

Feb2006

# MELBOURNE PARISH COUNCIL

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February 1<sup>st</sup> 2006

## To Chairman and Members of Melbourne Parish Council

Cllr Carroll Christie Collyer Dunnicliff Freeman Hatton Hicklin Jackson Lawton Moore  
Sharp Smith Statham Willmore and Wood

Dear Councillor

**Please attend the Meeting of Melbourne Parish Council to be held at 7:30pm on  
Tuesday 7th February 2006 at the Jubilee Lounge, Bill Shone Leisure Centre, High  
St, Melbourne.**

Yours faithfully

**Norman Hill  
Parish Clerk.**

## PUBLIC PARTICIPATION

- 1 Police
- 2 Public maximum 15 minutes
- 3 DCC and SDDC matters Cllr Carroll and Harrison 15 minutes

## AGENDA

### Part 1 Non- exempt information

1. To receive apologies for absence
- 2 Declaration of Members interests
- 3 To confirm the Non-Exempt Minutes of the Meeting held on January 3rd 2006
- 4 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.  
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 5 Reports of the Committees - January  
Burial

Highways and Street Lighting  
Recreation and Amenities  
Leisure Centre

- 6 Financial Matters – note receipts of £4252.04 and approve payments of £10134.07++.

for January 2006

- 7 Chairman's Remarks

- 8 Reports from representatives on outside organisations

|                                 |              |
|---------------------------------|--------------|
| OPWC                            | Cllr Sharp   |
| Junior School Governors         | Cllr Hatton  |
| Infants School Governors        | Cllr Smith   |
| Police Consultative Group       | Cllr Freeman |
| Airport Related Parish Councils | Cllr Hatton  |
| NWLDC Racetrack                 | Cllr Statham |
| Crime & Disorder Partnership    | Cllr Collyer |
| Lothian Gardens                 | Cllr Moore   |
| Festival                        | Cllr Carroll |

- 9 Clerks Report  
VAT audit

- 10 Members items for information report and consideration.

- 11 Plans Considered

9 2006 0059F extension and conversion of a workshop to living accommodation at 5 Union Street

9 2006 0069F extension to form bread store and offices at unit 7 Station Yard Station Road

9 2006 0078L extension 56 Potter Street

Planning decisions  
None

## **Part 2 Exempt information.**

None

## **MELBOURNE PARISH COUNCIL**

**Minutes** of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday January 3rd 2006 at the Bill Shone Leisure Centre High Street Melbourne.

**369 Present:** Cllr T Statham (Chairman) Cllr Christie Collyer Dunnicliff Hicklin Lawton Sharp Smith and Statham the Clerk Cllr Harrison PC Staley six members of the Public and two Press.

**370 Apologies:** Cllr Freeman Hatton Jackson and Wood

**371 Public Participation.**

Police Matters PC Staley – extra police patrols are targeting pubs and office licences on Fridays and Saturdays in a bid to stop underage drinking. Police will visit every establishment selling alcohol to explain what is expected and the consequences of not keeping within the law. Files are being put together of the running of the public houses and one publican has already been warned. Police are meeting with SDDC to agree procedures to remove licences if necessary. Nuisance youths, boys and girls are a problem. £80 fines will be served for underage drinking and rowdy behaviour. A Section 30 Order is not required to clear young people from outside premises. Could the wooden slats be removed from the two seats at Coronation Close play area which is a favourite place for underage drinking.

PC Staley has spoken with the complainant concerning threatening behaviour by young people at Coronation Close and action will be taken.

Public- Mrs Eileen Hardy – concerned Queensway will be closed for 5 weeks for sewer repairs.

David Bellis congratulated the PC on the December newsletter and asked for a public meeting to discuss parking. This was agreed. Cllr Harrison to arrange for DCC Highways to attend to discuss matters including residents parking and tightening up of weight restrictions.

The Clerk read a letter from Mr Roy Bingham complaining of the behaviour of young people outside the Internet Café in Potter Street. Mr Bingham suggested doormen outside the Café, that the existing management is under staffed, and following a judgement in Manchester the Proprietors of the premises outside of which there is trouble are responsible, in this case the Methodist Church. PC Staley explained CCTV outside the premises is delayed while listed building consent is obtained. Cllr Harrison felt it is not yet sensible to get the Athenaeum closed down as it caters for 150 without any trouble inside, he will be meeting with the management with officers of DCC to resolve the situation.

DCC and SDDC matters.

Cllr Carroll –allocation of housing sites has been taken over from DCC by EMRA agency which is advocating green field as well as brown field sites but S Derbys allocation is already taken up until 2011 and the Public should be assured SDDC continue to support building on brown field sites and resist building on green field sites.

It is reported DCC will be improving the pavement at Blackwell Lane.

Cllr Harrison – SDDC will be producing a quarterly news magazine for delivery to each house in the District. DCC have installed a new lamp at Victoria Mews and are pressing SDDC to install a second. Very pleased the Pizza Takeaway at Derby Road has been turned down. Following the meeting and site visits with PC, Arriva, DCC and the Police over the new bus routes and the petition from Castle Street residents DCC officers are preparing a report for Brian Lucas DCC Councillor for Sustainable Services. If changes are to take place they will take several weeks as Dept of Transport approval is required. Temporary bus parking signs will be painted on the carriageway at Castle Square to prevent the necessity of parking outside Castle Mills.

Cllr Harrison had written DCC that any bus interchange should be sited in the Market Place where all the necessary facilities already exist and airport buses should travel via Station Road rather than through Wilson and smaller sprinter buses would have a far less adverse effect on the environment.

Cllr Carroll thanked Cllr Harrison for his efforts and proposed seconded by Cllr Smith that PC write to DCC in support. This was approved.

PC Staley promised to police the bus lay- bys.

Cllr Harrison commented the NEMA Master Plan due out shortly is possibly the most important document ever to be put before the Parish Council.

**372 Declarations of Interest** – none.

**373 Confirm and sign the Non-Exempt Minutes** of the Meeting held on January 3<sup>rd</sup> 2006 (previously circulated)

**374 Determine** which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

**375 Financial Matters** – note receipts of £3176.05 and approve payments of £9171.15 for December 2005. Clean Audit Commission Accounts report for year ending 31 March 2005 noted.

**376 Chairman Remarks** – Committee Chairmen in receipt of schedules of work necessary to comply with the completed Risk Assessment.

**377 Reports from reps to outside organisations.**

**Crime and Disorder Partnership-** Cllr Collyer will attend a meeting to consider the effect of drastic reduction in funding by SDDC.

**Junior School Governors-** Cllr Carroll reported the school will be advertising for a new Head Teacher.

**Infants School Governors** – Cllr Smith reported on a site meeting with Cllr Alan Charles of DCC over car parking and access to the Adult Education Centre making the schools no longer secure sites. Any additional security costs must be borne by DCC. Cllr Carroll on behalf of the Junior School endorsed Cllr Smith remarks.

**378 Clerks report.**

Clerk urged Committee Chairmen to complete major projects this financial year. Clerk had met with Finance Director of Erewash and had met with the consultant employed by SDDC to review and recommend on Sec 136 Concurrent Expenditure. The Clerk asked for Members help and assistance to complete the Sec 136 questionnaire and “Market Melbourne”.

The next meeting of the Steering Committee of the clubs using recreational facilities is January 18<sup>th</sup>

Requirement to forward to SDDC updated Members Interests

Rejoin CVS –sub £5

Next SDDC Liaison Meeting January 18th

Next Area Meeting 7pm 31 January Ticknall Village Hall.

Trent Builders to install the two new notice boards

**379 Members items for information, report and consideration.**

Village Plan -consult with Cllr Freeman over the proposed appraisal with organisations.

Cllr Smith gave the Council a certificate presented by the National Forest for the planting of an oak tree at Paragons Avenue.

**380 Plans considered.**

9 2005 1440FH erection of a pitched roof to the flat roof extension at 24 Hope Street – no objection.

9 2005 1458TC felling of trees at The Graveyard Castle Street - no objection.

9 2005 1475FH extension at 56 Potter Street - no objection

Part 2 **Exempt information**- none

## **MELBOURNE PARISH COUNCIL**

**Minutes** of a meeting of the Burial Grounds Committee held at 7:30pm Monday 9<sup>th</sup> January 2006 at the Council Chamber.

**Present**:- Cllr M Sharp (Chairman) Cllr Hicklin Jackson Smith Statham Willmore and the Clerk.

**Apologies**:- Cllr Freeman Hatton and Wood.

**Minutes** of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

### **Matters to report to Council.**

**200 Grounds** – in reasonable order.

**201 Chapel** – roof repairs not carried out before Christmas by R Bentley as agreed. Cllr Statham reported he had met with a builder on site who would quote within two weeks.

**202 Headstone Safety** – Sexton assisted by Mr P Bosworth to Topple Test monuments, secure items which fail and record findings.

**203 Cemetery records** – professional firm to complete the work started by Cllr Lawton to put the records on Excel for a laptop and printer to be purchased for the Sexton.

**204 Sexton** – ensure jobs are current including sight of tetanus certificate.

**205 Risk assessment** - Chairman to clear with Sexton remaining items including Cosh data sheets and arrangements for the safe storage of petrol and chemicals.

**Date of next meeting 7:30pm February 13<sup>th</sup> 2006 at the Council Chamber.**

**Committee 1 Burial Grounds**  
**Cllr Mrs M Sharp - Chairman**

## **MELBOURNE PARISH COUNCIL**

**Minutes** of a meeting of the Highways and Street Lighting Committee held at 8:00pm January 9<sup>th</sup> 2006 at the Council Chamber.

**Present** - Cllr D Smith( Chairman) Cllr Hicklin Jackson Sharp Statham Willmore and the Clerk.

**Apologies** - Cllr Freeman Hatton and Wood.

**Minutes** of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

**Matters** to report to Council.

**337 DCC Matters**

Request for repair at Ramsley by Structures Section and request for pavement at Trent Lane below Elms Farm to be followed up.

Cllr Harrison pressing for continuous pavement at Cockshut Lane.

**338 SDDC Matters**

Station Road sign removed by householder from side of 160 Main Street. Report again.

**339 Christmas** lights – thank Rotary for tree and enquire if the Parish Council to take over the tree arrangements in future with Rotary donating towards the cost. Note Liberal Club require tree in future.

**340 High Street green area** – Cllr Hicklin to obtain quotations from T H Heath for schemes A and B.

**341 Sustrans** - in talks with owner of land for access at Station Road.

**342 Parking** - very disappointing report from DCC. Call public meeting for end of Feb at Leisure Centre with DCC, SDDC, and Police in attendance to collect the comments and thoughts of the people of the town.

**343 Loose BT cover** in Market Place - report to DCC.

**344 CCTV** for Victoria Mews and High Street near Doves – arrange meeting with EJ Security

**345 Risk assessment** – no further action required.

**346 Civic Society** – request for CCTV from residents of Blanch Croft to combat nuisance and damage to property from young people in High Street Car Park no funds available for CCTV - report to matter to police

**Date of next meeting 8:00pm February 13<sup>th</sup> 2006 at the Council Chamber.**

**Committee 2 - Highways and Street Lighting.**

**Cllr D Smith – Chairman.**

## **MELBOURNE PARISH COUNCIL**

**Minutes** of a meeting of the Recreation and Amenities Committee held at 8:00pm Monday 16 Jan 2006 at the Council Chamber.

**Present:-** Cllr A Jackson (Chairman) Collyer Dunnicliff Hicklin Freeman Sharp Smith Statham Willmore and the Clerk.

**Apologies** Cllr Freeman Hatton & Wood.

**Minutes** of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

**Matters to report to Council.**

**165 Lothian gardens.**

Obtain price for a net over the top of the goal posts to stop balls being kicked in to adjoining property

Damaged wetpour ground cover under equipment repaired by Playdale

Forward map to ROSPA in preparation for annual inspection

**166 Steering Committee-** positive meeting held Dec 14, Clerk had forwarded wish list to consultants and dossier to John Harrison in preparation for a meeting on January 18th

**167 Letting-** charge £75 for use of pavilion and grounds by Michael Johnson Soccer Academy for one week Monday to Friday during the Summer Holidays

**168 SDDC Summer Sports** – book 2 sessions for both Mobile Skate Park and Inflatable Laser Games.

**Date of next meeting** 8:00pm Monday 20<sup>th</sup> Feb 2006 at the Council Chamber

**Committee 3 Recreation and Amenities.**

**Cllr A Jackson Chairman**

**MELBOURNE PARISH COUNCIL**

**Minutes** of a meeting of the Leisure Centre Committee held at 8:30 pm Monday 16<sup>th</sup> Jan 2006 at the Council Chamber.

**Present:-** Cllr N Collyer (Chairman) Cllrs Dunicliff Hicklin Jackson Sharp Smith Statham Willmore and the Clerk

**Apologies** – Cllr Freeman Hatton & Wood.

**Minutes** of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

**Matters** to report to Council.

**179 Woodwork room** – quotations inappropriate and expensive. Cllr Smith to obtain price for epoxy resin durable washable surface for uneven half of room.

**180 Managers** report – January lettings will show improvement over December Historical Society to remove cabinets from Council Room and Boards from under the stairs in the Squash Court if no longer booking the Centre

**181 Building maintenance** – SDDC repairing damaged ceiling at library entrance. SDDC officers costing repairs prior to a meeting with Chief Exec in order to make a medium term rental offer whilst a new facility is created

**182 Discretionary Rate Relief**– Cllr Willmore.

**183 Car park** Health and Safety rules require parking space outside rear entrance is kept clear when children are in the building.

**184 Squash Court** – manager to put down new lines.

**185 Lettings**

Recreation Steering Committee no charge

Negotiate new agreement with Village Voice

**186 Risk Assessment**

COSH requirements - manager to obtain details from suppliers  
Manual Handling  
Residual circuit breakers

**187 Furniture** – Cllr Collyer Dunnicliff and Clerk to investigate tables suitable for Council Room

**Date of next meeting** – 8:30pm Monday 20<sup>th</sup> Feb 2006 at The Council Chamber.

**Committee 4 - Leisure Centre.**  
**Cllr N Collyer- Chairman.**

**MELBOURNE PARISH COUNCIL**

**Minutes** of a Planning Meeting held at 7.30pm Monday 16<sup>th</sup> Jan 2006 at the Council Chamber.

**Present** - Cllr T Statham (Chairman) Cllrs Collyer Dunnicliff Hicklin Jackson Sharp Smith Willmore and the Clerk.

**Apologies-** Cllr Freeman Hatton & Wood

**Plans considered.**

9 2005 1497FH alteration to a pitched roof of part of the existing dwelling together with the erection of a garage at 25 George Street – no objection

9 2005 1503F erection of a farm shop and storage area at Woodhouses Nurseries and Farm Shop – no objection

9 2006 0008L conversion of the first floor to a residential flat with studio space on the ground floor of The Stables Robinsons Hill – no objection

9 2006 0010B extension of the time limit to build on land adjacent 12/14 Derby Road – no objection

9 2006 0032 FH erection of an extension at 40 Victoria Street – no objection

9 2006 0040L replacement of a door and window and installation of a rainwater disposal grid at The Old Mill Pool Road - no objection

NEMA draft Master Plan exhibition March 21 at Leisure Centre

**Committee 5 Planning**  
**Cllr B Freeman (Chairman)**