

## MELBOURNE PARISH COUNCIL

**Minutes** of a meeting of the Burial Grounds Committee held at 7:30pm Monday 11<sup>th</sup> Oct 2004 at the Council Chamber.

**Present:-** Cllr T Statham (Vice-Chairman) Cllrs Beard Lawton Moore Smith Willmore & the Clerk.

**Apologies** – Cllr Jackson & Sharp.

**Minutes** of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

### **Matters to report to Council**

**100 Sexton.** Clerk to obtain details of weedkiller spray courses.

#### **101 Chapel.**

Waiting written quotation from R Bentley for repairing and tidying roof.

**102 Garage** –to be tidied during the Winter.

#### **103 Health and Safety.**

Two sets of grave shuttering ordered. Prepare advert for next meeting to insert in Village Voice stating loose headstones must be made safe otherwise they will be laid flat.

**104 Equipment-** Mowers to be serviced and repaired during winter months. No problem with Kango now that generator has been serviced.

**105 Cemetery records on Excel.** Cllr Lawton expects to start in two weeks.

#### **106 Grounds.**

Melbourne Tree Services to remove two cherries trees and dead conifer at rear and top out conifers at the front of the cemetery.

Sexton to complete front hedge, & hedge to side, trim lime trees at GOR, and remove dead tree in NW corner.

Clerk to obtain detailed specification from contractor for price quoted for 4ft post and rail fence at south side.

Kerbs to sides of paths to be tidied in Winter

**107 Estimates** for 2005/6 at next meeting.

**Date of next meeting 7:30pm Monday 7<sup>th</sup> November 2004 at the Council Chamber.**

. **Committee 1 Burial Grounds**  
**Cllr T Statham Vice-Chairman.**