

# MELBOURNE PARISH COUNCIL

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30<sup>th</sup> April 2007

## To Chairman and Members of Melbourne Parish Council

Cllr Carroll Collyer Crawford Dunnicliff Freeman Howard Jackson Scott-South Sharp  
Smith Statham and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on  
Tuesday May 8<sup>th</sup> 2007** at the Council Room, Bill Shone Leisure Centre, High  
Street, Melbourne

Yours faithfully

Norman Hill      Clerk to Parish Council

## PARISH COUNCIL MEETING

### AGENDA

Part 1 Non- exempt information

- 1      To receive apologies for absence
- 2      Declaration of Members interests
- 3      Election of a Chairman of Council for the ensuing year
- 4      Election of a Vice Chairman of Council for the ensuing year
- 5      Membership of Committees – open to all Councillors  
        Burial  
        Highways  
        Recreation  
        Leisure Centre
- 6      Election of representatives to outside organisations  
        Senior citizens centre  
        Infants school governors  
        Police consultative group  
        Airport related parish councils  
        NWLDC racetrack  
        Safer neighbourhood

Lothian Gardens  
Festival

- 7 Public question time 15 minutes maximum
- 8 District and County Councillor reports maximum 15 minutes
- 9 To confirm the Non-Exempt Minutes of the Meeting held on 3<sup>rd</sup> April 2007
- 10 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.  
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 11 Reports of the Committees - April 2007  
Burial  
Highways and Street Lighting  
Recreation and Amenities  
Leisure Centre  
Kings Newton Storage Depot
- 12 Financial Matters – note receipts of £ and approve payments of £ for April 2007
- 13 Chairman's Remarks
- 14 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infants School Governors	Cllr Smith
Police Consultative Group	Cllr Freeman
Airport Related Parish Councils	Cllr Freeman
NWLDC Racetrack	Cllr Statham
Safer Neighbourhood	Cllr Collyer
Lothian Gardens	Cllr Moore
Festival	Cllr Carroll
- 15 Clerks Report - Adoption of revised Code of Conduct
- 16 Members items for information report and consideration.
- 17 Plans for consideration  
463FH alterations and extensions at 87 Spinney Hill  
455MD application for the approval of reserved matters of 9/1294/0792/O as amended by 9/2005/0528/R for business /industrial storage and distribution use (B1,B2,B8) land to the east of Station Road
- 18 Planning decisions Approvals  
36 FH extensions at 39 Hope Street  
87FH conversion of upper floor of garage to living accommodation and link extension to the The Old Barn Cockshut Lane  
100F convert existing barn into a dwelling at The Stables Robinsons Hill  
027U change of use ex school to residential, demolition of outbuildings, minor alterations to existing building at The Old School Church Street

54FH extension Victoria Street  
1263FH raising of boundary wall Castle House Castle Street  
139F erection of a dwelling at Brooklands Station Road  
140F agricultural stock buildings and a farm interpretation centre Chantry Farm  
Shop Kings Newton Lane  
175TC felling of one yew tree and pruning of another at 44 Penn Lane  
183FH conservatory at 2 Commerce Street  
197L elevational alterations 30 Potter Street

Refusals

1342FH domestic wind turbine at 8 Hattons Court  
21FH detached garage at 35 Station Road

**Part2 Exempt information.**

None

**Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 3<sup>rd</sup> April 2007 at the Bill Shone Leisure Centre High Street Melbourne**

569 Present: Cllr T Statham (Chairman) Carroll Collyer Dunnicliff Freeman Howard Jackson Sharp Smith, the Clerk, Cllr Harrison, three members of the Public and two Press

570 Apologies – Cllr Freeman & Willmore

571 Public participation

Mrs Hardy

Roads in KN are now in excellent condition, police surveillance is required for speeding vehicles on Friday and Saturday nights – suggest illuminated speeding signs New 30mph limited at Ramsley noted Report disappearance of Derbys and Leics county signs on road to Castle Donington Lack of dropped pavements in KN needs resolution

Phil Dobbey explained the aims and aspirations of the Melbourne Performing Arts Group with regard to establishing a venue in Melbourne and asked Council to reconsider the decision not to make available to the association a list of users of the Leisure Centre. Regarding Arts Council Awards for the Festival, cooperation between the Festival and the Council to find site specific locations for awards, and a request for a bulk letting fee for using the centre will be discussed by the Leisure Centre committee together with the usual request to underwrite the festival up to £750 and a £250 donation.

572 County & District Council matters

Cllr Carroll – supports request from Arts Group. Has written DCC pavements in KN are wheelchair dangerous and no dropped kerbs and has obtained agreement for footway to be sided out. DCC has added the request for crossing points with dropped kerbs to countywide list.

Cllr Harrison

DCC proposal for 40mph speed limit from Woodhouses to Stanton via Robinsons Hill and Cockshut Lane, also limit Kings Newton Lane and Blackwell Lane.

Repairs to Church Street and Castle Street scheduled for mid July.

£6000 in budget to provide pavement at Station Road to entrance to cycle track.

Dangerous ditch at bottom of Huntingdon made safe.

Dangerous potholes at junction of Derby Rd and Cockshut Lane have been reported.

Asks PC reconsiders provision of dog bin at Browns Field entrance.

Public meeting 7.30pm Thursday May 10<sup>th</sup> at Leisure Centre with Mike Ashwoth and John Waite of DCC to consider roads and parking.

Cllr Jackson requested reason why there are two set of 30mph signs Melbourne side of Stanton.

Site meeting April 18<sup>th</sup> to discuss signage to Swarkestone Bridge, vandalised surveillance camera and illegal use of bridge by heavy vehicles.

573 Declarations of Interest – none.

574 Confirm and sign the Non-Exempt Minutes of the Meeting held on Tuesday 6<sup>th</sup> March 2007

575 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

576 Reports of the Committees for March 2007

Burial approved

Highways and Street Lighting approved

Recreation and Amenities approved

Leisure Centre approved

577 Financial Matters – note receipts of £3961.87 and approve payments of £15122.33 for March 2007.

Transfer an amount of £5000.00 from General Fund to Chapel Repairs Fund in accounts for 2006/ 7

578 Chairmans Remarks

DALC planning seminar was very worthwhile. Recommend members attend if another one comes up. Had attended A380 flypast at EMA. Intends to attend Operatic Society Civic evening.

The Hall is reviewing security including having a gateman overnight at Pool Road following an assault on a member of staff.

Thanks to Cllrs for support over last twelve months.

579 Reports from reps to outside organisations - no reports

580 Clerks report

An unnamed section of A514 between Stanton and Ticknall will be closed during April to enable resurfacing works be carried out.

Cricket Club request for dangerous ruts in outfield to be made safe agreed.

Council resolved unanimously to place order with A Salt to fill per specification 31 hanging baskets £24.50 each plus watering. S Stansfield had not replied to a request to quote for the same specification.

581 Members items for information, report and consideration

Consider strategically sited kerb stones at Recreation Grounds car park as a way of preventing damage to the surface.

Cllr Sharp commented on the excellent daffodils

SDDC Liaison Meeting Wed April 18<sup>th</sup>

582 Plans considered

No objection

270FH amended scheme for extensions at 6 Packhorse Road

273FH extension Station House Station Road

283FH semi concealed meter box at 37 Blanch Croft

285FH extension 24 Melton Avenue

295FH extension and loft conversion at 212 Station Road  
305FH extensions 21 Oaklands Way  
274F amend 1441F to incorporate gable end to bungalow and alterations to garage block at 85 Commerce Street  
310FH extension and conservatory at 103 Station Road  
324FH extension 2 Woodlands Way  
338FH detached garage and bungalow 35 Station Road

## **Committee Minutes**

### **Burial Grounds**

Minutes of a meeting of the Burial Grounds Committee held at 7:50pm Monday 16<sup>th</sup> April 2007 at the Cemetery Chapel

Present - Cllr Freeman (Chairman) Dunicliff Sharp Statham Willmore and the Clerk.  
Apologies Cllr Collyer & Smith

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

265 Chapel repairs –roof made watertight and gutters and spouts cleared. Next proposals and costs for major remedial works to be carried out during the summer. Cllr Freeman suggested a possible future use of building could be as a museum of burial practice

266 Cemetery records on computer– Chairman to urge completion

267 Leylandiis at front of cemetery- remove -screen storage/ toilet block with trellis, plants and shrubs.

268 Waste storage area to be emptied.

269 Insurance coverage review in hand.

**Date of next meeting 7.00pm Monday 14<sup>th</sup> May 2007 at the Cemetery Chapel**

Committee 1 Burial Grounds  
Cllr B Freeman - Chairman

### **Highways and Street Lighting**

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.10pm Monday 16<sup>th</sup> Apr 2007 at the Council Chamber.

Present – Cllr Willmore (Chairman) Dunicliff Freeman Howard Sharp Statham and the Clerk  
Apologies Cllr Collyer & Smith

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

453 DCC Matters

Public Meeting over state of roads and parking issues 7.30pm Thursday May 10<sup>th</sup> at Leisure Centre with Mike Ashworth and John Waite from DCC.

PC items to include pavements at Kings Newton, continuous pavement at Cockshut Lane, and lack of off street parking

Support DCC proposal for 40mph limit from the top of Woodhouses to Stanton via Robinsons Hill, Cockshut Lane and Derby Road

454 SDDC Matters

Potter Street sign re painted

455 High Street green area sub committee– work to start when amount of Awards for All grant is known

456 Proposed entrance from Station Road to cycle track – works are programmed to commence during April

457 Arrange meeting with MBA early Sept for Late Night Shopping Dec 6

458 Request for PC to provide dog bin at entrance to Browns Field entrance turned down

459 Lime trees at Main Street KN – place order with Bloomtime to remove growth from base of trees

460 Lengthman to clear growth on pavement at Woodhouses

461 Hanging Baskets – order placed

Date of next meeting 8:10pm Monday 14<sup>th</sup> May 2007 at the Council Chamber

Committee 2 - Highways and Street Lighting

Cllr Paul Willmore - Chairman.

### **Recreation and Amenities**

Minutes of a meeting of the Recreation and Amenities Committee held at 8:30pm Monday 16<sup>th</sup> Apr 2007 at the Council Chamber.

Present - Cllr Willmore (Chairman) Dunnicliff Freeman Howard Sharp Smith and the Clerk.

Apologies Cllr Collyer & Smith

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

215 Lothian Gardens – in reasonable order, grass improved and bushes pruned. Repairs made to benches. Clear moss from the wet pour. Arrange annual Rospa inspection.

216 Melbourne Sporting Partnership – request clear exposition of current status from Cllr Harrison at next Council Meeting.

217 Grounds- annual maintenance- accept quotation from T H Heath all items except osier bed for £577. Car park re laid with Breedon Stone.

218 Old Burial Ground- accept quotation from T H Heath for 5 cuts £2006/7 £360. Wall to Castle Mills repaired, and all grounds cleared and tidied and rubbish removed by Trent Builders.

219 SDDC Summer Play Equipment Hire - to be considered at next meeting.

Date of next meeting 8.30pm Monday 14<sup>th</sup> May 2007 at the Council Chamber

Committee 3 - Recreation and Amenities.  
Cllr Paul Willmore Chairman

### **Leisure Centre**

Minutes of a meeting of the Leisure Centre Committee held at 8.50 pm Monday 16<sup>th</sup> Apr 2007 at the Council Chamber.

Present- Cllr Willmore (Chairman) Dunnicliff Freeman Howard Sharp Statham and the Clerk

Apologies Cllr Collyer & Smith

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

245 Managers report – request for replacement shower unit in Gents changing room to be investigated – agree to request for new step ladders

246 Tenancy Agreement – SDDC to delete asbestos clause, request draft.

247 Melbourne Festival – resolved to underwrite the Festival in the amount of £750 make a donation of £250 towards the event.

Letter regarding Arts Council Awards – more detail required.

248 Melbourne Performing Arts Association letter concerning provision of a 150 seater auditorium Obtain clarification.

249 Insurance re view being undertaken by the Clerk.

Date of next meeting – 8:50pm Monday 14<sup>th</sup> May 2007 at The Council Chamber

Committee 4 - Leisure Centre.  
Cllr Paul Willmore- Chairman

## **Planning**

Minutes of a Planning Meeting held at 7.50pm Monday 16<sup>th</sup> April 2007 at the Council Chamber

Present Cllr Statham (Chairman) Cllr Dunnicliff Freeman Howard Sharp Willmore & the Clerk

Apologies Cllr Collyer & Smith

Plans considered

349TC felling of a Bay Tree at 29 Potter Street – no objection

364F erection of an acoustic control building and a wall at Melbourne Metals at Castle Lane – no objection

375Z application for a Certificate of Lawfulness for a residential caravan at Riding Bank Farm - no objection

385FH retention of an extension at 54 Queensway – no objection

406FH extension at 11 Acacia Drive – no objection

SDDC proposal to dispose of parcel of land to the rear of 60 High Street. The sale should have Section 136 Agreement. Sale proceeds be retained towards funding for a new leisure centre with no deal being struck until the cash is required so as to maximise funding.

Copy Frank McArdle

Committee 5 Planning

Cllr T Statham - Chairman