

## MELBOURNE PARISH COUNCIL

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January 24<sup>th</sup> 2008

### To Chairman and Members of Melbourne Parish Council

Cllr Carroll Collyer Crawford Dunnicliff Freeman Hicklin Howard Jackson Moore Parker  
Scott-South Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on  
Tuesday Feb 5th** at the Council Room, Bill Shone Leisure Centre, High Street,  
Melbourne

Yours faithfully

Norman Hill      Clerk to Parish Council

**7.30pm** Public Question Time – 15 minutes maximum

District and County Councillors report – 15 minutes maximum

### AGENDA

#### Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 To confirm and sign the Non-Exempt Minutes of the Meeting held on 8<sup>th</sup> January 2008
- 4 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.  
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during

consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting

- 5 Reports of the Committees- Jan 2008
  - Burial
  - Highways and Street Lighting
  - Recreation and Amenities
  - Leisure Centre
- 6 Financial Matters – note receipts of £ and approve payments of £ for Jan 2008
- 7 Chairman’s Remarks
- 8 Reports from representatives on outside organisations
  - Senior Citizens Centre Cllr Sharp
  - Infants School Governors Cllr Smith
  - Police Consultative Group Cllr Freeman
  - Airport Related Parish Councils Cllr Freeman
  - NWLDC Racetrack Cllr Statham
  - Safer Neighbourhood Cllr Collyer
  - Lothian Gardens Cllr Moore
  - Festival Cllr Carroll
- 9 Clerks Report
- 10 Members items for information report and consideration.
- 11 Plans for consideration
  - 1484FH erection of a wall at 83 Commerce Street

**Part 2 Exempt information.**

None

**Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 8<sup>th</sup> January 2008 at the Bill Shone Leisure Centre High Street Melbourne**

95 Present Cllr T Statham (Chairman) Cllr Carroll Collyer Crawford Freeman Hicklin Jackson Parker Sharp and Smith, the Clerk, Cllr J Hewlett, Cllr J Harrison, PC David Oliver, Mrs Hardy and two Press  
Apologies Cllr Dunnicliff, Howard, Moore, Scott-South and Willmore

96 Public Session

Mrs Hardy

Lack of progress on dropped kerbs in KN – Cllr explained the plan for the future  
Smell at KN to be located and reported to Severn Trent for CCTV survey  
Highways to check overhanging trees and hedges at Main Street

PC Oliver reported Christmas had been quiet although Police and SDDC officers will be meeting to consider alcohol related incidents  
Police receive information on persons travelling into the town with alcohol on Friday and Saturday nights  
Cllr Crawford not satisfied with police effort following a disturbance outside a shop in the Market Place  
Cllr Hicklin – empty anonymous complaints box in Post Office

Cllr Collyer – thanks to PC Oliver for attending – please give consideration to ways of combating the young offenders in preparation for the lighter nights  
Cllr Harrison – thanks for police presence on Friday and Saturdays

#### District and County Councillors Reports

Cllr Harrison

##### SDDC

The planning application for additional caravan storage at Kings Newton refused

Noted good turnout for Village Plan Meeting and support by SDDC

Environmental Health looking to locate source of burning smell at Derby Road between Melton and Windsor Avenues

A speedy decision is required about draining the soccer pitch to enable the work be carried out with minimum disruption to cricket and soccer

SDDC propose to lease new pitches to PC to sub lease to clubs in order for them to be in a position to claim grant aid

Melbourne will be priority for Leisure and Recreation and Leisure once the schemes at Etwall and Hilton are completed

Cllr Freeman requested a printout of the SDDC needs for each parish

Cllr Collyer requested the reducing of volume of traffic over Swarkestone Bridge be looked at the next Strategic Plan – this is also a Parish Plan issue

##### DCC

Propose to press ahead with the proposed speed restrictions around the town despite objections from Chief Constable and Institute of Advanced Motorists

Welcomes structural repairs to Swarkestone Bridge-will ask DCC to finish at 5.30am daily to allow shift workers into Derby for 6.00pm

##### Cllr Hewlett SDDC

Report on recreational schemes in S Derbys – none for Melbourne

Report on proposed handling and controls for noise and nuisance by SDDC of Download Concert PC views the Concert with serious concerns for the town and residents regarding noise and nuisance and safety of persons and property Cllr Hewlett and Harrison were asked to relay the Councils concerns to SDDC to ensure minimum disruption to life and property in and around the Parish

Noted the bins in High Street car park had overflowed over the Christmas and New Year  
Cllr Collyer requested consideration be given to the collection of plastics as this service is provided by some other Councils

97 Declaration of Members Interests – none.

98 Confirm and sign the Non-Exempt Minutes of the Meeting held on Tuesday 8<sup>th</sup> January 2008

99 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

100 Reports of the Committees for Dec 2007

Burial approved

Highways and Street Lighting approved

Recreation and Amenities approved – resolved unanimously to proceed with pitch drainage in conjunction with SDDC at a cost to PC of £2000

Leisure Centre approved

101 Financial Matters – note receipts of £2553.31 and approve payments of £15054.65 for December 2007

102 Chairmans Remarks

A card of condolence has been sent to Cllr Moore

Christmas Late Night had gone as well as could be expected with the inclement weather

Sixty had attended the Parish Plan Meet and forty have signed for the next meeting on

21 Jan Cllr Collyer and Jackson to attend meetings on behalf of Parish Council

80 bulbs had been destroyed on the Market Place Christmas tree

103 Reports from reps to outside organisations

OPWC Cllr Sharp – successful Christmas Party

104 Clerks report – correspondence

Standards Board training Feb 6 at SDDC – Cllr Statham Smith Crawford and Parker

DALC training Sat April 5 at Hulland Ward

Next Area meeting Jan 22 at Leisure Centre

105 Members items for information report and consideration

Offer by Cllr Harrison to donate £1000 from personal fund towards replacing seats at Lothian Gardens gratefully accepted

Cllr Crawford to obtain further details from shopkeeper of disturbance outside the shop pre Christmas

Concern expressed that a Safer Neighbourhood Meeting is being called by invitation only

106 Plans considered no objection

1424FH extension 39 Spinney Hill

1429FH extension 81 Spinney Hill

1431TC pruning of a hedge and fern-leaf beech at 44 Penn Lane

1433FH extension 42 George Street

1447F windows and door openings at unit A Castle Street

**Part 2 Exempt information – none**

## **Committee Minutes**

### **Burial Grounds**

Minutes of a meeting of the Burial Grounds Committee held at 7:45pm Monday 14<sup>th</sup> Jan 2008 at the Council Chamber

Present - Cllr Freeman (Chairman) Dunicliff Hicklin Howard Jackson Parker Sharp Statham Willmore and the Clerk.

Apologies Cllr Collyer Moore Scott- South and Smith

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

42 Chapel – waiting Trent Builders to repair the roof

43 Grounds – paths being sprayed and raked of moss

44 Boundary wall – order placed for repairs to railings

45 Machinery serviced at Melbourne Garden Services

Date of next meeting 7.30pm Monday 11<sup>th</sup> Feb 2008 at the Council Chamber

Committee 1 Burial Grounds

Cllr B Freeman - Chairman

### **Highways and Street Lighting**

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm Monday 14<sup>th</sup> Jan 2008 at the Council Chamber

Present – Cllr Willmore (Chairman) Dunnicliff Freeman Hicklin Howard Jackson Parker Sharp Statham and the Clerk

Apologies Cllr Collyer Moore Scott- South and Smith

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report.

105 DCC matters

High Street outside URC nothing further

106 Kings Newton S/Trent investigate sewer smells at Main Street

SDDC new Trent Lane sign required

DCC investigate overhanging branches at Main St

107 High Street green area improvement–order placed with Horizon Landscapes of Basford £14,326 plus a 10% contingency, plus £1500 management charge from Groundwork Derbyshire commencing Feb 15<sup>th</sup> for three weeks

Advise Civic Society Claire Sturges/ Mrs Robinson there are no specimen trees in the plan for which donations could be made- we had agreed a donation with Mrs Laughton before she died for a seat in memory of her late husband who used to rest on a seat in High Street when walking to the Market Place

Advise SDDC, Thomas Cook Ltd and Millennium Trust of commencement of works and their promises

108 Street Lighting – waiting DCC estimate for improving lighting at pathway High Street to Penn Lane – advise they must provide a replacement for Market Place shelter as they lost the original

109 Market Place Toilets – obtain from SDDC improvement costs and from suppliers cleaning costs Obtain advice from Peak Park

110 The Crescent – order placed with T H Heath to reduce hedge to 3ft – Civic Society suggestions to remove wire and fence posts and build up soil where there is no bund at the perimeter to prevent cars parking

111 Market Place Clock – incorrect time and light still out in spite of numerous phone calls to Chris Payne at SDDC

112 Seat at Chapel Street demolished by vehicle – claim for damages attached to Police charge T H Heath to remove concrete base and reinstate area Order replacement from Neptune £643.75 +VAT be sited at Station Road opposite the Wash Pit

113 Report to SDDC footpath officer 4 signs laid flat

114 Requirement for footpath sign at Ashby Road being progressed by Philip Heath since he spent many years obtaining the original

115 Gutter sweeping – request SDDC transfer one in four sweeps from Church Street to Penn Lane

116 Request SDDC provide litter bin at Station Road at new entrance to Cycle Track

Date of next meeting 8.00pm Monday 11<sup>th</sup> Feb 2008 at the Council Chamber

Committee 2 Highways and Street Lighting  
Cllr P Willmore - Chairman.

### **Recreation and Amenities**

Minutes of a meeting of the Recreation and Amenities Committee held at 8.30pm Monday 14th Jan 2008 at the Council Chamber.

Present - Cllr Jackson (Chairman) Collyer Dunnicliff Freeman Hicklin Howard Parker Sharp Statham Willmore and the Clerk.  
Apologies Cllr Moore Scott-South and Smith

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

48 Melbourne Sporting Partnership – PC requires request in writing in order to be able to consider sub-leases

49 Car parking area –kerbs in January

50 Pitch drainage - carry out porosity test on the hole in the bottom corner then fill as a soak away – SDDC aware of PC resolution to participate in the pitch drainage scheme

51 Central Networks proposal to put cable underground (currently a way-leave) at Hilly Field being dealt with by Cllr Willmore

52 Lothian Gardens- replace 4 old benches with new from Redmile - retain brass plates

53 Replacement Lombardy poplars- following the meeting with RBL and Civic Society the trees will be planted February

54 Letter from Kenny Grant “The Demise of Melbourne Cricket Club” - Cllr Statham and Jackson to meet with Mr Grant

55 Tidy up area at back of pavilion when conditions allow

56 SDDC sports team in conjunction with the Cricket Club to hold a cricket coaching day in March

57 SDDC Summer Sport Provision order Mobile Skate Park £175 and Climbing Wall £200

Date of next meeting 8.30pm Monday 11<sup>th</sup> Feb 2008 at the Council Chamber

Committee 3 Recreation and Amenities.

Cllr A Jackson – Chairman

### **Leisure Centre**

Minutes of a meeting of the Leisure Centre Committee held at 9.00pm Monday 14<sup>th</sup> Jan 2008 at the Council Chamber

Present Cllr Collyer (Chairman) Dunnicliff Freeman Hicklin Howard Jackson Parker Sharp Smith Statham Willmore and the Clerk  
Apologies Cllr Moore and Scott- South

Matters to report

40 Tenancy Agreement –arrange meeting of both parties at Fishers to resolve deal breakers

41 Rates appeal for 2005 – nothing further at present

42 Managers Report- leaking roof and outside lights not working reported to SDDC

43 Council cctv room – change the lock on the door - Trent Builders

Date of next meeting – 9.00pm Monday 11<sup>th</sup> Feb 2008 at The Council Chamber

Committee 4 Leisure Centre

Cllr N Collyer- Chairman

### **Planning**

Minutes of a Planning Meeting held at 7.30 pm Monday 14<sup>th</sup> Jan 2008 at the Council Room

Present Cllr Statham (Chairman) Cllr Dunnicliff Freeman Hicklin Howard Jackson Parker Sharp Willmore and the Clerk.  
Apologies Cllr Collyer Moore Scott-South and Smith

Plans considered no objection – 0008TC crown lifting of three lime trees at Melbourne Hall fronting Pool Road at Church Square

SDDC Planning refusals

1266TC felling of a larch at The Grange Packhorse Road

1353U extension to Kings Newton caravan storage facility

1174F portacabin to serve as a taxi driver rest room at Melbourne Hotel car park

SDDC approvals

1312TC fell leylandi at 24 Potter Street

1209FH extension 79 Victoria Street

1201LM external works at 21 Blanch Croft

1138F

&1139L extension at The Melbourne Arms Ashby Road

Plans on line – obtain reply from SDDC

Committee 5 Planning

Cllr T Statham - Chairman