

Nov07

MELBOURNE PARISH COUNCIL

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November 27th 2007

To Chairman and Members of Melbourne Parish Council

Cllr Carroll Collyer Crawford Dunnicliff Freeman Hicklin Howard Jackson Moore Parker
Scott-South Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on
Tuesday Dec 4th 2007** at the Council Room, Bill Shone Leisure Centre, High
Street, Melbourne

Yours faithfully

Norman Hill Clerk to Parish Council

7.30pm Public Question Time – 15 minutes maximum

District and County Councillors report – 15 minutes maximum

AGENDA

Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 To confirm and sign the Non-Exempt Minutes of the Meeting held on 6th
November 2007
- 4 To determine which items if any from Part 1 of the agenda should be taken with
Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a
resolution in the following terms:- That under Sec100A(4) of the Local
Government Act 1972, the Public be excluded from the meeting during
consideration of the business set out in the likely disclosure of exempt
information as defined in the report(s) or otherwise indicated at the meeting

- 5 Reports of the Committees - Nov 2007
Burial
Highways and Street Lighting
Recreation and Amenities
Leisure Centre

- 6 Financial Matters – note receipts and approve payments for Nov 2007
Confirm Committees Budgets for 2008/9 totalling £82922 and set a Parish Rate of £146119(both same as previous year plus 2.75% for inflation)

- 7 Chairman's Remarks

- 8 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infants School Governors	Cllr Smith
Police Consultative Group	Cllr Freeman
Airport Related Parish Councils	Cllr Freeman
NWLDC Racetrack	Cllr Statham
Safer Neighbourhood	Cllr Collyer
Lothian Gardens	Cllr Moore
Festival	Cllr Carroll

- 9 Clerks Report

- 10 Members items for information report and consideration.

- 11 Plans for consideration
 - 1306L installation of a clock at Thomas Cook Almshouses High Street

 - 1311TC pruning of a cherry at 30 Potter Street

 - 1342FH erection of a garage at The Barn Woodhouses

 - 1266TC felling of a larch tree at The Grange Packhorse Road

 - 1353U extension to the existing caravan storage facility at land adjoining Kings Newton storage depot

 - Plan withdrawn
 - 1115O outline permission for an agricultural workers dwelling at Riding Bank Farm

Part 2 Exempt information.

None

Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 6th November at the Bill Shone Leisure Centre High Street Melbourne

69 Present Cllr T Statham (Chairman) Cllr Carroll Collyer Crawford Dunnicliff Freeman Howard Hicklin Jackson Moore Parker Sharp Smith and Willmore, the Clerk, Cllr J Hewlett, Cllr J Harrison, three members of the Public and three Press Apologies Cllr Scott-South

70 Public Session

Public

Mr Charles Robey asked for Parish Council support against the planning permission granted by SDDC for a paint spray facility at the Storage Depot at Kings Newton by requesting site of the SDDC planning officers report on the application and subsequent decision and County Council criteria and protocols for traffic numbers at Trent Lane

Mrs Gail How asked the Parish Council continues to press for a greater police presence in the town to combat anti social behaviour It was suggested Mrs How attends the Safer Neighbourhood Meeting o Nov 27th

The Highways Committee Parish Council plan making the pavement outside Holywell Cottage Main St KN wheel chair friendly was explained

District and County Councillors Reports

Cllr Harrison

DCC

Free bus travel for the over 60s from April 2008

Swarkestone Bridge now has a 40mph limit

Highways recommend double yellow lines at the dog leg in Blanch Croft where parked vehicles are causing an obstruction

SDDC

Melbourne Council houses being inspected by SDDC ON 30 November

Both Cllr Harrison and Hewlett had strenuously opposed the planning application for the spray facility at the Storage Depot Consider it extremely unlikely SDDC are guilty of maladministration

The daily traffic flow of 450 vehicles in Trent Lane was reported to DCC Traffic who have been posed the question of how many before the DCC take action

Notes there are still problems holding up the signing of the lease for the Centre but repairs to the District Council car park have finally been carried out

Congratulations to Governors and staff and pupils of the Infants School on excellent Ofsted Report

Suggests if PC goes ahead with pitch drainage recommended by SDDC apply for 25% from Community Partnership Scheme and JH will try to find balance

DCC signs for Swarkestone Bridge have been re sited – it should be noted that Public Service vehicles and HGVs to and from local business are exempt from any weight restrictions applying to the bridge

Anti social behaviour will an item at the Safer Neighbourhood Area Meeting on Nov 27

Cllr Hewlett

The amount of waste collected by the latest SDDC Saturday bulk waste collection has increased to close to 3 tons

The SDDC website is now linked to census information

The application for Braeside has been turned down, a new application with less houses is expected

A new local newspaper called the Melbourne Messenger is planned

Agenda

Part 1 Non –Exempt information

71 Declaration of Members Interests – none.

72 Confirm and sign the Non-Exempt Minutes of the Meeting held on Tuesday 6th November 2007

73 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

74 Reports of the Committees for Oct 2007

Burial approved

Highways and Street Lighting approved

Recreation and Amenities approved

Leisure Centre approved

75 Financial Matters – note receipts of £2499.71 and approve payments of £12235.24 for October 2007.

Resolved employees salaries are increased by 2.475% backdated to 1 April 2008 in line with National Agreement

76 Chairmans Remarks

Oct 10 with SDDC Chairman Mike Bale round the town for the day to meet local people

Oct 22 with the Clerk had finalised Late Night Shopping plans with MBA when 4 policemen will be present

Oct 23 Parish Plan seminar at Repton with Cllr Jackson – resolved call a Public Meeting 7.30pm Monday 7th January 2008, at Leisure Centre, invite Reps from local clubs and organisations and advertise meeting in December issue of Village Voice

Oct 24 SDDC Liaison Meeting

Local Development Framework 5 major areas will be considered for development in 2008

Summer Sports Partnership has been very successful this year, noted climbing wall sessions are just two hours

Nov 2 meeting with Police Crime Prevention Officer over CCTV, report to members for consideration at next Highways meeting

Letter from RBL replacement of poplar trees at Recreation Ground referred to Recreation Grounds Committee

Poor condition of Swarkestone Bridge and causeway gives cause for concern – failure of the bridge would have a devastating effect on Melbourne and its residents

Letter from Festival Committee concerning Flags Banners and Bunting referred to Highways

77 Reports from reps to outside organisations

Infant School Governors – Cllr Smith reported on the excellent Ofsted report as a resulting from the teachers dedication and professionalism

NWLDC Racetrack – Cllr Statham reported the Download Concert has been moved to the Market site which will cause noise nuisance locally- noise complaints and traffic management was considered

Lothian Gardens Cllr Moore – ensure litter bins emptied

78 Clerks report

Committees to start budget process in November

SDDC working on proposal and costing for improving Market Place toilets

79 Members items for information report and consideration

Cllr Crawford requested be kept informed of visit by DCC when problems relating to danger of being on the pavement outside the URC in High Street are to be considered

80 Plans considered no objection

1138F and 1139L erection of an extension at The Melbourne Arms Ashby Road-
1158FH replacement of existing windows and alterations at 27 High Street

1193 FH erection of an extension and the insertion of dormer windows at Park House Sleepy Lane

1201L retention of rebuilt chimney and ten courses of gable, replacement of damaged bricks on gable end, insertion of cast iron bricks on gable ends and lead sill on downstairs left hand window to match right hand window at 21 Blanchcroft

1209FH extension at 78 Victoria Street

1237TC felling of crab apple tree at Castle Mews

81 Plans considered objection

1174F portacabin to serve as a taxi driver rest room at the car park of the Melbourne Hotel- strenuously object because the building looks awful, and is totally out of keeping with the vicinity and other buildings in the area

Part 2 Exempt information – none

Committee Minutes

Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7:45pm Monday 12th Nov 2007 at the Council Chamber

Present - Cllr Freeman (Chairman) Carroll Collyer Dunnicliff Hicklin Howard Jackson Moore Parker Smith Statham Willmore and the Clerk.

Apologies Cllr Crawford Scott- South and Sharp

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

29 Chapel – Trent Builders to repair the 3 leaks in the roof

30 Grounds – in reasonable order – ensure entrance is swept and litter free
Ask SDDC availability of brown bins for grass cuttings

31 Front wall – repairs to railings expected to start soon

32 Place order with Derwent Fencing for fence to former Gayborder Nursery site £1515 and Melbourne Tree Services to remove the 5 trees on the fence line £360

33 Procedures – resolved that new procedures for burials and exhumations be included in the PC Risk

34 Half plot Charles Dudzik deceased – obtain advice over the public suggestion that the PC administers a fund to raise cash for a headstone – any surplus to be donated to the Polish Society in Derby

35 Replacement mower- obtain prices

Date of next meeting 7.30pm Monday 10th Dec 2008 at the Council Chamber

Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm
Monday 12^h Nov 2007 at the Council Chamber

Present – Cllr Willmore (Chairman) Collyer Dunnicliff Freeman Hicklin Howard Jackson
Moore Parker Sharp Smith Willmore and the Clerk
Apologies Cllr Carroll Crawford and Scott- South

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report.

77 DCC Highways and Traffic matters being considered by area manager
more chevrons at bend near Sir Francis Burdett
suggested 3.5tonne weight limit on Swarkestone Bridge
request for a bollard outside the URC – test bores being taken

78 Main St KN – slope on pavement where it crosses the drive into Holywell Cottage –
Clerk to check whether it is ultra vires for the Parish Council to act on the permission of
the resident to reduce the height into the garden thus enabling the pavement to be
lowered by DCC to make it wheelchair friendly

79 High Street green area –Groundwork Derbyshire obtaining estimates now that
problems with planners over type of York stone have been resolved

80 Arrangements in hand for Council employees at Late Night Shopping Dec 6th

81 Street Lighting – waiting DCC estimate to improve lighting at pathway High Street to
Penn Lane check the lamps now the leaves are down
Request DCC repair and return lamp to top of Market Place shelter PC to bear the cost

82 Damaged grit box at top of Woodhouses Hill removed but grit remains. Waiting reply
to request for a new grit box for the Commerce Street / George Street junction in the
corner near the entrance to the allotments

83Market Place Toilets refurbishment
Waiting prices and ideas from SDDC but in meantime ensure equipment is in working
order and professionally cleaned for Late Night Shopping on Dec 6th

84 CCTV – change the lock on the door - leave the equipment running

85 Overgrowth at Trent Lane not yet removed

86 The Crescent -reduce height of hedge at The Crescent to 3 ft – obtain details of Civic
Society proposals for the area

87 Market Place Clock – incorrect time and light out reported to SDDC a number of times

88 Check state of pavement outside 5/7 Selina Street reported in poor condition

89 Christmas trees and lights –place order with TH Heath to supply and take away tree £425

90 Seat at Chapel Street triangle demolished by vehicle- Clerk pursuing claim, council to consider alternative site

91 Festival request for flags banner and bunting to be put up and taken down by Parish Council and that Council make £1000 one off payment instead of underwriting the event to the tune of £750 each year Reply Council is prepared only to continue the underwriting of the event

Date of next meeting 8.00pm Monday 10th Dec 2007 at the Council Chamber

Committee 2 Highways and Street Lighting
Cllr P Willmore - Chairman.

Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 8:30pm Monday 12^h Nov 2007 at the Council Chamber.

Present - Cllr Jackson (Chairman) Carroll Collyer Dunnicliff Freeman Hicklin Howard Moore Parker Smith Statham Willmore and the Clerk.
Apologies Cllr Crawford Scott- South and Sharp

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

34 Melbourne Sporting Partnership – nothing further

35 Car parking area –resolved Trent Builders carry out the work as soon as possible

36 Pitch drainage - Cllr Jackson reported he had spoken to the scheme designer and to Newhall FC but had not inspected their pitch – obtain further clarification from Cllr Harrison regarding funding It is noted the annual maintenance for this system is £2000 per pitch

37 Central Networks proposal to put cable underground (currently a way-leave) at Hilly Field being dealt with by Cllr Willmore

38 Lothian Gardens- replacing plastic netting over drainage area set alight- Cllr Moore to check

39 Replacements for poplars- site meeting Nov14 PC, RBL and Civic Society

40 Litter pick the car park area and ensure bins are emptied

Date of next meeting 8.30pm Monday 10th Dec 2007 at the Council Chamber

Committee 3 Recreation and Amenities.
Cllr A Jackson – Chairman

Leisure Centre

Minutes of a meeting of the Leisure Centre Committee held at 9.00pm Monday 10th Nov 2007 at the Council Chamber

Present Cllr Collyer (Chairman) Cllr Carroll Dunnicliff Freeman Hicklin Howard Jackson Moore Parker Smith Statham Willmore and the Clerk
Apologies Cllr Crawford Scott- South and Sharp

Matters to report

25 Tenancy Agreement – Fishers waiting reply from SDDC to proposed amendments

26 Roof repaired by SDDC

27 Rates appeal – an offer by Cllr Willmore to look into making an appeal for 2005 was accepted

28 Managers Report- Centre will close Dec22 and reopen Jan2 – manager to erect Christmas tree in entrance same as previous years

29 Window cleaning – resolved to place order with D Younger to clean windows inside and out total £150

30 Manager obtaining price to repair heater in squash court

31 Council office – change the lock

32 Lettings- agree weekend letting for Historic Society in February £100

33 Health and Safety – a number of hot down pipes had been lagged

Date of next meeting – 9.00pm Monday 12th Nov 2007 at The Council Chamber

Committee 4 Leisure Centre
Cllr N Collyer- Chairman

Planning

Minutes of a Planning Meeting held at 7.30 pm Monday 12th Nov 2007 at the Council Room

Present Cllr Statham (Chairman) Cllr Carroll Collyer Dunnicliff Freeman Hicklin Howard Jackson Moore Parker Smith Willmore and the Clerk.
Apologies Cllr Crawford Scott-South and Sharp

Section 106 rules- copy of SDDC information sheet to each Cllr

Planning approvals

250F Speedy Support Services spray shed Trent Lane
697L 698F erection of a pergola and fencing at the Packhorse
936F satellite dish at the Liberal Club

977U change of use living room to office 48 Derby Road
978H change from pebble dash to plain render at 16 Church Street
1016FH extension at Pippin Heath KN Lane
1018L internal an external alterations at 45 Blanchcroft

Mr C Robey,s questions to council regarding the Permission of plan 250F were considered It was resolved nothing could be done as regards the actual decision but the Clerk would enquire of DCC what the number of vehicles a day at Trent Lane would need to be before the Derbyshire County Council as Highways Authority is prepared to impose a limit

Committee 5 Planning
Cllr T Statham - Chairman