

Apr08

MELBOURNE PARISH COUNCIL

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March 19th 2008

To Chairman and Members of Melbourne Parish Council

Cllr Carroll Collyer Crawford Dunnicliff Freeman Hicklin Howard Jackson Moore Parker
Scott-South Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on
Tuesday April 1st 2008** at the Council Room, Bill Shone Leisure Centre, High
Street, Melbourne

Yours faithfully

Norman Hill Clerk to Parish Council

7.30pm Public Question Time – 15 minutes maximum

District and County Councillors report – 15 minutes maximum

AGENDA

Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 To confirm and sign the Non-Exempt Minutes of the Meeting held on 4th
March 2008
- 4 To determine which items if any from Part 1 of the agenda should be taken with
Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a
resolution in the following terms:- That under Sec100A(4) of the Local

Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting

5 Reports of the Committees - March 2008

Burial
Highways and Street Lighting
Recreation and Amenities
Leisure Centre

Financial Matters – note receipts of £ and approve payments of £ for March 2008

7 Chairman's Remarks

8 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infants School Governors	Cllr Smith
Airport Related Parish Councils	Cllr Freeman
NWLDC Racetrack	Cllr Statham
Safer Neighbourhood	Cllr Collyer
Lothian Gardens	Cllr Moore
Festival	Cllr Carroll
Parish Plan	Cllr Carroll

9 Clerks Report

10 Members items for information report and consideration.

11 Plans for consideration

Planning decisions
Refusal
Permissions

Part 2 Exempt information.

None

Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 4th March 2008 at the Bill Shone Leisure Centre High Street Melbourne

117 Present Cllr T Statham (Chairman) Cllr Carroll Crawford Dunnicliff Freeman Hicklin Howard Jackson Moore Parker Sharp and Smith Willmore, the Clerk, SDDC Cllr J Hewlett 6 Public and 2 Press

118 Apologies Cllr Collyer Scott-South and DCC/SDDC Cllr J Harrison

119 Public Session – no questions

120 District and County Councillors Report

Cllr Hewlett

The long awaited continuous pavement at Cockshut Lane is under construction
The proposed £1000 grant towards the cost of new seats at Lothian Gardens is no longer available due to a rule change

121 Declaration of Members Interests – none.

122 Confirm and sign the amended Non-Exempt Minutes of the Meeting held on Tuesday 5th February 2008

123 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

124 Reports of the Committees for February 2008

Burial approved

Highways and Street Lighting approved

Recreation and Amenities approved

Leisure Centre approved

125 Financial Matters – note receipts of £12436.10 and approve payments of £7713.18 for February 2008

126 Chairmans Remarks

The planting of the poplars at the Recreation Grounds had gone well

Only one person had attended The Police Surgery over a three hour session

Seven out of nine licensed premises in the town had failed a recent underage purchase of alcohol test

Apologies to Chair of Burial and Council for authorising without consultation the Sexton to remove fallen tree at the Cemetery

127 Reports from reps to outside organisations

OPWC Cllr Sharp - looking for prospective committee members – Cllr Carroll pleased

CAB will use the premises – Cllr Freeman noted the kitchens need to be certified

Lothian Gardens Cllr Moore – litter bins to emptied regularly

Festival Cllr Carroll – will include items related to the National Year of Reading – the question of banners over the pavement or road needs to be addressed

128 Clerks report

Letter from Mr T Potts Vice President of the Cricket Club regarding Cllr Freemans comments at the February meeting referred to Recreation and Amenities Committee

E mail from Cllr Scott- South unable to attend meetings and considering resignation was noted

St Georges Day brochure

Derbyshire Victim Support leaflets

129 Members items for information report and consideration

Cllr Crawford – intends to obtain from Fete and Carnival Committee why the event is not taking place this year - need to check out the links of the chain walk at the Lothian Gardens

Cllr Jackson – overgrowth at Trent Lane requiring removal

Replace damaged seat at Cockshut Lane and secure litter bin at The Turnbarrel

130 Plans considered no objection

0178FH erection of a garage at Hemsley Barn Farm The Common

0094O outline application for the erection of a dwelling on land adjacent The Plantation Ashby Road

0194U change of use from a showroom to a hot food takeaway at the garage Castle Street

131 SDDC planning decisions listed in the agenda were noted

Part 2 Exempt information – none

Committee Minutes

Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 8:15pm Monday 10th Mar 2008 at the Council Chamber

Present - Cllr Freeman (Chairman) Carroll Crawford Collyer Dunnicliff Hicklin Moore Sharp Smith Statham Willmore and the Clerk.

Apologies Cllr Howard Jackson Parker and Scott- South

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

52 Chapel roof repairs – tradesman with 18 years experience will quote for the work

53 Grounds – in reasonable order

54 Boundary wall – railings not yet repaired

55 Waiting Wendy Nuttall to complete burial records to computer

56 Letter from Mr Warren regarding damaged kerb – acknowledge letter and consider situation once site meeting is held

Date of next meeting 7.15pm Monday 7th Apr 2008 at the Cemetery

Committee 1 Burial Grounds

Cllr B Freeman - Chairman

Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.30pm Monday 10th Mar 2008 at the Council Chamber

Present – Cllr Willmore (Chairman) Carroll Collyer Dunnicliff Freeman Hicklin Moore Sharp Smith Statham and the Clerk

Apologies Cllr Crawford Howard Jackson Parker and Scott- South

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

129 High Street- DCC prevented from placing bollards outside URC due to underground services –suggest a high kerb is put in to prevent vehicles mounting the pavement and support

130 High Street green area near completion – obtain plan of final planting scheme – Cllr Willmore to meet with Festival organisers to consider a joint venture for a monument as a festival competition – opening weekend of September 13/14 to coincide with the Festival weekend

131 Street Lighting –lamp removed from Market Place shelter scrap – obtain replacement from JW (UK) LTD £265

132 Market Place Toilets – refurbishment completed

133 New seat opposite the Wash Pit – approve quotation of £265 from Trent Builders – driver of vehicle which demolished seat at Chapel Street/ Packhorse Rd junction ordered to pay £300 compensation - the concrete area remaining will be covered with earth and seeded down by T H Heath

134 Footpaths – letter to SDDC footpath officer requesting signage on all paths in the Parish is checked

135 Gutter sweeping – new once a month in Penn Lane

136 Request to SDDC to provide litter bin at Station Road at new entrance to Cycle Track supported by Cllr Harrison

137 Suggestion that DCC remove trees and bushes on bank between Sleepy Lane and Trent Lane and return to a grassed area referred to K N R A for comment

138 Letter from SDDC Regarding Dog Control Orders copy to members for discussion at next meeting – reply to two letters from members of the Public concerning dog mess

139 Green area at Jubilee Close in need of attention believed to be SDDC responsibility – report nuisance youths to Police

140 Report to DCC bollard at Main St KN needs straightening

141 Tidy green area at junction of Castle Street and Church Street

142 Repair back of notice board at KN

143 Request SDDC Clean Team clear roadside litter Melbourne to Isley Walton

144 Request DCC white line entrance from Palmerston Court on to Potter Street to maintain a clear exit for vehicles

145 Festival banners – no objection in principle to hanging banners in the Market Place from fittings

146 Market Place Shelter – replace damaged roof tiles and check condition of bowed roof supports

147 Replace damaged seat at Cockshut Lane with suitable seat from Redtree

148 Check signage at Castle Street/ Castle Lane junction Lilypool Ind Estate and correct toilet direction sign outside The Lamb

Date of next meeting 8.00pm Monday 7th Apr 2008 at the Council Chamber

Committee 2 Highways and Street Lighting
Cllr P Willmore - Chairman.

Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 8.45pm Monday 11th Mar 2008 at the Council Chamber.

Present - Cllr Willmore (Chairman) Collyer Dunnicliff Freeman Hicklin Moore Sharp Statham Smith and the Clerk.

Apologies Cllr Carroll Crawford Howard Jackson Parker and Scott-South

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

67 Melbourne Sporting Partnership – nothing further

68 Car parking area –resolved take no action over kerbing

69 Pitch drainage – expected first week of April – SDDC will work directly with contractor concerning soil removal and soak away

70 Central Networks proposal to put cable underground (currently a way-leave) at Hilly Field being dealt with by Cllr Willmore

71 Lothian Gardens - 4 replacement benches to be installed by Trent Builders – obtain price for netting to cover drainage area- site meeting required to establish work required on chain walk – ROSPA check in May

72 Copy of letter from Cricket Club regarding Cllr Freemans comments at Feb meeting to members for consideration

Date of next meeting 8.30pm Monday 7th Apr 2008 at the Council Chamber

Committee 3 Recreation and Amenities.
Cllr A Jackson – Chairman

Leisure Centre

Minutes of a meeting of the Leisure Centre Committee held at 9.30pm Monday 10th Mar 2008 at the Council Chamber

Present Cllr Collyer (Chairman) Dunnicliff Freeman Hicklin MooreSharp Smith Statham Willmore and the Clerk

Apologies Cllr Carroll Crawford Howard Jackson Parker and Scott- South

Matters to report

48 Tenancy Agreement –waiting result of latest meeting with SDDC

49 CCTV room – agreed only Pc Oliver has a key

50 Managers report – noted

51 Staffroom – noted condition of walls

Date of next meeting – 9.00pm Monday 7th Apr 2008 at The Council Chamber

Committee 4 Leisure Centre
Cllr N Collyer- Chairman

Planning

Minutes of a Planning Meeting held at 7.30 pm Monday 10th Mar 2008 at the Council Room

Present Cllr Statham (Chairman) Cllr Crawford Collyer Dunnicliff Freeman Hicklin Moore Sharp Smith Willmore and the Clerk.

Apologies Cllr Howard Jackson Parker and Scott-South

Plans considered

0123U and 0124L change of use of outbuildings to form new entrance and extension to ground floor apartment at The Tithe Barn Church Square – no objection

0255FH extension at 79 Castle Street – no objection

0260F erection of a shop office and residential units at land 10/14 Derby Road – no objection to developing the site but object to the lack of parking facilities

Application by Donington Park Ltd for a 28 day licence including 3 days for Download Having taken the advice of the Police, County and District and Members who have attended previous Download Concerts and taking into account letter from John Probyn of Livenation regarding the management of Download it was resolved to withdraw the objection to the licence application and Download in particular and suggest the management controls for Download are used as benchmark for future events covered by this licence

Arrange to meet John Probyn of Livenation (Download) to consider security in Melbourne and donations to local charities

SDDC Carbon Footprint Village Project – enter Melbourne as this years project village

SDDC Settlements Survey – completed by Clerk

SDDC changes to Validation Procedure for Planning Applications and introduction of 1 APPS – obtain clarification

Committee 5 Planning
Cllr T Statham - Chairman