

## MELBOURNE PARISH COUNCIL

F N Hill  
4 Beaumont Close  
Barrow on Trent  
Derby DE73 1HQ

01332 703745 home  
01283 493809 office

[normanh@hodgsonfabrication.co.uk](mailto:normanh@hodgsonfabrication.co.uk)

26<sup>th</sup> June 2007

### To Chairman and Members of Melbourne Parish Council

Cllr Carroll Collyer Crawford Dunnicliff Freeman Hicklin Howard Jackson Moore Parker  
Scott-South Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on  
Tuesday July 3<sup>rd</sup> 2007** at the Council Room, Bill Shone Leisure Centre, High  
Street, Melbourne

Yours faithfully

Norman Hill      Clerk to Parish Council

**7.30pm** Public Question Time – 15 minutes maximum

District and County Councillors report – 15 minutes maximum

### AGENDA

Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 To confirm and sign the Non-Exempt Minutes of the Meeting held on 5<sup>th</sup> June 2007
- 4 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.  
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting

- 5 Reports of the Committees - June 2007  
Burial  
Highways and Street Lighting  
Recreation and Amenities  
Leisure Centre
- 6 Financial Matters – note receipts of £ and approve payments of £ for June 2007
- 7 Chairman's Remarks
- 8 Reports from representatives on outside organisations
 

Senior Citizens Centre	Cllr Sharp
Infants School Governors	Cllr Smith
Police Consultative Group	Cllr Freeman
Airport Related Parish Councils	Cllr Freeman
NWLDC Racetrack	Cllr Statham
Safer Neighbourhood	Cllr Collyer
Lothian Gardens	Cllr Jackson
Festival	Cllr Carroll
- 9 Clerks Report -
- 10 Members items for information report and consideration.
- 11 Plans for consideration
  - 0637F private stable block, tack room, and equine school area at Broadstone, Broadstone Lane
  - 0692FH extension 29 Station Road
  - 0698F erection of a pergola and fencing at The Packhorse Inn
  - 0449 FH extension at 19 Blanchcroft

Planning permission given by SDDC

1347L rear fire exit door and ramp rear of Leisure Centre  
 0163U temporary dwelling in connection with egg production at land Breach Lane  
 0224F disabled access ramp at Leisure Centre  
 0250F erection of a spray shed at Storage Depot Trent Lane  
 0283FH semi- concealed gas meter box at 37 Blanchcroft  
 0285FH extension 24 Melton Avenue  
 0295FH extension and loft conversion at 212 Station Road  
 0305FH extensions 21 Oaklands Way  
 0310FH extension and conservatory 103 Station Road  
 0324FH extension 2 Woodlands Way  
 0338FH detached garage and extension 35 Station Road  
 0385FH extension 54 Queensway  
 0406FH extensions 11 Acacia Drive

Planning Appeal dismissed  
 9/2006/0118/F 26 High Street

**Part 2 Exempt information.**

None

## **June 2007 at the Bill Shone Leisure Centre High Street Melbourne**

### **PUBLIC SESSION**

Mrs Hardy

Sewerage smells at Main Street Kings Newton

Speeding traffic at Main Street and Trent lane is a danger

Light out opposite 12 Trent Lane reported

Overhanging hedges & bushes refer to

Mr Robey unhappy the Council opposes 40ft vehicles at Station Road but does not oppose them at Trent Lane

County & District Council matters

Cllr Harrison

The recommendation of Officers to allow a paint spray business at KN storage depot has been referred back by Councillors for further reports and consideration

Sporting Partnership - waiting report from Rugby Club by end of June

Again ask Highways to consider dog bin at entrance to Browns Field

Cllr Hewlett reported on an emergency ambulance having difficulty locating Chantry

Close when the Sat Nav did not show it and there is no street sign. Cllr Hewlett will

contact Fire Police and Ambulance concerning the Sat Nav problem and SDDC

regarding whether or not it is the Council or the Public responsibility to erect street name plates in areas like Chantry Close

The planning application for land at Station Road has been listed for Committee when both Cllrs plan to speak.

### **AGENDA**

19 Present Cllr T Statham (Chairman) Cllr Carroll Collyer Dunnicliff Freeman Jackson Scott – South Smith and Willmore the Clerk J Harrison, Jim Hewlett two members of the Public and two Press

20 Apologies Cllr Crawford Howard and Sharp

21 Co-option of the persons on to the Parish Council

Resolved Ms Sheila Hicklin, Mr Reg Moore and Mr Robert Parker be invited to join the Parish Council

22 Declaration of Members Interests – none.

23 Confirm and sign the Non-Exempt Minutes of the Meeting held on Tuesday 8<sup>th</sup> May 2007

24 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

25 Reports of the Committees for May 2007

Burial approved

Highways and Street Lighting approved

Recreation and Amenities approved

Leisure Centre approved

26 Financial Matters – note receipts of £3110.30 and approve payments of £10677.68 for May 2007.

## 27 Chairmans Remarks

Welcome to Cllr Helen Scott-South

Has contacted SDDC on behalf of Derby Road resident concerning persistent toxic smoke from bonfires

Has attended installation of Cllr Mick Bale as Chairman of SDDC

Again urge Councillors to use NALC training courses

The attendance at the public meeting over Highways matters had been disappointing

Request Cllr Harrison to ensure the £9000 earmarked by Cllr Carroll at the SDDC for the High Street scheme prior to the election remains in the budget for this financial year

28 Reports from reps to outside organisations – Cllr Carroll - Festival plans moving ahead

## 29 Clerks report

DCC Comprehensive Performance Assessment requirement – copy to Cllrs

Nomination for DALC Executive Committee for 2007-2011 – resolved nominate Cllr Christine Barker Chairman of Barrow on Trent Parish Council

Nomination for SDDC Standards Board – resolved nominate Cllr Scott-South

Request from SDDC for feedback on allowing speaking at Development Control

Committee- no feedback but this is a good idea which should continue

Need to arrange meeting with SDDC over future Leisure activities

30 Members items for information report and consideration

Proposed by Cllr Jackson seconded by Cllr Freeman that Highways Committee discusses traffic and parking problems

31 Plans considered no objection

0563B variation of weekend opening hours at Chantry Farm Shop

0566C felling of a tree at 45 Blanchcroft

0614FH extensions at 53 North Street

## **Committee Minutes**

### **Burial Grounds**

Minutes of a meeting of the Burial Grounds Committee held at 7:00pm Monday 11<sup>th</sup> June 2007 at the Cemetery Chapel

Present - Cllr Freeman ( Chairman) Hicklin Jackson Moore Scott- South Sharp Smith Statham Willmore and the Clerk.

Apologies Cllr Carroll Collyer Crawford Dunnicliff & Howard

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

5 Chapel – contact Peter Steer for date for major roof repair. Meet with Philip Heath June 15<sup>th</sup> to consider use of part of the building as a museum of burial practice.

6 Transfer of cemetery records to computer– contractor estimates 2 days work remain.

7 Grounds – resolved to plant clematis and/or a suitable tree to screen garage.

Resolved to place order with Melbourne Tree Services to top 14 yew trees down to 6 -7 feet and rewire.

8 Telephone - BT estimates to remove aluminium post at entrance and realign phone line so expensive as to be prohibitive. Resolved to use the Orange mobile as the cemetery phone, cancel the BT line and remove their equipment from the cemetery. Obtain quotes for putting the damaged railings back to original condition. Privet to be removed once the railings & phone work is completed.

9 UK Cemetery of the Year Competition. Sub Committee of Cllr Freeman Jackson and Sharp making the application.

10 Write explain to Mr & Mrs Guildford the charge for an additional inscription on a headstone.

Date of next meeting 7.00pm Monday 9<sup>th</sup> July 2007 at the Cemetery Chapel

Committee 1 Burial Grounds  
Cllr Freeman - Chairman

### **Highways and Street Lighting**

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm Monday 11<sup>th</sup> June 2007 at the Council Chamber.

Present – Cllr Willmore (Chairman) Collyer Freeman Hicklin Howard Jackson Moore Scott- South Sharp Smith Statham and the Clerk  
Apologies Cllr Carroll Crawford and Dunningcliff

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report.

10 DCC Matters.

Details of footpath grading received as a result of the Public meeting.

Copy of replies from police, DCC, and Mark Todd MP to suggestion the police response may put off the County Council from imposing a speed limit from Woodhouses to Stanton by Bridge and copy of Mark Todds letter to county requesting they proceed as planned.

Accident damage to Derby Road sign reported.

Order placed to clear overgrown pavement (soil on pavement and overgrown hedge)

Derby Road from Cockshut Lane to Kings Newton Lane junction.

Entrance to Sustrans from Station Road close to completion.

11 High Street green area sub committee– advise Phil Dobbey to do nothing more with a Centrepiece Festival Competition as the application to Awards for All has been unsuccessful and the promised SDDC grant of £9k has to be verified. The project is on hold until the finance is resolved.

Remove old iron work left in path from an old seat.

12 Urge DCC provide continuous pavement outside Recreation Grounds at Cockshut Lane

13 Arrange meeting with MBA Late Night Shopping Dec 6 **Meeting fixed 7.30pm Monday 6<sup>th</sup> August at the Council Room.**

14 Provision of a dog bin at entrance to Browns Field entrance reconsidered for a fourth time as requested and once again resolved not to provide a bin at this point. Clerk to advise Cllr Harrison in writing.

15 Hanging Baskets – in place. Obtain one further basket.

16 Suggest some artistic MELBOURNE signs would make a good subject for a Festival Competition

17 Street Lighting – no reply to request DCC improve lighting at pathway High Street to Penn Lane.

18 DCC has agreed to repair grit box at Commerce Street. Request grit bin at the top of Woodhouses Hill which is in a dilapidated state is replaced or repaired.

19 Future provision of Market Place Toilets to be considered as an agenda item at next meeting

20 Request verges are cut at Cockshut Lane junctions with Hope St, Commerce St and Derby Road

21 Future plans for car parking to be discussed as an Agenda item at next meeting

22 Request by Brian Dollamore to have litter bin in centre of Castle Square moved to bus stop to be considered at next meeting

23 Items referred from Council Meeting to be kept under review  
Sewerage Smells at Main Street Kings Newton  
Speeding traffic at Main Street and Trent Lane  
Overhanging hedges and bushes

Date of next meeting 8.00pm Monday 9<sup>th</sup> July 2007 at the Council Chamber

Committee 2 - Highways and Street Lighting  
Cllr Willmore - Chairman.

### **Recreation and Amenities**

Minutes of a meeting of the Recreation and Amenities Committee held at 8:30pm Monday 11<sup>th</sup> June 2007 at the Council Chamber.

Present - Cllr Jackson (Chairman) Collyer Freeman Hicklin Howard Moore Scott-South Sharp Smith Statham Willmore and the Clerk.  
Apologies Cllr Carroll Crawford and Dunnicliff.

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

5 Lothian Gardens – purchase from SDDC 2 sessions of mobile skate park and 1 session of climbing wall during the summer break

6 Melbourne Sporting Partnership – waiting decision from Rugby Club on plans for the future.

7 Car parking area – Cllr Howard to plan strategically placed kerbs so as to prevent hand-brake turns.

8 Pavilion – main door requires serious attention, Cllr Jackson to check pavilion for defects.

9 Brick shelter – resolved to demolish brick shelter after latest arson resulting in loss of roof

10 Cricket Club request for new barrier agreed but request for Parish Council to repair/replace doors to Cricket Clubs shed not agreed

11 Rugby Club suggestion for list of key holders for pavilion agreed.

Date of next meeting 8.30pm Monday 9<sup>th</sup> July 2007 at the Council Chamber

Committee 3 - Recreation and Amenities.  
Cllr Jackson - Chairman

### **Leisure Centre**

Minutes of a meeting of the Leisure Centre Committee held at 8.50 pm Monday 9<sup>th</sup> June 2007 at the Council Chamber.

Present Cllr Collyer (Chairman) Cllr Freeman Hicklin Howard Jackson Moore Scott-South Sharp Smith Statham Willmore and the Clerk.  
Apologies Cllr Carroll Crawford and Dunnicliff.

Matters to report.

5 Managers report – noted.

6 Tenancy Agreement – Cllr Collyer and the Clerks to resolve remaining items with solicitors.

7 Melbourne Festival Arts Council Awards – Manager aware of special arrangements

8 Agree with request for meeting with SDDC over future of Leisure Centre .

Date of next meeting – 8:50pm Monday 9<sup>th</sup> July 2007 at The Council Chamber

Committee 4 - Leisure Centre.  
Cllr Collyer- Chairman

### **Planning**

Minutes of a Planning Meeting held at 7.50pm Monday 11<sup>th</sup> June 2007 at the Council Room

Present Cllr Statham (Chairman) Cllr Collyer Freeman Hicklin Howard Jackson Moore  
Scott-South Sharp Smith Statham Willmore and the Clerk.  
Apologies Cllr Carroll and Crawford

Plan considered no objection

0641FH erection of a detached garage, alteration to garage to accommodation and alter  
existing roof and porch at The Willows Blackwell Lane

Committee 5 Planning

Cllr Statham - Chairman