

# MELBOURNE PARISH COUNCIL

F N Hill  
4 Beaumont Close  
Barrow on Trent  
Derby DE73 1HQ

01332 703745 home  
01283 493809 office

[normanh@hodgsonfabrication.co.uk](mailto:normanh@hodgsonfabrication.co.uk)

30th Jan 2007

## To Chairman and Members of Melbourne Parish Council

Cllr Carroll Christie Collyer Dunnicliff Freeman Jackson Moore Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Monthly Meeting of Melbourne Parish Council to be held at 7.30pm on Tuesday 6th February 2007 at the Council Room, Bill Shone Leisure Centre, High Street, Melbourne

Yours faithfully

Norman Hill  
Clerk

7.30 Public Question Time – maximum 15 minutes

District and County Councillors report – maximum 15 minutes

## PARISH COUNCIL MEETING

### AGENDA

Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 To confirm the Non-Exempt Minutes of the Meeting held on 2<sup>nd</sup> Jan 2007
- 4 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.  
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 5 Reports of the Committees- January 2007  
Burial

Highways and Street Lighting  
Recreation and Amenities  
Leisure Centre

- 6 Financial Matters – note receipts of £ and approve payments of £ for January 2007
- 7 Chairman's Remarks  
Parish Plan presentation 7.30pm Wednesday 21<sup>st</sup> February in the Council Room by Helena Stubbs of Derbyshire Rural Community Council on Parish Plans
- 8 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infants School Governors	Cllr Smith
Police Consultative Group	Cllr Freeman
Airport Related Parish Councils	Cllr Freeman
NWLDC Racetrack	Cllr Statham
Safer Neighbourhood	Cllr Collyer
Lothian Gardens	Cllr Moore
Festival	Cllr Carroll
- 9 Clerks Report
- 10 Members items for information report and consideration.
- 11 Plans for consideration at former police office at Leisure Centre
  - 144FH external flue 37 Blanchcroft
  - 0027U change of use ex school Church Street to residential use, demolish outbuildings, minor alterations to existing building The Old School Church Street
  - 0028FH extension 74 Victoria Street
  - 0030L alterations and extensions 59 Penn Lane
  - 0036FH extensions 39 Hope Street
  - 0037FH extensions 31 Hope Street
  - 0054FH extension 11 Victoria Street
  - 0087FH conversion of upper floor of garage to living accommodation and a link extension at The Old Barn Cockshut Lane

Planning consents

  - 1179FH replacement conservatory 27 Blanchcroft
  - 1225TP pruning of horse chestnut at 32 Penn Lane
  - 1246FH extensions and alterations at 24/26 South Street
  - 1250L internal alterations, replacement fire surround new external light Pennfield House Penn Lane
  - 1281TC pruning of robinia adjacent 10The Mews Potter Street
  - 1285TC felling of two yew trees at 58 Penn Lane
  - 1326FH extension at Ivy Cottage Penn Lane
  - 1335F retention of hangar for light aircraft, windsock and radio aerial at The Common
  - CD9/2006/0086/CD extension and additional car park at schools at Packhorse Road

Planning Refusal

  - 1136F replacement dwelling Hemsley Barn Farm The Common

## **Part2 Exempt information.**

None

### **Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 2<sup>nd</sup> January 2007 at the Bill Shone Leisure Centre High Street Melbourne.**

526 Present: Cllr T Statham (Chairman) Carroll Christie Collyer Dunicliff Moore Sharp Smith, Willmore, the Clerk, PC Simms, two members of the Public and two Press.

527 Apologies – Cllr Freeman and Jackson

528 Public participation

PC Simms reported overall Christmas and New Year had been a quiet time with little trouble. One of two burglaries has been solved. PCSO Singh has settled in well

Mrs Hardy reported a light out in Main Street

Clerk to report to DCC damaged parapets/walls at Swarkestone Bridge for repair.

The Clerk will arrange in conjunction with Cllr Harrison two meetings, one with John Waite the DCC Area Engineer over the state of the roads, the other concerning future intake arrangements of Melbourne children to Chellaston School

529 District Council matters

Cllr Carroll

Waiting Officers report over request for a dog bin at Browns Field

The next Area Meeting is 7 Feb at Weston on Trent Village Hall

Cllr Carroll expressed concern over the rubbish left by members of the public near the recycling bins at High Street car park

530 Declarations of Interest – none.

531 Confirm and sign the Non-Exempt Minutes of the Meeting held on Tuesday 5th December 2006

532 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

533 Reports of the Committees for December 2006

Burial approved

Highways and Street Lighting approved

Recreation and Amenities approved

Leisure Centre approved

534 Financial Matters – note receipts of £4581.23 and approve payments of £11602.41 for December 2006.

Budget 2007/08

It was unanimously agreed to raise a Parish Rate of £14220 for 2007/08, Budget £61979 Sec136 Concurrent Income, £4077 lengthman scheme income, and £442 highways maintenance income, from SDDC to cover a total expenditure for the year of £80718 an increase of 2.7% over the previous year

535 Chairman Remarks – Chairman will make presentation to MBA on 26<sup>th</sup> Feb

536 Reports from reps to outside organisations

Senior Citizens Cllr Sharp – successful Christmas Party 13 Dec

Infants School Governors Cllr Smith – Christmas activities had been very successful

Lothian Gardens Cllr Moore – fences still being damaged

537 Clerks report – arrange for Council to meet with Police Inspector Rick Cuttell

538 Members items for information, report and consideration- report standing water at Derby Road opposite The Laurels

539 Meeting scheduled for Jan 15 cancelled- instead obtain information on Parish Plans and subscribe to DRCC monthly newsletter and specialist funding advisory service for Derbyshire

539 Plans

1428F swing doors and a portable ramp at the entrance to Nat West Bank Market Place – no objection providing no encroachment on to the pavement

1400F formation of footpath and bridges at land at Breach Lane - there must be provided

- a) a barrier to the car park to prevent caravans
- b) litter and dog bins
- c) barriers to stop motor bikes
- d) provision to stop fly tipping
- e) signs and barriers to make the public aware the footpaths are for pedestrian use only

1441F demolition of existing dwelling and erection of two houses and a bungalow at 85 Commerce Street – no objection

1442FH erection of an extension and detached garage with living accommodation above at 70 Victoria Street no objection

1449TC felling and pruning of trees at The Hermitage Penn Lane, no objection providing work is kept to a minimum

## **Committee Minutes**

### **Burial Grounds**

Minutes of a meeting of the Burial Grounds Committee held at 7:50pm Monday 8<sup>th</sup> Jan 2007 at the Council Room

Present - Cllr Freeman (Chairman) Collyer Dunnicliff Moore Sharp Smith Willmore and the Clerk

Apologies Cllr Jackson & Statham

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record

Matters to report

255 Chapel repairs –report of Peter Steer the independent structural engineer/ building surveyor received and accepted. Place order for repairs to be carried out by builder introduced by Mr Steer on a day rate basis of £200 per day with progress and cost reports of work done and work necessary to complete on a monthly basis managed by Mr Steer. Make roof watertight immediately to prevent further deterioration of building, bulk of work to commence in March.

256 Cemetery records – records being put on Microsoft Excel

Date of next meeting 7.50pm Monday 12<sup>th</sup> Feb 2007 at the Council Chamber

Committee 1 Burial Grounds  
Cllr Brendan Freeman-Chairman

### **Highways and Street Lighting**

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.10pm  
Monday 8<sup>th</sup> Jan 2007 at the Council Chamber.

Present – Cllr P Willmore (Chairman) Collyer Dunnicliff Freeman Moore Sharp Statham  
Smith and the Clerk  
Apologies Cllr Jackson & Statham

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

#### 429 DCC Matters

Arrange a public Meeting in the New Year to discuss the state of the roads and pavements and parking in the Parish  
DCC considering request for right of way sign on end of grassed area at Trent Lane  
Peter Leigh drawing up scheme to replace damaged railings near the Sir Francis Burdett  
Damaged Derby sign near The Laurels removed to be replaced  
Standing water at Derby Road opposite The Laurels reported  
Huntingdon Court hedge requires cutting and ditch flooded reported to DCC by Clerk

#### 430 SDDC Matters

Sign for Newton Wonder Court not yet installed.  
Potter Street sign on The Hotel- Clerk has advised SDDC PC insists existing sign is repainted and a new sign is not fixed in the pavement – waiting development  
Request made to cut hedge between The Crescent and Station Road and added to SDDC rota of work.

431 High Street green area sub committee– next meeting 7.30pm 17<sup>th</sup> Jan at the Council Room

432 Proposed entrance from Station Road to cycle track – liaise with Cllr Harrison and Peter Foster of Sustrans to ensure DCC provide continuous pavement to the top of the path.

433 Oak Tree in Castle Square – refer request from John Blunt for grating to allow water to tree to the Civic Society

434 Meet with MBA Mon 26<sup>th</sup> Feb over Council Tourism Policy and Late Night Shopping

Date of next meeting 8:10pm Monday 12<sup>th</sup> Feb 2007 at the Council Chamber

Committee 2 - Highways and Street Lighting  
Cllr Paul Willmore - Chairman.

## **Recreation and Amenities**

Minutes of a meeting of the Recreation and Amenities Committee held at 8:50pm Monday 8<sup>th</sup> Jan 2007 at the Council Chamber.

Present - Cllr (Chairman) Collyer Dunnicliff Freeman Moore Sharp Smith Willmore and the Clerk.

Apologies Cllr Jackson & Statham

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

205 Lothian Gardens – works completed, grassed areas showing signs of wear after the Christmas holidays

206 Melbourne Sporting Partnership – Cllr Freeman reported on a critical time for the Committee.

207 Pavilion- plumber restoring water supply to showers.

Date of next meeting 8.30pm Monday 12<sup>th</sup> Feb 2007 at the Council Chamber

Committee 3 Recreation and Amenities.

Cllr Andrew Jackson Chairman

## **Leisure Centre**

Minutes of a meeting of the Leisure Centre Committee held at 9:20 pm Monday 8<sup>th</sup> Jan 2007 at the Council Chamber.

Present- Cllr N Collyer (Chairman) Dunnicliff Freeman Jackson Moore Sharp Statham Willmore and the Clerk

Apologies Cllr Jackson & Statham

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

235 Managers report – 3 new customers

236 Tenancy Agreement – Cllr Collyer and Clerk to press SDDC for draft.

237 Staff Training- Manager to attend half day course on new fire regulations.

Date of next meeting – 8:50pm Monday 12<sup>th</sup> Feb 2007 at The Council Chamber

Committee 4- Leisure Centre.

Cllr Nigel Collyer- Chairman

## Planning

Minutes of a Planning Meeting held at 7.30pm Monday 8<sup>th</sup> January 2007 at the Council Chamber

Present Cllr D Smith (Chairman) Cllr Collyer Dunnicliff Moore Sharp Willmore & the Clerk  
Apologies Cllr Jackson & Statham

Plans considered

9 2006 1305FH erection of an extension at 160 Main St KN – no objection

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9 2006 1464NA erection of an agricultural store at Two Hoots The Common – no objection

9 2006 1478F erection of a replacement dwelling at Hemsley Barn Cottage The Common – no objection

Affordable housing – obtain SDDC definition of affordable housing and how restrictions can be placed on affordable housing to ensure it remains in the ownership of local people

Committee 5 Planning  
Cllr Terry Statham (Chairman)