

MELBOURNE PARISH COUNCIL

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24th December 2004

To Chairman and Members of Melbourne Parish Council

Cllr Beard Carroll Christie Collyer Dunnicliff Freeman Hatton Hicklin Jackson Lawton
Moore Sharp Smith Statham and Willmore

Dear Councillor

**Please attend the Meeting of Melbourne Parish Council to be held at 7:30pm on
Tuesday 4 January 2005 at the Council Room , Bill Shone Leisure Centre, High St,
Melbourne.**

Yours faithfully

**Norman Hill
Parish Clerk.**

PUBLIC PARTICIPATION

- 1 NEMA - Louise Holland-community relations and future dialogue
Neil Robinson-changes to flight paths
- 2 Police
- 3 DCC & SDDC matters 15 minutes
- 4 Public maximum 15 minutes

AGENDA

PART 1 NON EXEMPT INFORMATION

1. To receive apologies for absence
2. Declaration of Members interests

- 3 To confirm the Non-Exempt Minutes of the Meeting held on 7Dec 2004 (previously circulated).
- 4 To determine which items if any from Part 1 of the agenda should be taken with the Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 5 Reports of the Committees
Burial
Highways and Street Lighting
Recreation and Amenities
Leisure Centre
- 6 Financial Matters – note receipts and approve payments for December 2004
To set a Parish Rate for 2005/06 of £13485- an increase of 2.5%
To agree the amount of Sec 136 concurrent expenditure set by SDDC for 2005/06 at £58770 an increase of 2.5%
To budget SDDC lengthman scheme grant at £3971 and DCC footpath grant at £430

To set a Budget for 2005/06 of:-

| | |
|----------------------------|-------|
| Burial Grounds | 14305 |
| Highways & Lighting | 17099 |
| Recreation & Amenities | 5869 |
| Leisure Centre | 24961 |
| General and administration | 14421 |
| Total | 76655 |

Funded by :-

| | |
|-----------------------|-------|
| Parish Rate | 13485 |
| SDDC concurrent exp | 58770 |
| SDDC lengthman scheme | 3971 |
| DCC Footpath Grant | 430 |

76655 an overall increase of 2.48% over the previous year.

To note the receipt of an unqualified Audit Certificate from the Audit Commission for the accounts for 2003/04. To act on the Audit Commission recommendation to review the Parish Councils Risk Assessment Policy, to increase the Fidelity Insurance to include Councillors as well as Clerk, and having assessed as well as taken advice consider the present £5million Public Liability Cover to be sufficient.

- 7 Chairman's Remarks
- 8 Reports from representatives on outside organisations
OPWC Cllr Sharp
Junior School Governors Cllr Hatton
Infants School Governors Cllr Smith
Police Consultative Group Cllr Freeman
Airport Related Parish Councils Cllr Beard & Hatton

NWLDC Racetrack
Crime & Disorder Partnership
Lothian Gardens

Cllr Statham
Cllr Collyer
Cllr Moore

- 9 Clerks Report
- 10 Members items for information, report and comment.
- 11 Web site
- 12 Plans Considered
9 2004 1613FL erection of a single storey house extension at 34 Melton Avenue.

PART 2 EXEMPT INFORMATION

None.