

# MELBOURNE PARISH COUNCIL

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20th Dec 2006

## To Chairman and Members of Melbourne Parish Council

Cllr Carroll Christie Collyer Dunnicliff Freeman Jackson Moore Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Monthly Meeting of Melbourne Parish Council to be held at 7.30pm on Tuesday 2<sup>nd</sup> January 2007 at the Council Room, Bill Shone Leisure Centre, High Street, Melbourne

Yours faithfully

Norman Hill  
Clerk

7.30 Public Question Time – maximum 15 minutes

District and County Councillors report – maximum 15 minutes

## PARISH COUNCIL MEETING

### AGENDA

Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 To confirm the Non-Exempt Minutes of the Meeting held on 5<sup>th</sup> Dec 2006
- 4 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.  
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 5 Reports of the Committees - December 2006  
Burial

Highways and Street Lighting  
Recreation and Amenities  
Leisure Centre

- 6 Financial Matters – note receipts of £ and approve payments of £ for December 2006

To set a Total Budget for 2006/07 of £80,718 by setting a Parish Rate of £14,220, budget to claim from SDDC £61,979 Sec 136 Concurrent expenditure, budget to claim from SDDC £4077 lengthman grant and £442 footpath maintenance

- 7 Chairman's Remarks

- 8 Reports from representatives on outside organisations
- |                                 |              |
|---------------------------------|--------------|
| Senior Citizens Centre          | Cllr Sharp   |
| Infants School Governors        | Cllr Smith   |
| Police Consultative Group       | Cllr Freeman |
| Airport Related Parish Councils | Cllr Freeman |
| NWLDC Racetrack                 | Cllr Statham |
| Safer Neighbourhood             | Cllr Collyer |
| Lothian Gardens                 | Cllr Moore   |
| Festival                        | Cllr Carroll |

- 9 Clerks Report

- 10 Members items for information report and consideration.

- 11 Plans for consideration
- 1428F swing doors and a portable ramp at Nat West Bank Market Place
  - 1400F formation of a footpath and bridges at land at Breach Lane
  - 1441F demolition of existing dwelling and erection of two houses and one bungalow at 85 Commerce Street
  - 1442FH erection of an extension and detached garage with living accommodation above at 70 Victoria Street

- 12 Planning consents

- 1071L alterations to kitchen yard, wall and outhouses at The Dower House
- 1079F vehicular access to serve Old School House Church Street
- 1082F 2 giant umbrellas with heaters and lights at The Blue Bell
- 1096FH extensions at 6 Packhorse Road
- 1157TC felling of 2 sycamores and an ash tree at 18/20 Market Place
- 1199TC crown raising to 2 metres above ground level and removal of ivy from 2 yew trees at 38 Market Place
- 1231F erection of annex building to provide ancillary accommodation for a dependant relative in the garden of 34 Chapel Street

- 13 Focus Group Meeting 7.30pm Jan 15 in Council Room to discuss DALC circulars 40.41 and 42

**Part2 Exempt information.**

None

**Minutes of a Meeting of the Melbourne Parish Council held at 8:00pm Tuesday 5<sup>th</sup> December 2006 at the Bill Shone Leisure Centre High Street Melbourne.**

511 Present: Cllr T Statham (Chairman) Carroll Dunnicliff Freeman Jackson Moore Sharp Smith, the Clerk, Cllr J Harrison one member of the Public and two Press.

512 Apologies – Cllr Christie Collyer and Willmore

513 Public participation

Mrs Hardy requested the PC arrange for an open meeting with County Council to discuss Highway matters, this to be combined with a public meeting to discuss future entry of Melbourne children to Chellaston School

514 District and County Council matters

Cllr Harrison

Chellaston School intake Sep 2007 will be on basis of travel distance to nearest school, Sep 2008 will be on a lottery basis – the remedy is a new secondary school for Melbourne but intake has to be sufficient to justify the £15 million cost

He continues to urge DCC for 40mph limit at Cockshut Lane

Noted increase in dog excrement side of verges

Army Cadet Force has permission to use Browns Field but failed on inspection because of dog muck – urging SDDC to provide and empty a dog bin at the entrance to the field and erect a sign at the Penn Lane entrance

DCC has no funds this year and little likelihood of any next year to finance the pavement extension at Station Road to afford safe access to the proposed path to the Sustrans footpath

The infrastructure of South Derbyshire will not support proposals in the Local Strategic Plan

Thanks to Council for wonderful Christmas trees – best ever

Cllr Carroll

Will follow up with SDDC the request for a dog bin at Browns Field

There are now 3 neighbourhood wardens in the District- all under SDDC control

Strongly support the case for Melbourne children remaining in the intake to Chellaston School

The next Area Meeting is 7 Feb at Walton Village Hall and next Safer Neighbourhood meeting is 14 Dec at Smisby

There is not the infrastructure in place to support the Local Strategic Plan

The draft Disabilities Equality Scheme will again go to consultation

Cllr Carroll has obtained £9000 from SDDC Ideas in Action for High Street Garden project

The Village Amenity Skip Scheme will be re instated

SDDC have a one off Parish Grant Scheme for Spring bulbs

515 Declarations of Interest – none.

516 Confirm and sign the Non-Exempt Minutes of the Meeting held on Tuesday 7th November 2006

517 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

518 Reports of the Committees for November 2006

Burial approved

Highways and Street Lighting approved  
Recreation and Amenities approved  
Leisure Centre approved

519 Financial Matters – note receipts of £34633.57 and approve payments of £11789.56 for November 2006.

520 Chairman Remarks

Thanks to Cllr Carroll for cash for High Street  
Urge Members to attend DALC training courses  
PCSO has been assigned to Melbourne beat  
There was a large police presence last weekend following the recent spate of assaults  
No change to dates of January meetings

521 Reports from reps to outside organisations

Senior Citizens Cllr Sharp – Christmas Party 13 Dec  
Infants School Governors Cllr Smith – concern over security with gates being open in the evening – windows broken by stones  
Airport Related Parish Councils Cllr Freeman – next meeting 11<sup>th</sup> Dec  
Safer Neighbourhood Cllr Collyer – next Meeting 14<sup>th</sup> December  
Lothian Gardens Cllr Moore – urge fence repairs are completed quickly  
Festival Cllr Carroll – stone benches at present in Church earmarked for High Street garden

522 Clerks report – Precept for 2007/08 to SDDC by 12<sup>th</sup> and Sec 136 by 26<sup>th</sup> January

523 Cllr Smith reported Infants School agreement to Christmas card competition to select a Parish Council card – but too late for this year

524 Members items for information, report and consideration

Cllr Moore reported on the long tailbacks caused by a bus breaking down on Swarkestone causeway  
Cllr Freeman – requested there be a Focus Group Meeting 7.30pm Monday 15<sup>th</sup> January 2007 to discuss DALC circulars 40, 41 and 42 agreed  
Resolved Cllr Freeman to represent the Parish Council at the SDDC Local Plan Forum at Bretby on 7<sup>th</sup> December

525 Plans no objection

1225TP pruning of a horse chestnut at 32 Penn Lane covered by TPO138- would prefer pruning to be kept to a minimum  
1246FH extensions and alterations at 24/26 South Street  
1281TC pruning of a robinia tree adjacent to 10 The Mews  
1323Z application for lawfulness certificate for proposed loft conversion with rear dormer at 70 Victoria Street  
1325F permit to use as an airfield for microlite aircraft together with a polytunnel windsock and radio on a permanent basis at os field 3300 at The Common no objection providing limited to two microlite aircraft owned by the applicant  
1326FH extension at Ivy Cottage Penn Lane  
CD9/11/1106/135DCC Junior School – single storey extension to provide new teaching and office space and formation of 5 additional car parking spaces

Delayed until 11<sup>th</sup> December

1342FH installation of a domestic wind turbine at 8 Hatton Court – obtain sound profile in order to make more informed decision

## **Committee Minutes**

### **Burial Grounds**

Minutes of a meeting of the Burial Grounds Committee held at 7:50pm Monday 11<sup>th</sup> Dec 2006 at the Council Room

Present - Cllr Freeman (Chairman) Collyer Dunnicliff Jackson Moore Sharp Smith Statham and the Clerk

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record

Matters to report

252 Chapel repairs –waiting report of an independent structural engineer/ building surveyor not connected with a builder to make the building waterproof and safe expected early January

253 Cemetery records – records being put on Microsoft Excel

254 Notice Board repaired and in situ

Date of next meeting 7.50pm Monday 8<sup>th</sup> Jan 2007 at the Council Chamber

Committee 1 Burial Grounds  
Cllr Brendan Freeman-Chairman

### **Highways and Street Lighting**

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.10pm Monday 11<sup>th</sup> Dec 2006 at the Council Chamber.

Present – Cllr P Willmore (Chairman) Collyer Dunnicliff Freeman Jackson Moore Sharp Statham Smith and the Clerk

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

422 DCC Matters

Arrange a public Meeting in the New Year to discuss the state of the roads and pavements and parking in the Parish

Write again for right of way sign on end of grassed area at Trent Lane

Peter Leigh drawing up scheme to replace damaged railings near the Sir Francis Burdett Damaged Derby sign near The Laurels will be replaced

Metal grating covers in Main Street KN on the bend before Station Road made smooth by traffic wear- referred to Severn Trent - the most worn one has been replaced

Blackwell Lane, bend at Main Street KN and outside The Packhorse at KN, and Station Road junction with Jawbone Lane all affected by flash flooding - request urgent remedial action

423 SDDC Matters

Signs for Loake Court & Newton Wonder Court – check progress

Signs at entrance to The Woodlands reported completed

Potter Street sign on The Hotel- advise SDDC that PC insists existing sign is repainted and a new sign is not fixed in the pavement  
Request the hedge between The Crescent and Station Road is cut and added to SDDC rota of work to be carried out

424 High Street green area sub committee– next meeting 7.30pm Wed 20<sup>th</sup> Dec at the Council Room

425 Proposed entrance from Station Road to cycle track agreed providing there is continuous pavement to the top of the track entrance – Cllr Harrison had reported DCC funding problems, even so Sustrans have commenced to clear the slope up from the cycle path

426 Christmas trees and lights - best ever tree - thanks to all involved – extend time on main tree 6.30am to 12.30 midnight

427 Oak Tree in Castle Square – DCC consider maintenance Civic Society responsibility, copy of DCC letter to John Blunt

428 Request by MBA to discuss Council Tourism Policy – arrange presentation 7.30pm Monday 26<sup>th</sup> February and use the discuss Late Night Shopping

Date of next meeting 8:10pm Monday 8<sup>th</sup> Jan 2007 at the Council Chamber

Committee 2 - Highways and Street Lighting  
Cllr Paul Willmore - Chairman.

### **Recreation and Amenities**

Minutes of a meeting of the Recreation and Amenities Committee held at 8:50pm Monday 11<sup>th</sup> Dec 2006 at the Council Chamber.

Present - Cllr A Jackson (Chairman) Collyer Dunnicliff Freeman Moore Sharp Statham Willmore and the Clerk.

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

202 Lothian Gardens –ironwork for increasing height of fence on Penn Lane side will be complete by end of year

203 Melbourne Sporting Partnership – no meeting in December

204 Pavilion and shelter repairs will be completed by Christmas

Date of next meeting 8.30pm Monday 8<sup>th</sup> Jan 2007 at the Council Chamber

Committee 3 Recreation and Amenities.  
Cllr Andrew Jackson Chairman

## **Leisure Centre**

Minutes of a meeting of the Leisure Centre Committee held at 9:20 pm Monday 11<sup>th</sup> Dec 2006 at the Council Chamber.

Present- Cllr N Collyer (Chairman) Dunnicliff Freeman Jackson Moore Sharp Statham Willmore and the Clerk

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report

232 Managers report – noted – broken window reported to SDDC for repair

233 Tenancy Agreement – waiting draft from SDDC

234 CCTV – tests ongoing with a wireless receiver in order to get a picture to Ashby Road

Date of next meeting – 8:50pm Monday Jan 8<sup>th</sup> 2007 at The Council Chamber

Committee 4- Leisure Centre.  
Cllr Nigel Collyer- Chairman

## **Planning**

Minutes of a Planning Meeting held at 7.30pm Monday December 11th 2006 at the Council Chamber

Present Cllr T Statham (Chairman) Cllr Collyer Dunnicliff Freeman Jackson Moore Sharp Smith & the Clerk

Plans considered

9 2006 1342FH installation of a domestic wind turbine at 8 Hattons Court – having taken expert advice the opinion is there will be a justifiable nuisance at No9 and the turbine looks very unsightly

9 2006 1371F replacement dwelling at Breachlands Breach Lane - no objection

9 2006 1374U change of use from part residential/ part commercial to residential use at 34 Derby Road – no objection

Station Road planned housing development - obtain update from SDDC Tony Burdett In particular will houses face to Station Road and plans for affordable housing

Committee 5 Planning  
Cllr Terry Statham (Chairman)

## Finance

Minutes of a Finance Meeting held at 8.30pm Monday 11<sup>th</sup> December 2006 at the Council Room

Present Cllr T Statham (Chairman) Cllr Collyer Dunnicliff Freeman Jackson Moore Sharp Willmore and the Clerk

Budget and Precept for 2007/08

It was unanimously resolved that the Budget for the Financial Year 2007/08 be same as 2006/07 plus 2.7% for inflation

The chapel repairs will be dealt with once costs are established and funded out of reserves and by grants with any shortfall made up by a short term borrowing from the Public Works Loan Board

Summary

Parish Rate	14220
Concurrent Exp Funded by SDDC	61979
DCC lengths man scheme	4077
DCC footpath scheme	442
Total	80718