

MELBOURNE PARISH COUNCIL

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April 24th 2006

To Chairman and Members of Melbourne Parish Council

Cllr Carroll Christie Collyer Dunnicliff Freeman Hatton Hicklin Jackson Moore Sharp
Smith Statham Willmore and Wood

Dear Councillor

Please attend the Annual Meeting of Melbourne Parish Council to be held at 7:30pm on Tuesday 2nd May 2006 at the Jubilee Lounge, Bill Shone Leisure Centre, High Street, Melbourne.

Yours faithfully

**Norman Hill
Parish Clerk.**

PUBLIC PARTICIPATION

- 1 Public maximum 15 minutes
- 2 DCC and SDDC matters Cllr Carroll and Harrison 15 minutes

AGENDA

Part 1 Non- exempt information

1. To receive apologies for absence
 - 2 Election of Officers
Chairman
Vice-Chairman
 - 3 Election of Committees
Burial Grounds
Highways and Street Lighting
Recreation and Amenities
Leisure Centre
- Election of representatives to outside organisations
OPWC
Infants School Governors
Police Consultative Group
Airport Related Parish Councils

NWLDC Racetrack
Crime and Disorder Partnership
Lothian Gardens
Arts Festival

- 4 Declaration of Members interests
- 5 To confirm the Non-Exempt Minutes of the Meeting held on April 4th 2006
- 6 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 7 Reports of the Committees - April
Burial
Highways and Street Lighting
Recreation and Amenities
Leisure Centre
- 8 Financial Matters – note receipts of £46857.30 and approve payments of £13277.84 for April 2006
- 9 Chairman's Remarks
- 10 Reports from representatives on outside organisations

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|---------------------------------|--------------|
| Senior Citizens Centre | Cllr Sharp |
| Infants School Governors | Cllr Smith |
| Police Consultative Group | Cllr Freeman |
| Airport Related Parish Councils | Cllr Hatton |
| NWLDC Racetrack | Cllr Statham |
| Crime & Disorder Partnership | Cllr Collyer |
| Lothian Gardens | Cllr Moore |
| Festival | Cllr Carroll |
- 11 Clerks Report
Quality Council progress
- 12 Members items for information report and consideration.
- 13 Plans Considered
 - 9 2006 414L conversion of the barn to provide a dwelling and exhibition / gallery space for public access at the Tithe Barn Church Square
 - 9 2006 0447U change of use of part of grain store to B8 storage at Chantry Farm Trent Lane
 - 9 2006 0422TC pruning of trees at 4 The Mews Potter Street
- 14 Planning decisions
None

Exempt information.

None

MELBOURNE PARISH COUNCIL

Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday April 4th 2006 at the Bill Shone Leisure Centre High Street Melbourne.

407 Present: Cllr B Freeman (Chairman) Cllr Carroll Collyer Hatton Hicklin Jackson Moore Sharp Smith Statham Willmore the Clerk PC Mark Simms ten members of the Public and two Press.

408 Apologies: Cllr Dunnicliff and Cllr Harrison

409 Public participation.

The new beat policeman PC Marks Simms was introduced to the Council.

Mrs Hardy reported the cemetery is in very good order.

Mr Cunningham complained the way the Council had gone about staking headstones at the cemetery was heavy handed and causing stress to many elderly people. It was explained the Parish Council was following nationally laid out guidelines and protocols and every effort would be made to ensure headstones do not have to be laid flat. It was agreed to meet Mr Cunningham at the cemetery concerning a staked headstone for which he has responsibility.

Mr Mark Dale asked for an assurance from the Parish Council, in view of the bad local Press, that the Internet Café in Potter Street still has the Parish Council support. This assurance was given.

SDDC matters

Cllr Carroll

SDDC considering draft Master.

Further letter sent to Arriva concerning getting buses to pass outside Chellaston School and DRI.

Free bus travel scheme introduced.

Magic Attic Promotion application for camp at Cockshut Lane on weekend of Moto Grand Prix withdrawn.

410 Declarations of Interest – none.

411 Confirm and sign the Non-Exempt Minutes of the Meeting held on March 7th 2006

412 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

413 Reports of the Committees for March 2006

Burial approved
Highways and Street Lighting approved
Recreation and Amenities approved
Leisure Centre approved

414 Financial Matters – note receipts of £4383.22 and approve payments of £12705.22 for March 2006.

Accept recommendation from RFO that draft accounts for 2005/06 contain a reserve of £16000 for possible major roof repairs at cemetery chapel

415 Chairman Remarks

Clerk to move ahead with Quality Council application

Bus statistics collated by Brian Dollamore will be put on graphs for clarity

Meeting will be arranged with Potter Street residents over trouble from young people in the street

Meeting had taken place with Civic Society and KNRA to consider NEMA draft master plan.

Chairman had written to Police to have the current police house manned by a retired policeman or civilians to take messages etc.

The plan for 130 houses at Station Road will be considered at a Special Meeting 6.45pm Monday 10th April.

416 Reports from reps to outside organisations.

Junior School Governors Cllr Willmore reported the vacancy has already been filled by the Governors with a person from outside the Parish Council

Infants School Governors – on site security remains an issue with DCC

AARPC Cllr Hatton reported area covered extended to whole of Derbys, Leics and Notts
Consider literature and questionnaires coming out of Nema biased to give the answers they want.

Lothian Gardens – in good order

Festival-plans in hand for large participation by young people.

417 Clerks report.

Chairman, Vice and Clerk had attended a DALC seminar on Quality Councils.

Various methods are being considered to allow the CCTV pictures to be viewed in the Police House.

418 Members items for information, report and consideration

Clerk to contact Stuart Bachelor at SDDC to arrange CCTV camera at Potter Street viewed on screen at the Internet Café.

Cllr Moore emphasised the danger at Cockshut Lane caused by there not being continuous pavement.

419 Plans considered.

9 2006 0305FH erection of 130 houses at Station Road- to be considered at special meeting 6.45pm Monday 10th April

9 2006 0324FH extension at 89 Spinney Hill - no objection

9 2006 0326F amended scheme at Dolmans 52 Derby Rd – no objection

9 2006 0329FH extensions at Cliff Cottage Penn Lane – no objection

Part 2 **Exempt information**- none

Insert to minutes, as requested by Parish Clerk:

MELBOURNE PARISH COUNCIL

9.2006.305 Outline Application, all matters reserved except means of access, for the residential development of land to the east of Station Road, Melbourne.

The Parish Council is concerned that this is likely to be the first phase of housing in Station Road with houses eventually built in an easterly direction right up to the existing properties.

With this in mind the Parish Council has no objections on the condition that the following issues are addressed and with the following provisos:

1. Layout

Station Road is the main road to NEMA, the M1 and Nottingham. It is particularly busy mornings and afternoons at school time when traffic is at a halt and at other times suffers from speeding. There is considerable on-street parking causing a danger to pedestrians and motorists alike. The proposed access point is inadequate for the size of this development. Any access will need to be better splayed to allow maximum visibility with a mini island at the entrance to slow and control traffic, this would be best placed at the junction with Huntingdon Court. There must be adequate parking on the estate to prevent any more on Station Road

The existing access to Castle Lane Industrial Estate is both narrow and dangerous to modern vehicles. It is suggested an access to the east side of the industrial estate is made from an access road constructed from an additional entrance off Station Road more easterly than the proposed running along the south side of the development to the Industrial Estate, such a road to have close boarded fencing to reduce noise. This would remove the congestion and danger at the junctions surrounding the washpit, an important part of the conservation area.

The development will inevitably mean more cars to Derby who will use Packhorse Road, or Main Street, Kings Newton, thus increasing traffic flow. The junction at the bottom of Main Street is likely to see a significant increase in traffic flows turning onto Station Road. A scheme to improve this, combined with a better pedestrian access to the Sustrans cycle track should be included in this overall scheme.

2. Surface water drainage

The existing Carr Brook is subject to flash flooding. There are both land and properties which will be adversely affected by this scheme. It will require the brook course to be dredged to the Ramsley Book, and the water course, including the silt under the road bridge clearing to allow free flow to the Trent.

3. Sewerage

The sewerage farm is at full capacity and will require increasing. There is a recent history of complaints from the surrounding area of foul sewage smells.

4. Schools

New classrooms will be needed to enable the schools to cope, although there is a national trend of decreasing school population, it is essential that all children from the area can be accommodated at Melbourne. Specific consideration must also be given to the views of the Chellaston School Headmaster, to understand the effect on that school, and therefore the impact on Melbourne's secondary schooling provision.

5. Health Services

Local Health Services will be stretched and will need increasing.

6. Recreation & Leisure Facilities.

Leisure facilities in Melbourne are totally inadequate, serious consideration must be given to improving the facilities especially for the young people of the town to prevent them congregating in the middle of town with nothing to do. The scheme proposes an inadequate area of open space for this purpose, this must be increased, and must include other provision, such as a shelter, or hardstanding area which is suitable for the local authority to install a skateboard park or similar.

The Parish Council strongly recommends the District Council enters into a Section 106 agreement with the developer to address these problems.

The developer should also be required to enter into an agreement to provide affordable housing to prevent the migration of young people from the town to low-cost housing. A legal restriction to reserve a proportion of these dwellings for youngsters who have grown-up in the town must be imposed, to help the town to retain its character and customs. Restrictions should be imposed to prevent "buy and let" at the expense availability for local people, such an imaginative scheme by the Derbyshire Dales authority has been very well thought through and successfully implemented.

Norman Hill
20 April 2006

End of Insert to minutes, as requested by Parish Clerk.

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Burial Grounds Committee held at 7:45pm Monday 10th April 2006 at the Council Chamber.

Present - Cllr M Sharp (Chairman) Cllr Collyer Freeman Hicklin Jackson Smith Statham Willmore and the Clerk.

Apologies – Dunnicliff

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council.

218 Chapel roof repairs – Alan Staley having reported soft boards caused by water damage and had been taken off the job and paid the scaffolding costs and materials. Request G R Heath to carry out a full survey of the roof.

219 Headstones – following criticism of the Council by Mr Crawford a meeting had been held at the Cemetery between Cllr Sharp and Statham and Mr Crawford when it was agreed the testing records show that the headstone in question had been found to be unsafe by Dr Freeman during a hand test of the headstones in July 2005 and had not as a result of later using the Topple Tester. A full report will be made at the next Parish Council on 2nd May.

No further contact with Mrs Fletcher.

Arrange to meet Mrs Dowell to retest her mothers headstone.

No action will be taken over staked headstones for at least 12 months after which the whole situation will be reviewed.

220 Cemetery records – old book rebound in leather. Once all the records are on Computer move the old books to the Leisure Centre where Cllr Hicklin will write them up. Council to consider a room to keep old records in good condition.

221 Risk Assessment needed – for storage of petrol and chemicals.

Date of next meeting 7.15pm Monday 8th May 2006 at the Cemetery Chapel

Committee 1 Burial Grounds
Cllr Mrs M Sharp -Chairman

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Highways and Street Lighting Committee held at 8:00pm April 10th 2006 at the Council Chamber.

Present - Cllr D Smith(Chairman) Cllr Collyer Freeman Hatton Hicklin Jackson Sharp Statham Willmore and the Clerk.

Apologies – Cllr Dunicliff

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report to Council.

361 DCC Matters

Report raised drain covers in Quick Close.

Levelling of pavement at Station Road is low priority.

Write again over re instatement of Trent Lane pavement, narrow but well used by walkers and large vehicles and caravans.

Report surface of Church Street breaking up due to wear from the buses

362 SDDC Matters

Station Road sign on side of 160 Main Street not yet put back as promised.
Vandalised Calke Road signs will be repaired/ replaced.
Report worn/ dangerous marking at High Street car park will be reinstated

363 Christmas lights – new transformer purchased from Remco

364 High Street green area – Ennstone will gift a large piece of Breedon stone capable of taking a plaque. Check need for planning permission. Waiting reply from Mark Alflat concerning SDDC financial and works assistance.

365 Sustrans – Clerk to call meeting with Sustrans and owner of land for access at Station Road.

366 Report to Arriva Chapel Street spelt Chaple on the bus stop.

367 Request contractor tests brackets when hanging baskets are put up.

Date of next meeting 8:00pm Monday 8th May 2006 at the Council Chamber

Committee 2 - Highways and Street Lighting.

Cllr D Smith – Chairman.

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Recreation and Amenities Committee held at 8:00pm Monday 10th April 2006 at the Council Chamber.

Present - Cllr A Jackson (Chairman) Collyer Hatton Hicklin Jackson Sharp Smith Statham Willmore and the Clerk.

Apologies Cllr Dunnicliff

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report to Council.

178 Lothian Gardens. Waiting price for a net over the top of the goal posts to stop balls being kicked in to adjoining property.

179 Steering Committee now has treasurer and is interviewing for secretary

180 Goal posts –find site for use in summer – Cllr Jackson to talk with Dave Green

Date of next meeting 7.30pm Monday 15th May 2006 at the Council Chamber

Committee 3 Recreation and Amenities.

Cllr A Jackson Chairman

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Leisure Centre Committee held at 8:15 pm Monday 10th April 2006 at the Council Chamber.

Present- Cllr N Collyer (Chairman) Cllr Freeman Hatton Hicklin Jackson Sharp Smith Statham Willmore and the Clerk

Apologies – Cllr Dunnicliff

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council.

200 Managers report – will be attending a First Aid course in near future.

201 Lettings – the loss of Puddleducks, and Adult Education will impact badly on projected lettings. St Michaels Players May 1 to 7 same price as last year.

202 Building maintenance – request from Mark Alflat detailed wording of any Tenancy offer.

203 Furniture—in storage until decoration and false ceiling undertaken by SDDC.

204 Hall fittings – advertise the Centre for social functions with ease of access as a selling point.

205 CCTV equipment in Centre- waiting for quotation from Adept to re site equipment in Police house in Ashby Road

Date of next meeting – 8:00pm Monday 15th May 2006 at The Council Chamber.

Committee 4- Leisure Centre.
Cllr N Collyer- Chairman

MELBOURNE PARISH COUNCIL

Minutes of a Planning Meeting held at 6.45pm Monday 10th Apr 2006 at the Council Chamber.

Present - Cllr B Freeman (Chairman) Cllrs Carroll Collyer Hatton Hicklin Jackson Sharp Smith Statham Willmore and the Clerk.

Apologies- Cllr Dunnicliff

Plans considered

9 2006 305 outline application, all matters except means of access to be reserved, for the residential development of land to the east of Station Road – comments attached

9 2006 0376FH satellite dish and garden shed at 5 Newton Wonder Court – no objection

9 2006 0380FH erection of an extension at 246 Station Road – no objection

Decisions

Approvals

DCC lift shaft to provide headroom for new lift at Adult Comm Ed Centre

DCC storm water electrical control kiosk in garden of 6 Alma Street

9 2006 0069F bread store and offices at unit 7 Station Yard

9 2006 0040 L replacement door and window and rainwater grid at The Old Mill Pool Road

9 2006 0078L erection of an extension at 56 Potter Street

9 2006 0106 F resiting of store at Scouts and Guides HQ Packhorse Road

9 2006 0110FH extension at 18 Trent Lane

Refusal

9 2006 0118F erection of a dwelling at 26 Market Place

Withdrawn

9 2006 0277F ancillary living accommodation at 14 Ashby Road

Committee 5 Planning

Cllr B Freeman (Chairman)