

## **Consultation Statement**

### **1. Background to the Neighbourhood Plan**

Following the production of Melbourne Parish plan in 2009, the two significant developments were Melbourne Sporting Partnership and the transfer of the running of Melbourne Assembly Rooms to volunteers who run it as a not for profit enterprise. Both have been successful and have added to the amenities in Melbourne and Kings Newton.

Since the publication of the Parish Plan, there were a spate of planning applications from speculative developers. This was causing a lot of concern amongst residents of the villages.

#### **1.1 Public Meeting**

In response, in September 2014, a public meeting was held in Melbourne Assembly Rooms. More than 200 people attended this meeting. At this point there was no SDDC Local Plan in place, feelings ran high, and the decision was taken to form a NDP working group in order to have some input into developments in the villages over the next 15 years

#### **1.2 Setting up a working group**

Following a meeting with Melbourne Parish Council, a working group was established under the chairmanship of the Parish Council, consisting of a number of volunteers . The first meeting was held in October 2014 and the Working group continued to meet monthly. All minutes were posted on the Parish Council website. Meetings were open to the public.

On November 4 2014 Melbourne Parish Council agreed to the formation of a Neighbourhood Plan and a formal application to designate the whole of Melbourne Parish area was submitted to SDDC. The application was successful and was confirmed on January 29 2015.

#### **1.3 Consultation approaches**

The objective of the working party has been to consult extensively and meaningfully with the community, businesses and local organisations covering people of all ages on a wide range of issues. The issues emerged from the public meeting of September 2014, and were consolidated following the first formal NDP public meeting in January 2015.

From this meeting , attended by 150 people, we compiled a list of over 100 email addresses from people who expressed interest in contributing to or being kept informed of the development of the Plan.

We also agreed to create an NDP Facebook page:

(<https://facebook.com/melbournendp>)

and to post regular articles in the Village Voice (the local newspaper for Melbourne and Kings Newton)

The NDP was a regular standard agenda item on all Parish council meetings to ensure local councillors and any members of the public attending the meetings could be kept informed.

All formal communications were hosted on the Parish council website (<https://www.melbourneparishcouncil.org.uk>)

We also met with various groups and representatives of local organisations and societies to understand their views.

We surveyed all listed local businesses and special interest social and community groups by questionnaire.

A year later we hosted a further public consultation meeting in February 2016 to update the public on progress of the NDP and to solicit further views.

All consultation events were publicised by poster and advertised in the Village Voice.

To test the policies resulting from all the consultation which were set out in the draft NDP we launched a residents questionnaire in February 2017. This was delivered to every household in Melbourne and Kings Newton. In addition the survey was posted on line. Residents were given until the end of March (6 weeks) to comment on the draft policies. The questionnaire was publicised in the Village Voice newspaper.

## 2. Table summarising consultation activities to date

<b>Date/Title of consultation</b>	<b>Consultation</b>	<b>Method of publicising</b>	<b>Outcomes</b>
September 2014	Public meeting to discuss speculative housing development	Posters round the villages Village Voice article Leaflets inserted in Village Voice	200 attendees Decision to form NDP working party Discussion of some key themes Presentation of status of local plan Report in Village Voice
January 2015	First NDP public meeting	Posters around the villages Village voice article Leaflets inserted in Village Voice Publicity in local shops	150 attendees Email list of interested parties Post its used for expression of views and collation of issues Emergence of key themes
April 2015 Facebook page	Facebook page created	Social media	Regular updates and notifications of meetings. Opportunity for people to comment on the NDP
During 2015 and 2016	Surveys of : Scouts and Guides Community Care Business community Senior Citizens Historical society Civic Society Melbourne Transition Group Melbourne Footpaths Group Societies and interest groups Key stakeholders, eg Melbourne Sporting Partnership Melbourne Assembly rooms	Email Survey monkey Contact with local groups Interviews	Development of key themes  Information gathering  Skeleton policies  Documented evidence to inform policies

	<p>Secondary Head teacher</p> <p>GP Practice Manager</p> <p>Local Dental Practitioner</p> <p>Local letting and estate agents</p> <p>Visitors to Melbourne Festival</p> <p>Spot survey on sport and leisure</p> <p>Parking</p> <p>Digital Derbyshire</p>		
Regular updates through 2015/16/17	<p>Village Voice articles</p> <p>Facebook page</p> <p>Parish council website</p> <p>Minutes of meetings</p> <p>Meetings with SDDC planning department and Rural Action Derbyshire</p>	Through a variety of media	<p>Information sharing</p> <p>Comments on and consolidation of policies</p>
February 2016 Second NDP Public meeting	<p>Feedback of information gathered during the previous year. All day session for people to drop in and express their views</p>	<p>Posters</p> <p>Village Voice article</p> <p>Facebook page</p> <p>Publicity in local shops</p> <p>Melbourne Assembly Rooms advertising</p> <p>Parish council website</p>	<p>Similar themes emerged and were reinforced</p> <p>Post its collated to add to body of evidence</p> <p>Further list of volunteers</p> <p>Information gathered shared in Village Voice, Facebook page, emails and minutes of NDP meetings</p>
March 2017 Questionnaire to test draft policies	<p>A questionnaire setting out all our draft policies was delivered to all households and also posted on line</p>	<p>Village Voice</p> <p>Facebook page</p>	<p>Overwhelming endorsement of policies and comments</p>
May 2017	<p>Results of questionnaire</p>	<p>Village voice, Parish council website, Facebook page</p>	

### **3. Developing and Testing Draft Policies within the community**

The background evidence collected and results of all the above consultations led to the formulation of draft policies on

Housing

Open Spaces

Environment and Heritage

Community aspirations were separated out as they do not necessarily fall within the scope of a Neighbourhood Plan. They aroused considerable passion and debate and included:

Improving parking

Reducing traffic congestion

Improving public transport

modernising and improve sewerage and drainage

Provision of primary and secondary school places

Provision of Health care

Improving Senior Citizens Centre and Community Care provision

Improving recreational facilities and playgrounds

Improving indoor sport and fitness facilities

Providing a new performance venue

Improving mobile signal, internet and broadband access.

### **4. On- going consultation with Public and Statutory Bodies**

In addition to the engagement and consultation exercises with the community set out above, the NDP working group consulted with other statutory bodies including SDDC who also consulted with neighbouring councils. There were a series of meetings with SDDC throughout the formulation of the plan. These meetings took place in April, August and October 2015, January and October 2016 and May 2017. During these sessions we were kept informed of the progress of the Local Plan parts 1 and 2 We were also making sure that our policies were in harmony with those in the local plan.

We engaged Joe Dugdale of Rural Action Derbyshire for consultancy support and engagement. Joe delivered workshops in November 2014, May and November 2015, and was available for ongoing consultation

### **5. Changes made to pre-submission draft**

Following the residents survey the results of the survey were reflected in the document. The number of Opens Paces was finalised as 8 following replies from landowners. The Community Aspirations section layout was improved for easier reading. CEF files were added and Appendices updated

## **6. Consultation Statement- Compliance with Regulation 15**

*To be completed following SDDC Consultation period*

## **7. Outcome of Statutory Consultations**

*(To be completed following SDDC Consultation)*

7. Conclusions

*(To be completed following SDDC Consultation period)*

### **Notes**

#### **Adjoining Parish Councils:**

Breedon (NW Leics)  
Castle Donington  
Weston on Trent  
Swarkestone  
Stanton by bridge  
Staunton Harold  
Calke and Ticknall

#### **Other Consultation Bodies**

Local planning Authority and adjoining Parish Councils, County Council  
Coal Authority  
Homes and Communities Agency  
Natural England  
The Environment Agency  
English heritage  
Network rail Infrastructure  
Highways Agency  
Marine management organisation  
Communications code /apparatus  
Sewerage undertaker  
Water undertaker  
Primary care trust  
Electricity  
Gas  
Voluntary bodies  
Bodies relating to ethnic racial groups.  
Local Community organisations  
Local businesses