

# MELBOURNE PARISH COUNCIL

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22nd February 2005

## **To Chairman and Members of Melbourne Parish Council**

Cllr Beard Carroll Christie Collyer Dunnicliff Freeman Hatton Hicklin Jackson Lawton  
Moore Sharp Smith Statham and Willmore

**Dear Councillor**

**Please attend the Annual Parish Meeting of Melbourne Parish Council to be held at 7:00pm on Tuesday 1 March 2005 at the Jubilee Lounge, Bill Shone Leisure Centre, High St, Melbourne.**

Yours faithfully

**Norman Hill** Parish Clerk.

## **Agenda**

- 1 To accept apologies.
- 2 To consider for approval and sign the Minutes of the Annual Parish Meeting held on Tuesday 2 March 2004-attached.
- 3 Matters arising from the Minutes.
- 4 To consider for approval the audited accounts for year ending 31 March 2004.
- 5 Any other business.

## **Minutes of the Annual Parish Meeting held at 7.00pm Tuesday 2 March 2004 at the Council Room Bill Shone Leisure Centre High Street Melbourne.**

**Present:** Cllrs H Dunnicliff (Chairman) Cllrs Beard Carroll Collyer Freeman Hatton Jackson Mayhew Moore Sharp Smith Statham Willmore The Clerk three Public and two Press.

**Apologies.** No apologies received for absence.

**Minutes.** The Minutes of the meeting held on Tuesday 4 March 2003 which had been circulated were signed by the Chairman as a true record.

**Matters Arising.** Clerk reported the Hotel car park has no planning conditions attached relating to it being a public car park.

**Audited accounts for year ending 31 March 2003 were approved.** Clerk was thanked for the way he had kept and presented the accounts.

## **Any other business.**

A representative of The Carers Federation made a short presentation outlining the aims and role of the Derbyshire Dales and South Derbyshire Patient and Public Forum.

A representative of the proposed internet café in Potter Street gave a progress report. It is envisaged opening 4.30pm to 10.00pm starting in May. Efforts will be made to ensure there is no disruption to the quality of the lives of local residents.

**Date of next meeting 7.00pm Tuesday 1 March 2005 at the Bill Shone Leisure Centre.**

**Cllr E A H Dunnicliff Chairman**

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**Dear Councillor**

**Please attend the Meeting of Melbourne Parish Council to be held at 7:30pm on  
Tuesday 1 March 2005 at the Council Room , Bill Shone Leisure Centre, High St,  
Melbourne.**

**Yours faithfully**

**Norman Hill  
Parish Clerk.**

## PUBLIC PARTICIPATION

- 1 Police
- 2 Public maximum 15 minutes
- 3 DCC and SDDC matters Cllrs Carroll and Harrison 15 minutes

## **AGENDA**

### **PART 1 NON EXEMPT INFORMATION**

1. To receive apologies for absence
- 2 Declaration of Members interests

2005 3 To confirm the Non-Exempt Minutes of the Meeting held on 1 February  
(previously circulated).

4 To determine which items if any from Part 1 of the agenda should be taken with the Public excluded.

If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting

5 Reports of the Committees  
Burial

### **Highways and Street Lighting**

### **Recreation and Amenities**

Leisure Centre

6 Financial Matters – note receipts £4169.71 and approve payments £9106.53 for February 2005.

7 Chairman's Remarks - Risk Assessment

### **8 Reports from representatives on outside organisations**

OPWC

Cllr Sharp

Junior School Governors

Cllr Hatton

Infants School Governors

Cllr Smith

Police Consultative Group

Cllr Freeman

Airport Related Parish Councils

Beard & Hatton

NWLDC Racetrack

Cllr Statham

Crime & Disorder Partnership

Collyer

Lothian Gardens

Cllr Moore

Cllr

Cllr

9 Clerks Report

10 Members items for information report and comment.

11 Plans Considered

9 2005 0149TP Felling of a copper beech covered under SDDC TPO 33 at Dower House Church Square

9 2005 change of use of the redundant dairy buildings into meat preparationb, kitchen , storage at KN Lodge Farm, Station Road.

9 2005 erection of a steel framed agricultural building at The Stables Cockshut Lane.

**PART 2 EXEMPT INFORMATION**

None.

## MELBOURNE PARISH COUNCIL

### Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 1 February 2005 at the Bill Shone Leisure Centre High Street Melbourne.

**229 Present:-** Cllr T Statham(Vice-Chairman) Cllrs Carroll Christie Collyer Dunicliff Hicklin Lawton Moore Sharp Smith Willmore The Clerk, Cllr Harrison, four Members of the Public, two Press, Louise Holland and Neil Robinson of NEMA.

**230 Apologies:-** Cllrs Beard Freeman Jackson and Hatton

### PUBLIC PARTICIPATION

#### 231 Police Matters

PC Staley on holiday, still no crime report although one has been promised on a monthly basis.

#### 232 Public

Mrs Whyatt complained of cars parked on pavements in Commerce Street, agreed a problem throughout the village-report again to police

Mark Whyatt expressed an interest in forming a voluntary security service. Council to take Police advice.

Mrs Hardy complained about overhanging hedges and trees at Main Street KN to Highways. In reply to a complaint about street lights being out at Main Street KN and in Commerce Street Cllr Carroll explained these could be reported by the public direct to the County Council on 0845 058 058

Mrs Hardy also complained the twitchell from Derby Rd to Chapel Street was closed for repairs to a manhole, the amount of dog mess in the streets and that phone calls to the Police at Swadlincote are sometimes diverted to Police HQ at Ripley

#### 233 SDDC and DCC matters

**Cllr Carroll** had received a letter from David Bellis as had Cllrs Harrison and Smith concerning congestion in the Market Place, illegal parking, aggressive driving and lack of car parking The letter was referred to Highways Committee

The SDDC budget process is well under way to include Street Wardens to look after parking, graffiti and litter, help with the Police Community Safety Offices Initiative, Crime and Disorder initiatives , and money put into vessel composting ,a new type of recycling to prevent airborne diseases.

**Cllr Harrison** believed that in partnership with Inspector Fairbrother he may be able to get DCC to provide signs stating Cockshut Lane is a camera controlled area which will act as a deterrent to speeding motorists. Inspector Fairbrother is aware of the parking on yellow lines and pavements which is a danger and will be dealt with

The Local Strategic Partnership Plan AGM recently took place at Mickleover Court but there is no extra money available for their proposals

There is no progress on the proposed Station Road traffic calming scheme, the contractor is well behind schedule and it now looks the work will be carried out in the Spring

#### 234 NEMA

**Louise Holland** – comments from the previous meeting had been discussed by senior management for 90 minutes. The first outreach event at Kegworth had been attended by 50 people, it is hoped to hold one in Melbourne in March during the day when management team will attend, thereafter quarterly in the evening

**Neil Robinson**

A new sound insulation scheme is being introduced to replace the existing slow and laborious system as the take up from the 1104 qualifying properties, very few of which are in Melbourne, has been disappointing- Cllr Collyer suggested the rules be amended to increase the numbers of properties which qualify

Training flights account for 3% of movements but 21% of complaints. The policy is being looked at to include avoiding local villages, none at night or Sundays, a minimum of 2000ft, one session per day, 48 hours notice on the website and an opportunity for the PC to comment when the draft is published

Westerly departures – complaints from Breedon too easterly and Melbourne too westerly but 98% are within the corridor – new proposals will mean no change in either an easterly or westerly direction for Melbourne the only change will be that on the rare occasion planes are stacked this will take place at 8000 rather than 4000ft and be over the Matlock area

Cllr Smith requested the public be treated with more respect when they complain –NR replied this is being reviewed

Cllr Harrison asked for rapid action to have controls based on 45 rather than the current 55 decibels. NR – 45 is not a Govt or WHO view

Cllr Harrison asked for comparisons of the amount of training flights at NEMA compared with other airports NR would try to obtain information from other airports to compare NR explained NEMA and NWLDC jointly monitor emissions at the airport boundary, the worst place, and publish results on the website

**235 Declarations of Interest** – Cllr Dunnicliff declared an interest in planning application 9 2005 0080F.

**236 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded.**

There were no items to be taken with the Public excluded.

**237 The Minutes of the meeting held on 1<sup>st</sup> February 2005 which had been circulated were signed by the Chairman as a true record.**

**238 Reports of the Committees for February 2005.**

Burial approved.

Highways & Street Lighting approved.

Recreation & Amenities approved.

Leisure Centre approved.

**239 Financial Matters** – note receipts of £1720.93 and approve payments of £10240.37 for February 2005

**240 Insurances** – a revised schedule of insurances with Allianz Cornhill was approved by Council and signed by the Vice Chairman

**241 Vice-Chairmans Report** - Risk Assessment report being completed by Clerk

**242 Reports from representatives to outside organisations**

OPWC Cllr Sharp – no meeting

Junior School Governors – Cllr Carroll reported temporary Head doing well

Infants School Governors - Cllr Smith reported school beginning process of finding a new Head Teacher

Police consultative group – no report

AARPC – no report

NWLDC Racetrack – no meeting

Crime and Disorder partnership – no meeting

Lothian Gardens- Cllr Moore – no problems

**243 Clerks Report.**

Requests for use of Market Place area on Saturday mornings, Cricket Club April 9 and Inner Wheel May 7 agreed

Report of Parish Liaison 26 Jan at Swadlincote – SDDC considering equity of allocation of Sec 136 monies over Parishes

Letter from Chairman concerning grave safety equipment

Letter from Chairman concerning responsibilities and Quality Councils to be agenda item in April

Clerk to attend meeting on 3 Feb to discuss a Melbourne Festival

Application by the Baytree Restaurant to declare the Justices Licence final

**244 Members items for report and consideration.**

Agreed to continue to hold meetings in Lounge.

Noted Alan Bexon will be 65 in November

Highways to deal with complaints about scaffolding blocking pavement at Derby Road

**245 No reply from BT** to request that Derby number starting in 86 be allocated exclusively to Melbourne.

**246 Plans considered.**

9 2004 1591FH extension at The Angles Derby Road – amended drawing with enlarged turning area - no objection

9 2005 0072FH erection of a single storey extension and first storey extension over the existing garage at 2 Oaklands Way – no objection

9 2005 0024F replace temporary amenity buildings with permanent brick and tile construction including managers accommodation at Springwood Fisheries Ashby Road – strongly object on grounds that it is less than 12 months since an application for a house on the site was turned down, this is creeping development with buildings which could easily be converted into a dwelling in the future and is therefore a way of eventually putting a dwelling on the site

9 2005 0069FH erect a porch and a satellite dish at 125 Penn Lane – no objection

9 2005 0073FH extension at Derby Hills Farm Cottage The Common – no objection

9 2005 0080F erection of a factory with 4 flats at land adjacent Dunicliff Bros Castle Lane – Cllr Dunicliff withdrew from the meeting – no objection

9 2005 0090F erection of a dwelling at 26 High Street - no objection

**PART 2 EXEMPT INFORMATION on pink paper- None.**



**Minutes** of a meeting of the Burial Grounds Committee held at 7:30pm Monday 7<sup>th</sup> February 2005 at the Council Chamber.

**Present:-** Cllr Mrs M Sharp(Chairman) Cllrs Christie Collyer Dunnicliff Hicklin Smith Statham & the Clerk.

**Apologies** – Cllrs Freeman

**Minutes** of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

## **Matters to report to Council**

**135 Chapel**-waiting quotation from R Bentley for repairing and tidying roof.

**136 Garage and toilets** –roof repaired by Sexton. Chapel considered best place to house an office. Obtain estimates for a shed with heat and light and a work surface, sink with hot water to an outside drain. Water for washing from tap near garage and hire a water cooler for £100 pa for purchased drinking water.

**137 Health and Safety** – Grave safety equipment due to be delivered Feb 8. Obtain details from SDDC of local users of monument safety calibration equipment.

**138 Cemetery records** – being put on to Excel.

**139 Grounds** – fencing to southern boundary completed.

**140 Risk assessment** –being worked on by Clerk.

**141 Waiting quotation** from stonemason to repair base of headstone of historical interest to two girls swept into the Pool in the Great Storm of 1884.

**142 Cemetery fees** - increase of 2.5% from 1 April.

**143 Machinery** – main mower is 10 years old and needs £490 of repairs. Resolved to purchase a SARP 536H X HD from M Lakin for £980 inc VAT as a replacement and retain existing mower in present condition as backup.

**Date of next meeting 7:30pm Monday 7<sup>th</sup> March 2005 at the Council Chamber.**

## **Committee 1 Burial Grounds**

**Cllr Mrs M Sharp - Chairman.**

MELBOURNE PARISH COUNCIL

**Minutes** of a meeting of the Highways and Street Lighting Committee held at 8:00pm Monday 7<sup>th</sup> February 2005 at the Council Chamber.

**Present:-** Cllr D Smith( Chairman) Cllrs Christie Collyer Dunnicliff Hicklin Sharp Statham and the Clerk

**Apologies:-**Cllrs Freeman.

**Minutes** of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

**Matters** to report to Council.

### **236 DCC Matters**

Station Road traffic calming scheme in the Spring.

Cllrs Smith and Sharp to meet with Steve Smith concerning ditch at Ramsley cleared to prevent flood water from fields running out on to road.

Requested damaged concrete posts and metal barrier on corner at Derby Road and towards Derby on right hand side are repaired.

Spoil from ditch dumped on verge at Jawbone Lane reported to DCC.

Request replacement Melbourne sign from Derby direction.

### **237 SDDC Matters**

a Waiting for ABB to clean and ensure lights working at High Street Car Park. SDDC will replace lights in the wall at the side of the footway from the car park to Derby Road with pole mounted lights.

**238 Christmas lights.** Waiting estimate from electrician considering extending scheme along Derby Road.

**239 High Street Green Area.** Cllr Freeman to contact garden designer for a scheme to upgrade the area. NEMA will pay for all or part depending on the cost, but as yet no reply from Thomas Cook Ltd. Land is not registered but owned by SDDC.

240 Sustrans proposed ramped access at Station Road. **Sustrans pursuing the matter with DCC.**

241 Footpath Jubilee Close to Potter Street –**tree removed, lengthman to tidy up length of footway.**

242 Hedge at Derby Rd –**Cllr Smith to arrange for hedge to be cut before deciding action to remove soil from pavement. Lengthman to cut back overhanging bushes at Derby Road opposite The Wineman.**

**243 Street Lighting Matters** Still no reply to request for additional lamp for blackspot at junction of Derby Road / Melton Avenue.

244 Risk assessment-**being worked on by Clerk.**

245 Overhanging trees and bushes **at Main Street KN to be cut back by lengthman.**

246 Cars parked on pavements- **PC Staley requested to take action.**

247 Traffic and parking problems **letter from Mr D Bellis noted.**

248 Hanging basket scheme **with Amberol as last year at last years price.**

249 Dog fouling **a major problem at present.**

**Date of next meeting 8:00pm Monday 7th March 2005 at the Council Chamber.**

**Committee 2 - Highways and Street Lighting.  
Cllr D Smith – Chairman.**

MELBOURNE PARISH COUNCIL

**Minutes** of a meeting of the Recreation and Amenities Committee held at 8:00pm Monday 14 February 2005 at the Council Chamber.

**Present:-** Cllr A Jackson (Chairman) Dunnicliff Hicklin Sharp Smith Statham and the Clerk.

**Apologies** Cllr Collyer Freeman and Hatton.

**Minutes** of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

**Matters to report to Council.**

**105 Replacement swings** – meet with Chris Mason in February to make arrangements.

**106 Lothian gardens** – joint letter from Erewash Ground Workers and Parish Council requesting cover under all equipment is replaced as it is substandard.

**107 SDDC copy of consultants report** - into recreational and sporting needs in the Parishes will be available in May.

**108 Risk assessment** - being worked on by Clerk.

Date of next meeting 8:00pm Monday 14<sup>th</sup> March 2005 at the Council Chamber.

**Committee 3 Recreation and Amenities.**

Cllr A Jackson Chairman

MELBOURNE PARISH COUNCIL

**Minutes** of a meeting of the Leisure Centre Committee held at 8:30 pm  
Monday 14<sup>th</sup> February 2005 at the Council Chamber.

**Present:-** Cllrs T Statham (Chairman) Cllrs Dunnicliff Hicklin Jackson Sharp Smith and  
the Clerk.

**Apologies** – Cllrs Collyer Freeman and Hatton.

**Minutes** of the previous meeting which had been approved by Council were signed by  
the Chairman as a true record.

**Matters** to report to Council.

**102 Health & Safety-** manager and cleaner to attend SDDC Food & Hygiene course.

**103 Running costs-** waiting assurance from SDDC that PC is not paying Energy and  
Rates costs for the Library.

**104 Managers report.**

A number of new lets have been taken .ACF appear pleased with facilities offered.  
Agree to Historic Society request for special letting rate of £25 for Exhibition April 23/24.  
SDDC have attended to leaking roof but not to damaged ceiling.  
SDDC obtaining quotation to replace/repair broken heater.  
Hole in SDDC car park reported on a number of occasions still not mended.

**105 Community Care Group** – copy of letter to Cllr Collyer concerning storage of wheel  
chairs and future use of police office. Wait report.

**106 Letting fees** for next year at March meeting.

**107 Risk assesment** being worked on by Clerk.

**108 SDDC information kiosk** – agree sited in entrance hall.

**Date of next meeting – 8:30pm Monday 14<sup>th</sup> March 2005 at The Council Chamber.**

**Committee 4 Leisure Centre.**

**Cllr T Statham Chairman**



MELBOURNE PARISH COUNCIL

**Minutes** of Planning Meeting held at 7.30pm Monday 14<sup>th</sup> February 2005 at the Council Chamber.

**Present:-** Cllr T Statham(Vice-Chairman) Cllrs Dunnicliff Hicklin Jackson Sharp Smith and the Clerk.

**Apologies:-** Cllrs Collyer Freeman and Hatton.

**Plans considered.**

9 2005 0098F conversion into a dwelling of the Barn at rear of 22 Chapel Street letter from Mrs Rushton 91 Jubilee Close noted object on grounds that there should be fenestration at the rear of the barn as this would look down directly into properties at Jubilee Close and would be an invasion of their privacy.

9 2005 0156FH erection of a loft conversion and dormer window at 25 Victoria Street no objection

**Comments on SDDC recommended modifications to Inspectors recommendation for 130 houses at Station Road.**

The Parish Council is concerned that additional housing will further turn Melbourne into a commuter town.

If the Inspectors recommendations are inevitable then a strong Section 106 agreement should be made with the developer to ensure that Melbourne remains sustainable.

The Section 106 agreement should include:

- 1 Adequate water and sewerage facilities including making the Carr Brook safe to children.
- 2 There are sufficient schools and education facilities.
- 3 There are sufficient doctors surgeries and other health facilities.
- 4 An improved road network with more parking in the centre of the town.
- 5 The current poor Recreation and Leisure facilities are overhauled and improved to provide the type of sporting and leisure facilities in keeping with a population the size and location of Melbourne.

**Hollands Fair** agreed Oct 11to18 2005 at £176 rental.

**Committee 5 Planning**

**Cllr T Statham (Vice-Chairman)**

