

Oct07

# MELBOURNE PARISH COUNCIL

F N Hill  
4 Beaumont Close  
Barrow on Trent  
Derby DE73 1HQ

01332 703745 home  
01283 493809 office

[normanh@hodgsonfabrication.co.uk](mailto:normanh@hodgsonfabrication.co.uk)

October 25<sup>th</sup> 2007

## To Chairman and Members of Melbourne Parish Council

Cllr Carroll Collyer Crawford Dunnicliff Freeman Hicklin Howard Jackson Moore Parker  
Scott-South Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on  
Tuesday Nov 6<sup>th</sup> 2007** at the Council Room, Bill Shone Leisure Centre, High  
Street, Melbourne

Yours faithfully

Norman Hill      Clerk to Parish Council

**7.30pm** Public Question Time – 15 minutes maximum

District and County Councillors report – 15 minutes maximum

## AGENDA

### Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 To confirm and sign the Non-Exempt Minutes of the Meeting held on 2<sup>nd</sup> October 2007
- 4 To determine which items if any from Part 1 of the agenda should be taken with

Public excluded.

If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during

consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting

- 5 Reports of the Committees - Oct 2007
  - Burial
  - Highways and Street Lighting
  - Recreation and Amenities
  - Leisure Centre
- 6 Financial Matters – note receipts of £ and approve payments of £ for Oct 2007
- 7 Chairman's Remarks
- 8 Reports from representatives on outside organisations
  - Senior Citizens Centre Cllr Sharp
  - Infants School Governors Cllr Smith
  - Police Consultative Group Cllr Freeman
  - Airport Related Parish Councils Cllr Freeman
  - NWLDC Racetrack Cllr Statham
  - Safer Neighbourhood Cllr Collyer
  - Lothian Gardens Cllr Jackson
  - Festival Cllr Carroll
- 9 Clerks Report
- 10 Members items for information report and consideration.  
Cllr Freeman – propose meeting to involve young people and organisations within the Community
- 11 Plans for consideration
  - 1158FH replacement of existing windows and alterations at 27 High Street
  - 1174F portacabin to serve as a taxi driver rest room at the car park of the Melbourne Hotel
- 12 SDDC planning permission granted

680FH 44 Penn Lane change garage to living accommodation and erect a car port

813FH extension at 70 Main Street KN

840F erection of an industrial building at Dovesite Business Park

884F extension at Melbourne View Hotel, Ramsley Fields

875FH erection of a wall at 11 The Pingle

887FH erection of a new roof and loft conversion at Surf,s Up The Common

892F Braeside 50 Commerce Street

914Uchange of use to hot food preparation and delivery unit of unit 14 Industrial Estate Castle Lane

927L burglar alarm at Ivy Cottage Penn Lane

930FH extension at Warwick House Derby Road

940F erection of a new dwelling at Monaville 46 Commerce Street

959FH extension at 53 North Street

1018L replace external joinery internal and external alterations and alterations to former wc block 45 Blanchcroft

## **Part 2 Exempt information.**

None

## **Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 2<sup>nd</sup> Oct 2007 at the Bill Shone Leisure Centre High Street Melbourne**

56 Present Cllr T Statham (Chairman) Cllr Carroll Collyer Crawford Dunnicliff Freeman Howard Hicklin Jackson Moore Parker Scott – South Sharp Smith and Willmore, the Clerk, Cllr J Hewlett, Cllr J Harrison, one member of the Public and two Press

### **57 Public Session**

Public

No questions

District and County Councillors Reports

Cllr Harrison

Suggest Council obtains copy of SDDC proposed amendments to licensing law in order to comment by Nov 5

DCC have carried out work to the carriageway at Derby Road outside The Laurels as a road safety measure

Suggest early application to SDDC for grant to provide drainage on old soccer pitch as grants may not be available next year

Planning decision on paint spray shed at depot at KN put back to allow a site meeting, in meantime residents have prepared dossier on traffic numbers and types in Trent Lane, he will oppose the plan

Had attended meeting with Police chaired by Cllr Statham where it was felt a Sec27 Order would be more beneficial than applying for a Sec 30 Order, the Police will look at getting the by law on drinking in Public Places re instated, and will provide as far as possible manpower on Friday and Saturday nights

Rugby and Melbourne United spearheading Phase 1 pitch improvement plans which will involve a 25 year lease of the land by SDDC to PC who will sublet to the clubs

Cllr Hewlett

Melbourne not included in DCC proposals for waste sorting facilities in the county

Following local opposition to proposals for 7 dwellings on the site of Braeside Commerce Street the will be a SDDC Planning Comm site meeting after 7pm on Oct 9<sup>th</sup>

Next Melbourne Area Meeting Wed Nov 14<sup>th</sup>

Cllr Collyer asked both Councillors to push the SDDC to undertake repairs to the Leisure centre roof before there is further water damage to the internal decoration

### **Agenda**

#### **Part 1 Non –Exempt information**

58 Apologies for absence – Cllr Scott- South

59 Declaration of Members Interests – none.

60 Confirm and sign the Non-Exempt Minutes of the Meeting held on Tuesday 4<sup>th</sup> September 2007

61 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

62 Reports of the Committees for Sept 2007

Burial approved

Highways and Street Lighting approved

Recreation and Amenities approved  
Leisure Centre approved

63 Financial Matters – note receipts of £5135.89 and approve payments of £6867.67 for September 2007.

#### 64 Chairmans Remarks

Had Chaired the meeting with the Police arranged by Cllr Harrison and had attended the unveiling by Kate Adie of the plaque to Thomas Cook

Had met and lunched with former Chief Constable David Coleman and MP Mark Todd, requests Cllrs meet Cllr Mike Bale Leader of SDDC when he visits Melbourne on Oct 10<sup>th</sup>  
Cllrs to attend Village Plan Workshop at Repton on Oct 23<sup>rd</sup> 7pm Cllrs Collyer, Freeman, Jackson and Statham

A photograph of the Council will be taken prior to the November meeting

#### 65 Reports from reps to outside organisations

Senior Citizens Centre Cllr Sharp reported on a successful harvest supper

Safer Neighbourhood Cllr Collyer reported on the 9 Sept meeting at Ticknall

Lothian Gardens Cllr Moore, in good order

Festival Cllr Carroll, again a great success, letters of thanks to Phil Dobbey and Sharon Brown

#### 66 Clerks report

Reply from Lord Lothian unable to reinstate the bridge at The Intake at the present time, Cllr Statham reported on the problems around The Hall at night caused by young people

The Annual return for year ended 31 March 2007 has been signed off that relevant

legislation and regulatory requirements have been met. The comment that the risk

assessment is still not considered comprehensive for a council of this size and should be

reviewed is noted. The Council resolved to purchase recommended software DCC

Young Achievers awards 2007 entry forms to local organisations

Defra – ways to tackle climate change

#### 67 Members items for information report and consideration

Discussion took place on the next Safer Neighbourhood Meeting 27<sup>th</sup> Nov at Melbourne.

It was agreed in view of the recent problems requiring Police attention that it is vital to

have a good attendance at the meeting. To this end it was agreed to advertise the

meeting in the Village Voice and to write to organisations to send representatives

Cllr Hicklin reported on parking problems at Packhorse and Station Road with vehicles taking and collecting children from the schools- to be considered at Highways

#### 68 Plan considered

1115 O outline application for the erection of a dwelling for an agricultural worker at Riding Bank Farm - no objection 6 votes to 4

### **Part 2 Exempt information – none**

## **Committee Minutes**

### **Burial Grounds**

Minutes of a meeting of the Burial Grounds Committee held at 7:45pm Monday 8<sup>th</sup> Oct 2007 at the Council Chamber

Present - Cllr Freeman (Chairman) Collyer Crawford Hicklin Howard Jackson Moore Parker Sharp Smith Statham Willmore and the Clerk.  
Apologies Cllr Carroll Dunnicliff and Scott- South

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

24 Chapel repairs – Trent Builders to repair the 3 leaks in chapel roof

25 Grounds – plant two clematis to screen garage, trim young holly trees, and weed kill paths

26 Front wall – BT column at entrance removed, Sexton to take out privet and tree, order with TRS Welding £2172 to repair on site ironwork on top of wall providing initial results prove successful

27 Proposed new fence to former Gayborder Nursery - site meeting 6.30pm Wed Oct 10<sup>th</sup> to decide order on Derwent Fencing to match fence on south side

28 Procedures – at minimum Sexton and Chairman or Vice Chairman of Committee to agree sites of burials with representative of family – Chairman with Sexton and Clerk to agree procedures for burials and exhumations

Date of next meeting 7.30pm Monday 12<sup>th</sup> Nov 2007 at the Council Chamber

Committee 1 Burial Grounds  
Cllr B Freeman - Chairman

### **Highways and Street Lighting**

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm Monday 8<sup>th</sup> Oct 2007 at the Council Chamber

Present – Cllr Willmore (Chairman) Collyer Crawford Freeman Hicklin Howard Jackson Moore Parker Sharp Smith Willmore and the Clerk  
Apologies Cllr Carroll Dunnicliff and Scott- South

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report.

56 DCC-work to clear overgrown pavement (soil on pavement and overgrown hedge) Derby Road from Cockshut Lane to Kings Newton Lane junction not yet undertaken

57 Main St KN – slope on pavement where it crosses the drive into Holywell Cottage – following the site meeting 7pm Monday Oct 8<sup>th</sup> Resolved Cllr Jackson meets the residents of Holywell Cottage to suggest changes to the slope of the drive on their land to help reduce the slope of the pavement

58 Waiting reply from DCC to request for improved chevrons at bend outside the former Sir Francis Burdett

59 High Street green area –Groundwork Derbyshire obtaining estimates

60 Meeting with 7.30pm Monday 22nd October with MBA re Late Night Shopping Dec 6<sup>th</sup>

61 Street Lighting – waiting DCC estimate to improve lighting at pathway High Street to Penn Lane Check the lamps once the leaves are off the trees  
Request DCC return lamp from top of Market Place shelter

62 Damaged grit box at top of Woodhouses Hill removed but grit remains. Waiting reply to request for a new grit box for the Commerce Street / George Street junction in the corner near the entrance to the allotments

63 Market Place Toilets refurbishment – Clerk to obtain suggestions and estimates of costs from SDDC

64 High Street at URC entrance danger from vehicles mounting pavement, request DCC consider a barrier opposite or bollards or raise the kerb- waiting suggestions from DCC

65 CCTV – latest survey suggests not fit for purpose –copy to all Members. Do not renew annual maintenance when it becomes due Place monitors in locked cabinet with limited access Crime Prevention Officer will check existing system

66 Overgrowth at Trent Lane not yet removed

67 Swarkestone Bridge – DCC camera has been removed because of damage and not being up to spec – waiting reply to suggestion that weight limit is reduced to 3.5 tonnes, establish why find why no longer policed and why the signage has not been improved to provide earlier warning to enable heavy vehicles take an alternative route

68 Hanging baskets to be stored in shed at Cemetery

69 Lime trees Main Street KN – ivy and side shoots to be removed

70 Crescent Hedge request SDDC cut lower and put the work on the list of jobs to be carried out on a regular

71 Market Place Clock – report to SDDC clock not illuminated

72 Parking at Packhorse Road at school times discussed at length

73 Overgrown bush at 96 Derby Road opposite Victoria Street to be investigated

74 Lengthman to clean Twitchell Derby Road to Chapel Street

75 Check pavement outside 5/7 Selina Street reported in poor condition

76 Christmas trees and lights – accept price from Staunton Harold Nurseries 50 off trees £18 each installed and removed. Obtain price for large tree installed and removed by contractor before making decision whether or not to purchase a tree and install using own resource. Lights being tested by Robert Holman with new bulbs fitted as required

Date of next meeting 8.00pm Monday 12<sup>th</sup> Nov 2007 at the Council Chamber

Committee 2 Highways and Street Lighting

Cllr P Willmore - Chairman.

### **Recreation and Amenities**

Minutes of a meeting of the Recreation and Amenities Committee held at 8:30pm Monday 8<sup>th</sup> Oct 2007 at the Council Chamber.

Present - Cllr Jackson (Chairman) Collyer Crawford Freeman Hicklin Howard Moore Parker Sharp Smith Statham Willmore and the Clerk.  
Apologies Cllr Carroll Dunnicliff and Scott- South

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

27 Melbourne Sporting Partnership – nothing further

28 Car parking area – Cllr Jackson to advise Clubs at next Sporting Partnership of Councils plan for strategically placed kerbs in the car park

29 List of key holders for pavilion being compiled

30 SDDC suggestions for scheme for drainage of old pitch, Cllr Jackson checking on success in the Swadlincote area

31 Central Networks proposal to put cable underground (currently a way-leave) at Hilly Field being dealt with by Cllr Willmore

32 Lothian Gardens- plastic netting over drainage area set alight to be replaced

33 Coronation Close play area – report to SDDC litter bin is rarely emptied, there is glass lying around and the telephone number on the SDDC sign to report problems is incorrect

Date of next meeting 8.30pm Monday 12<sup>th</sup> Nov 2007 at the Council Chamber

Committee 3 Recreation and Amenities.  
Cllr A Jackson - Chairman

### **Leisure Centre**

Minutes of a meeting of the Leisure Centre Committee held at 9.00pm Monday 8<sup>th</sup> Oct 2007 at the Council Chamber

Present Cllr Collyer (Chairman) Cllr Crawford Freeman Hicklin Howard Jackson Moore Parker Sharp Smith Statham Willmore and the Clerk  
Apologies Cllr Carroll Dunnicliff and Scott- South

Matters to report

22 Tenancy Agreement – Fishers forwarding agreement to SDDC

23 Future plans for the Centre- 4 Cllrs to attend Parish Plan presentation at Repton

24 SDDC matters

Lifted Kitchen floor covering – Cllr Collyer in contact with SDDC

4 gas heaters condemned by SDDC repaired and certificated by PC contractor  
car park – order for repairs placed by SDDC

Centre roof- still not repaired, damp patches on ceiling

Date of next meeting – 9.00pm Monday 12<sup>th</sup> Nov 2007 at The Council Chamber

Committee 4 Leisure Centre.

Cllr N Collyer- Chairman

### **Planning**

Minutes of a Planning Meeting held at 7.30 pm Monday 8<sup>th</sup> Oct 2007 at the Council Room

Present Cllr Statham (Chairman) Cllr Collyer Crawford Freeman Hicklin Howard Jackson Moore Parker Sharp Smith Willmore and the Clerk.

Apologies Cllr Carroll Dunnicliff and Scott-South

Plan considered no objection

1130F erection of a dwelling for an agricultural worker (deer managers house) together with ancillary buildings on land at Ramsley Wood off Melbourne Road Isley Walton

Section 106 orders attaching to planning applications

Contact SDDC Planning to establish the exact rules/ protocols relating to Sec 106 agreements, whether or not the money is allocated to the parish in which it is located, in particular the Hardinge scheme at Kings Newton, request all future Sec106 details are made available to the Public so as to ensure transparency

Committee 5 Planning

Cllr T Statham - Chairman