

## MELBOURNE PARISH COUNCIL

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August 21<sup>st</sup> 2007

### To Chairman and Members of Melbourne Parish Council

Cllr Carroll Collyer Crawford Dunnicliff Freeman Hicklin Howard Jackson Moore Parker  
Scott-South Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on  
Tuesday Sept 4<sup>th</sup> 2007** at the Council Room, Bill Shone Leisure Centre, High  
Street, Melbourne

Yours faithfully

Norman Hill      Clerk to Parish Council

**7.30pm** Public Question Time – 15 minutes maximum

District and County Councillors report – 15 minutes maximum

### AGENDA

Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 To confirm and sign the Non-Exempt Minutes of the Meeting held on 3rd July 2007
- 4 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.  
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during

consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting

- 5 Reports of the Committees - July 2007
  - Burial
  - Highways and Street Lighting
  - Recreation and Amenities
  - Leisure Centre
- 6 Financial Matters – note receipts of £ and approve payments of £ for Aug & Sept 2007
- 7 Chairman's Remarks
- 8 Reports from representatives on outside organisations
  - Senior Citizens Centre Cllr Sharp
  - Infants School Governors Cllr Smith
  - Police Consultative Group Cllr Freeman
  - Airport Related Parish Councils Cllr Freeman
  - NWLDC Racetrack Cllr Statham
  - Safer Neighbourhood Cllr Collyer
  - Lothian Gardens Cllr Jackson
  - Festival Cllr Carroll
- 9 Clerks Report
- 10 Members items for information report and consideration.
- 3 Plans for consideration
  - 884F extensions at Melbourne View Hotel Ramsley
  - 940F erections of a new dwelling in garden of Monaville 46 Commerce Street
  - 959F extension at 53 North Street
  - 748H erection of a conservatory at 67 High Street
  - 914U change of use to a hot food presentation and delivery unit at Unit 18 Castle Lane Industrial Estate
  - 927L installation of a burglar alarm to external wall of Ivy Cottage Penn Lane
  - 930L extension 65 Derby Road

Plans dealt with by Chairman having no objection

- 680FH change of use from garage to living accommodation and erection of a car port at 44 Penn Lane
- 725FH extension at The Cottage Woodhouses
- 794TC felling of a cherry tree at 57 Whitehouse Blanchcroft
- 795TC pruning of a black poplar at The Old Mill Pool Road
- 798FH extensions at 48 Victoria Street
- 813FH extension 70 Main Street KN
- 828TC pruning of trees at 19 Blanchcroft
- 840F erection of a general purpose industrial building at Dove Business Park The Common
- 875FH wall at 11 The Pingle
- 887FH new roof and loft conversion at Surfs Up The Common
- 892 FH demolition of Brae Side 50 Commerce Street and erection of 7 new buildings with associated garaging and parking together with the rebuilding of the front boundary wall

Planning Refusal  
614FH extensions 53 North Street

Planning permissions  
375Z certificate of lawfulness siting of a residential caravan at Riding Bank Lane  
563B extended opening hours at Chantry Farm Shop  
566TC felling of a tree at 45Blanchcroft  
641FH erection of of a detached garage, alteration to garage to accommodation and alter part existing roof and porch at The Willows Blackwell Lane  
763Z certificate of lawfulness conservatory 29 Blanchcroft  
770TC pruning and felling of trees to the rear of 5,7 Potter Street r of 5,7 Potter Street

## **Part 2 Exempt information.**

None

## **Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 3rd July 2007 at the Bill Shone Leisure Centre High Street Melbourne**

### **PUBLIC SESSION**

Mrs Hardy

Sewers smells at Main Street are still bad

Arranging to meet Pc David Oliver concerning speeding traffic through KN

Need to check if Derbyshire towards Isley Walton have been reinstated

Cut overgrowth from around notice board in KN

No action on dropped kerbs to assist wheelchair users

Concerned over dirty and dilapidated state of the older buildings at Chellaston School

District and County Council matters

J Harrison

The planning application for a paint spray building at KN Storage Depot, permission recommended by Officers has been referred back by Members of the SDDC for further consideration

Requests Parish Council revisit the future of land at Thomas Cook Close for parking rather than housing

SDDC to take core samples from recreation ground to decide best drainage solution

A traffic census at Swarkestone revealed a 58% increase in traffic using the bridge over the last three years with 28 vehicles exceeding the weight limit over a twelve hour period, and buses timed to pass on the bridge

J Hewlett

Work on the collapsed gable end at Blanch Croft is under way

The lack of a Chantry Close sign is being investigated

SDDC will advertise waste freighter service in future in order to increase use

### **AGENDA ITEMS**

32 Present Cllr T Statham (Chairman) Cllr Carroll Collyer Crawford Dunnicliff Howard Jackson Moore Parker Scott – South Sharp Smith and Willmore, the Clerk, J Harrison, J Hewlett two members of the Public and two Press

33 Apologies Cllr Freeman & Hicklin

34 Declaration of Members Interests – none.

23 Confirm and sign the Non-Exempt Minutes of the Meeting held on Tuesday 5<sup>th</sup> June 2007

24 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

25 Reports of the Committees for June 2007

Burial approved

Highways and Street Lighting approved

Recreation and Amenities approved

Leisure Centre approved

26 Financial Matters – note receipts of £3102.25 and approve payments of £8617.86 for June 2007.

27 Chairmans Remarks

Welcome to Cllr Robert Parker

Had attended Sporting Partnership meeting

There are no meetings of the Council in August

28 Reports from reps to outside organisations

Senior Citizens Centre- no meeting but plans for fund raising events

Safer Neighbourhood – format to change- next meetings 6 Sept Ticknall, 6 Dec Melbourne

Lothian Gardens – Rospa report received – order placed to carry out items, all of a minor nature Cllr Moore to take over this report from Cllr Jackson

Festival – has received £30,000 Arts Council Grant spread over next three years

29 Clerks report

Nomination for SDDC Standards Board – resolved nominate Cllr Christine Barker and Cllr Scott-South

The question of an audit sub- committee in line with Audit Commission thinking was considered – resolved to continue with the present arrangements with David Ingman as internal auditor and Norman Hill as RFO

Clerk is looking at the commercial waste contracts at the Leisure Centre and The Cemetery with a view of cost saving

30 Members items for information report and consideration

Cllr Crawford – clear overgrowth between Palmerston Court and Jubilee Close- agreed Request Recreation considers keeping dogs out of Lothian for safety and hygiene reasons

Cllr Smith – need to keep under review possibility of blocked culvert at Derby Road opposite The Hollies

Cllr Carroll – request Lothian Estate to cut back overhanging hedge at Station Road and Council contactor to clear overgrowth at Queensway at Packhorse Road

Cllr Collyer- concerned over quality of cutting of verges and state of Jawbone Lane, has received e mail concerning damage to vehicles parked in Chapel Street at night and has received request from parishioner for a new school

31 Plans considered no objection

637F private stable block, tack room, and equine school area at Broadstone, Broadstone Lane

449 FH extension 19 Blanchcroft

698FH and 697L pergola and fencing at The Packhorse Inn

692FH extension at 29 Station Road

752TC felling of 5 conifers at St Marys Presbetry  
753TC felling of a tree at St Marys Presbetry  
763Z certificate of lawfulness for conservatory at 29 Blanchcroft

## **Committee Minutes**

### **Burial Grounds**

Minutes of a meeting of the Burial Grounds Committee held at 7:00pm Monday 9<sup>th</sup> July 2007 at the Cemetery Chapel

Present - Cllr Freeman ( Chairman) Dunicliff Hicklin Jackson Moore Parker Scott- South Sharp Smith Statham and the Clerk.

Apologies Cllr Carroll Collyer Crawford Howard & Willmore

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

#### Matters to report

11 Chapel repairs – following a site meeting between Cllr Freeman, Philip Heath SDDC conservation officer and Peter Steer the managing engineer - request a detailed estimate for work proposed including roof, tie rods for gable ends, re pointing of building, together with timings for each phase of work and proposals for completion of grant applications

12 Cemetery records on computer– close to completion

13 Grounds – grounds in very good order - resolved to plant clematis and/or a suitable tree to screen garage

Order placed with Melbourne Tree Services to top 14 yew trees down to 6 -7 feet and rewire

14 Telephone - resolved to use the Orange mobile as the cemetery phone once the number is changed on the notice board, cancel the BT line and request they remove their equipment from the cemetery. Awaiting quotations for putting the damaged railings back to original condition

Privet to be removed once the railings & phone work is completed

15 UK Cemetery of the Year Competition Sub Committee of Cllr Freeman Jackson and Sharp making the application

16 Melbourne Festival – provision of a stone bench to be placed in front of the Chapel agreed- Cllr Freeman to agree final details with Phil Dobbey

17 Waste disposal – contracts for Cemetery and Leisure Centre changed from Veolia to SDCC providing an annual saving of £1100

Date of next meeting 7.00pm Monday 10<sup>th</sup> Sep 2007 at the Cemetery Chapel

Committee 1 Burial Grounds  
Cllr Freeman - Chairman

## Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm Monday 9<sup>th</sup> July 2007 at the Council Chamber.

Present – Cllr Willmore (Chairman) Carroll Collyer Dunnicliff Freeman Hicklin Jackson Moore Parker Scott- South Sharp Smith Statham and the Clerk  
Apologies Cllr Crawford and Howard

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report.

24 DCC Matters.

Proceeding with plans for speed restrictions from Woodhouses to Stanton via Cockshut Lane

Work to clear overgrown pavement (soil on pavement and overgrown hedge) Derby Road from Cockshut Lane to Kings Newton Lane junction inadequate- request additional work

Entrance to Sustrans from Station Road close to completion

Request for continuous pavement at Cockshut Lane put in list for consideration for 2008/09

Again request the pavement where it crosses the drive into Holywell Cottage Main Street KN is made level so as make it safe for wheel chair users

25 High Street green area – write J Harrison to confirm the SDDC £9K Ideas Into Action money is still available The project is on hold until the finance is resolved

26 Request Rugby Club cut overhanging hedge at Cockshut Lane

27 MBA Late Night Shopping meeting 7.30pm Monday 6<sup>th</sup> August at the Council Room

28 Street Lighting - request DCC improve lighting at pathway High Street to Penn Lane- DCC suggest write to Community Safety Officer at SDDC

30 DCC has agreed to repair grit box at Commerce Street Grit bin at the top of Woodhouses Hill reported in a dilapidated state now removed – monitor replacement

31 Market Place Toilets – steam clean – request SDDC refurbish and modernise toilets to a standard – Trent Builders to repair door - toilets are well used by adults and people using Lothian Gardens

32 Parking of vehicles - advise John Harrison that the area of land at Thomas Cook Close would provide only limited parking and would be far better used for housing

33 Sewerage Smells at Main Street Kings Newton – report to Severn Trent

34 Speeding traffic at Main Street Kings Newton – report to Police

35 Lothian Estates hedge overhanging pavement at Station Road- request cut back

36 Bloomtime to trim growth at pavement Packhorse Road end of Queensway

Date of next meeting 8.00pm Monday 10<sup>th</sup> Sep 2007 at the Council Chamber

Committee 2 - Highways and Street Lighting  
Cllr P Willmore - Chairman.

### **Recreation and Amenities**

Minutes of a meeting of the Recreation and Amenities Committee held at 8:30pm Monday 9<sup>th</sup> July 2007 at the Council Chamber.

Present - Cllr Jackson (Chairman) Carroll Collyer Dunnicliff Freeman Hicklin Moore Parker Scott-South Sharp Smith Statham Willmore and the Clerk.  
Apologies Cllr Crawford and Howard

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

12 Summer Sports - 5 sessions arranged with SDDC for Lothian Gardens of which 3 funded by PC - schools aware and notices to be put up

13 Melbourne Sporting Partnership – waiting decision from Rugby Club on plans for the future. Cllr Statham reported on criticism of the Parish Council concerning failing to offer a lease to the Cricket Club and the refusal to repair Cricket Clubs shed doors.

14 Car parking area – Cllr Howard to plan strategically placed kerbs so as to prevent hand-brake turns.

15 Pavilion – main door repaired

16 List of key holders for pavilion being compiled

17 Grounds – noted SDDC plans for scoping the drainage

18 Central Networks proposal to put cable underground (currently a way-leave) at Hilly Field to be dealt with by Cllr Willmore

19 Lothian Gardens- obtain 2 replacement seats, repair gate latch to small children area and remove clump on netting from site Obtain notices dogs to be kept on lead and no dog fouling

Date of next meeting 8.30pm Monday 10<sup>th</sup> Sep 2007 at the Council Chamber

Committee 3 - Recreation and Amenities.  
Cllr A Jackson - Chairman

**Leisure Centre**

Minutes of a meeting of the Leisure Centre Committee held at 8.50 pm Monday 9<sup>th</sup> July 2007 at the Council Chamber

Present Cllr Collyer (Chairman) Cllr Carroll Dunnicliff Freeman Hicklin Jackson Moore Parker Scott-South Sharp Smith Statham Willmore and the Clerk  
Apologies Cllr Crawford and Howard

Matters to report

9 Managers report – lettings noted – resolved not to acquire step ladders or platform

10 Tenancy Agreement – following the meeting between Cllr Collyer, the Clerk and Fishers it was agreed they write to SDDC concerning the remaining items at issue

11 Melbourne Festival Project Paintings for Centre- prefer roofscapes of Melbourne by Laura Donaldson

12 Future plans for a Leisure Centre – meeting July 17 at SDDC Swadlincote

13 A complaint by J Hewlett about the heating being on when in fact it was not had been dealt with by Cllr Collyer

14 No Smoking notices in place and Warden aware of legal requirements

15 Kitchen floor – raised area a trip hazard being dealt with by SDDC

16 Three Heaters condemned as dangerous by contractor- SDDC obtaining prices

Date of next meeting – 8:50pm Monday 10<sup>th</sup> Sep 2007 at The Council Chamber

Committee 4 - Leisure Centre.  
Cllr N Collyer- Chairman

### **Planning**

Minutes of a Planning Meeting held at 7.50pm Monday 9<sup>th</sup> July 2007 at the Council Room

Present Cllr Statham (Chairman) Cllr Carroll Collyer Dunnicliff Freeman Hicklin Jackson Moore Parker Scott-South Sharp Smith Statham Willmore and the Clerk.  
Apologies Cllr Crawford and Howard

Plans considered no objection

0545FH erection of a porch at 61 Jubilee Close

0766FH erection of an orangery at 24/26 South Street

0770TC felling and pruning of trees at 5/7 Potter Street

North West Leic Local Development Framework document noted

Committee 5 Planning  
Cllr T Statham - Chairman