

Feb08

MELBOURNE PARISH COUNCIL

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February 25th 2008

To Chairman and Members of Melbourne Parish Council

Cllr Carroll Collyer Crawford Dunnicliff Freeman Hicklin Howard Jackson Moore Parker
Scott-South Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on Tuesday March 4th** at the Council Room, Bill Shone Leisure Centre, High Street, Melbourne

Yours faithfully

Norman Hill Clerk to Parish Council

7.30pm Public Question Time – 15 minutes maximum

District and County Councillors report – 15 minutes maximum

AGENDA

Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 To confirm and sign the Non-Exempt Minutes of the Meeting held on 5th February 2008
- 4 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during

consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting

- 5 Reports of the Committees - Feb 2008
 - Burial
 - Highways and Street Lighting
 - Recreation and Amenities
 - Leisure Centre
- 6 Financial Matters – note receipts of £ and approve payments of £ for Feb 2008
- 7 Chairman's Remarks
- 8 Reports from representatives on outside organisations
 - Senior Citizens Centre Cllr Sharp
 - Infants School Governors Cllr Smith
 - Airport Related Parish Councils Cllr Freeman
 - NWLDC Racetrack Cllr Statham
 - Safer Neighbourhood Cllr Collyer
 - Lothian Gardens Cllr Moore
 - Festival Cllr Carroll
 - Parish Plan Cllr Carroll
- 9 Clerks Report
- 10 Members items for information report and consideration.
- 11 Plans for consideration
 - 0123U and 0124L change of use of outbuildings to form new entrance and extension to ground floor apartment at The Tithe Barn Church Square
 - 0178FH erection of a garage at Hemsley Barn Farm The Common

Planning decisions

Refusal

1095F Training centre 2 Derby Road removal of condition 7

Permissions

1306L clock at Thomas Cook Almshouses High Street

1342FH erection of a garage at The Barn Woodhouses

1361FH extension rear of 30 Market Place

1378FH extension at 8 Newton Wonder Court

1418FH rebuilding of part of blockwork boundary wall at 26 Chapel Street with facing bricks

1419CC demolition of part of wall 26 Chapel Street

1424FH extension and change of use garage to living at 39 Spinney Hill

1429FH extension 81 Spinney Hill

1433FH extension 42 George Street

1431 TC pruning of a hedge and a fern-leaf beech at 44 Penn Lane

Part 2 Exempt information.

None

Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 5th February 2008 at the Bill Shone Leisure Centre High Street Melbourne

106 Present Cllr T Statham (Chairman) Cllr Carroll Collyer Crawford Dunnicliff Freeman Hicklin Howard Jackson Moore Parker Sharp and Smith Willmore, the Clerk, PC David Oliver, Mrs Hardy and two Press Cllr J Harrison (joined meeting at 8.30pm)
Apologies Cllr Scott-South and SDDC Cllr J Hewlett

107 Public Session

Mrs Hardy

Concerns over lights out in South St, Alma St and North St- DCC are aware, DCC propose to repair 214198 but two require underground supply work by EON
Stone over pavement at Main Street near The Orchard and poor condition generally of roads and pavements- Cllr Freeman suggested specific items for street lighting and highway matters are reported via the DCC helpline

PC Oliver reported on crime in the month, results of use of speed gun in Main Street. Key network members have been issued with the Section 3 mobile number

The police house will be used as a "surgery" one evening a month

Cllr Crawford reported his investigation following a disturbance outside a shop in the Market Place

A School Crossing Warden may not be appointed until the end of March because of the length of time CRB checks take - Cllr Crawford expressed concern over the length of time involved

Cllr Freeman took details of Speed Watch

District and County Councillors Report

Cllr Harrison

SDDC

Proposal to gift instead of lease SDDC land at Recreation Ground to Parish Council needs serious consideration in light of possible changes to Sec 136 funding in the future

A sound test for the Download Concert put on to await a planning application

SDDC Corporate Plan is now more beneficial to rural areas

The £9000 for High Street Garden and £1000 for seats at Lothian Gardens are confirmed

The Green Team will clear dog fouling

Brown bin composting vessels will improve the waste facility

DCC

Cllr Harrison has urged the completion of pavement at Cockshut Lane be included in next year schemes

Swarkestone Causeway overnight maintenance work finishes 5.30am daily

108 Declaration of Members Interests – none.

109 Confirm and sign the amended Non-Exempt Minutes of the Meeting held on Tuesday 8th January 2008

110 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

111 Reports of the Committees for January 2008

Burial approved

Highways and Street Lighting approved

Recreation and Amenities approved –

Leisure Centre approved

112 Financial Matters – note receipts of £3343.03 and approve payments of £10803 for January 2008

113 Chairmans Remarks

Has presented bouquet to Dorothy Harris the eldest resident in the Parish on the occasion of her 105th birthday

Parish Plan steering committee, Chairman Phil Dobbey Secretary Jane Carroll, Treasurer Blaise Lambert next meeting Feb 18th

Presented award at Army Cadet Evening – cadets now meet two nights a week
Diary date SDDC Civic Dinner March 7th Branston Golf Club

114 Reports from reps to outside organisations

Infant School Governors Cllr Smith – evacuation and closure procedure on Feb 4 had worked well- the cause of the smell which caused the problem has been located Lothian Gardens- Cllr Crawford asked for repairs to chains on the chain walk Festival –Cllr Carroll reported on a young persons theme for this year

115 Clerks report

Letter to and reply from police concerning policing of Parish over the period of the Download Concert

Auditors for next five years will be the Audit Commission Limited Assurance Specialist Unit

SDDC Corporative Plan 2007/10

CPRE lunch Sat Mar 1 at Kirk Langley with guest speaker weatherman Bill Giles

CPRE Planning Seminar April 26 at Findern

116 Members items for information report and consideration

Cllr Crawford- questioned whether or not Carnival will be going ahead

Cllr Hicklin – bin at Coronation Close requires emptying

Chapel Street twitchell drains are blocked – report to DCC

Dog mess is a major problem at present

Cllr Freeman – suggest liaise with schools to promote squash and badminton at Leisure Centre- Cllr Crawford reduced rates for 50+ mornings Monday to Friday at Leisure

Centre - Cllr Carroll special rates for young people and 50+

Cllr Freeman – confirmation Library has internet access

117 Plans considered no objection

1484FH erection of a wall at 83 Commerce Street

1483F vehicular access to land adjacent to Ramsley House Station Road

0069 FH conservatory at Four Winds The Common

0070FH extension 60Potter Street

0071 L extension 60 Potter Street

0100L demolition of outbuilding, rear porch and internal alterations at 45 Derby Road

0095FH extension 33 Woodlands Way

Part 2 Exempt information – none

Committee Minutes

Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7:45pm Monday 11th Feb 2008 at the Council Chamber

Present - Cllr Freeman (Chairman) Carroll Collyer Hicklin Jackson Parker Sharp Smith Statham and the Clerk.

Apologies Cllr Crawford Dunnicliff Moore Scott- South and Willmore

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

46 Chapel – ensure Trent Builders work as a minimum within Health & Safety at Work Act 1974 – replace missing ridge tiles, no action on cresting – consider internal repairs, decorating and painting gutters and drainpipes

47 Grounds – in reasonable order

48 Boundary wall – waiting repairs to railings

49 Waiting Wendy Nuttall to complete burial records to computer

50 Letter from Mr Warren regarding damaged kerb – acknowledge letter and consider situation once site meeting is held

51 Cemetery fees – 3% increase from April 1st

Date of next meeting 7.30pm Monday 10th Mar 2008 at the Council Chamber

Committee 1 Burial Grounds

Cllr B Freeman - Chairman

Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm Monday 11th Feb 2008 at the Council Chamber

Present – Cllr Smith (Chairman) Carroll Collyer Freeman Hicklin Jackson Parker Sharp Statham and the Clerk

Apologies Cllr Crawford Dunnicliff Moore Scott- South and Willmore

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report.

117 High Street- Cllr Crawford letter from DCC

118 Severn Trent investigating sewer smells at Main Street KN and the Market Place

119 Trent Lane sign being replaced by SDDC

120 Some overhanging branches at Main Street have been cut back and the offending stone removed

121 High Street green area improvement– grant received from SDDC

122 Street Lighting – obtain from DCC name of company responsible for loss of lamp from Market Place - SDDC agree to provide supplier and specification

123 Market Place Toilets – place order for new urinals in Gents, decorating Ladies and Gents, and additional lighting

124 The Crescent – advise Civic Society that Council would prefer to see wire and posts replaced with a post and rail fence

125 Seat for opposite the Wash Pit – obtain price for installation from Trent Builders

126 SDDC footpath officer- request signage on all paths is checked as there are reports of a number of signs laid flat or missing altogether

127 Gutter sweeping – request SDDC transfer one in four sweeps from Church Street to Penn Lane supported by Cllr Harrison

128 Request SDDC provide litter bin at Station Road at new entrance to Cycle Track supported by Cllr Harrison

Date of next meeting 8.00pm Monday 10th Mar 2008 at the Council Chamber

Committee 2 Highways and Street Lighting
Cllr P Willmore - Chairman.

Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 8.30pm Monday 11th Feb 2008 at the Council Chamber.

Present - Cllr Jackson (Chairman) Carroll Collyer Freeman Hicklin Parker Sharp Statham Smith and the Clerk.

Apologies Cllr Crawford Dunnicliff Moore Scott-South and Willmore

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

58 Melbourne Sporting Partnership – waiting letter from SDDC future ownership of grounds

59 Car parking area –site meeting Feb 12 concerning kerbs – reported 2 “dragons teeth” pulled out at car park

60 Pitch drainage - carry out porosity test on the hole in the bottom corner considered a success – drainage scheduled for end of March

61 Central Networks proposal to put cable underground (currently a way-leave) at Hilly Field being dealt with by Cllr Willmore

62 Lothian Gardens - replacement benches to be installed by Trent Builders

63 Replacement Lombardy poplars in February

64 Cllr Statham and Jackson had met with Mr Grant to discuss Cricket issues

65 Tidy up area at back of pavilion

66 SDDC Summer Sport Mobile Skate Park Tues Aug 12th 2pm to 4pm, Climbing Wall Wed Aug 27th 6pm to 8pm at Lothian Gardens

Date of next meeting 8.30pm Monday 10th Mar 2008 at the Council Chamber

Committee 3 Recreation and Amenities.
Cllr A Jackson – Chairman

Leisure Centre

Minutes of a meeting of the Leisure Centre Committee held at 9.00pm Monday 11th Feb 2008 at the Council Chamber

Present Cllr Collyer (Chairman) Carroll Freeman Hicklin Jackson Parker Sharp Smith Statham and the Clerk

Apologies Cllr Crawford Dunnicliff Moore Scott- South and Willmore

Matters to report

44 Tenancy Agreement –meet SDDC on March 7th

45 Rates appeal for 2005 – nothing at present

46 Council room – resolved Cllr Collyer and Statham are key holders

47 Lettings - 3% increase from April 1st – resolved not to offer concessions

Date of next meeting – 9.00pm Monday 10th Mar 2008 at The Council Chamber

Committee 4 Leisure Centre
Cllr N Collyer- Chairman

Planning

Minutes of a Planning Meeting held at 7.30 pm Monday 11th Feb 2008 at the Council Room

Present Cllr Statham (Chairman) Cllr Carroll Collyer Freeman Hicklin Jackson Parker Sharp Smith and the Clerk.

Apologies Cllr Crawford Dunnicliff Moore Scott-South and Willmore

No plans or decisions to consider

SDDC proposals for Plans on line – on “back burner”

Committee 5 Planning

Cllr T Statham - Chairman