

MELBOURNE PARISH COUNCIL

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28th June 2005

To Chairman and Members of Melbourne Parish Council

Cllr Carroll Christie Collyer Dunnicliff Freeman Hatton Hicklin Jackson Lawton Moore
Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at 7:30pm on Tuesday 5th July 2005 at the Jubilee Lounge, Bill Shone Leisure Centre, High St, Melbourne.

Yours faithfully

**Norman Hill
Parish Clerk.**

PUBLIC PARTICIPATION

- 1 Police
- 2 Public maximum 15 minutes
- 3 Melbourne Festival – Phil Dobbey
- 4 DCC and SDDC matters Cllrs Carroll and Harrison 15 minutes

AGENDA

Part 1 Non- exempt information

1. To receive apologies for absence
- 2 Declaration of Members interests
- 3 To confirm the Non-Exempt Minutes of the Meeting held on June 7th 2005 (previously circulated).
- 4 To determine which items if any from Part 1 of the agenda should be taken with the Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting

- 5 Reports of the Committees
 - Burial
 - Highways and Street Lighting
 - Recreation and Amenities
 - Leisure Centre

- 6 Financial Matters – note receipts of £3511.54 and approve payments of £6747.85 for June 2005

- 7 Chairman’s Remarks
 - Village Appraisals and Parish Plans
 - Parish Council newsletter, first steps towards obtaining Quality Status
 - Need for new notice boards at Potter Street and Leisure Centre
 - A modern style of heading on Council paper
 - Councillors training

- 8 Reports from representatives on outside organisations

OPWC	Cllr Sharp
Junior School Governors	Cllr Hatton
Infants School Governors	Cllr Smith
Police Consultative Group	Cllr Freeman
Airport Related Parish Councils	Cllr Hatton
NWLDC Racetrack	Cllr Statham
Crime & Disorder Partnership	Cllr Collyer
Lothian Gardens	Cllr Moore
Festival	Cllr Carroll

- 9 Clerks Report
 - Adoption of the Annual Accounts for the year ended 31 March 2005
 - Insurance of CCTV and Lothian Garden equipment.

- 10 Members items for information report and consideration.

- 11 Councillor Vacancy applications

- 12 Plans Considered

9 2005 0711F variation of 9 2003 0755F to enable the driveway level to be altered at 78 Victoria Street

9 2005 0719FH extensions at 51 Penn Lane

9 2005 0720L extensions at 51 Penn Lane

9 2005 0733FH painting the exterior rendering of The Hermitage Penn Lane in Dorser Cream

9 2005 0756 FH erection of a conservatory at The Stackyard Castle Street

Part 2 Exempt information.

None

MELBOURNE PARISH COUNCIL

Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 7 June 2005 at the Bill Shone Leisure Centre High Street Melbourne.

289 Present:- Cllr B Freeman(Chairman) Cllrs Carroll Collyer Dunicliff Hatton Hicklin Jackson Moore Sharp Smith Statham Willmore The Clerk Cllr Harrison, PC Staley one Member of the Public and two Press.

290 Public Participation.

Police Matters PC Staley

Following meetings matters outside the Internet Café in Potter Street have improved slightly concerning nuisance from young people.

However if the situation has not improved sufficiently in the next two weeks then statements will be taken with a view of having the Section 30 Order ASBO re- imposed.

The matter is in the hands of the young people. £80 fines will be imposed for football in the street and riding cycles on pavements.

Parking fines totalling £270 have been imposed in the Market Place

PC Staley showed a BB gun not illegal to buy but illegal in a public place, two arrests have taken place, possession in a public place calls for response from two armed police teams such is the likeness to a real gun.

Public.

Mrs Hardy requested a letter of thanks be sent to the length-man for the good work in Kings Newton. Mrs Hardy expressed concern at the amount of gravel left on the road at Stanton Gutter and requested 30mph repeater signs in KN. It was pointed out Highway Authorities do not provide 30 mph repeater signs.

District and County Council matters.

Cllr Carroll

ASBO,S are a stigma on Melbourne, the leaders of the Internet Café have addressed the users to be more responsible outside.

Concerned the seat on the grass triangle at the bottom of Chapel Street encourages young people to play on a dangerous area and could be a Health & Safety Issue.

SDDC

Best Value Housing Review taking place.

Gill Hague new Head of Planning.

Environmental Services community involvement statement- more public participation.

Cleaner Streets action plan- cleaner gullies , increased gulley sweeping and more litter bins.

Corporate Plan has more public involvement.

Area Meetings being reviewed, DCC want greater involvement.

PC Finance will be discussed at next Liaison Meeting

Cllr Harrison

Station Road traffic calming scheme started with removal of some white lining. It is expected the 30limit sign will be moved to the other side of the bridge and that a digital sign will be included in the scheme.

ASBO,s are an indictment on the town but unless the behaviour improves they will return. If PC and KNRA want 30MPH roundals at either end on Main Street then he will support the request to DCC.

291 Apologies Cllr Lawton

292 Declarations of Interest – none.

293 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

294 The Minutes of the meeting held on 3rd May 2005 which had been circulated were signed by the Chairman as a true record.

295 Reports of the Committees for May 2005.

Burial approved.

Highways & Street Lighting approved.

Recreation & Amenities approved.

Leisure Centre approved.

296 Financial Matters – note receipts of £3765.05 and approve payments of £6953.06 for May 2005.

297 Chairmans Report - working with Chairmen of Committees to review Clerks job specification and salary in line with latest national agreement back dated to 1 April 2005 To be finalised at meeting on 20 June.

Urge Council to go for Quality Council status and to start work on a Village Plan.

Asks Cllrs to join the British Legion parade 1.45pm 10 July to celebrate 60th anniversary of the end of the Second World War.

298 Reports from representatives to outside organisations

OPWC - Cllr Sharpe – funds being raised for new gates

Racetrack - Cllr Statham – had attended a meeting to discuss arrangements for the Download Concert on the weekend of June 11th and would investigate traffic flow signage from the Melbourne end.

Arts Festival – Cllr Carroll copy of letter from Phil Dobbey to Cllrs in order to make decision at 20 June meeting.

299 Clerks Report

Clerk to make arrangements to meet with MBA over Christmas Lights.

Request Council considers insurance on CCTV System and the equipment in the Lothian Gardens.

NEMA prepared to put on another “ Meet the Public” at the Leisure Centre in the autumn 4pm to 7pm.

SDDC £50 of Compost Scheme Vouchers

BT re-align pay phone provision. Request phone at Packhorse Road is cash not card.

SDDC planning Statement of Community Involvement-pre submission statement

DCC involvement in new planning system.

Correspondence to be placed at Library entrance in future.

300 Members items for information ,report, and consideration

Council deeply indebted to Cllr Willmore for obtaining a reduction in the rates valuation resulting in a saving in excess of £1500.

Cllr Moore requested urgent removal of goalposts at the Recreation Ground as footballs kicked into gardens late at night are causing great distress to elderly residents.

301 Freedom of Information Act – details to each Cllr

302 Council vacancy - PC to co-opt, advert in Village Voice, closing date for applications end of June.

303 Plans considered.

9 2005 00465U change of use of an existing cattle barn to use as an office/ warehouse/light fabrication at Broadstone, Broadstone Lane, Ticknall. Objection, this will mean a large increase in traffic on a farm lane well used by walkers and locals. Any light industry should be connected to the farm business, other industry should take place in a designated industrial site. This is a relatively new farm building which may have been erected with change of use in mind.

9 2005 0508FH extension Waterthorns, The Common – no objection

9 2005 0601FH extension 226 Station Road – no objection

9 2005 0618F renewal of 9/2001/0968/f for the retention of a portable amenity building and the erection of an additional building to provide toilet accommodation and additional storage at Springwood Fisheries land OS Field 4400 Ashby Road. Strong objection as 9/2001/0968/F. This has ruined one of the best meadows in South Derbyshire. There is now a Café sign at the entrance, increasing traffic on a blind entrance on a fast stretch of road as well as Caravan Club signs. It is just moving slowly close to putting a residential house on the site.

9 2005 0622R renewal of 9/2002/0274 for the continued siting of a storage container at Peter Hawkins Ltd Castle Lane – no objection

9 2005 0640H installation of entrance gates at 62 Derby Road– no objection.

Part 2 Exempt information- none

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Burial Grounds Committee held at 7:00pm Monday 13th June 2005 at the Council Chamber.

Present:- Cllr M Sharp (Chairman) Cllrs Dunnicliff Freeman Hicklin Jackson Smith Statham & Willmore.

Apologies – The Clerk

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council

164 Grounds- inspected–in good order – monitor state of waste bins when Sexton on holiday.

165 Chapel – obtain sink and base unit from B&Q

166 Health and Safety – join Association of Burial Authorities and Institute of Cemetery & Crematorium Management in order to keep up with legislation.

167 Cemetery records – progress to be checked by Cllr Sharp.

168 Public toilets- ensure one open at weekends.

Date of next meeting 7:00pm Monday 11th July 2005 at the Cemetery Chapel.

**Committee 1 Burial Grounds
Cllr Mrs M Sharp - Chairman**

pc3burjun05

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Highways and Street Lighting Committee held at 8:00pm Monday 13th June 2005 at the Council Chamber.

Present:- Cllr D Smith(Chairman) Cllrs Dunnilliff Freeman Hicklin Jackson Sharp Statham & Willmore.

Apologies:- The Clerk.

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council

279 DCC Matters

Station Road traffic calming scheme – slow progress. Cllr Smith to check for flooding at Ramsley after heavy rain.Replacement Melbourne sign from Derby direction requested..

280 SDDC Matters

Request litter bin at Castle Lane end of The Turnbarrel.Report street sign at Penn Lane pulled out of ground, also signs at KingsNewton Corner and Robinsons Hill /Cockshut lane removed.

281 Christmas lights arrange meeting at Leisure Centre with MBA to discuss letter to Cllr Freeman regarding events at Late Night Shopping and installation of Christmas Lights.

282 High Street Green Area. Four schemes provided by garden designer. NEMA will pay for all or part depending on the cost. No help from Ernest Cook Trust (connected to family of Thomas Cook) for sponsorship but now have contact at Thomas Cook Ltd. Suggested Council puts own monument design to be agreed by full Council.

283 Sustrans proposed ramped access at Station Road. Obtain update.

284 Risk assessment-to be completed by Chairman and Vice Chairman.

285 Illegally parked vehicles. PC Staley has recently issued £270 of fines.
Request meeting with PC Staley and DCC expert in traffic control to discuss parking problems. Obtain SDDC info on Pay and Display in car parks

286 SDDC Composting vouchers. To be retained for time being.

287 Request PC Staley checks traffic speeds through Kings Newton.

Date of next meeting 8:00pm Monday 11th July 2005 at the Council Chamber.

Committee 2 - Highways and Street Lighting.

Cllr D Smith – Chairman.

Pc4hwyjun05

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Leisure Centre Committee held at 8:30 pm Monday 20th June 2005 at the Council Chamber.

Present:- Cllrs N Collyer (Chairman) Cllrs Dunnicliff Freeman Hicklin Jackson Moore Sharp Smith Statham Willmore and the Clerk

Apologies – Cllrs Hatton

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council.

134 Health & Safety- manager and cleaner to take SDDC Food & Hygiene course 24 June.

135 Library- obtaining from Library Service details of SDDC charges.

136 Managers report.

Request for stage curtains and painting of the ceiling in the bar noted but not authorised. A number of new lettings. Improved marketing with letters and brochures.

137 Risk assessment – completed.

138 Repairs

a) SDDC have placed order to repair ceiling at entrance to Library caused by leaking roof

b) Clerk estimate for repair of gas heaters in back room £1968. No action.

139 Wine Circle – Cllr Collyer has discussed complaints with Manager and replied.

140 SDDC Carpark – pothole repaired, new coping stone to pillar expected in 3 weeks.

141 Entertainment licence – application with SDDC.

142 Rates appeal – Councils most grateful thanks to Cllr Willmore in obtaining reduction in the rating valuation resulting in an immediate saving in excess of £1500

Date of next meeting – 8:30pm Monday 18th July 2005 at The Council Chamber.

Committee 4 Leisure Centre.

Cllr N Collyer Chairman

Pcleisjun05

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Recreation and Amenities Committee held at 8:00pm Monday 20 June 2005 at the Council Chamber.

Present:- Cllr A Jackson (Chairman) Collyer Dunnicliff Freeman Hicklin Moore Sharp Smith Statham Willmore and the Clerk
Apologies Cllrs Hatton

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council.

130 Replacement swings – in two weeks.

131 Lothian gardens – Wet-pour repaired. £1290 Erewash Ground Workers annual maintenance grant received. ROSPA safety check completed, Cllr Jackson to report requirements to next meeting. Obtain wooden seat to match one repaired. Check area at next meeting.

132 Summer sports facilities supplied by SDDC Ian Duckmanton. Sportsmobile at Recreation Grounds – 2pm to 4pm 12th and 26th August Mobile skate park at Lothian Gardens 10am to 12noon 29 July and 5 August and 2pm to 4pm 22 August. Advertise in Village Voice and posters. Noted split in fence and gate to tennis court not locked.

133 Position of fence to new property at Hope Street being checked to site plan.

134 Ground maintenance

Accept quotation from T H Heath Contracts to grade and level car park £329 +vat. Length-man to tidy round car park and in shelter.
Football Clubs to urgently remove to store the one remaining goal post.

135 Lettings for 2004/05 season. Dynamos not yet paid. Protocol established for future lettings. Agree to birthday party 2 July, use of pavilion for pic-nic if wet, Steve Williams Soccer School, providing parent agrees to take full responsibility. On Leisure Centre Letting Form, no charge.

136 Pavilion maintenance – Philip Bosworth on an hourly basis to
brick up window at rear
replace missing tiles in the shower
replace two toilet seats
replace damaged window
paint kitchen and interior of pavilion if time and budget allows.
bleach for outside toilet
repair tiles on shelter
site “dogs on leads” signs, two at car park, one top of Hilly Field and one back of shelter

137 Car park- no objection to Festival parking Sep 17/18 without priority over other users

Date of next meeting 8:00pm Monday 18th July 2005 at Council Chamber

Committee 3 Recreation and Amenities.
Cllr A Jackson Chairman

MELBOURNE PARISH COUNCIL

Minutes of a Meeting held at 7.30pm Monday 20th June 2005 at the Council Chamber.

Present - Cllr B Freeman (Chairman) Cllrs Collyer Dunicliff Hicklin Jackson Moore Sharp Smith Statham Willmore and the Clerk.

Apologies- Cllr Hatton

Plans considered.

9 2005 0621FH extension at Charnwood Jawbone Lane – no objection

9 2005 0646FH change of use of a store to living accommodation Chantry House KN – no objection

9 2005 0641F 4 new mini units B1, B2, B8 use at Iron Forge Castle Lane - no objection

9 2005 0683FH double garage at New Dwelling Woodhouses Farm - no objection

9 2005 0703FH erection of a fence at 5 Newton Wonder Close – no objection

Other Matters

Melbourne Festival – offer to underwrite any losses incurred this year up to £750

2005/06 National Salary Award for Local Council Clerks from 1 April 2005.

The Chairman, Vice-Chairman and Committee Chairman have undertaken a benchmarking process using the recommended profile grid agree the Clerk should be paid an annual salary based on LC2 Benchmark Range 33(£25,437 pa for a 37 hour week) 18 hours per week £12,374.75 pa back dated to 1 April 2005.

Committee 5 Planning
Cllr B Freeman (Chairman)

pc6plnjun05

