

MELBOURNE PARISH COUNCIL

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24th September 2005

To Chairman and Members of Melbourne Parish Council

Cllr Carroll Christie Collyer Dunnicliff Freeman Hatton Hicklin Jackson Lawton Moore
Sharp Smith Statham Willmore and Wood

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at 7:30pm on Tuesday 4th Oct 2005 at the Jubilee Lounge, Bill Shone Leisure Centre, High St, Melbourne.

Yours faithfully

**Norman Hill
Parish Clerk.**

PUBLIC PARTICIPATION

- 1 Police
- 2 Public maximum 15 minutes
- 3 DCC and SDDC matters Cllrs Carroll and Harrison 15 minutes

AGENDA

Part 1 Non- exempt information

1. To receive apologies for absence
- 2 Declaration of Members interests
- 3 To confirm the Non-Exempt Minutes of the Meeting held on Sept 5th 2005 (previously circulated).
- 4 To determine which items if any from Part 1 of the agenda should be taken with the Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 5 Reports of the Committees
Burial

Highways and Street Lighting
Recreation and Amenities
Leisure Centre

- 6 Financial Matters – note receipts of £1931.30 and approve payments of £7501.38 for September 2005
- 7 Chairman's Remarks
 - Village Appraisals and Parish Plans
 - Steps towards obtaining Quality Status
 - New notice boards at Potter Street and Leisure Centre
 - Modern Council headed paper
 - Training
- 8 Reports from representatives on outside organisations

OPWC	Cllr Sharp
Junior School Governors	Cllr Hatton
Infants School Governors	Cllr Smith
Police Consultative Group	Cllr Freeman
Airport Related Parish Councils	Cllr Hatton
NWLDC Racetrack	Cllr Statham
Crime & Disorder Partnership	Cllr Collyer
Lothian Gardens	Cllr Moore
Festival	Cllr Carroll
- 9 Clerks Report
- 10 Members items for information report and consideration.
- 11 Plans Considered

Part 2 Exempt information.

None

MELBOURNE PARISH COUNCIL

Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 5 Sept 2005 at the Bill Shone Leisure Centre High Street Melbourne.

318 Present:- **Cllr B Freeman(Chairman) Cllrs Carroll Collyer Dunnicliff Hicklin Sharp Smith Statham Willmore and Wood The Clerk Cllr Harrison PC Staley one Member of the Public and two Press.**

319 Public Participation.

Police Matters PC Staley

Local Beat Managers have arranged a visit for young people to Rosliston Forestry Centre to play the lazer gun game. Publicity would be greatly appreciated.

Five young persons from out of town arrested for graffiti on Holywell will go to Court as well as cleaning off the graffiti and tidying up the general area.

Castle Donington boy arrested and charged for walking on car and breaking rear window.

Police motor bike as well as car will be retained . Police house at Ashby Road will be base for 4 officers from February onwards.

PC Staley will participate in overlook meeting on traffic and parking problems.

Cllr Smith requested Recreation Grounds car park is patrolled at night.

Cllr Hicklin requested action be taken against owners of commercial properties parked on pavement outside residential properties in Station Road and against mini motor bikes ridden in the High Street car park.

Public - Mrs Hardy.

SDDC containers for plastic and cardboard not being emptied regularly enough especially over the Bank Holiday period.

Write congratulate John Hesketh for the flowers outside his bungalow at The Common.

Request grass verge at Trent Lane KN opposite and beyond Elms Farm is cut short.

Report to DCC flooding on the bend at Main Street KN.

Cllr Carroll - SDDC matters.

Cllr Carroll will report problems with plastic and cardboard container collections but squashing down the plastic and cardboard would help significantly. SDDC have instructed

contractors not to empty skips before 7.00am to reduce disturbing residents of Blanchcroft. High Street car park is swept weekly and the borders tidied 3 times a year – request borders are attended to.

SDDC are acting in conjunction with Groundwork Erewash Valley on a £30k scheme to improve the environment in S Derbys with possibility of matched funding by ODPM. It is important Melbourne makes good applications to ensure its share. Malcolm Roseborough of SDDC will assist with applications.

Next Liaison Meeting 5.30pm 26 October.

Cllr Harrison

DCC Matters.

Pressing for white lining at Station Road and the promised barrier at the rear entrance to the school.

DCC will test child car seats at Budgens car park on a Saturday later this year.

No problems outside Internet Café since appointment of new manager.

SDDC matters

Encourage bids with sports clubs for enhancement of parks and open spaces. Bids for street lights which would prevent crime and fear of crime urgently needed.

Concerned SDDC appear incapable of preventing contractor of emptying waste skips at High Street car park very early in the morning causing a nuisance to residents of Blanchcroft.

Cllr Harrison opposes any sharing Sec 136 Concurrent Expenditure which will result in less for Melbourne.

320 Apologies Cllrs Christie Jackson Hatton Lawton and Moore

321 Declarations of Interest – none.

322 Confirm and sign the Non-Exempt Minutes of the Meeting held on July 5th 2005 (previously circulated)

323 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

324 Reports of the Committees for July 2005.

Burial approved.- all headstones will be tilt tested by Cllr Freeman before 11 Sep

Meeting when protocol will be established.

Highways & Street Lighting approved.

Recreation & Amenities approved. Urgently replace broken seat at Lothian Gardens.

Leisure Centre approved.

325 Financial Matters – note receipts of £16272.73 and approve payments of £20746.79 for July and August 2005.

326 Chairmans Remarks - letter concerning Puddleducks no longer being able to use former Youth Club building at Packhorse Rd. Write in strongest terms to DCC. Propose to set up a management team of chairs of committees to meet monthly to prepare working papers on projects.

Working party of Committee Chairmen to work on Village Appraisal and Parish Plan.

Waiting name of consultant SDDC will use on Sec 136 matters.

News letter to be circulated in September.

Will attend seminar with Cllr Statham Sep28/29 over needs of 11/13 year olds and again in mid Oct on ASBO,S.

Reply to SDDC concerning Sustainable Communities and Statement on Community Involvement in Planning both confirmed by Council.

Decide on replacement Notice Boards.

327 Clerks report. Audit Commission annual return for year ended 31 March 2005 approved by Council and signed by Chairman.

Acknowledgement from BT to request that payphone in Packhorse Road does not go cashless.

Clerk warned that if the Council did not undertake its statutory responsibilities concerning headstone safety, in the event of a claim the insurers would not pay and the members of the Parish Council would be jointly and severally liable for what could be a very considerable amount of money.

328 Members items for information, report, and consideration
Request NEMA resumes consultation on the airport.

329 Plans considered.

9 2005 0960FH replacement doors and windows at 32 Blanchcroft – no objection.

9 2005 0965FH extensions and alterations at 67 Packhorse Road – no objection.

9 2005 0978FH extension and alterations at 15 Windsor Avenue – no objection.

9 2005 1005FH conservatory 18 Trent Lane – no objection.

9 2005 1008FH extension 1 Orchard Close – no objection

Part 2 Exempt information- none

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Burial Grounds Committee held at 7:00pm Monday 12th September 2005 at the Grounds then at the Council Chamber.

Present:- Cllr M Sharp (Chairman) Cllrs Dunnicliff Freeman Hicklin Jackson Smith Statham Willmore Wood and the Clerk.

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council.

175 Grounds- inspected and in good order.

176 Chapel – sink and base unit to be plumbed in. When repairs to leaking roof are completed, obtain quote for internal plastering and re-pointing, and separately quote for internal decoration using materials appropriate to a Grade 2 Listed Building. No problems with one toilet being open evenings and weekends.

177 Headstone Safety – Cornhill Insurance requirements to ensure continued Public Liability cover on headstones and monuments obtained by Clerk. Thanks to Cllr Freeman for topple testing all headstones and monuments in the cemetery with assistance from Cllr Hicklin and listing unstable and potentially dangerous items. Ownership to be researched by Cllr Sharp and the Sexton. Carried 5 to 4 that Sexton and one other, supervised by a Councillor, stake and band headstones in a dangerous state as a matter of urgency. Cllrs Dunnicliff, Hicklin Smith and Willmore against the motion, Cllrs Freeman Jackson Sharp Statham and Wood in favour. Cllr Freeman and Clerk to produce protocol for monument safety, plus effective immediately, memorial masons code of practice for work in the cemetery.

178 Putting Cemetery records on computer – Cllr Freeman to meet with Cllr Lawton.

179 Order placed with Beresfords to repair headstone to two children drowned in the Great Storm.

180 Machinery – all working.

181 Elliott monument permission – resolved to charge £48.

Date of next meeting 7:30pm Monday 17th October 2005 at the Council Chamber.

**Committee 1 Burial Grounds
Cllr Mrs M Sharp - Chairman**

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Highways and Street Lighting Committee held at 9:00pm Monday 12th September 2005 at the Council Chamber.

Present:- Cllr D Smith(Chairman) Cllrs Dunnicliff Freeman Hicklin Jackson Sharp Statham Willmore Wood and the Clerk.

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council.

298 DCC Matters

Station Road traffic calming scheme – poor progress. Cllr Smith to contact Steve Smith to get ditch and culvert at Ramsley cleared to prevent flooding.

Melbourne sign from Derby direction will be replaced. Large sign at Derby Road considered no longer necessary.

Two potholes will be repaired at The Turnbarrel. Airport sign at corner of Derby Rd removed due to road closure will be reinstated.

299 SDDC Matters

Bin agreed for Castle Lane end of The Turnbarrel fixed mid way along –request re sited in agreed position.

Report Station Road sign removed from side of 160 Main Street.

Request verge at Trent Lane from Elms Farm to railway bridge cut short.

300 Christmas lights – lights in store at Cockshut Lane to be made available by SH Nurseries for checking by an electrician. Clerk to order from Staunton Harold Nurseries Christmas trees as last year to be erected with lights attached as last year for switching on before 1 December.

Write to shopkeepers on Derby Road explain it is not practical to put in a ring main supply. Offer each a tree but no lights in order to keep within insurance.

Cllr Smith to oversee tree lights and be known point of referral.

301 Late night shopping December 1 2005.

Meet MBA 21 September

Cllr Freeman to chair meeting.

Road Closure order applied for.

Insurers adamant stallholders must arrange own public and employers liability cover.

302 High Street Green Area.

Contact established with Thomas Cook Ltd – waiting response.

NEMA needing to know if scheme will take place in this financial year.

Offer of a seat from Mrs Laughton accepted.

303 Sustrans **waiting DCC to draw up plans for ramped access at Station Road.**

304 Illegally parked vehicles. PC Staley to issue tickets.

305 Car Parking problems. **Meet with Peter Leigh of DCC Traffic 21 Sept for informal walk round. Call Public Meeting before Christmas.**

306 Request PC Staley checks traffic speeds through Kings Newton.

307 Riding of bikes in Twitchells. Obtain the law from PC Staley.

308 Overhanging hedges

Write Lothian Estate concerning hedge at Station Road, and PC to cut Recreation Grounds and Hilly Field hedges.

309 Rotary Club - offer of matched funding for 2 litter bins at Lothian Gardens agreed in principle.

310 Teamwork Lighting schemes – apply to Cllr Harrison for additional floodlighting under the Market Place shelter.

**Date of next meeting 8:00pm Monday 17th Oct 2005 at the Council Chamber.
Committee 2 - Highways and Street Lighting.
Cllr D Smith – Chairman.**

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Leisure Centre Committee held at 8:30 pm Monday 19th Sept 2005 at the Council Chamber.

Present:- Cllr N Collyer (Chairman) Cllrs Dunnicliff Freeman Hatton Hicklin Jackson Sharp Smith Statham Wood and the Clerk

Apologies – Cllrs Hatton and Wood.

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council.

151 Health & Safety Course passes - congratulations to Mrs Stubbs and Rachel. Order two notices danger from wet floors.

152 Managers report – army cadets open night 29 Sept. Lounge floor to be resealed.

153 Repairs

SDDC

Cllr Carroll in contact with Officers concerning the unfinished pillar at the entrance and the damaged ceiling at the entrance to the library. Noted the car park is being repaired.

MPC

No action on ceiling in the bar. Repair piano. Obtain price for cleaning roof trusses at the hall.

Repair lock for door leading to Managers Office damaged during attempted break in. Obtain price for alarm.

154 Heating of old woodwork room – order four wall heaters from S Derbys Electrics £1075 plus VAT fitted.

155 Rates appeal – Cllr Willmore working on Discretionary rate appeal.

156 Lettings.

Confirm special price of £500 for Melbourne Festival.

Special price of £300 for St Michaels Players.

Community Care to use former Police Office housing cctv.

Date of next meeting – 8:30pm Monday 17th Oct 2005 at The Council Chamber.

Committee 4 - Leisure Centre.

Cllr P Willmore Vice- Chairman

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Recreation and Amenities Committee held at 8:00pm Monday 19 Sept 2005 at the Council Chamber.

Present:- Cllr A Jackson (Chairman) Collyer Dunnicliff Freeman Hicklin Sharp Smith Statham Willmore Wood and the Clerk.

Apologies Cllrs Hatton and Wood

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council.

144 Swings at Recreation Grounds- replaced by SDDC.

145 Lothian gardens. Two replacement seats obtained, varnish remainder and replace as required.

Loose matting made safe.

Tennis Court- bags of rubbish moved but no attempt to clear area surrounding the court of overgrowth despite letter from SDDC Enforcement Officer.

Obtain price to increase height of fence 4 ft at "town end" to keep balls in the play area.

Urge Playdale immediately make good damaged wet pour under terms of guarantee otherwise PC may be forced to take legal action. Tape-off slide and affected areas.

Treat bare grassed areas in young children area with deep cut turf.
Replace catch on gate to young children area.

146 New fence with new property at Hope Street. Cllrs Freeman Jackson and Willmore to meet with Clover Contracts to consider surveyors report.

147 Summer activities - Sportsmobile at Recreation Ground poorly attended.

148 Email from local resident concerning facilities in general- invite presentation at Parish Council Meeting.

Date of next meeting 8:00pm Monday 17th Oct 2005 at the Council Chamber.

Committee 3 Recreation and Amenities.
Cllr A Jackson Chairman

MELBOURNE PARISH COUNCIL

Minutes of a Planning Meeting held at 7.30pm Monday 19th Sept 2005 at the Council Chamber.

Present - Cllr B Freeman (Chairman) Cllrs Collyer Dunnicliff Hicklin Jackson Moore Sharp Smith Statham Willmore and the Clerk.

Apologies- Cllr Hatton and Wood

Plans considered.

9 2005 0988FH retention of a satellite dish at 44 Station Road - no objection

9 2005 1045R variation of 9/0695/0175F to extend the opening times at Budgens on Bank Holidays from 10am / 4pm to 8am/8pm - no objection

9 2005 1046FH retention of an outbuilding at 97 Station Road-no objection

9 2005 1056FH erection of an extension at 59 Spinney Hill - no objection

9 20051085TP felling of a horse chestnut tree protected under TPO 30 at Dower House, Church Square – no objection

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Committee 5 Planning
Cllr B Freeman (Chairman)