllr Statham and the Clerk. Resolved each committee chairman will be issued a copy to ensure review and improvement and risk assessment becomes an item in committee minutes in future

158 Chairmans Remarks

Cllr Smith looking forward to the future with Cllr Collyer

SDDC looking at changing the way Sec 136 money on Concurrent Functions is shared

159 Reports from reps to outside organisations

Infants School Governors- the Town Band will be performing at the school fields on the evening July 19th – admission is free

Safer Neighbourhood- next meeting 6.30pm Wed June 3rd at Shardlow

Lothian Gardens- see-saw vandalised and grounds untidy

Festival – plans in hand for mid September

160 Clerks report

Has accepted offer of £5000 from LiveNation towards a community project (pavilion)

Explain to Mrs Williams how the bmi advert came to be put in the two notice boards

DCC – Arriva proposals to re instate lay byes outside Birds and top of Church Street - no objection

SDDC request for details of any poor Broadband reception in the Parish- reception is good throughout the parish

Police Swadlincote Inspector Sandeman taking over from Inspector Cuttell at the end of June

Next Melbourne Area Meeting May 28 at Stenson Fields Primary School

161 Members items for information, report and consideration

Bushes at Hope Street junction with Cockshut Lane are obscuring visibility

162 Plans considered no objection

423FH extension and change of use of a garage to a living room Shaw Croft Robinsons Hill

449TC felling of conifers at Broadways 30Main Street KN

460FH extensions at 10 Smith Avenue

objection

486F erection of a single storey timber building to provide living accommodation at 36 Queensway – strongly object on grounds this is not in keeping with the area and will create a precedent

Committee Minutes

Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7:15pm Monday 7th April 2008 at the Cemetery Chapel

Present – Cllr Freeman Hicklin Howard Jackson Moore Parker Sharp Smith Statham Willmore and the Clerk.

Election of Officers

Chairman Cllr Freeman proposed by Cllr Sharp seconded by Cllr Statham

Vice Chairman Cllr Statham proposed by Cllr Freeman seconded by Cllr Hicklin

Apologies Cllr Carroll Collyer Crawford Dunicliff

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

62 Chapel roof repairs – obtaining prices for sufficient crestings and ridge tiles to carry out work and to keep a stock also a price for fixing tiles to ensure the building is watertight

63 Grounds in good order – Sexton to varnish the Notice Board

64 Railings repairs – waiting TRS Welding

65 Burial records - not completed

66 Damaged kerb –advise Mr Warren PC agree to remove tree causing damage to kerbs providing he pays the cost of repairing the grave Warren grave surround.

67 Burial fees- following comments by the Vicar at the Council Meeting the charges were reviewed. It was resolved not to make any alterations to the charges or the triple fees rule - the Clerk to advise the Vicar accordingly.

68 Derelict graves – Chairman to arrange a test scheme with the Sexton to level graves with spare soil and gravel and plant flocks

69 Parking of vehicles on cemetery business only allowed in grounds

Date of next meeting 7.15 pm Monday 9th June 2008 at the Cemetery Chapel

Committee 1 Burial Grounds

Cllr Freeman - Chairman

Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm Monday 12th May 2008 at the Council Chamber.

Present – Cllr Carroll Collyer Freeman Hicklin Howard Jackson Moore Parker Sharp Smith Statham Willmore and the Clerk

Election of Officers

Chairman Cllr Willmore proposed by Cllr Sharp seconded by Cllr Statham

Vice Chairman Cllr Howard proposed by Cllr Freeman seconded by Cllr Statham

Apologies Cllr Crawford and Dunningcliff

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

161 High Street outside URC – DCC will not take action- would church consider relocating entrance to side with footpath to Penn Lane

162 Request for litter bin at Station Road entrance to cycle track supported by Cllr Harrison – Clerk to write to SDDC

162 Bank between Trent Lane and Sleepy Lane- to be tidied up by Melbourne Tree Services on May 21

163 Green area at Jubilee Close to be investigated by Cllr Smith and Willmore

164 Area at junction of Church Street and Castle Street to be planted with heathers.

165 Request for white line at entrance Palmerston Court – write again to DCC

166 Request again SDDC replace damaged Spinney Hill sign at Cockshut Lane junction

167 Hanging basket scheme as last year from Tony Salt but exclude Wayne Spiers shop

168 High Street opening weekend of Sept13/14 with Festival prize as monument – cost £6000 half Festival half Thomas Cook details at next meeting- advise Cllr Harrison details of the opening will available in a months time

Thanks to David Calvert for paying for a seat- PC to provide the brass plate

Arrange bins are emptied –reported plants are being stolen,

169 No objection to the lay byes at the top of Church St and outside Birds reverting to bus lay byes

170 Report to SDDC Jawbone Lane sign knocked over

Date of next meeting 8:00pm Monday 9th June 2008 at the Council Chamber

Committee 2 - Highways and Street Lighting

Cllr Willmore - Chairman.

Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 8:30pm Monday 12th May 2008 at the Council Chamber.

Present - Cllr Carroll Collyer Freeman Hicklin Howard Jackson Moore Parker Sharp Smith Statham Willmore and the Clerk

Election of Officers

Chairman Cllr Jackson proposed by Cllr Sharp seconded by Cllr Sharp seconded by Cllr Statham

Vice Chairman Cllr Willmore proposed by Cllr Statham seconded by Cllr Parker

Apologies Cllr Crawford Dunicliff

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

78 Pavilion

The interior including the walls has been cleaned and the electrics repaired and a test certificate obtained. The outside toilets are clean and in working order and litter and rubbish has been removed from the rear of the pavilion and around the car park. Progress has been made. The quotation received for remedial work is so expensive the Clerk will meet with T Potts to devise a scheme using local contractors. In future there will be a monthly inspection of the pavilion by Chairman or Vice Chairman

79 Lothian Gardens- wait for Rospa report on the chain walk- place order for repair to see-saw

80 Sporting Partnership – draft lease received from SDDC in preparation for PC subletting to clubs length of tenure sufficient to enable them to apply for grant aid

81 Coronation Close play area bins need emptying by the lengthman

Date of next meeting 8.30pm Monday 9th June 2008 at the Council Chamber

Committee 3 Recreation and Amenities.

Cllr Jackson Chairman

Leisure Centre

Minutes of a meeting of the Leisure Centre Committee held at 9.00 pm Monday 12th May 2008 at the Council Chamber.

Present- Cllr Carroll Collyer Freeman Hicklin Howard Jackson Moore Parker Sharp Smith Statham Willmore and the Clerk

Election of Officers

Chairman Cllr Collyer proposed by Cllr Statham seconded by Cllr Freeman

Vice Chairman Cllr Statham proposed by Cllr Collyer seconded by Cllr Carroll

Apologies Cllr Crawford and Dunicliff

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

57 Tenancy agreement SDDC will meter electricity to library but not gas which will be offered to DCC on a 50/50 split - which will enable a new draft be produced

58 Managers report noted- grant aid for the broken water heater in disabled toilet is being sought by Ian Hey of SDDC

59 Wall at twitchell Derby Rd to Penn Lane surveyed by SDDC in need of repair –ask when will be repaired

Date of next meeting – 9.00pm Monday 9th June 2008 at The Council Chamber

Committee 4 - Leisure Centre.
Cllr Collyer - Chairman