

MELBOURNE PARISH COUNCIL

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2nd June 2005

To Chairman and Members of Melbourne Parish Council

Cllr Carroll Christie Collyer Dunnicliff Freeman Hatton Hicklin Jackson Lawton Moore
Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at 7:30pm on Tuesday 7th June 2005 at the Jubilee Lounge, Bill Shone Leisure Centre, High St, Melbourne.

Yours faithfully

**Norman Hill
Parish Clerk.**

PUBLIC PARTICIPATION

- 1 Police
- 2 Public maximum 15 minutes
- 3 DCC and SDDC matters Cllrs Carroll and Harrison 15 minutes

AGENDA

Part 1 Non- exempt information

1. To receive apologies for absence
- 2 Declaration of Members interests
- 3 To confirm the Non-Exempt Minutes of the Meeting held on 3rd May 2005 (previously circulated).
- 4 To determine which items if any from Part 1 of the agenda should be taken with the Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 5 Reports of the Committees
Burial

Highways and Street Lighting
Recreation and Amenities
Leisure Centre

6 Financial Matters – note receipts of £3765.05 and approve payments of £6953.06 for May 2005

7 Chairman's Remarks

8 Reports from representatives on outside organisations	
OPWC	Cllr Sharp
Junior School Governors	Cllr Hatton
Infants School Governors	Cllr Smith
Police Consultative Group	Cllr Freeman
Airport Related Parish Councils	Cllr Hatton
NWLDC Racetrack	Cllr Statham
Crime & Disorder Partnership	Cllr Collyer
Lothian Gardens	Cllr Moore

9 Clerks Report

10 Members items for information report and consideration.

11 Freedom of Information Act

12 Council Vacancy

13 Plans Considered

9 2005 0465U change of use of an existing cattle barn to use as an office/warehouse/light fabrication at Broadstone Broadstone Lane Ticknall

9 2005 0508FH erection of an extension at Waterthorns The Common

9 2005 0601FH erection of an extension at 226 Station Road

9 2005 0618F renewal of planning permission 9/2001/0968/F for the retention of a portable amenity building and the erection of an additional building to provide toilet accommodation and additional storage at Springwood Fisheries Land forming part of OS Field 4400 Ashby Road

9 2005 0622R renewal of planning permission 9/2002/0274 for the continued siting of a storage container at Peter Hawkins Ltd Castle Lane

Part 2 Exempt information.

None

Pc2minmay05

MELBOURNE PARISH COUNCIL

Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 3 May 2005 at the Bill Shone Leisure Centre High Street Melbourne.

273 Present:- Cllr B Freeman(Chairman) Cllrs Collyer Dunnicliff Hicklin Jackson Lawton Sharp Smith Statham Willmore The Clerk Cllr Harrison, PC Staley four Members of the Public and two Press.

274 Public Participation.

Police Matters.

PC Staley reported crime was so low in April so as not to be included in the district police tables Speed checks continue in Cockshut Lane and Ashby Road. The Chief Constable has referred the PC request a police motor cycle be retained in the parish to Cmdr Hurrell with a request he be kept informed –a Crime Reduction meeting is to be called urgently over the nuisance youths outside the Internet Café in Potter Street. Cllr Harrison has received letters from Potter Street residents concerning this problem and is requesting a meeting with the management of the Café as well as the Crime and Disorder Partnership at which he will be asking for an attendance register to be kept of movements in and out –PC Staley advised a CCTV camera has been re - positioned onto the entrance Mrs Burney a local resident described the goings on in Potter Street after the Café closed in the evening.

Public.

Mrs Hardy requested a traffic warden to sort the parking problems, PC Staley there are none available at present and reminded the meeting of his suggestion for a public meeting to establish a parking strategy , the Chairman requested Cllr Smith and PC Staley arrange such a meeting.

Write NEMA for another Airport Meeting this time in the evening when many more people would be able to attend.

Cllr Freeman requested Mrs Hardy in the first instance uses the DCC hotline to report holes in the carriageway.

Clerk to arrange urgent repairs to wetpour ground cover in Lothian Gardens.

District and County Council matters.

Cllr Harrison reported:

Windsor Avenue is being re-laid.

DCC potholes hotline is 01629 518000

Lothian Gardens fence needs repair, the Tennis Court is badly in need of a cleanup, youngsters are using the derelict old wheelwrights cottage, stone fights in the area amongst youths.

SDDC is soon to have available a paintball game for young people.

Cllr Carroll made a written report

275 Apologies Cllrs Carroll, Hatton and Moore.

276 Election of Officers

Chairman Cllr Freeman proposed by Cllr Jackson seconded by Cllr Sharp

Vice – chairman Cllr Statham proposed by Cllr Freeman seconded by Cllr Sharp

There being no other nominations Cllrs Freeman and Statham thanked the Council for its confidence.

Committees for 2005/06

Cllr burial hwys rec leisure

Carroll				
Christie	x	x		
Collyer	x	x	x	x
Dunnicliff	x	x	x	x
Freeman	x	x	x	x
Hatton			x	x
Hicklin	x	x	x	x
Jackson	x	x	x	x
Lawton	x	x		
Moore	x	x	x	x
Sharp	x	x	x	x
Smith	x	x	x	x
Statham	x	x	x	x
Willmore	x	x	x	x

All Cllrs members of Planning

Representatives to outside Organisations

OPWC Cllr Sharp

Junior School Governors Cllr Hatton

Infants School Governors Cllr Smith

Police Consultative Group Cllr Freeman

ARPC Cllr Hatton

NWLDC Racetrack Cllr Statham

Crime and Disorder Cllr Collyer

Lothian Gardens Cllr Moore

Arts Festival Cllr Carroll

277 Declarations of Interest – Cllr Dunnicliff plan 9 2005 0080F.

278 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

279 The Minutes of the meeting held on 5th April 2005 which had been circulated were signed by the Chairman as a true record.

280 Reports of the Committees for April 2005.

Burial approved.

Highways & Street Lighting approved.

Recreation & Amenities approved.

Leisure Centre approved.

281 Financial Matters – note receipts of £48244.12 and approve payments of £11172.43 for April 2005.

282 Chairmans Report - arrange to meet with Chairmen of Committees to review Clerks job specification and salary in line with latest national agreement.

283 Reports from representatives to outside organisations

Infants School Governors – new head teacher has settled in well.

284 Proposed £500 grant for Arts Festival -obtain more information in order to decide

285 Village map on website – to be dealt with at a future meeting.

286 Clerks Report

Date suggested by MBA for meeting unsuitable, Clerk to make arrangements

SDDC conversation area histories.

Copy from Historic Society of a diary by John Joseph Briggs in appreciation of PC support, send letter of thanks.

Derbys Mineral Local Plan adopted edition.

Clerks and Councils Direct.

Request for donation by Derbyshire Coalition for Inclusive Living – declined.

287 SDDC and Leisure Centre lease Cllr Collyer recounted the problems in obtaining agreement with SDDC over repairs at the Centre.

288 Plans considered.

9 2005 0374L two storey extension 32 Melton Avenue – no objection

9 2005 0470L extension at the Old School House 64 Penn Lane – no objection

9 2005 0484FH extensions at 60 Queensway – no objection

9 2005 0502FH extensions at 8 North Street – no objection

9 2005 0496FH extension at 17 Melton Avenue – no objection

9 2005 0517F mobile home and glasshouse on land at Station Road – object on grounds that this is outside the Local Structure Plan and appears to be a back door application for a permanent dwelling There is no need for a dwelling as there are no animals to attend to. To give permission would be to create a precedent therefore the same logic and rules as those on the Springwood Fisheries application at Ashby Road should apply.

9 2005 0483U change of use of land to domestic use and extensions at Hemsleys Barn The Common – no objection

9 2005 0528R variation of condition 1 of permission 9/2003/0725/R to extend the time by two years for the submission of reserved matters for the use of business / industrial storage and distribution purposes class B1, 2, and B8 land to the east of Station Road – should be refused as time has been extended already as there appears to be no purpose of intent to move the matter forward.

9 2005 0080F amended plans erection of a factory with 4 flats at Castle Lane- Cllr Dunicliff left the meeting – no objection.

Part 2 Exempt information- none

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Burial Grounds Committee held at 7:00pm Monday 9th May 2005 at the Council Chamber.

Present:- Cllr B Freeman (Chairman) Cllrs Dunicliff Hicklin Jackson Moore Smith Willmore & the Clerk.

Apologies – Cllrs Sharp and Statham

Election of Officers

Chairman Cllr Sharp proposed by Cllr Smith seconded by Cllr Freeman
Vicechairman Cllr Statham proposed by Cllr Smith seconded by Cllr Willmore.

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council

159 Grounds- inspected–in very good order

160 Chapel – accept quotation from G W Bentley & Son to repair roof £1800 – work to be carried out July/August - priority make the building watertight.
Sink and base unit to be installed.

161 Health and Safety – Clerk obtaining latest information from SDDC. Consider membership of ABA Association of Burial Authorities and Institute of Cemetery & Crematorium Management in order to keep up with legislation.

162 Cemetery records – progress to be checked by Cllr Sharp.

163 Risk assessment –completed by Chairman and Vicechairman.

Date of next meeting 7:00pm Monday 12th June 2005 at the Cemetery Chapel.

Committee 1 Burial Grounds
Cllr B Freeman - Chairman
pc3burmay05

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Highways and Street Lighting Committee held at 8:00pm Monday 9^h May 2005 at the Council Chamber.

Present:- Cllr D Smith(Chairman) Cllrs Dunniliff Freeman Hicklin Jackson Moore Willmore and the Clerk.

Apologies:- Cllrs Sharp and Statham.

Election of Officers

Chairman Cllr Smith proposed by Cllr Freeman seconded by Cllr Hicklin
Vice chairman Cllr Statham proposed by Cllr Freeman seconded by Cllr Willmore.

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council

271 DCC Matters

Station Road traffic calming scheme in the Spring – very slow progress.Cllr Smith to check at Ramsley after heavy rain.

Replacement Melbourne sign from Derby direction requested..

272 SDDC Matters

Request litter bin at Castle Lane end of The Turnbarrel.

Report street sign at Penn Lane pulled out of ground, also signs at KingsNewton Corner and Robinsons Hill /Cockshut lane removed.

273 Christmas lights arrange meeting at Leisure Centre with MBA to discuss letter to Cllr Freeman regarding events at Late Night Shopping and installation of Christmas Lights.

274 High Street Green Area. Four schemes provided by garden designer. NEMA will pay for all or part depending on the cost. Clerk to contact Ernest Cook Trust (connected to family of Thomas Cook) for sponsorship.

275 Sustrans proposed ramped access at Station Road. **Sustrans have obtained grant from DCC.**

276 Risk assessment-**to be completed by Chairman and Vice Chairman.**

278 Illegally parked vehicles. Request PC Staley applies the law more stringently by issuing tickets to owners of vehicles parked unlawfully.

Date of next meeting 8:00pm Monday 12th June 2005 at the Council Chamber.

Committee 2 - Highways and Street Lighting.
Cllr D Smith – Chairman.

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Recreation and Amenities Committee held at 8:00pm Monday 16 May 2005 at the Council Chamber.

Present:- Cllr A Jackson (Chairman) Collyer Dunnicliff Freeman Hicklin Sharp Smith Statham Willmore and the Clerk and Ian Duckmanton of SDDC

Apologies Cllrs Hatton

Election of Officers

Chairman Cllr Jackson proposed by Cllr Freeman seconded by Cllr Willmore

Vice chairman Cllr Willmore proposed by Cllr Hicklin seconded by Cllr Statham

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council.

122 Replacement swings – write SDDC for early fixing on site

123 Lothian gardens – Erewash Ground Workers and Clerk pressing Playdale for repairs/ replacement of wetpour All wooden seats repaired, one of which will need replacing later in the year, painting of notice board and repairs to chain link fence to be considered next month, equipment to be Rospa safety checked

124 Risk assessment – completed by Chairman and Vice-Chairman.

125 Summer sports facilities supplied by SDDC Ian Duckmanton **Sportmobile at Recreation Grounds** – 2pm to 4pm 12th and 26th August **Mobile skate park at Lothian Gardens** 10am to 12noon 29July and 5 August and 2pm to 4pm 22 August Agree there is a demand for a skate park in the parish but PC will need full detailed proposals from SDDC before making any commitment

126 Trees from OBG overhanging property at Castle Mills advise Mrs Granelli matter investigated by Cllr Freeman and that T H Heath Contracts will trim back later in the year

127 Position of fence to new property at Hope Street to be checked by Cllr Willmore

128 Ground maintenance – accept quotation from T H Heath for maintenance of pitches £ 553, 5 cuts of Old Burial Ground £345 and repairs to car park .

129 Lettings for 2004/05 season invoiced

Date of next meeting 7:00pm Monday 20th June 2005 at the Recreation Grounds Pavilion

Committee 3 Recreation and Amenities.
Cllr A Jackson Chairman

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Leisure Centre Committee held at 8:30 pm Monday 16th May 2005 at the Council Chamber.

Present:- Cllrs N Collyer (Chairman)Cllrs Dunnicliff Freeman Hicklin Jackson Sharp Smith Statham Willmore and the Clerk

Apologies – Cllrs Hatton

Election of Officers

Chairman Cllr Collyer proposed by Cllr Sharp seconded by Cllr Freeman

Vice chairman Cllr Willmore proposed by Cllr Statham seconded by Cllr Smith

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council.

126 Health & Safety- manager and cleaner yet to complete SDDC Food & Hygiene course.

127 Library-write to Library Service to establish running costs recharged by SDDC.

128 Managers report.

Request for consideration stage curtains and painting of the ceiling in the bar noted No significant changes in lettings - more in depth report required Cllr Collyer to work with Manager to improve marketing

129 Risk assessment – Cllr Collyer

130 Repairs

- a) SDDC continue to jib over repairing ceiling to entrance to Library caused by leaking roof
- b) Clerk estimate for repair of gas heaters in back room £1968

131 Wine Circle - Cllr Collyer has discussed complaints with Manager with a view of improving customer care

132 SDDC Carpark – SDDC repairing damaged wall, but not the pothole

133 Application for Entertainment licence to be completed

Date of next meeting – 8:00pm Monday 20th June 2005 at The Council Chamber.

Committee 4 Leisure Centre.
Cllr N Collyer Chairman

MELBOURNE PARISH COUNCIL

Minutes of Planning Meeting held at 7.30pm Monday 16th May 2005 at the Council Chamber.

Present - Cllr B Freeman (Chairman) Cllrs Collyer Dunnicliff Hicklin Jackson Sharp Smith Statham Willmore and the Clerk.

Apologies- Cllr Hatton

Plans considered.

9 2005 0584FH alteration and replacement door and windows at the front of 15 South Street – no objection

DCC new steel barrier, new tarmac path, new entrance gate at Junior School, Packhorse Road – no objection

Meeting with MBA 7.30pm 22 June at Lounge of Leisure Centre

Committee 5 Planning
Cllr B Freeman (Chairman)
pc67plnmay05