

MELBOURNE PARISH COUNCIL

Clerk F N Hill
4 Beaumont Close
Barrow on Trent
Derby DE73 1HQ

01332 703745 home

01283 493809 work

normanh@hodgsonfabrication.co.uk

30th November 2005

To Chairman and Members of Melbourne Parish Council

Cllr Carroll Christie Collyer Dunnicliff Freeman Hatton Hicklin Jackson Lawton Moore
Sharp Smith Statham Willmore and Wood

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at 7:30pm on Tuesday 6th December 2005 at the Jubilee Lounge, Bill Shone Leisure Centre, High St, Melbourne.

Yours faithfully

**Norman Hill
Parish Clerk.**

PUBLIC PARTICIPATION

- 1 Police
- 2 Public maximum 15 minutes
- 3 DCC and SDDC matters Cllrs Carroll and Harrison 15 minutes

AGENDA

Part 1 Non- exempt information

1. To receive apologies for absence
- 2 Declaration of Members interests
- 3 To confirm the Non-Exempt Minutes of the Meeting held on November 1st 2005 (previously circulated).
- 4 To determine which items if any from Part 1 of the agenda should be taken with the Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 5 Reports of the Committees
Burial

Highways and Street Lighting
Recreation and Amenities
Leisure Centre

- 6 Financial Matters – note receipts of £36617.37 and approve payments of £12359.79 for November 2005
Approve payment of Chairmans Allowance for 2005/2006 £420 budgeted amount

- 7 Chairman's Remarks
Village Appraisals and Parish Plans
Steps towards obtaining Quality Status
New notice boards at Potter Street and Leisure Centre
Modern Council headed paper
December newsletter

- 8 Reports from representatives on outside organisations

OPWC

Junior School Governors
Infants School Governors
Police Consultative Group
Airport Related Parish Councils
NWLDC Racetrack
Crime & Disorder Partnership
Lothian Gardens
Festival

Cllr Sharp

Cllr Hatton
Cllr Smith
Cllr Freeman
Cllr Hatton
Cllr Statham
Cllr Collyer
Cllr Moore
Cllr Carroll

- 9 Clerks Report
Budget for 2006/2007 increase of 2.68% over previous year.
Set a Parish Rate for 2006/2007 of £13846 an increase of 2.68%.
Minutes of Parishes Liaison Meeting in particular Sec 136 Finance.
Arrange meeting with consultant hired by SDDC to look at Sec 136.

- 10 Members items for information report and consideration.
Cllr Dunnicliff – no need for Committee Meetings in December.

- 11 Plans Considered

9 2005 1290 FH erection of a wall and extension at Pennfield House Penn Lane.

9 2005 1291L internal and external alterations and the erection of a wall and extension at Pennfield House

9 2005 1349 O outline application (all matters reserved except for means of access) for the erection of two dwellings on land adjoining Blakefield House Jawbone Lane

9 2005 1367FH erection of a conservatory at 5 Potter Street

9 2005 1411FH erection of a conservatory at 1 Palmerston Court Potter Street

Part 2 Exempt information.

None

MELBOURNE PARISH COUNCIL

Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 1st Nov 2005 at the Bill Shone Leisure Centre High Street Melbourne.

343 Present:- Cllr B Freeman(Chairman) Cllrs Carroll Collyer Dunnicliff Hatton Hicklin Jackson Moore Sharp Smith Statham and Wood The Clerk Cllr Harrison three Members of the Public and two Press.

344 Apologies:- Cllr Willmore

345 Public Participation.

Police Matters – apology PC Staley – Inspector Fairbrother, police attendance at Melbourne has been extremely high, PC Staley will advise when he is unable to attend. Police request do not leave car keys in the house on view at night, two gangs are working the area breaking into sheds between 2am and 7am (one member has been caught)- the Fair was quiet – the new motor bike will be in use mid – November and the police house in Ashby Road available January. PC Staley suggests £1700 Crime Prevention money held by the Council would be best spent put towards a mobile speed sign costing £4000.

Cllr Carroll reported the Crime Prevention Meeting had agreed at a meeting in the summer to spend the money on linking the CCTV cameras on Potter Street to the viewing equipment in the Athenaeum.

NEMA Community Relations Manager Michala Benson – introduced herself and outlined her responsibilities including the point of contact for Parish Councils and publishing a quarterly newsletter. Councillors outlined the problems with the new bus service to the airport, the increase in bus movements, the disturbance to local people living near the bus exchange in Castle Square caused by engine noise and diesel fumes close to windows, and buses speeding to Wilson on the wrong side of the road, problems for the elderly with buses no longer going near the DRI. Cllr Collyer asked for passenger numbers. The service is being funded by DCC £60K in year one and by NEMA in years two and three. Cllr Harrison reported there is no need for statutory consultation on bus routes neither had there been any voluntary consultation, he has requested DCC for information on a local bye-law preventing long term car parking in Castle Square. In reply to a question from Cllr Harrison Ms Benson promised to find if the Airport is covered by the Freedom of Information Act and reported the master plan for the Airport will be published on 24th November.

Public- Mrs Hardy asked consideration be given to resurfacing The Woodlands. Cllr Carroll agreed to investigate the road condition. Problems with time taken over gas works at Commerce Street – enquire type of work and completion date. Arrange to trim trees at Lilypool triangle overhanging the road.

Cllr Harrison

DCC Matters.

PC should forward views over the Home Office proposal to combine the Derbyshire Police with either Nottinghamshire or an East Midlands force representations to the Home Office by 23rd December.

Pressing for action to complete the pavement at Cockshut Lane.

Will consult with Street Lighting concerning the removal of the lamp at Victoria Mews.
SDDC matters

Written to Planners supporting local residents objections to the change of use of the former Wineman premises in Derby Road from A1 TO A3.

Cllr Carroll

SDDC Matters.

Consideration being given to continuing with plans for neighbourhood officers in view of police plans for 28 community support officers over next two years.

The draft Corporate Plan is published for comment.

Sec 136 funding - consultation has been extended in to the New Year.

Discussion is taking place with the Police over the areas covered by the Area Meetings.

346 Declarations of Interest – Cllr Dunnicliff declared an interest in plan 9 2005 1183 F.

347 Confirm and sign the Non-Exempt Minutes of the Meeting held on Oct 4th 2005 (previously circulated)

348 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

349 Reports of the Committees for Oct 2005.

Burial approved.

Highways & Street Lighting approved.

Recreation & Amenities approved.

Leisure Centre approved.

350 Financial Matters – note receipts of £5110.80 and approve payments of £8827.31 for October 2005.

351 Chairmans Remarks

Village Appraisal and Parish Plans - meetings have commenced with local organisations Clerk to apply for Quality Status.

New notice boards on order costing £1534, obtain permission from the Hotel Chairmen to contribute paragraph for December newsletter.

Headed paper.

The need for apologies.

352 Reports from reps to outside organisations.

Crime and Disorder Partnership- Cllr Collyer - agreed needs reenergising.

Festival – Cllr Carroll reported the £750 underwriting is returned with thanks, a similar exercise is likely to be required next year for a Festival Sept 16 & 17.

353 Clerks report.

Places reserved in Church for November 13th. Cleaning cenotaph, cutting grass, tidying surrounds and dealing with leaves in hand.

Offer from Civic Society for members of Parish Council to join in litter pick on footpaths in the town Sat 12 November.

Request from Rotary for financial help with new lights and erecting the tree. Reported Rotary already has obtained funding from NEMA – no further action.

Central Networks – Clerk to enter competition for cash prize for Christmas Lights and Christmas Decorations.

354 Members items for information report and consideration.

Cllrs to contribute to letter to DCC, Airport and Arriva regarding new bus service.

355 Plans considered.

9 2005 1183F Erection of an extension at Scallywags Nursery, Castle Lane- Cllr Dunicliff having previously declared an interest left the meeting while this was discussed - no objection.

9 2005 1259TC tree works adjoining 26 Potter Street – no objection.

9 2005 1268FH retention of a satellite dish at 103 Castle Street – no objection.

DCC CW9 /1005/119 storm water kiosk land 6 Alma Street – no objection.

DCC CD9/1005/113 housing for a new lift at the Adult Ed Centre Packhorse Road - no objection

Part 2 **Exempt information-** none

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Burial Grounds Committee held at 7:30pm Monday 7th November 2005 at the Council Chamber.

Present:- Cllr M Sharp (Chairman) Cllrs Collyer Dunnicliff Freeman Hicklin Jackson Moore Smith Statham Willmore and the Clerk.

Apologies:- Cllrs Lawton and Wood.

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council.

193 Grounds – trees and hedges being trimmed.

194 Chapel – Cllr Freeman to contact R Bentley over roof repairs.

195 Headstone Safety – purchase Topple Tester £840+VAT. Obtain materials, plastic notices and equipment to enable work to commence. Advertise in DET, Village Voice and Notice Boards.

196 Cemetery records on computer – Cllr Lawton work almost complete. Clerk to arrange for records to be put on Excel on a PC at the cemetery. Once complete old records to go into safe storage.

197 Boundary with former Gayborder Nursery – plant with a holly hedge.

198 Budget 2006/07 non inflated £14305.

199 Sexton – ensure jobs and vaccinations are up to date.

Date of next meeting 7:30pm Monday December 12th 2005 at the Council Chamber.

Committee 1 Burial Grounds
Cllr Mrs M Sharp - Chairman

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Highways and Street Lighting Committee held at 8:30pm Monday 7th November 2005 at the Council Chamber.

Present:- Cllr D Smith(Chairman) Cllrs Collyer Dunnicliff Freeman Hicklin Jackson Moore Sharp Statham Willmore and the Clerk.

Apologies:- Cllrs Lawton and Wood.

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council.

326 DCC Matters

Request for repair at Ramsley with Structures Section.

Request for pavement at Trent Lane below Elms Farm acknowledged.

DCC will replace light at Victoria Mews.

Report drain smells corner Union/Commerce Streets and bus lay- bys not designated.

327 SDDC Matters

Station Road sign removed by householder from side of 160 Main Street. Report again.

328 Christmas lights for large tree at Market Place – NEMA have not funded lights for rotary Christmas tree, information at main meeting was incorrect. Advise Rotary that PC will fund the lights £552 plus VAT providing the lights are coloured (not white), the same as the Parish Council lights, purchased from Remco invoiced to the Parish Council and remain the property of the Parish Council. Rotary to arrange collection, erection and taking down of the lights.

329 Late night Shopping Dec 1 –arrangements in hand.

330 High Street green area – obtain agreement from Edward Gildea to obtain 2 alternative quotes for both schemes A and B.

331 Sustrans in talks with owner of land for access at Station Road.

332 DCC traffic report- copy for each Member.

333 Lengthman to clear Blackwell Lane, Victoria Mews and Car Park.

334 BT cover in Market Place not yet repaired.

335 CCTV to be installed at Victoria Mews and High Street near Doves.

336 Budget 2006/07 non inflated £17099

Date of next meeting 8:00pm Monday December 12th at the Council Chamber.

Committee 2 - Highways and Street Lighting.

Cllr D Smith – Chairman.

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Recreation and Amenities Committee held at 8:00pm Monday 14 Nov 2005 at the Council Chamber.

Present:- Cllr A Jackson (Chairman) Collyer Dunnicliff Hicklin Freeman Moore Sharp Smith Statham Willmore Wood and the Clerk.

Apologies Cllr Hatton.

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council.

161 Lothian gardens.

Playdale to replace poor quality ground cover week commencing 25 November.

Accept quotation of £165 to turf damaged areas.

Professional advice is not to extend height of perimeter fence. Consider a net over the top of the goal area to prevent footballs being kicked in to adjoining property.

162 Meet with Clubs November 23- RFU initiatives to improve facilities.

163 Recreation Grounds- hedges cut.

164 Budget for next year £5869 non inflated.

Date of next meeting 8:00pm Monday 19th Dec 2005 at the Council Chamber

Committee 3 Recreation and Amenities.

Cllr A Jackson Chairman

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Leisure Centre Committee held at 8:30 pm Monday 14th Nov 2005 at the Council Chamber.

Present:- Cllr N Collyer (Chairman) Cllrs Dunicliff Freeman Hicklin Jackson Moore Sharp Smith Statham Willmore Wood and the Clerk

Apologies – Cllr Hatton.

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council.

169 Woodwork room – obtain price for durable washable surface for uneven half of room.

170 Managers report – SDDC to clear outside sheds of unwanted items £100. Allow Community Care to store wheelchairs at £1 pa. Lettings ahead of budget.

171 Building maintenance - damaged ceiling at library entrance still not repaired. Cllrs Collyer and Willmore to tour site with SDDC Officer and surveyors on November 24.

172 Discretionary Rate Relief– Cllr Willmore.

173 Car park Health and Safety rules require parking space outside rear entrance is kept clear when children are in the building.

174 Budget for next year £22354 non inflated.

175 Future plans – Clerk to write to SDDC Chief Exec for current update.

176 Squash Court – put down new lines.

177 Concerned about speed of cars of Health Centre personnel through the car park.

178 Christmas tree lights – manager to arrange electrics with local electrician.

Date of next meeting – 8:30pm Monday 19th Dec 2005 at The Council Chamber.

Committee 4 - Leisure Centre.
Cllr N Collyer- Chairman.

MELBOURNE PARISH COUNCIL

Minutes of a Planning Meeting held at 7.30pm Monday 14th Nov 2005 at the Council Chamber.

Present - Cllr B Freeman (Chairman) Cllrs Collyer Dunnicliff Hicklin Jackson Moore Sharp Smith Statham Willmore Wood and the Clerk.

Apologies- Cllr Hatton

Plans considered.

9 2005 0090F erection of a dwelling at 26 High Street amended drawings – no objection

9 2005 1269L amended scheme for an enlarged conservatory to that approved under 9 2004 0341 to convert existing workshop into kitchen, create lobby and utility in dairy, repair/reconstruct conservatory, (create two door openings and renew roof covering) at The Elms Trent Lane KN- no objection

9 2005 1292FH extension and alterations at 199 Station Road –no objection

9 2005 1297TC felling of a conifer tree at 12 Castle Mews - no objection

9 20051314FH conversion of a garage into living accommodation at 37 Woodlands Way– unable to comment- plans are not adequate enough to pass an opinion on.

Committee 5 Planning
Cllr B Freeman (Chairman)